



CITY OF ANTIGO

FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

MULTI-PURPOSE ROOM

Wednesday, October 18, 2023

CITY HALL, 700 EDISON STREET

6:00 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Minutes from the September 20, 2023 Meeting
2. Purchase and Installation of Six Squad Radios and One Portable Radio in the Amount of \$20,321.29 with Capital Equipment/Improvement Funds
3. Request to Pay-Out 3 weeks of Unused 2022/23 Vacation Time & Extend 2 weeks of the 2022/2023 Remaining Balance into 2023/2024 for the Clerk-Treasurer/Finance Director based upon a October 21st Hiring Anniversary Date

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Cheryl Barta, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: October 12, 2023

TERENCE BRAND



To: Mayor and City Council
From: Dan Duley, Chief of Police
Date: October 18, 2023
Re: Purchase and Installation of Six Squad Radios and One Portable Radio in the Amount of \$20,321.29 with Capital Equipment/Improvement Funds

The Antigo Police Department is looking to purchase and install six new squad radios and one new portable radio.

The new radios being purchased would replace older radios that are currently in service. The replacement has become necessary due to a countywide radio system upgrade to a Simulcast system. The Simulcast system upgrade was done to improve the public safety issues in the radio system that have been identified in recent years. The radios being replaced have been identified as having problems with the new system by missing radio communications from the dispatch center, due to older hardware/software configurations that are not upgradable. This purchase is necessary for the safety of our officers as our lifeline to communicate with dispatch. The purchase of the radios would be through GenComm at the state bid price. The installation would be done by Belco at the safety building.

The cost of the project is as follows:

Purchase of six squad radios total cost: \$14,973.40

Installation of six squad radios total cost: \$2,900.00

Purchase of one portable radio total cost: \$2,447.89

Total project cost: \$20,321.29

The funding for the project would come from Capital Improvements Funds (CIP).

I am looking for approval to purchase the six-squad radios, one portable radio and installations costs for the radio upgrade project.

If you have any questions, please feel free to contact me.

Respectfully Submitted,

Daniel J. Duley

Chief of Police



Madison - (608)271-4848
 Milwaukee - (262)439-2000
 Eau Claire - (715)225-7604
 WI Rapids - (715)424-3050
 McHenry - (815)385-4224

2880 Commerce Park Drive
 Madison, WI 53719

800-356-3200 | www.gencomm.com

SALES QUOTE

Sales Quote No: 30212

Date: 10/10/23

Account No: 929

Bill To: Antigo Police Department
 840 Clermont Street
 Antigo, WI 54409
 USA

Ship To: Antigo Police Department
 Attn: Dan Duley
 840 Clermont Street
 Antigo, WI 54409
 USA

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Rick Krasnowski		Spee-Dee	NET 30 Days	11/9/23

Notes

Dash Mount Mobile Radio
 NX-5700K

Portable Radio
 NX-5200K2

Item No	Description	Quantity	UM	Price	Amount
NX-5700K	GOV'T DISCOUNTED PACKAGE: Kenwood VHF 50 Watt DMR/NXDN Mobile - 136-174 MHz, 1024 Channels / 128 Zone, Bluetooth	6.00	Each	\$2,305.45	\$13,832.70
KWD-5100CV	Kenwood License Key for P25 Conventional	6.00	Each	\$0.00	\$0.00
KWD-5101TR	Kenwood License Key for P25 Phase 1 Trunking (Requires KWD-5100CV)	6.00	Each	\$0.00	\$0.00
KWD-5107EE	Kenwood License Key for P25 ARC4 Encryption	6.00	Each	\$0.00	\$0.00
KWD-AE31K	Kenwood AES & DES Encryption Mobile (Multi-Key)	6.00	Each	\$0.00	\$0.00
L-5008	Kenwood Installation KWD-AE31K on NX/VP-5000 series mobiles	6.00	Each	\$0.00	\$0.00
KES-5A	Kenwood External speaker, 40W max input	6.00	Each	\$0.00	\$0.00
KAP-2	Kenwood Horn Alert/ P.A. relay option	6.00	Each	\$0.00	\$0.00
KCT-46	Kenwood Ignition sense cable (plugs directly into mobile chassis ignition sense line)	6.00	Each	\$0.00	\$0.00
PROG	Programming of radio equipment	6.00	Each	\$60.00	\$360.00
NMO58UCP	PCTEL Roof Mount Mobile Antenna Mounting Kit - 0-960 MHz, 3/4" Hole, Brass, 17' Cable, PL259 Incl	6.00	Each	\$25.95	\$155.70
BMWV1365S	Mobile Antenna 1/4 Wave 136-174 MHz w/Spring WISCOMM	6.00	Each	\$95.00	\$570.00
PROG	Programming of radio equipment	1.00	Each	\$0.00	\$0.00

Returns & exchanges are accepted within 30 days of purchase and require an RMA Number. Items must be in unused condition and in original packaging. Special order items are non-returnable and may not be canceled once shipped from vendor.

Subtotal \$14,918.40

Freight \$55.00

Sales Tax \$0.00

Sales Order Total \$14,973.40

Attachment: New Radio quotes (6456 : Radio upgrade)



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 Milwaukee - (262)439-2000
 Eau Claire - (715)225-7604
 WI Rapids - (715)424-3050
 McHenry - (815)385-4224
 2880 Commerce Park Drive
 Madison, WI 53719
 800-356-3200 | www.gencomm.com

SALES QUOTE

Sales Quote No: 30551

Date: 10/10/23

Account No: 929

Bill To: Antigo Police Department
 840 Clermont Street
 Antigo, WI 54409
 USA

Ship To: Antigo Police Department
 Attn: Dan Duley
 840 Clermont Street
 Antigo, WI 54409
 USA

Sales Person	P.O. Number	Ship Method	Payment Terms	Quote Expires On
Rick Krasnowski		Spee-Dee	NET 30 Days	11/9/23

Notes

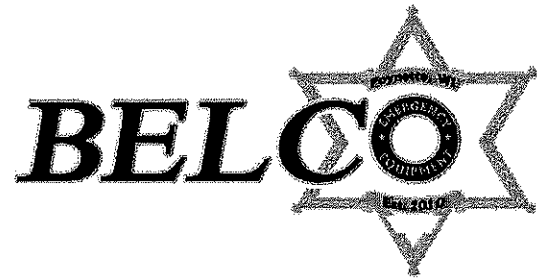
Item No	Description	Quantity	UM	Price	Amount
NX-5200K2	GOVT DISCOUNTED PACKAGE: Kenwood VHF (136-174MHz), 6.0 Watts NXDN Conventional / TYPE-C Trunking	1.00	Each	\$2,367.89	\$2,367.89
KWD-5100CV	Kenwood License Key for P25 Conventional	1.00	Each	\$0.00	\$0.00
KWD-5101TR	Kenwood License Key for P25 Phase 1 Trunking (Requires KWD-5100CV)	1.00	Each	\$0.00	\$0.00
KWD-5107EE	Kenwood License Key for P25 ARC4 Encryption	1.00	Each	\$0.00	\$0.00
KWD-AE31K	Kenwood AES & DES Encryption Mobile (Multi-Key)	1.00	Each	\$0.00	\$0.00
L-5004	Kenwood Install KWD-AE31K in NX-5000 series Portable (Must purchase module separately)	1.00	Each	\$0.00	\$0.00
KNB-L2M	Kenwood LI-Ion 2600 mAh (Standard) Battery	1.00	Each	\$0.00	\$0.00
KSC-32	Kenwood rapid rate single unit charger for KNB-31A/32N/33L/41NC/43L/47L/48L/50NC	1.00	Each	\$0.00	\$0.00
KMC-70M	Kenwood Speaker Mic (Replaces KMC-54), Intrinsically Rated MIL-SPEC, IP54/55/67/68*	1.00	Each	\$0.00	\$0.00
PROG	Programming of radio equipment	1.00	Each	\$60.00	\$60.00
KRA-26M3	Kenwood VHF Helical Antenna 136-150 Mhz	1.00	Each	\$0.00	\$0.00

Returns & exchanges are accepted within 30 days of purchase and require an RMA Number. Items must be in unused condition and in original packaging. Special order items are non-returnable and may not be canceled once shipped from vendor.

Subtotal	\$2,427.89
Freight	\$20.00
Sales Tax	\$0.00
Sales Order Total	\$2,447.89

Attachment: New Radio quotes (6456 : Radio upgrade)

Belco Vehicle Solutions, LLC
 1911 Kutzke Road
 Portage, WI 53901 US
 (608) 635-0519
 belcovs@gmail.com
 belcovehiclesolutions.com



Estimate

ADDRESS

Antigo Police Department
 840 Clermont St
 Antigo, WI 534409

ESTIMATE # 5381

DATE 09/13/2023

DESCRIPTION	QTY	COST	AMOUNT
Services	6	450.00	2,700.00
Remove existing Kenwood Radios and cabling. Replace with new, agency provided, Kenwood radios.			
Service Call	1	200.00	200.00
On site service call fee			
All work to be completed on site at the Antigo Police Department.			

Thank you for your business

TOTAL

\$2,900.00

Accepted By

Accepted Date

Attachment: New Radio quotes (6456 : Radio upgrade)



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: October 18, 2023
Re: Request to Pay-Out 3 weeks of Unused 2022/23 Vacation Time & Extend 2 weeks of the 2022/2023 Remaining Balance into 2023/2024 for the Clerk-Treasurer/Finance Director based upon a October 21st Hiring Anniversary Date

Workloads within the Clerk-Treasurer's office (i.e. unexpected vacancy in the HR Specialist position and support for a newly appointed Department Head) routinely created situations this year where excessive overtime hours were required of the Clerk-Treasurer/Finance Director (CT/FD) and her staff. The CT/FD's weekly commitment as an exempt status employee often resulted in 50+ hour weeks not allowing for the utilization of her vacation balance.

As the Director of Administrative Services (DOAS) I am allowed to grant the conversion of up to one-week of unutilized vacation time for those Department Heads that have reached the maximum annual vacation allotment of 6-weeks based upon 22 years of service to the City. I am requesting the following of the FP&L Committee members:

- Concurrence in an additional 2-weeks of vacation "buy-out" for the Clerk-Treasurer/Finance Director position added to the 1 week authorized by the DOAS for a total of 3-weeks of vacation "buy-out" converted at an hourly rate based upon the CT/FD's annual salary divided by 2080 hours
- Extension of 2 weeks of unutilized 2022/2023 vacation balance of the CT/FD into the 2023/2024 calendar year based upon the anniversary hiring date of October 21st

Discussions with the CT/FD, the Mayor and myself explored potential means to reduce the weekly workload in the coming year for the Clerk-Treasurer's office in an effort to help assure that the much needed time away from the office for taking vacation is available.