

CITY OF ANTIGO
FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE
MINUTES OF MEETING HELD
SEPTEMBER 20, 2017

Finance, Personnel, and Legislative Committee of the City of Antigo met in Regular Meeting on the above date at 6:00 PM in the Multi-Purpose Room, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Carol Feller Gottard	Ward 5	Present	
Bill Brandt	Mayor	Absent	
Tim Kassis	Ward 3	Absent	
Tom Bauknecht	Ward 4	Present	
Glenn Bugni	Ward 7	Absent	
Reinhardt Balcerzak	Ward 8	Present	

Others in attendance: Kaye Matucheski, Clerk-Treasurer; Jon Petroskey, Fire Chief; Eric Roller, Director of Public Safety; Amy Lynch, Human Resource Specialist; Dominic Frandrup, Library Director; Mark Desotell, Director of Administrative Services; and Jaime Horswill, Clerical/Utility Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the August 16, 2017 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Carol Feller Gottard, Ward 5
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

2. Accept Wisconsin Public Service Foundation Grant and Approve Quote for Rescue Task Force Gear

Jon Petroskey, Fire Chief, provided a memo noting that the fire department was recently awarded a grant from the Wisconsin Public Service Foundation for funding towards two sets of Rescue Task Force (RTF) gear. RTF gear consists of ballistic vests, ballistic helmets and Emergency Medical Service trauma bandaging supplies. RTF is a trained, but hastily formed group of Emergency Medical Service providers that partner with law enforcement on a scene. They will enter a newly secured area, such as an active shooter incident, to provide triage, emergency care and casualty extrication. The department currently has two ambulances outfitted with RTF gear and need to finish the remaining two. The Wisconsin Public Service Foundation grant is for \$2,000 and the equipment cost is approximately \$3,300. Chief Petroskey is requesting to accept the grant and utilize his operational budget for the remaining funds.

Chief Petroskey further attached two quotes for the requested gear. He is further requesting approval of the quote from Advantage Police Supply Inc. at \$3,331.70.

Motion to accept the Wisconsin Public Service Foundation Grant for \$2,000 and approve the quote from Advantage Police Supply Inc. for \$3,331.70 for the Rescue Task Force Gear as presented with the additional funding being derived from the fire department operational budget.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

3. Approve Bid for Assistance to Firefighters Grant

Chief Petroskey provided a memo advising that the City of Antigo Fire Department wrote for a federal grant in early February to the Assistance of Firefighters Grant (AFG). The AFG started in 2001 and the City of Antigo Fire Department has now been awarded five grants since its inception. At last month's council meeting it was approved to accept the grant and have the 5% matching fund come out of the Ambulance CIP funds.

Chief Petroskey has requested bids to purchase and install four new power load systems that were awarded by the grant. Pomasl Fire Equipment was the only bid received for \$106,536.28 which meets the bid request. The grant amount was for \$107,920 which includes the 5% match as required by the grant. The \$106,536.28 includes three years of extended warranty on top of the one year manufactures warranty. For an additional \$3,386.56 the warranty can be extended. The grant, with our 5% match will cover \$1,383.72 of the \$3,386.56. Chief Petroskey would like to cover the difference of \$2,002.84 out of CIP funds to get a total of five years of covered warranty.

Chief Petroskey's memo concluded by noting that if the bid is accepted with fours years of extended warranty, the City would be responsible for 5% of the \$107,920 which is \$5,396 and the remaining balance above the grant which is \$2,002.84 for a grand total of \$7,141.84. These funds would come out of the ambulance CIP.

Motion to approve the purchase of four new power load systems that are funded by the Assistance to Firefighters Grant for a total of \$106,536.28, including the City's 5% match, plus the additional \$3,386.56 for the extended warranty with \$2,002.84 from CIP funds.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

4. Approve Birnamwood Area Emergency Services Mutual Aid Assistance Contract

Chief Petroskey provided a memo and Mutual Aid Assistance Contract noting a request from the Birnamwood Area Emergency Services to update the mutual aid agreement as they are in the process of updating their operation plan with the State of Wisconsin. Attorney Winter has reviewed the document and has no concerns.

Upon inquiry by Alderperson Balcerzak, Chief Petroskey indicated that there currently is an agreement in place with Birnamwood, this is just updating this contract.

Motion to approve the Birnamwood Area Emergency Services Mutual Aid Assistance Contract as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

5. Increase Wages for Election Inspectors to \$150, Chief Election Inspectors to \$165, Registrars to \$135 and Training Hourly Wage to \$10.00

Kaye Matucheski, Clerk-Treasurer, provided a memo indicating that the responsibilities of the Election Inspectors and Registrars continue to increase due to the changes that have occurred over the last few years and the job has become much more complex. The wages for these workers has not increased since 2015 so it is appropriate to consider an increase in the daily rate so the pay is approximately \$10 per hour and the training hourly wage from \$8.50 to \$10 per hour. She is requesting the following wages: Registrar \$135, Election Inspector \$150, Chief Election Inspector \$165, and Training Hourly Wage \$10. There are differences in responsibility for each position and the amount of time worked during an election which accounts for the different dollar amounts between the positions. This increase has been included in the preliminary budget with the funds in the Election Operating Budget.

Upon inquiry by Alderperson Bauknecht, Ms. Matucheski noted that the wages were increased a few years ago, but only equal approximately \$8.50 an hour and the responsibility is increasing.

Motion to approve wages for Election Inspectors to \$150, Chief Election Inspectors to \$165, Registrars to \$135 and Training Hourly Wage to \$10 as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Carol Feller Gottard, Ward 5
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

6. Increase Seasonal Starting Wage to \$10.00 Per Hour with a \$.25 Increase Each Year an Employee Returns

Ms. Matucheski provided a memo advising that the City hires seasonal employees to assist with work in the summer in the Public Works and Park, Recreation and Cemetery Departments. The City has been experiencing difficulty in hiring qualified seasonal employees with one of the reasons being the starting wage is not competitive with other seasonal employers. It is the recommendation of staff to increase the starting wage for seasonal employees to \$10 per hour beginning in 2018. For those that return for subsequent years, there will be a \$0.25 increase per hour up to a maximum of \$11 per hour. The additional \$0.50 for night and weekend shifts would not change.

Ms. Matucheski noted that this does not include the crossing guards as they have a higher wage.

Motion to increase the seasonal starting wage to \$10 per hour with a \$0.25 increase each year an employee returns up to a maximum of \$11 per hour as requested.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

7. 2018 Cost of Living Increase of 2% for Exempt and Non-Represented Employees

Mark Desotell, Director of Administrative Services, provided a memo indicating that the 2018 budget document presented to the Committee of the Whole included the budgetary impacts resulting from a recommended salary increase of 2% for all exempt and non-represented employees. This recommendation is consistent with the 2018 increases for the City's Public Safety employee's (Police and Fire) which were established through collective bargaining at a rate of 2% as well. Staff continues to maintain the respect of their peers and consistently deliver quality services to the citizens of Antigo. By continuously monitoring priorities to control overall expenditures they assure that maximizing services on a restrained budget is part of their daily efforts. These strengths are demonstrated by their daily accomplishments, by their commitment to work outside of normal working hours and simply by being a respectful representative of the City when away from work. As such, the Director of Administrative Services is very proud of their accomplishments.

Motion to approve a 2% cost of living increase for exempt and non-represented employees for 2018 as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

8. Accept Grants and Authorize Budget Amendments to Account for the Revenue and Expenditures for Grants and Overtime Reimbursements Received by the Police Department

Ms. Matucheski provided a memo noting currently the Police Department receives grants from the State of Wisconsin to reimburse the overtime generated from the time spent on alcohol enforcement. This can amount to a substantial reimbursement and occurs throughout the year. So far in 2017, the total is \$14,358.10. In addition, the Police Department is receiving funds from Northcentral Drug Enforcement Group (NORDEG) activity which had not been previously received. For 2017, a total of \$4,200 has been received and the plan is to purchase equipment with these funds. As any grant needs to have Council approval to accept, Ms. Matucheski is asking for approval to accept these types of grants without having to request this on an annual basis.

In addition, the Police Department is reimbursed if they provide officers for events that are then reimbursed. These would be events such as graduation and prom for the Antigo School District and Black Friday coverage for a retail store. Ms. Matucheski's memo noted that these types of reimbursements are not known at budget time so the additional overtime is not budgeted. In order to record the revenue offsetting the expenditures, budget amendments are needed. Because these can occur frequently, (11 times this year) Ms. Matucheski is requesting approval to complete these amendments as they occur. This is currently done with any reimbursements received from outside agencies for training reimbursement.

Motion to approve the grants and the ability to make budget amendments with any overtime reimbursements and NORDEG funds as they are received.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Carol Feller Gottard, Ward 5
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

9. Transfer Funds in the Amount of \$6,326.64 to Library for Severance Payout, Authorize a Budget Transfer, and Send Bill to Langlade County for Half

Ms. Matucheski provided a memo noting that the City of Antigo and Langlade County had previously agreed to fund any severance payouts for Library retirees outside of the annual levy amount. There was a retirement in May 2017, that needs to be reimbursed to the Library. The total cost of the retirement was \$6,326.54 so she is requesting authorization for a budget amendment and transfer to the Library from the General Fund Severance Account for \$3,163.27 and the remaining amount will be billed to Langlade County.

Motion to approve transfer of funds in the amount of \$6,326.64 to the Library for severance payout, authorize a budget transfer as needed with the remaining amount billed to Langlade County.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

10. Increase Water Tax Equivalency Payment from \$160,000 to \$180,000 Beginning January 1, 2018

Ms. Matucheski provided a memo advising that the Public Service Commission (PSC) oversees the Water Utility allows for a property tax equivalency payment from the utility to the city for services provided to the utility. The calculation that is completed each year indicates the PSC would allow a payment of \$281,744 from the utility. However, the City had previously authorized a \$160,000 payment due to the financial condition of the utility. With the cost of providing services increasing, staff is recommending an increase in the tax equivalency payment from \$160,000 to \$180,000 for 2018. This is still \$100,000 below the allowable payment but does give the general fund an increase for providing services.

Ms. Matucheski indicated that this payment is for real property associated with the water utility.

Motion to increase the water tax equivalency payment from \$160,000 to \$180,000 beginning January 1, 2018.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Carol Feller Gottard, Ward 5
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

11. Add a Wastewater Tax Equivalency Payment of \$40,000 for 2018

Ms. Matucheski provided a memo advising that the Public Service Commission (PSC) regulates the water utility and allows for a property tax equivalency payment each year. The wastewater utility is not regulated by the PSC so there is no set amount for a payment each year. In the past, the wastewater utility has not made a payment to the City due to the financial situation of the utility. To offset some of the services that the City provides the utility, staff is recommending a \$40,000 tax equivalency payment by implemented for 2018.

Ms. Matucheski indicated that this payment is for the real property associated with the wastewater utility.

Motion to add a wastewater tax equivalency payment of \$40,000 for 2018 as requested.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

12. Proposed Revisions to the Developer's Agreement Initially Reviewed by the FP&L Committee in July 2017 for a Multi-Family Housing Development with S.C. Swiderski Located on a 8.25 Acre Parcel at the Southwest Quadrant of the Intersection of Hogan Street & Pierce Avenue

Mr. Desotell provided a memo noting that based on a series of conversations with SC Swiderski regarding the timetable for the completion of the proposed multi-family development it became apparent that based on each other's interpretation of the Offer to Purchase language that a revised Developer's Agreement would need to be considered. The new agreement includes the newly proposed changes. SC Swiderski has agreed to initiate two of the buildings in 2018 (16 units) and has requested an open ended timetable to complete the remaining three buildings (24 units). This approach allows SC Swiderski the time to assure that the initial 16 units become occupied and that market conditions remain favorable for the additional investment. This approach may also alleviate some of the public concerns that were heard related to the sustainable number of apartments for the community.

Mr. Desotell's memo continued by adding that SC Swiderski understands that the City's commitment for the creation of a bicycle/pedestrian trail in conjunction with the development will not be guaranteed until at least 40 units are developed. However, the City reserves the right to advance this particular effort on its own terms based upon other public interest. SC Swiderski further indicated that they understand that the 8.25 acres is in close proximity to the industrial property located north of Pierce Avenue and east of Hogan Street and that they continue to feel that this is the preferred and best location for their development.

Mr. Desotell's memo noted that he has discussed the possibility of the placement (by SC Swiderski) of any excavated "overburden" soils from their development onto the right-of-way and/or western portions of the city owned lot located immediately east of Hogan Street. This

possibility will be explored during the construction phases of the Swiderski project to potentially create a berm with future tree plantings (by the City) establishing a "buffer" zone separating any future industrial developments on the City owned parcel located east of Hogan Street.

Mr. Desotell's memo concluded by noting that SC Swiderski was reminded to utilize a sufficient offset (within the 8.25 acre site) from the centerline of Hogan Street to the eastern edge of their apartment buildings to maximize separation from existing industrial properties located east of Hogan Street. He will verify the accomplishment of their design offset during the October site plan review by City Plan.

Aldersperson Balcerzak noted his dislike for the open ended timetable. Aldersperson Feller Gottard agreed.

Mr. Desotell advised that if the other buildings are not pursued, the City has the option to purchase acreage back.

Upon inquiry by Aldersperson Balcerzak, Mr. Desotell indicated that he has not seen a site plan, however, was informed that the two most northern units would be built first.

Aldersperson Balcerzak questioned if SC Swiderski did a complete enough study. Mr. Desotell commented that he believes the study was sufficient, they would like to fill two complexes before constructing more.

Motion to approve the proposed revisions to the Developer's Agreement with SC Swiderski as presented.

RESULT:	RESOLUTION TO COUNCIL [2 TO 1]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Tom Bauknecht, Reinhardt Balcerzak
NAYS:	Carol Feller Gottard
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

13. Request by Director of Administrative Services to Extend 24 hours of Unused Vacation Time Beyond the Established Anniversary Date of September 4, 2017

Mr. Desotell provided a memo requesting the extension of 24 hours of his unutilized vacation compensation beyond his established anniversary date of September 4, 2017. Due to pressing needs, several attempts to utilize this remaining balance during the month of August have prevented him from achieving his goal. He is requesting an extension to utilize these hours until December 1, 2017; failure to accomplish the use of this time within the allotted extension period will result in forfeiture of the vacation hours.

Motion to approve the extension to 24 hours of unused vacation time until December 1, 2017 for the Director of Administrative Services as requested.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

14. Consideration of Updates to the Job Description for the City's Clerk/Treasurer Position

Mr. Desotell provided a memo with an attached current job description and proposed updated

job description that was completed utilizing input from the Human Resource Specialist, himself and the staff person currently holding this position.

Alderson Bauknecht noted that this job description has not been updated in approximately 20 years.

Amy Lynch, Human Resource Specialist, noted that the description is for the position, not the person.

Alderson Feller Gottard noted the title change from Clerk-Treasurer to Clerk-Treasurer/Finance Director.

Motion to approve the updated job description for the Clerk-Treasurer's position as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

15. Consider Job Classification and Step Recommendation Changes for the City's Clerk/Treasurer Position

Mr. Desotell provided a memo indicating that the City's Clerk/Treasurer has been impacted by many new challenges since the last adoption of the positions' job description in 1996. An employee in this position is currently expected to routinely handle additional duties related to operating budgets, capital investments, grant administration, project documentation and insurance programs. Specifically over the past year new challenges have required the oversight of the consultant based City assessment and Community Development Block Grant Housing programs. He has worked with the Clerk-Treasurer to identify the changes to the existing job description utilized to support the recommended pay grade and step changes as follows:

- a. Position is currently at Pay Grade 12/Step 10 (\$88,678.67 to be effective 1st pay period in 2018 assuming Council approval of the requested 2% payroll increase for all non-represented employees as presented in the preliminary 2018 budget)
- b. Proposed Pay Grade 14/Step 6 (\$89,607.89 effective on the 1st pay period of 2018 with eligibility for a Step 7 increase along with any cost of living adjustments approved by Council for the first pay period of 2019)

Mr. Desotell's memo concluded by noting the additional funds are not being sought in conjunction with this recommendation as it is anticipated the ability to accommodate the increase with the proposed 2018 budget projections.

Motion to approve the proposed increase to Pay Grade 14/Step 6 effective on the 1st pay period of 2018 with eligibility for a Step 7 increase along with any cost of living adjustments approved by Council for the first pay period of 2019.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

16. Consideration of Updates to the Job Description for the City's Deputy Clerk/Treasurer Position

Mr. Desotell provided a memo with an attached current job description and proposed updated job description that was completed utilizing input from the Human Resource Specialist, the Clerk-Treasurer, himself and the staff person currently holding this position.

Aldersperson Bauknecht noted that this is for the position only, not the person.

Motion to approve the updated job description for the Deputy Clerk-Treasurer's position as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

17. Consideration of Job Classification and Step Recommendation Changes for the City's Deputy Clerk/Treasurer Position

Mr. Desotell provided a memo indicating that the City's Deputy Clerk/Treasurer has been impacted by many new challenges since the last adoption of the positions' job description in 1997. An employee in this position is currently expected to routinely handle additional duties related to insurance matters and election protocols in addition to increased responsibility related to the requirements associated in support of the Clerk/Treasurer's daily assignments. Specifically over the past year new challenges have required the continued advancement of skills leading to acceptable conclusions on a variety of financial related matters. He has worked with the Clerk-Treasurer and the Deputy Clerk-Treasurer to identify the changes to the existing job description utilized to support the recommended pay grade and step changes as follows:

- a. Position is currently at Pay Grade 8/Step 10 (\$65,107.35 to be effective 1st pay period in 2018 assuming Council approval of the requested 2% payroll increase for all non-represented employees as presented in the preliminary 2018 budget)
- b. Proposed Pay Grade 9/Step 7 (\$65,165.70 effective on the 1st pay period of 2018 with eligibility for a Step 8 increase along with any cost of living adjustments approved by Council for the first pay period of 2019)

Mr. Desotell's memo concluded by noting the additional funds are not being sought in conjunction with this recommendation as it is anticipated the ability to accommodate the increase with the proposed 2018 budget projections.

Motion to approve the proposed increase to Pay Grade 9/Step 7 effective on the 1st pay period of 2018 with eligibility for a Step 8 increase along with any cost of living adjustments approved by Council for the first pay period of 2019.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 10/11/2017 6:00 PM
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

Any Other Matters Authorized by Law to be Considered

NONE

Adjournment

1. **Motion to:** Adjourn at 6:37 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Carol Feller Gottard, Ward 5
AYES:	Carol Feller Gottard, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Tim Kassis, Glenn Bugni

Bill Brandt, Chairperson

Date