



CITY OF ANTIGO

FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

MULTI-PURPOSE ROOM

Wednesday, September 18, 2019

CITY HALL, 700 EDISON STREET

6:00 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the August 14 and 21, 2019 Meetings
2. Hurricane Irma Reimbursement
3. Approval of Increase of Vacation Time for Director of Administrative Services
4. Consideration of Recommended 2020 Cost of Living Increase for Exempt and Non-Represented Employees
5. Accept Payment Plan for the Equity in the House at 827 Pine Street Toward the Existing Block Grant and Authorize Writing Off the Remaining Balance

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: September 12, 2019

BILL BRANDT



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: September 18, 2019
Re: Hurricane Irma Reimbursement

The City of Antigo has been part of the State of Wisconsin Emergency Management Structural Collapse Team since 2004. The Collapse Team continues to evolve and responds to disasters throughout the United States. Back in September 2017, the team was activated for Hurricane Irma in Florida.

As part of the old agreement, teams are reimbursed at a rate of \$45 per hour for each member and back-fill of the station if the State of Wisconsin is reimbursed from the requesting agency. The total invoice sent to the State of Wisconsin was \$5,859.75 for the Florida Irma response and we received a check for \$3,869.00. This leaves the City of Antigo with a \$1,990.75 write-off as Florida deemed the back-fill expense not eligible for reimbursement.

Currently the 14 departments involved with the State of Wisconsin Collapse Rescue Team have let the contract expire (June 30, 2019) as we continue to have concerns with the contract as written. To make the changes the State Fire Chiefs Association is working with several legislators to make changes to the State Statute so the contracts can be re-written to make the 14 municipalities whole in these situations. I anticipate the new contract to be ready sometime in November.

At this time I am requesting approval to write-off \$1,990.75 from the invoice with the State of Wisconsin Department of Military Affairs, Emergency Management.

If you have any questions, feel free to contact me.



Bill Brandt, Mayor
(715) 623-3633 Ext. 152

August 19, 2019

To; City Council Members

In September of 2012 Mark Desotell was hired as our Director of Administrative Services. At the time of contract negotiations with Mark he had asked for more vacation time than the three weeks he was granted. At the time this was done there was concern about how long Mark would stay with the City and we told him that we would revisit the vacation amount after a couple years if he was still with us. It will now be 7 years and I believe Mark is more than overdue in our consideration of his vacation time. I would recommend the following for council approval.

1/1/2020 - 4 weeks of vacation
1/1/2023 – 5 weeks of vacation

Thank you for your consideration of this matter;

Bill

Attachment: Desotell vacation (2968 : Desotell Vacation)



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: September 18, 2019
Re: Consideration of Recommended 2020 Cost of Living Increase for Exempt and Non-Represented Employees

The 2020 budget document presented to the Committee of the Whole on Wednesday, September 11, 2019 included the budgetary projections resulting from a recommended salary increase of 2.5% for all exempt and non-represented employees. This recommendation is consistent with the 2020 increase for the City's represented Police Officers which was established through collective bargaining at a rate of at 2.5% for 2020 as well. The initial interest based bargaining session with the City's represented Fire Fighters is set for Tuesday, September 17th.

Our staff continues to maintain the respect of their peers and consistently deliver quality services to the citizens of Antigo. They diligently work to control expenditures while striving to deliver expected services within identified budgetary constraints. These strengths are demonstrated by their daily accomplishments, by their commitment to long-standing programs and by being respectful representatives of the City of Antigo. As such, I am appreciative of their support and proud of their accomplishments.

Your concurrence in a recommended cost-of-living wage increase of 2.5% will serve to recognize their efforts while solidifying their continued commitment towards being positive representatives of the City of Antigo. Upon your concurrence, a resolution would be considered at the October Council meeting as follows:

WHEREAS, Common Council reviews the cost-of-living adjustment for the exempt and non-represented employees as part of the annual budget process; and,

WHEREAS, the Committee of the Whole, at their September 11th meeting, was presented with the initial draft of the City's 2020 budget document including the associated budgetary impacts reflecting a recommended 2.5% salary increase for the above stated employees including the City Attorney and Assistant City Attorney; and,

WHEREAS, the Finance, Personnel and Legislative Committee met on September 18, 2019 and approved the recommended 2020 cost-of-living adjustment of 2.5 % as presented.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to authorize a cost-of-living increase for the exempt employees including the City Attorney and

Assistant City Attorney of 2.5% effective upon the first payroll of 2020 and for a 2.5% cost-of-living increase for the non-represented employees effective upon January 1, 2020.

BE IT FURTHER RESOLVED, that the funds needed to implement the cost-of-living increase be derived from each employee's respective fund/department wage accounts.



To: Mayor and City Council
From: Kaye Matucheski, Clerk/Treasurer
Date: September 18, 2019
Re: Accept Payment Plan for the Equity in the House at 827 Pine Street Toward the Existing Block Grant and Authorize Writing Off the Remaining Balance

The City currently has a Block Grant loan on the house at 827 Pine Street in the amount of \$24,877. The property owner has been moved to assisted living and the daughter is looking to purchase the home. In order to do this, the City would need to consider allowing a payment plan for part of the equity in the home and writing off the Block Grant balance.

The financial institution that will be lending the daughter the money to buy the house had an appraisal that came back at \$32,500. The realtor who has had the house listed on the open market does not believe the home would sell for more than \$33,000. CoVantage is willing to loan the daughter \$26,500 with a gift of equity from the mother of \$6,500. Originally, they asked for the entire Block Grant to be written off. However, the Block Grant would need to be paid the \$6,500 as that is equity in the home.

The new owner is willing to make monthly payments at 4% interest for 15 years (based on other loan arrangements) for the \$6,500. They are then asking for the balance of the Block Grant in the amount of \$18,377 be written off. With this arrangement, the original mortgage would be satisfied and a new mortgagee, second to CoVantage, would be drafted.

I would recommend approving this arrangement as the alternative would be CoVantage would foreclose on the house and the Block Grant would not receive any funds. If it is approved, a resolution will need to be forwarded to Council.