

CITY OF ANTIGO
FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE
MINUTES OF MEETING HELD
AUGUST 21, 2019

Finance, Personnel, and Legislative Committee of the City of Antigo met in Regular Meeting on the above date at 6:00 PM in the Multi-Purpose Room, City Hall, Ward 4 Tom Bauknecht presiding.

Attendee Name	Title	Status	Arrived
Carol Feller Gottard	Ward 5	Present	
Bill Brandt	Mayor	Absent	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Glenn Bugni	Ward 7	Absent	
Reinhardt Balcerzak	Ward 8	Present	

Others in attendance: Jon Petroskey, Fire Chief; Eric Roller, Public Safety Director/Police Chief; Mark Desotell, Director of Administrative Services; Sarah Repp, Park, Recreation and Cemetery Supervisor; and Jaime Horswill, Lead Office Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the July 17, 2019 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Carol Feller Gottard, Tim Kassis, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Glenn Bugni

2. Disaster Declaration Request - July 19, 2019 Straight Line Wind Storm

Mark Desotell, Director of Administrative Services, provided a memo with a sample proclamation that has already been endorsed by Mayor Brandt and provided to Langlade County Emergency Management for FEMA documentation related to the July 19/20, 2019 storm damage in the City of Antigo. Concurrence from the committee is required in order for the process of seeking reimbursement to continue. The total expenditures to date total \$95,974.

Upon inquiry by Alderperson Balcerzak, Mr. Desotell explained that FEMA is requesting documentation regarding the storm damage from all municipalities/villages/townships. Once the information is received they will evaluate for a state wide federal emergency, which statewide must total at least \$8.5 million. The initial assessment statewide was approximately \$17 million in damages. Not everything may be reimbursed. The federal disaster funds reimbursement is 75%, 12.5% local and 12.5% state.

Upon inquiry by Alderperson Bauknecht, Mr. Desotell advised that the timetable for reimbursement could be over a year.

Motion to approve the Disaster Declaration Request as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 9/11/2019 6:00 PM
MOVER:	Tim Kassis, Ward 3
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tim Kassis, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Glenn Bugni

3. Approval to Apply for Urban Forestry Catastrophic Storm Grant

Sarah Repp, Park, Recreation and Cemetery Supervisor, provided a memo noting the City of Antigo experienced damage to trees during a catastrophic storm event, which the Governor declared a state of emergency. An Urban Forestry Catastrophic Storm Grant is available for eligible communities to apply. The grant requires no local share and can be used for work performed within 12 months of the date the Governor declared a state of emergency. Funding requests will be considered for tree removal, saving, and replacing if more than \$4,000. The maximum grant award is \$50,000. Departments impacted by storm damage resulting in clean-up will work together to submit the grant application for funding assistance.

Upon inquiry by Alderperson Balcerzak, Ms. Repp advised that they will use a lot of the same numbers Mr. Desotell provided in the Disaster Declaration Request. Some of the Disaster Declaration Request numbers will not apply.

Motion to approve application for the Urban Forestry Catastrophic Storm Grant as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 9/11/2019 6:00 PM
MOVER:	Tim Kassis, Ward 3
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Carol Feller Gottard, Tim Kassis, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Glenn Bugni

4. Purchase Rescue Helmets with Greater Green Bay Foundation Donation

Jon Petroskey, Fire Chief, provided a memo advising that the Antigo Fire Department received a donation from the Greater Green Bay Community Foundation on behalf of the Ola S. Adams family and part of the donation was for new rescue helmets. The helmet staff is requesting is a Team Wendy helmet. This is the same helmet that Northcentral Technical College (NTC) uses and is lightweight, ergonomically balanced, certified for all rescues including ropes, confined space, extrication, trench and ice and water rescue. This is the same helmet brought to this committee back in January for the Fire House Sub grant, however the department was turned down for that grant.

Chief Petroskey further indicated that as they research vendors for rescue helmets they were unable to find anyone local so he is requesting to waive the bidding requirements as this purchase will be over \$6,000. He recommends the low quote for \$6,982.94 from All Hands Fire Equipment.

Motion to approve the purchase of Team Wendy Rescue Helmets for \$6,982.94 from All Hands Fire Equipment utilizing the Greater Green Bay Community Foundation donation and CIP funds as well as waiving the bidding requirements as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 9/11/2019 6:00 PM
MOVER:	Tim Kassis, Ward 3
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Carol Feller Gottard, Tim Kassis, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Glenn Bugni

5. Approval to Purchase Chest Compression Device Utilizing Greater Green Bay Community Foundation Donation and CIP Funds

Chief Petroskey provided a memo advising that the Antigo Fire Department received a donation from the Greater Green Bay Community Foundation on behalf of the Ola S. Adams family and part of the donation was for a new Chest Compression System. Currently the department has a LUCAS and the donation will give them the ability to have two units. Due to the limited manufacturers of this special device, he is requesting to waive the bidding requirements and approve the quote for \$15,959.17. This quote came in \$994.50 more than the donation, so he is requesting to use CIP funds for the amount not covered by the donation.

Motion to approve the purchase of a LUCAS 3 chest compression device for \$15,959.17 from Stryker utilizing the Greater Green Bay Community Foundation donation as well as CIP funds and to waive the bidding requirements as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 9/11/2019 6:00 PM
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tim Kassis, Ward 3
AYES:	Carol Feller Gottard, Tim Kassis, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Glenn Bugni

6. Request to Change Speed Limit Ordinance from 35 MPH to 25 MPH on South Superior Street from Forrest Avenue to Tenth Avenue

Eric Roller, Police Chief/Public Safety Director, provided a memo noting a request to change the speed limit on South Superior Street from Forest Avenue to Tenth Avenue from the current speed limit of 35 MPH to 25 MPH. This would be beneficial for the whole area due to the residential portion and the business portion of South Superior Street. The intersection of South Superior and Tenth Avenue is a difficult intersection to cross due to the heavy volume of traffic especially with the school traffic on Tenth Avenue and higher speed of traffic coming from the south. The decrease in speed before this intersection would help with motorists crossing the street or going onto Superior Street or South Superior Street. Slowing the traffic down as the motorists first come into the city would help with the busy business district at Forest Avenue and help keeping the speeds slower until they left the city limits.

Chief Roller noted that there have been several accidents in this area as well as difficulty crossing the street in this area. The Mayor has also received requests for this.

Chief Petroskey indicated that there was a vehicle versus pedestrian accident on Tenth Avenue and Superior Street today.

Motion to change the speed limit ordinance from 35 MPH to 25 MPH on South Superior Street from Forest Avenue to Tenth Avenue as presented.

RESULT:	ORDINANCE TO COUNCIL [UNANIMOUS]
	Next: 9/11/2019 6:00 PM
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Carol Feller Gottard, Tim Kassis, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Glenn Bugni

7. Approval to Purchase 16 New Pistols and 50 Extra Magazines for Police Department

Chief Roller provided a memo noting the Antigo Police Department has had its current duty pistols for approximately 11 years and they are looking to replace the pistols to maintain the integrity and reliability of the weapons. They are currently using the Glock 40 Caliber Gen 3 and 4 models 22 or 23 and have 16 department owned pistols. They are looking to switch to the Glock 9mm Glock Gen 5 with the AMGLO Bold night sights, in either the model 17, 19 or 45. The main reason to switch to the 9mm pistol is for lighter recoil meaning more accurate round placement along with the ability to carry more rounds. The ammunition is also cheaper than the 40 caliber, and with the new technology of the 9mm round, the stopping power of the 9mm is comparable to the 40 caliber.

Chief Roller has received quotes from Glock Inc. and Ray O'Herron for the new pistols along with a buy back option of the old pistols. He is recommending purchasing the guns from Roy O'Herron for a total cost of \$2,904, which is \$181.50 per pistol. They maintain one extra pistol within the department if needed. This option also allows the officer to buy back their exact pistol they have been carrying for the same price the department is given for the buy back.

Chief Roller is further requesting to purchase up to 50 extra magazines for use in vehicles, Special Response Team Members, and for training at the range. He has budgeted \$4,000 in Capital Improvement for training targets and would like to use that money for this purchase of the pistols and magazines as he feels this is the most beneficial use of the funds at this time.

Motion to approve the purchase of 16 new pistols and 50 extra magazines for the Police Department utilizing Capital Improvement funds for training targets as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 9/11/2019 6:00 PM
MOVER:	Tim Kassis, Ward 3
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Carol Feller Gottard, Tim Kassis, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Glenn Bugni

8. Approval to Hire One Police Officer and Sponsor Through the Police Academy Process

Chief Roller provided a memo explaining that Officer Chris May has given his resignation letter from the Antigo Police Department effective August 28, 2019. Officer May has worked for the Antigo Police Department for approximately 11 years and has accepted a job with the Langlade County Sheriff's Department. Chief Roller is looking to replace the position and maintain the current staffing of 15 sworn officers. For the last number of years they have hired individuals that have completed their college credits and have also completed the basic recruit academy consisting of 720 hours or 18 weeks of training that is completed at one of the technical colleges within the state. Due to the recruitment challenges that have been facing public safety for the last number of years he wants to try a different process that was prevalent many years ago when a department hired an individual and sponsored them through the academy.

Chief Roller's memo further added he is looking to hire an individual that has attained the required college credits, has military experience and though has yet to complete the police

academy training. Once the individual is hired they would be placed in the 12 week field training program and the Department would sponsor them through the 18 week police academy at North Central Technical College. The individual would have one year to complete this process from the date of hire to meet the training and standards requirement of the state to be a certified police officer in Wisconsin. The state training and standards bureau would cover the cost of the police academy, though the City of Antigo would be responsible for wages and benefits during the academy phase. Chief Roller believes this process would allow him to evaluate a subject through the twelve week training process, commit to someone with local ties, and commit to someone he has prior knowledge of their work ethic and personality. The new hire would still sign a three year agreement that all other officers sign upon hire. This agreement requires pay back of 100%, 75%, and 50% of hiring and training cost over that three year period. He is looking to hire an individual in October as he currently has two officers in field training at this time and wants to have one completed of that process before he re-hires.

Upon inquiry by Alderperson Bauknecht, Chief Roller noted the closest NTC that offers the police academy is in Wausau.

Motion to approve the hiring of one patrol officer to maintain staffing at 15 sworn officers and sponsor an individual through the police academy process as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 9/11/2019 6:00 PM
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tim Kassis, Ward 3
AYES:	Carol Feller Gottard, Tim Kassis, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Glenn Bugni

9. Approve Request to Extend 5 Days of Vacation for Office Manager at Police Department from September 9, 2019 until December 31, 2019

Chief Roller provided a memo requesting that the Office Manager, Heather Rustick, be allowed to extend one week (five days) of vacation beyond her anniversary date of September 9, 2019. This extended week shall be used by the end of 2019. She has had difficulty scheduling her vacation time due to work constraints of the front office this year. The front office has had a changeover with two new office staff starting at the end of 2018 and one of those staff members being out on Family Medical Leave (FMLA) for an extended time this summer. Ms. Rustick directly supervises these two new employees and has been responsible for their training. Ms. Rustick has also been involved in the departments hiring process of four replacement positions this year with the sworn officers, and Chief Roller has requested her to be present during certain periods to help with those processes.

Motion to approve the request to extend five days of vacation for the Officer Manager at the Police Department from September 9, 2019 until December 31, 2019 as presented.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 9/11/2019 6:00 PM
MOVER:	Tim Kassis, Ward 3
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Carol Feller Gottard, Tim Kassis, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Glenn Bugni

Any Other Matters Authorized by Law to be Considered

NONE

Adjournment

1. **Motion to:** Adjourn at 6:17 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Carol Feller Gottard, Tim Kassis, Tom Bauknecht, Reinhardt Balcerzak
ABSENT:	Bill Brandt, Glenn Bugni

Tom Bauknecht, Chairperson

Date