



CITY OF ANTIGO

FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

MULTI-PURPOSE ROOM

Wednesday, July 19, 2023

CITY HALL, 700 EDISON STREET

6:00 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Minutes from June 14 & 21, 2023 Meetings
2. Discussion Only on the Multiple Downtown Leadership Groups
3. Review the Practice of Waivers of Shelter Fees, Permit Fees, and Insurance Requirements for Special Events
4. Approval of Additional Funding to come from the Ambulance CIP Funds if the Bid for a Pickup Truck is over the amount of \$50,000 from a Flex Grant through the Department of Health Services (DHS)
5. Ordinance Amending Section 6.6(f) Due Process Hearing for Length of Grass or Weeds
6. Proposed New Building and Zoning Ordinance for the Maintenance of Commercial Buildings and Structures along with Proposed Ordinance Revisions to Sections 14-1679 (Dwelling Units), 6-151 (Garbage and Trash Receptacles) and 38-408 (Junked Vehicles and Appliances on Private Property)
7. Budget Amendment to Record Lead Service Grant Expenditures and Grant Revenue in the Amount of \$89,776
8. Update on Filing a Water Rate Case with the Public Service Commission
9. Discussion and Possible Action on One Way Traffic on the Two Streets Entering North Elementary
10. Closed Session: Pursuant to Section 19.85(1)(e), Wisconsin Statutes, and upon Proper Motion, the Committee will Convene into Closed Session to Discuss a Potential Land Purchase of 1000 5th Ave. Upon Completion of Discussion in Closed Session, the Committee will Reconvene into Open Session to Act on Matters Discussed, If Necessary, and Proceed with the Regular Order of Business.

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Cheryl Barta, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED:

TERRY BRAND



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: July 19, 2023
Re: Review the Practice of Waivers of Shelter Fees, Permit Fees, and Insurance Requirements for Special Events

For the rental/use of City facilities, there is a fee schedule and insurance requirements that the event sponsor needs to provide. More and more events are requesting the fees and/or the insurance requirements be waived for their events. When waiving these requirements, the following criteria have to be met:

- The event has occurred in the past with similar usage requests as in prior years.
- The event is open to the public and community at no charge and offers either an education experience for attendees or a remembrance or memorialization for those within our community.
- The picnic or event recognizes volunteers that have participated in a community service project.
- The organization or group is not creating a profit from the event. If funds are raised during the event they are invested back into our community and used for various community projects, events, programs, or local organizations.

When waiving fees, the City loses the revenue from the rental. Those funds are used to continue the upkeep of our park system. The costs for waiving these fees can be \$1,000 up to \$5,000 or more depending on the type of shelter.

Waiving the event and shelter fees is a set known cost of lost revenue but this is not the case when waiving insurance requirements. The City has liability insurance to cover the City's liability for events. There is a \$25,000 self-insured retention for each claim. Our insurance does not cover the event or the event sponsors.

The insurance requirements state the event sponsors have to have liability insurance coverage of at least \$1 million with the City of Antigo listed as additional insured. In some cases there also needs to be vehicle liability and worker's compensation coverage. By waiving the insurance, the City does not have coverage (including defense coverage) under the event insurance if something happens so the City would have to utilize our insurance and the City would have to pay the first \$25,000.

One thing that most people do not realize is the City's insurance covers the City in the event of a loss. There is no coverage for the event and the event sponsors on our policy. By waiving the insurance requirement for them, they have no coverage for their organization or themselves. This leaves them vulnerable if there is an incident.

Securing insurance can be cost prohibitive for some of these events. Our insurance carrier, CVMIC, has special events coverage available. I have asked for information on the cost of

requirements and hope to have the information by the meeting.

This is not a topic that is going to be solved at one meeting but the discussion is being started as the waivers are usually requested on the December and January Committee and Council meetings. A list of the organizations that have had waivers in the past is included for your review. What are your thoughts? Is there any other information that we can gather for you?

EVENTS REQUESTING WAIVERS

EVENT	SHELTER FEE	PERMIT FEE
4-H Park Programs	X	X
All Sauced Up Community Fundraiser	X	X
Antigo Cancer Society Relay for Life	X	X
Antigo Community Food Pantry Volunteer Recognition	X	X
Antigo Dugout Club and Legion Baseball Tournaments	X	X
Antigo Farmers' Market	X	X
Antigo Fillies Youth Softball Tournament	X	X
Antigo First Party on the Avenue	X	X
Antigo Garden Club Annual Plant Sale	X	X
Antigo High School Homecoming Parade	X	X
Antigo Optimist Halloween Event	X	X
Antigo Optimist Tree Burn	X	X
Antigo Optimist Volunteer Appreciation Picnic	X	X
Antigo Tater Trot	X	X
Antigo Walk to End Alzheimers	X	X
AVAIL Fundraiser	X	X
Badgerland Classics Car Club	X	X
Boys & Girls Club of the Northwoods Summer, Fall, and Winter Events/Programs	X	X
Compassionate Friends Event	X	X
COP Walk to End World Hunger	X	X
Disc Golf Fundraising Tournaments	X	X
Eli's Unite and Fight	X	X
Healthy Ways / Wellness Walk Spring and Fall Walks	X	X
Hike for Hope (Formerly Out of Darkness Suicide Walk	X	X
Historical Society Cemetery Tour	X	X
Kids Fishing Day / Trout Unlimited	X	X
Langlade County Historical Society Picnic	X	X
Lunch to Benefit the Giving Tree	X	X
Memorial Day Parade	X	X
Mission Antigo	X	
Music in the Park	X	X
REGI Summer Camp	X	X
Rotary Picnic	X	X
Stand for Children Day	X	X
Stumble Stump Rendezvous	X	X
Team Stash Coed Softball Tournament	X	X
Thrivent Cans Hunger Banquet	X	X
UW Extension	X	X
Wild One's Community Educational Program	X	X

Attachment: Events Requesting Waivers 2023 (6249 : Waiver of Shelter Fees and Insurance Requirements)

INSURANCE

[illegible]

Attachment: Events Requesting Waivers 2023 (6249 : Waiver of Shelter Fees and Insurance Requirements)

Corey Smith
Fire Chief

csmith@antigo-city.org



City of Antigo Fire Department

To: Finance, Personnel & Legislative Committee

From: Chief Smith

Date: July 19, 2023

Subject: Accept Pickup Truck Bid for (DHS) Flex Grant

Last year, City Council approved the State of Wisconsin DHS Flex Grant. Part of the grant was to purchase a pickup truck, up to \$50,000.

The City solicited bids in January, with the department receiving only one bid. The winning bidder was unable to procure the vehicle, so it was re-bid. If the bid is over the \$50,000 already approved, I will be requesting the remaining funds to come from the Ambulance CIP, EMS Equipment fund.

If the bid is under the \$50,000, we will remove this item the night of the meeting.

I am looking for approval to use Ambulance CIP, EMS Equipment fund for anything over \$50,000. Feel free to contact me if you have questions.

Attachment: Accept Pickup Truck New Bid (6250 : Fire Department Pickup Bid)

700 Edison Street
Antigo, Wisconsin 54409

715-350-7350
www.antigo-city.org/AFD



To: Mayor and City Council
From: Kirk Packard, Street Commissioner
Date: July 19, 2023
Re: Ordinance Amending Section 6.6(f) Due Process Hearing for Length of Grass or Weeds

I have attached Section 6-6 (Length of lawn and grasses) to this memo. Our current practice is to send a letter to the property owners once their lawn exceed six inches in length giving them five days from the date of the letter to become compliant. After the five days, staff checks the grass and if it has not been brought into compliance, the grass is mowed and the property owner billed as follows:

Hourly rate (minimum of ½ hour)	\$50
Administration Fee	\$125

If the property has been brought into compliance, they remain on the list to be checked for the remainder of the summer. The list, containing all residences that have received letters, are periodically checked throughout the summer with no further notification.

When a delinquent lawn needs to be mowed, staff videos the grass before it is mowed. The video is taken with a ruler in the grass to verify that it is at least six inches.

After the grass has been mowed, the property owners are billed accordingly. If they wish to dispute the mowing, they have the opportunity to provide a written request to the Public Works Committee at no charge.

I am requesting Section (f) of the current ordinance be updated by the City Attorney to reflect the way we currently handle delinquent lawns.

Sec. 6-6. - Length of lawn and grasses.

- (a) *Purpose.* This section is adopted due to the unique nature of the problems associated with lawns, grasses and noxious weeds being allowed to grow to excessive length in the city.
- (b) *Public nuisance declared.* The common council finds that lawns, grasses, and noxious weeds on nonagricultural lots or parcels of land, as classified under the zoning code in chapter 14, article II, within the city which exceed six inches in length adversely affect the public health and safety of the public in that they tend to emit pollen and other discomforting bits of plants, constitute a fire hazard and a safety hazard in that debris can be hidden in the grass, interfere with public convenience and adversely affect property values of other land within the city. For that reason, any nonagricultural lawn, grass or weeds on a lot or other parcel of land which exceeds six inches in length is declared to be a public nuisance, except for property located in a designated floodplain area and/or wetland area and where the lawn, grass or weeds is part of natural lawn approved pursuant to section 6-5.
- (c) *Nuisances prohibited.* No person shall permit any public nuisance as defined in subsection (b) of this section to remain on any premises owned or controlled by him/her within the city.
- (d) *Inspection.* The weed commissioner or his/her designee shall inspect or cause to be inspected all premises and places within the city to determine whether any public nuisance as defined in subsection (b) of this section exists.
- (e) *Abatement of nuisance.* If the weed commissioner shall determine with reasonable certainty that any public nuisance as defined subsection (b) of this section exists, he/she shall immediately cause written notice to be served that the city proposes to have the lot, grass or lawn cut to conform with this section and section 6-5. If further occurrences within one calendar year arise, the property will be turned over to a contractor supplied by the city without further notification, and the owner will be billed accordingly.
- (f) *Due process hearing.* If the owner believes that his/her grasses or weeds are not a nuisance, he/she may request a hearing before a committee of the common council designated by the mayor. The request for the hearing must be made in writing to the clerk-treasurer's office within the five days set forth in the weed commissioner's notice. Upon application for the hearing, the property owner must deposit a bond as prescribed by section 1-22. If a decision is rendered in the property owner's favor, the bond will be returned to the property owner. If the property owner fails to appear for the hearing or if the decision is rendered against the property owner, the deposit shall be forfeited and applied to the cost of city personnel abating the nuisance, if necessary. When a hearing is requested by the owner of the property, a hearing by the committee shall be held within seven days from the date of the owner's request. The property in question will not be mowed by the city until such time as the hearing is held by the committee. At the hearing, the owner may appear in person or by his/her attorney, may present witnesses in

his/her own behalf and may cross examine witnesses presented by the city as well as subpoena witnesses for his/her own case. At the close of the hearing, the committee shall make its determination in writing specifying its findings, facts and conclusions. If the committee determines that a public nuisance did exist, the committee shall order the weed commissioner to mow the property in question unless the property has been mowed by the owner within 48 hours of the committee's decision. If the owner does not abate the nuisance within the described 48 hours, the weed commissioner shall cause the nuisance to be abated and costs in excess of the forfeited fee assessed accordingly.

- (g) *City's option to abate nuisance.* When the owner, occupant or person in charge of the property shall fail to cut his/her lawn, grass or weeds as set forth in this section, the city may elect to cut the lawn, grass or weeds as follows:
- (1) The written notice required in subsection (e) of this section shall inform the person that, for his/her failure to abate the nuisance within the prescribed time, the city shall abate the nuisance, and the cost thereof shall be assessed to the property owner as a special charge.
 - (2) The city shall cut or cause to be cut all grass and weeds from the subject's property and shall charge the expenses of so doing at a rate as established in section 1-22. The charges shall be set forth in a statement to the clerk-treasurer who, in turn, shall mail the statement to the owner, occupant or person in charge of the subject premises. If the statement is not paid in full within 30 days thereafter, the clerk-treasurer shall enter the charges in the tax roll as a special tax against the lot or parcel of land, and the charges shall be collected in all respects like other taxes upon real estate or as provided under Wis. Stats. § 66.0627.
- (h) *Other enforcement options.* In addition to or as an alternative to the abatement procedures in subsection (g) of this section, any person in violation of the requirements of this section shall be subject to a forfeiture as provided in section 1-14.
- (i) An owner of a parcel of more than three acres may apply to the city for a variance from this section to allow for agricultural use. All adjoining property owners must be given prior written notice of the variance hearing at least 14 days in advance of the hearing. A committee of the common council appointed by the mayor, which shall be the same committee referred to in subsection (f), shall review and decide upon such variance requests. Any variances granted under this subsection shall be valid for a three-year term only.

(Code 1999, § 8-1-6; Ord. No. 1024B, §§ 1 (pg. 2 of 4), 1 (pg. 3 of 4), 6-14-2000; Ord. No. 1128B, § 1, 4-27-2005)



Kirk Packard, Street Commissioner
 1020 W. Pierce Avenue
 Antigo, WI 54409
 (715) 623-4754

June 29, 2023

Property Owner
 Address
 Antigo, WI 54409

RE: Property Address

Dear Owner:

Our office has received a complaint regarding grass/weed growth at your property located at XXX. Please be aware that the City of Antigo does have a grass/weed ordinance (a copy of which is enclosed) regarding the height in which grass and weeds are allowed to grow. You must bring your property into compliance within five (5) days of the date of this letter or the City will bring the property into compliance and you will be charged the following:

Service fee (minimum of one-half of an hour)	\$50.00/hour
Machinery fee	State rate
Administration Cost (per Ordinance No. 1341B)	\$125.00

THIS IS THE ONLY NOTIFICATION YOU WILL RECEIVE REGARDING THIS PROPERTY. A video is taken before and after mowing for documentation. If there are further occurrences within one calendar year, the property will be brought into compliance without further notification and the owner billed accordingly.

Please be further aware that there is also an ordinance regarding grass/debris in the street and flow lines of the street.

Thank you for your prompt attention to this matter.

Sincerely,

CITY OF ANTIGO

Kirk Packard

Kirk Packard
 Street Commissioner

Jh/enc

Attachment: Grass Letter-sample (6245 : Grass Ordinance Change)



To: Mayor and City Council
From: Beth McCarthy, Building Inspector/Zoning Administrator
Date: July 19, 2023
Re: Proposed New Building and Zoning Ordinance for the Maintenance of Commercial Buildings and Structures along with Proposed Ordinance Revisions to Sections 14-1679 (Dwelling Units), 6-151 (Garbage and Trash Receptacles) and 38-408 (Junked Vehicles and Appliances on Private Property)

Proposed new ordinance – Maintenance of commercial buildings and structures.

The proposed ordinance will address the need for enforceable maintenance guidelines for the City of Antigo's commercial buildings. The city currently has an ordinance for housing appearance for dwelling units, but nothing in place for commercial buildings.

Proposed alterations to existing ordinances.

1) Sec. 14-1679. Dwelling unit minimum requirements.

This section of the ordinances refers to the rental dwelling units and subleased units. It establishes the requirements that the dwelling must meet to qualify for occupancy. The proposed changes to this sections will require that every rental or subleased dwelling unit be supplied with adequate weekly garbage collection. Also, that rubbish must be stored in an enclosed structure and may not be visible from the road.

Per Sec 14-1675. Rubbish means nonputrescible solid wastes, excluding ashes, consisting of either:

- (1) Combustible wastes, such as paper, cardboard, plastic containers, yard clippings and wood; or
- (2) Noncombustible wastes, such as tin cans, glass or crockery.

2) Sec. 6-151. – Garbage and trash receptacles.

Currently, bulk storage containers and dumpsters are permitted for residential use. More and more commercial dumpsters are being placed in front yards of homes in the community. There is nothing currently in the city ordinances to prevent this practice. This ordinance change would prohibit residential use of dumpsters and only allow them to be used in commercial operations only.

3) Sec. 38-408. Junked vehicles and appliances on private property.

This section of the ordinance currently allows an unlimited amount of motor vehicles or motor vehicle accessories, to be stored in any zoning within the city, if they are behind screening fence. The proposed change to this se

would eliminate that as an option. If a property owner, other than an authorized business enterprise located in a properly zoned area, chooses to store junk motor vehicles and motor vehicle accessories, they must be stored within an enclosed building.

The proposed ordinance and the proposed ordinance changes, along with related pictures are attached for your review.

Maintenance of Commercial Buildings and Structures.

- (a) *Minimum standards.* All commercial buildings and structures shall comply with the particular requirements of this section.
- (b) *Foundations, exterior walls, roofs, windows, and exterior doors.*
- (1) Every exterior wall shall be free of deterioration, holes, breaks or loose or rotting board or timbers.
 - (2) Structures that require paint or stain shall have paint or stain applied at regular intervals to exterior building surfaces.
 - (3) All brands of house wrap must be covered with an esthetic exterior material within 6 months of installation.
 - (4) All cornices, moldings, lintels, sills, oriel windows and similar projections shall be kept in good repair and free from cracks and defects which make them hazardous.
 - (5) Roof surfaces shall be tight and shall have no defects which admit water. All roof drainage systems shall be secured and hung properly.
 - (6) Chimneys, antennas, air vents and other similar projections shall be structurally sound and in good repair. Such projections shall be secured properly, where applicable, to an exterior wall or exterior roof.
 - (7) Building awnings shall be structurally sound and in good repair
 - (8) Windows and doors shall be reasonably weather tight, waterproof, rodent proof, structurally sound and in good repair.
 - (9) Glass portions of windows and doors must be maintained and crack free. Temporary boarding of window(s) and/or door(s) is allowed for up to 6 months prior to repairs, at such time the window(s) and/or door(s) must be repaired to their original form.
 - (10) Window and door screens must be free from tears and holes where installed.
 - (11) All lighting attached to a building must be in working order.

Sec. 14-1679. Dwelling unit minimum requirements.

No person shall rent or sublease to another for occupancy any dwelling unit for the purpose of living, sleeping, cooking or eating therein which does not comply with the following requirements:

- (1) Potable water from an approved source shall be available at all times in residential buildings at a pressure which is adequate for normal human requirements. All sources of domestic water shall meet state department of health standards for potability. The domestic water supply system of the building shall be connected to such approved source and shall not be subject to contamination. All potable water supply piping and fittings for each plumbing fixture shall be installed in such a manner that backflow or backsiphonage cannot occur. Backflow connections shall not be permitted between the piping system carrying potable water and any piping system or plumbing equipment carrying nonpotable water or waterborne waste. All drinking fountains provided in any building or on any premises shall comply with the requirements of the city's plumbing code in article VI of this chapter.
- (2) Every dwelling unit shall contain a kitchen sink in good working condition and properly connected to a water and sewer system approved by the fire department and/or city inspector.
- (3) Every dwelling unit shall contain a room which affords privacy to a person within such room and which is equipped with a flush water closet and a lavatory basin in good working condition and properly connected to a water and sewer system approved by the fire department and city inspector or access to such facilities shall be provided if conditions are approved.
- (4) Every dwelling unit shall contain, within a lockable room which affords privacy to a person within such room, a bathtub or shower in good working condition and properly connected to a water and sewer system approved by the fire department and city inspector, or access to such facilities shall be provided if conditions are approved.
- (5) Every kitchen sink, lavatory basin and bathtub or shower required under this section shall be properly connected with hot and cold water lines which provide pressure which is adequate for normal human requirements.
- (6) Every dwelling unit shall be supplied with adequate rubbish storage facilities. **Rubbish must be stored in an enclosed structure and may not be visible from the road.** ~~the type and location of which are approved by the fire department and city inspector.~~
- (7) Every dwelling unit shall have ~~adequate garbage disposal facilities or garbage storage containers, the type and location of which are approved by the fire department and city inspector.~~ **be supplied with garbage storage containers with tight fitting lids and adequate weekly garbage collection meeting the requirements of Sec. 6-151 – Garbage and trash receptacles.**
- (8) Every dwelling shall have supplied water heating facilities which are properly installed, maintained in safe and good working condition; properly connected with the hot water lines required under subsection (5) of this section; and capable of heating water to such a temperature as to permit an adequate amount of water to be drawn at every required kitchen sink, lavatory basin, bathtub or shower at a temperature of not less than 100 degrees Fahrenheit or more than 125 degrees Fahrenheit. Such supplied water heating facilities shall be capable of meeting the requirements of this section

when the dwelling or dwelling unit heating facilities required under subsection (5) of this section are not in operation.

- (9) Every dwelling unit shall have access to one or more safe, unobstructed means of egress with minimum headroom of six feet four inches leading to safe and open space at ground level or as otherwise provided by the law of this state and the city. Dwelling units which are above the first story will be permitted to use a secondary exit which utilizes a flat roof deck or platform supported by columns or brackets and which is provided with a three-foot, six-inch-high protective rail, together with two uniformly spaced intermediate rails. Railings on platforms subject to use by children shall have intermediate rails or an ornamental pattern designed to prevent the passage of an object with a diameter larger than four inches. This platform shall comply with the regulations contained in the Wisconsin Enrolled Commercial Building Code, section 1003.2.12. The floor of the platform or roof edge may not exceed an elevation of 15 feet above the ground level.
- (10) Structurally sound handrails shall be provided on any steps containing three risers or more and on the open sides of all such stairways with a vertical rise of more than two feet. All openings between handrails and stairways shall be protected by an intermediate rail at midheight or equivalent unless the stairway is subject to use by children, in which case it shall have rails designed to prevent the passage of an object with a diameter larger than four inches. Porches, balconies and other elevated platforms located more than two feet higher than the adjacent areas shall have structurally sound protective guardrails 42 inches high and, if unenclosed, intermediate rails or balusters as specified in subsection (9) of this section. Protective guardrails within individual dwelling units may be a minimum of 36 inches in height.

(Code 1999, § 15-4-7)



Sec. 6-151. - Garbage and trash receptacles.

- (a) It is unlawful for the agent, owner, tenant or occupant of any premises to have, maintain, or keep any garbage or mixed refuse thereon except in containers as prescribed in this article. Such containers shall be composed of rigid, durable materials, have tight-fitting covers, ~~be fitted with handles,~~ and be capable of preventing leakage or the entrance of water, insects and animals. Garbage or mixed refuse must be stored within such container with the lid closed. The containers and the charge for such service shall be consistent with all rules, regulations and grant requirements imposed by the State of Wisconsin upon the city or Langlade County.
 - (1) Garbage or mixed refuse shall be placed in plastic bags or otherwise adequately wrapped before being placed in the garbage containers. Plastic bags may be used as liners inside approved garbage containers.
 - (2) The total capacity of all provided garbage and refuse containers ~~and all bulk storage containers~~ shall be sufficient to meet the needs of the occupants of the dwelling unit to which they relate.
 - (3) It shall be unlawful to place any garbage or mixed refuse into a container not meeting the standards of this section. All containers shall be easily filled, emptied and cleaned, and shall be maintained at all times in a clean and sanitary condition.
 - (b) Recyclable materials shall be placed for collection in receptacles which are adequate to prevent the blowing or scattering of materials therefrom.
 - (c) ~~Bulk storage containers and dumpsters are not permitted for residential use.~~ Bulk storage containers ~~and dumpsters~~ which are used for the storage of garbage or mixed refuse ~~for dwellings or for commercial operations,~~ shall be watertight, constructed of metal or other durable material impervious to rodents, capable of being serviced without creating unsanitary conditions, and equipped with doors or covers that are tight-fitting. Such containers, as well as the area immediately surrounding them, shall be maintained in a clean sanitary condition by the owner of such container.
 - (d) Ashes shall be adequately cooled and dried before being placed out for collection.
 - (e) ~~Prepaid bags, which~~ **Bags must** have a minimum thickness of two mils and ~~which~~ meet the minimum criteria of the standards of the National Sanitation Foundation. ~~, may be used as provided in this article.~~
 - (f) Recyclables shall be collected and maintained in a marketable condition.
- (Ord. No. 1102B, § 12, 10-8-2003; Ord. No. 1105B, § 6, 1-14-2004)



Sec. 38-408. Junked vehicles and appliances on private property.

- (a) *Storage of automobiles restricted.* No disassembled, inoperable, unlicensed, junked or wrecked motor vehicles, race cars, race trucks, demo derby cars, truck bodies, tractors, trailers, farm machinery, vehicle parts or tires or appliances shall be stored unenclosed outside of a building upon industrial, commercial, public or private residential property within the city for a period exceeding ten days unless it is in connection with an authorized business enterprise located in a properly zoned area maintained in such a manner as to not constitute a public nuisance.
- (b) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

Disassembled, inoperable, junked or wrecked motor vehicles, truck bodies, tractors, or trailers means motor vehicles, recreational vehicles, truck bodies, tractors, farm machinery or trailers in such a state of physical or mechanical ruin as to be incapable of propulsion, being operated upon the public streets or highways, or which are otherwise not in safe or legal condition for operation on public streets or highways due to missing or inoperative parts, flat or removed tires, expired or missing license plates or other defects.

Inoperable appliance means any stove, washer, refrigerator or other appliance which is no longer operable in the sense for which it was manufactured.

Motor vehicle means as defined in Wis. Stats. § 340.01(35).

Race car, race truck or demo derby car or truck means any standard car or truck modified to allow for competition in any kind of racing activity.

Unlicensed motor vehicles, truck bodies, tractors or trailers means motor vehicles, truck bodies, tractors, recreational vehicles or trailers, race cars, race trucks, demo derby cars which do not bear lawful current license plates.

- (c) *Exceptions.* This section shall not apply to any motor vehicle or motor vehicle accessories stored within an enclosed building, ~~behind screening fencing~~, or on the premises of a business enterprise operated in a lawful place and manner in a properly zoned area when necessary to the operation of such business enterprise, in a storage place or depository maintained in a lawful place and manner; or seasonal vehicles such as snowmobiles, motorcycles, motor scooters, all-terrain vehicles and nonmotorized campers, provided such vehicles are stored in compliance with ordinances. Also excepted are motor vehicles registered pursuant to Wis. Stats. §§ 341.265 and 341.266. In other situations the common council may issue temporary permits permitting an extension of not to exceed an additional 30 days' time to comply with this section where exceptional facts and circumstances warrant such extension.
- (d) *Enforcement.* Enforcement of this section shall be as follows:
- (1) Whenever the building inspector/zoning administrator or his/her designee shall find any vehicles, vehicles parts or tires or appliances, as described in this section, placed or stored in the open upon private property within the city, they shall notify the owner of the property on which such vehicle or appliance is stored of the violation of this section. If such vehicle, part thereof or appliance is not removed within five days, the

chief of police or his/her designee may cause to be issued a citation to the property owner or tenant of the property upon which the vehicle or appliance is stored.

- (2) If such vehicle or appliance is not removed within seven days after disposal of the citation by the court, the chief of police or his/her designee shall cause the vehicle or appliance to be disposed of following a period of 14 days after notice has been provided to the titled owner and/or secured party of record. Any cost incurred in the removal and sale of the vehicle or appliance shall be recovered from the owner. However, if the owner of the vehicle or appliance cannot readily be found, the cost of such removal shall be charged to the property from which it is removed, which charges shall be entered as a special charge on the tax roll.

- (e) *Penalty.* Any person who shall interfere with the enforcement of this section and shall be found guilty thereof shall be subject to a penalty as provided in section 1-14. Each motor vehicle or appliance involved shall constitute a separate offense.

(Code 1999, § 10-5-8; Ord. No. 1060B, § 1, 11-14-2001; Ord. No. 1134B, § 1, 7-13-2005; Ord. No. 1286B, §§ 5, 6, 6-14-2017)

State law reference(s)—Abandoned vehicles generally, Wis. Stats. § 342.40.







To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: July 19, 2023
Re: Budget Amendment to Record Lead Service Grant Expenditures and Grant Revenue in the Amount of \$89,776

The City has successfully applied for and received several Lead Service Grants to replace homeowners lead service pipes at no cost to them or the City. As we are not sure each year how much work will be done, the expenditure is coded to the Public Works operating fund. When the work is completed, a budget amendment needs to be done to reflect the expenditure and expected grant revenue.

A budget amendment of \$89,776 is needed to reflect the lead service expenditure line item increase and the transfer from the lead service line grant account increase. One additional budget amendment would be the revenue account in the grant fund to show the receipt of the grant and the transfer out to the general fund.

If these are approved, a resolution will need to be forwarded to Council for approval. Should you have any questions, please feel free to contact me.



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: July 19, 2023
Re: Update on Filing a Water Rate Case with the Public Service Commission

Last year, the City hired Onward Consulting (Ginny Hinz) to assist with a review of the rates for the Sanitary Sewer, Water, and Storm Sewer funds to determine if any changes need to be made. The review resulted in the Storm Sewer rates to be increased 4% per year for the next five years. It was also determined that the Sanitary Sewer rates did not need an increase at that time. The Water rates will need to have a rate case with the Public Service Commission (PSC) in order to consider a change but has not yet been done.

The Water rate case was completed using the 2023 rates so the filing and acceptance of the rate case by PSC has to be done by the end of the month. Otherwise, the City will have to redo the information for 2024. Our consultant, Ginny Hinz, is working to get this done and submitted before this deadline. Once that is done the PSC will review and ask for more information if needed and a public hearing will need to be held. The rates will come back to Council after PSC gives us their recommendation.

This is for information only to update everyone on the status of the Water rates. If there are any questions, please feel free to contact me.

