



CITY OF ANTIGO

FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

COUNCIL CHAMBERS

Wednesday, July 17, 2024

CITY HALL, 700 EDISON STREET

6:00 PM

Amended Agenda to Delete Item #5 Closed Session (7/15/2024)

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of Minutes from the June 19, 2024 Meeting
2. Approve Lime Hauling Bid from Ron Zalewski Farms LLC up to \$32,250
3. Transfer \$4,000 from Solid Waste Fund 235 to Deleglise Landfill Fund 238 for Monitoring Costs
4. Transfer \$49,854.79 from the Severance Transfer Account to Severance Pay Accounts for Administration, Streets, and Library for Retirement Payouts

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact clerk treasure's office, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: July 11, 2024

THOMAS BAUKNECHT



To: Mayor and City Council
From: Tommy Horswill, Project Manager
Date: July 17, 2024
Re: Approve Lime Hauling Bid from Ron Zalewski Farms LLC up to \$32,250

A bid was advertised for hauling lime slurry from the settling pond of the water treatment plant. This slurry will be spread on farm fields in the area. One bid was received from Ron Zalewski Farms LLC for \$0.035 per gallon and \$1,200 per day for renting a tractor and pump. I estimate that 500,000 to 750,000 gallons of lime slurry can be removed and hauling would take approximately one week's time.

750,000 gallons x \$0.035 = \$26,250

5 days x \$1200 = \$6,000

TOTAL: \$32,250

I am requesting approval up to \$32,250 from the Contractual Services for the Water Treatment Plant (910.920.96350.52280) for use in hauling the lime slurry to area farm fields.



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: July 17, 2024
Re: Transfer \$4,000 from Solid Waste Fund 235 to Deeglise Landfill Fund 238 for Monitoring Costs

There are two funds established for landfill activities. Fund 235 is the active Solid Waste account for the demolition landfill, the brush and mulch site, and continuing care on the closed landfills except for the Deeglise landfill. Fund 238 covers the Deeglise landfill (dog park) which still has monitoring costs as required by the Wisconsin Department of Natural Resources.

No funds are budgeted in Fund 238 as the funds come from the solid waste revenue, so a transfer is needed from Fund 235 to cover the monitoring costs for this landfill. I am requesting \$4,000 as I believe this will cover 2024 costs.

If approved, a resolution will need to be forwarded to Council.

Should you have any questions, please feel free to contact me.



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: July 17, 2024
Re: Transfer \$49,854.79 from the Severance Transfer Account to Severance Pay
Accounts for Administration, Streets, and Library for Retirement Payouts

During the budget process, the City budgets for severance payouts to one account every year to avoid the ups and downs of having to budget in one department's operating budget for anticipated severance payouts. When an employee retires, a transfer from the severance reserve to the department's account is needed to cover this payout.

So far for 2024, there have been three retirements that had payouts that need this transfer for a total of \$49,854.79. The breakdown for each account is \$26,608.09 to Administration, \$19,345.20 to Street Department, and \$7,803.00 to Library of which \$3,901.50 will be billed to Langlade County.

There is an agreement between Langlade County and the City of Antigo to each pay half of the severance payout when an employee retires. This was in lieu of the Library budgeting in case there was ever a retirement.

Should you have any questions, please feel free to contact me. Otherwise, if approved a resolution will be forwarded to Council.