



CITY OF ANTIGO
FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE
MEETING

COUNCIL CHAMBERS

Wednesday, July 16, 2025

CITY HALL, 700 EDISON STREET

6:00 PM

Call to Order

Minutes Approval

1. Approve Minutes from the June 18, 2025 Meeting

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Environmental Improvement Fund Project Acceptance Certification for the Water Tower/SCADA Project
2. Budget Transfer in the Amount of \$21,320.16 for a Retirement Pay Out in the Street Department
3. Approval to Award Fireworks Contract for 2026 to My Uncle's Fireworks, and Increase the Budget from \$15,000 to \$16,500 Using Budgeted Funds
4. Discuss Wastewater Treatment Plant Study Funding (Referred by Alderperson Edwards)

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact clerk treasurer's office, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: July 10,2025

THOMAS BAUKNECHT



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: July 16, 2025
Re: Environmental Improvement Fund Project Acceptance Certification for the Water Tower/SCADA Project

Attached is an Environmental Improvement Fund (EIF) Project Acceptance Certification form for the Water Tower/SCADA project that needs to be accepted and signed by the City of Antigo.

The paving and landscaping are not done yet but the Department of Natural Resources (DNR) has indicated this form can be signed without the completion of those items.

If the Committee approves this form, a resolution will need to be forwarded to Council.

Please feel free to contact me if you have any questions.

State of Wisconsin
 Department of Natural Resources
 Bureau of Community Financial Assistance
 101 S. Webster St., P O Box 7921
 Madison WI 53707-7921
 Phone (608) 266-7555
 Fax (608) 267-0496

Environmental Improvement Fund (EIF) Project Acceptance Certification

Form 8700-280 (R 1/11)

Notice: This form is authorized by ss. 281.58 and 281.61, Wis. Stats. Submittal to the Department of a completed form is mandatory for all recipients of EIF loans. A separate form is required for each prime contractor. Failure to submit a completed form shall result in the denial of final disbursement of loan funds.

Personally identifiable information provided on this form will be used to determine compliance with closeout procedures as outlined in the Financial Assistance Agreement and may be made available upon request under Wisconsin's Open Records laws (ss. 19.32-19.39, Wis. Stats.) and requirements.

Project Information

Municipality Name

City of Antigo

Prime Contractor

Maguire Iron, Inc.

Contract Number

4754-10

Upon final inspection and approval of all change order(s), all work performed by the awarded contractor(s) and subcontractor(s) (if any) has been constructed according to the plans and specifications approved by the Department of Natural Resources (DNR).

DNR Plan and Specification Approval Number

W-2022-0688

Date Approved

12/09/2022

Project Description

This project involves the construction of an elevated storage tank in the City of Antigo. The address for project is 520 1st Avenue, Antigo, WI 54409. Parcel ID 2012843. The project consists of the demolition of an existing existing elevated storage tank on the parcel, grading, erosion control, water main extension, and the construction of the elevated tank.

Engineer Certification

On behalf of the engineering consulting firm contracted by the above named municipality, I hereby certify to the best of my knowledge that the above mentioned project has been constructed and inspected to conform to the referenced specifications.

Name of Engineer

Shane B. Davis

Name of Engineering Firm

Ruekert & Mielke, Inc.

Signature of Engineer

Shane Davis

Date Signed

2/21/2025

Municipal Certification

The above named municipality has accepted at its regular meeting of officials the above mentioned project from the contractor and engineer.

Name of Authorized Representative

Title

Signature of Authorized Representative

Date Signed



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: July 16, 2025
Re: Budget Transfer in the Amount of \$21,320.16 for a Retirement Pay Out in the Street Department

The City has a Severance Reserve Account to set funds aside to payout retirements as needed. The Street Department had an employee retire recently so a journal entry is needed to account for this.

I am requesting permission to complete a budget transfer in the amount of \$21,320.16 from the Severance Reserve Account to the Street Department Severance Account for this payout.

If approved, a resolution will need to be forwarded to Council. Should you have any questions, please feel free to contact me.



To: Mayor and City Council
From: Sarah Repp, Parks, Recreation, and Cemetery Supervisor
Date: July 16, 2025
Re: Approval to Award Fireworks Contract for 2026 to My Uncle's Fireworks, and Increase the Budget from \$15,000 to \$16,500 Using Budgeted Funds

The Fireworks show was well received, and the company is responsive and easy to work with.

I am recommending we approve My Uncle's Fireworks for Saturday, July 4, 2026.

There is a 10% increase from 2025 for a total of \$16,500 for 2026. There are funds from Hotel Motel 20% to cover the additional 10%.

My Uncle's Fireworks is requiring a rain date within the contract, so the rain date is included in advertising. I am proposing Sunday, July 5, 2026 for the rain date.

I am recommending approving \$16,500 for the 2026 fireworks display with My Uncle's Fireworks. \$3,500 will be from Celebrations and \$13,000 from Economic Development 20% City Portion.