



CITY OF ANTIGO

FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

COUNCIL CHAMBERS

Wednesday, July 15, 2020

CITY HALL, 700 EDISON STREET

6:00 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the June 17, 2020 Meeting
2. Presentation by Dana Investments, Dave Mazza and Matthew Slowinski, Regarding the Investment Portfolio
3. June 30, 2020 Budget to Actual (information only)
4. Carry Forward \$4,900 Grant from the State of Wisconsin from 2019 for the Purchase of Radios in 2020
5. Approval to Hire Police Officer to Fill Vacant Position
6. Approval to Sell Stryker Cot & PowerLoad System
7. Approval to Purchase EMS Equipment with CIP Funds

Any Other Matters Authorized by Law to be Considered

Adjournment

The Public is Invited to Participate by Phone. Please Call 715-623-3633 Ext. 100 During Regular Business Hours for Dial-In Instructions.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: July 09,2020

BILL BRANDT



To: Mayor and City Council
From: Kaye Matucheski, Clerk/Treasurer
Date: July 15, 2020
Re: Presentation by Dana Investments, Dave Mazza and Matthew Slowinski, Regarding the Investment Portfolio

The presentation from Dana Investments will be at this meeting. I just wanted to let you know that I had mistakenly put it on the June agenda and it was always scheduled for the July agenda. I apologize for my mistake.



To: Mayor and City Council
From: Kaye Matucheski, Clerk/Treasurer
Date: July 15, 2020
Re: June 30, 2020 Budget to Actual (information only)

As noted last month, I will be providing you with a Budget to Actual Comparison on expenditures for the general operating fund and ambulance. Attached is the June 30, 2020 comparison with the preliminary numbers as the financials are not yet balanced. There would only be minor corrections to the expenditures at this point so it will not make a material difference. Please review the report and feel free to contact me if you have any questions.

Actual to Budget Comparison 6/30/2020 (preliminary)				
FUNCTION AREA	2020 ORIG. BUDGET	2020 BUDGET w/transfers	6/30/2020 ACTUAL	% EXPENDED
EXPENDITURES				
COUNCIL				
Council	52,625	52,625	19,822	38%
Legal	131,475	131,475	61,989	47%
Contributions	36,000	36,000	14,000	39%
TOTAL COUNCIL	220,100	220,100	95,811	44%
ADMINISTRATION				
Codification of Ordinances	3,000	3,000	890	30%
Labor Attorney Fees	10,000	10,000	756	8%
Bank Chgs/Cash Short/Over	5,500	5,500	10,804	196%
Mayor	30,401	30,401	13,299	44%
Administrative Services	158,467	158,467	77,740	49%
Clerk-Treasurer	392,237	392,237	165,462	42%
Elections	14,123	14,123	17,017	120%
Information Services	226,742	226,742	121,108	53%
Safety Coordinator	14,057	14,057	7,361	52%
Accounting and Auditing	14,700	14,700	9,650	66%
Cable Television	0	0	0	0%
Assessing Services	31,000	31,000	14,090	45%
General Buildings/City Hall	79,030	79,030	27,107	34%
Taxes	3,500	3,500	2,020	58%
General Insurance	14,225	14,225	10,917	77%
Inspector/Zoning Admin	156,253	156,253	77,216	49%
Director of Public Works	167,991	167,991	99,193	59%
Economic Development	67,500	67,500	34,588	51%
Empl Benefits-Welfit Participation	0	0	1,104	
Employment Practices Liability	5,224	5,224	4,540	87%
Unemployment Comp Assessment	0	0	0	0%
125 Plan	700	700	0	0%
Severance Reserve	0	0	0	
TOTAL ADMINISTRATION	1,394,650	1,394,650	694,862	50%
TOTAL POLICE	1,879,040	1,879,040	895,797	48%
FIRE/AMBULANCE				
Fire Protection	485,197	485,197	237,516	49%
Ambulance	1,962,406	1,962,406	1,008,627	51%
TOTAL FIRE/AMBULANCE	2,447,603	2,447,603	1,246,142	51%

Attachment: June 30, 2020 preliminary (3494 : 6-30-20 Budget to Actual)

FUNCTION AREA	2020	2020	6/30/2020	%
	ORIG. BUDGET	BUDGET	ACTUAL	EXPENDED
		w/transfers		
STREET DEPARTMENT				
Flood Control	10,881	10,881	493	5%
Street Commissioner	139,059	139,059	68,480	49%
Street Shop Operations	228,883	228,883	96,542	42%
Street Machinery Operations	300,614	300,614	140,767	47%
Street Maintenance	313,633	313,633	77,346	25%
Street Construction (Outlay)	13,935	13,935	288	2%
Snow & Ice Control	239,476	239,476	121,133	51%
Tree & Brush Control	47,779	47,779	18,112	38%
Weed Control	21,993	21,993	1,442	7%
Street Signs & Markings	136,144	136,144	56,580	42%
Bridges	20,102	20,102	3,603	18%
Alleys & Boulevards	36,986	36,986	5,318	14%
Parking Lots	33,496	33,496	19,159	57%
Street Dept. Outside Labor	11,278	11,278	6,981	62%
Street Dept. Other Dept Labor	10,931	10,931	4,299	39%
Spring Clean Up	59,991	59,991	22,665	38%
Celebrations	28,121	28,121	6,732	24%
TOTAL STREET DEPT	1,653,302	1,653,302	649,941	39%
PARK/REC/CEMETERY DEPT				
Cemeteries	38,024	38,024	13,209	35%
Parks & Playgrounds	284,048	284,048	133,263	47%
Ball Parks	25,901	25,901	9,976	39%
Park & Rec Administration	134,617	134,617	65,009	48%
Recreation Programs	15,000	15,000	5,938	40%
Office & Shop	30,344	30,344	16,916	56%
Machinery Operations	38,944	38,944	17,820	46%
PC&R Other Dept Labor	1,118	1,118	35	3%
Swimming/Wading Pools	7,820	7,820	694	9%
Parks Snow & Ice	24,411	24,411	15,752	65%
Ice Skating Rinks	10,041	10,041	4,282	43%
PC&R Skate Park	2,000	2,000	0	0%
PC&R Campground	8,665	8,665	2,195	25%
Forestry	32,272	32,272	8,070	25%
TOTAL PARK/REC/CEM	653,205	653,205	293,159	45%
MISCELLANEOUS				
Demolition of Buildings	15,000	15,000	9,015	60%
Street Lighting	153,751	153,751	58,425	38%
Animal Pound	3,000	3,000	0	0%
Contingency Fund	15,000	15,000	0	0%
TOTAL MISCELLANEOUS	186,751	186,751	67,440	36%
GRAND TOTAL	8,434,651	8,434,651	3,943,153	47%

*any differences in totals is due to rounding

Attachment: June 30, 2020 preliminary (3494 : 6-30-20 Budget to Actual)



To: Mayor and City Council
From: Kaye Matucheski, Clerk/Treasurer
Date: July 15, 2020
Re: Carry Forward \$4,900 Grant from the State of Wisconsin from 2019 for the Purchase of Radios in 2020

The Police Department received a \$4,900 grant in May, 2019 from the State of Wisconsin for the purchase of radios. The radios were ordered in 2019 but were just received in June, 2020. The invoice now needs to be paid so we are requesting permission to use the \$4,900 that would have reverted to the undesignated fund balance from this grant for the radios. If this is approved, a budget journal entry will need to be completed in order to reflect the grant carry forward and the expenditure with a resolution forwarded to Council.

Should you have any questions, please feel free to give me a call.



ANTIGO POLICE DEPARTMENT

ERIC ROLLER
CHIEF OF POLICE & DIRECTOR OF PUBLIC SAFETY
EROLLER@ANTIGO-CITY.ORG

July 7, 2020

Finance, Personnel, and Legislative Committee

RE: Rehire for Antigo Police Department Patrol Officer

Dear Committee Members;

On June 16, 2020, the Antigo Police Department terminated the employment with probationary officer Adam Feld. We released Officer Feld from employment due to not fitting with the vision and values of the department and not fitting in the culture of the department.

This has brought us down to 14 sworn officers and I am requesting a motion to rehire to maintain our staffing of 15 sworn officers.

We are currently negotiating with a subject that had gone through our hiring process last summer and placed on our hiring list. If the negotiation with this individual does not work out, we will have to start the hiring process from the beginning.

Sincerely;

Eric J. Roller
Director of Public Safety

Attachment: Rehire July 2020 (3493 : Patrol Officer hire)



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: July 15, 2020
Re: Approval to Sell Stryker Cot & PowerLoad System

I am requesting to sell one Stryker Power Cot and a Stryker PowerLoad System. When we purchased the ambulance from Elcho earlier this year, it came with a newer cot and a Stryker PowerLoad System. This gave us extra equipment so I am requesting to sell the older equipment. I have discussed this with Birnamwood EMS Chief and they are interested in purchasing the cot and PowerLoad system from us.

I have made some contacts and the information I have received is a fair values for the cot and PowerLoad is around \$15,000. Kevin Pomasl quoted \$500 to remove the PowerLoad System from our oldest ambulance that is being removed from service.

I am requesting approval to sell the Stryker Cot and PowerLoad system to Birnamwood Area Emergency Services for \$15,500 and the fund to be put into CIP Cot Replacement.

Feel free to contact me if you have questions.



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: July 15, 2020
Re: Approval to Purchase EMS Equipment with CIP Funds

I am requesting to purchase four Technimount Systems to mount our Zoll cardiac monitors in our ambulances and one Cot Safety Arm System. Currently we do not have a mounting system and the cardiac monitor sits on the patient's legs, a shelf or hangs on the back of the cot which makes it difficult to work with or can become a projectile if we are involved in an accident.

This mounting system is the most universal system for mounting medical equipment in ambulances and is only allowed to be sold by vetted distributors in regions around the United States. Pomasl Fire is our regional distributor and included is a quote from Kevin Pomasl.

We have looked at other mounting systems which are more expensive and have fewer features than this system. The Techimount System is certified for high impact resistance and is small and light weight.

We were able to get a quote from Kevin Pomasl as he is the regional distributor. The system to mount four cardiac monitor and a cot Safety Arm System is \$5,891.00. Kevin was unable to quote the shipping cost so I am requesting approval to add up to \$200 for shipping. I am requesting to purchase this system with Ambulance Equipment CIP Funds for a total cost of \$6,091.



Pomasl Fire Equipment, Inc.
 1918 Neva Road - P.O. Box 267
 Antigo, WI 54409
 800-686-6886
 dan@pomasl.com OR kevin@pomasl.com
 www.pomasl.com

Estimate 1037

ADDRESS	SHIP TO	DATE	TOTAL	
City of Antigo 700 Edison Street Antigo, WI 54409	City of Antigo 700 Edison Street Antigo, WI 54409	07/08/2020	\$5,891.00	

SALES REP

Kevin Pomasl

QTY	DESCRIPTION	RATE	AMOUNT
1	Technimount # 500-00-PFXT, Stretcher Safety Arm System, 500 Model - RIGHT SIDE - clamp block - arm support with upper mounting plate - locking pin - safety pin	1,389.00	1,389.00
1	Technimount # 100-20-UN, Standard Base Pro - Universal mounting base - This would be installed on the above Safety Arm	598.00	598.00
4	Technimount # 100-20-UN, Standard Base Pro - Universal mounting base - This would be installed on a countertop inside the ambulance.	598.00	2,392.00
4	Technimount 100-12-XZ-HD, Bracket Pro Series 25 - Heavy Duty	378.00	1,512.00
Shipping costs are additional		SUBTOTAL	5,891.00
Lead time is 10 to 14 working days		TAX	0.00
		TOTAL	\$5,891.00

THANK YOU

Accepted By

Accepted Date

Attachment: Estimate_1037_from_Pomasl_Fire_Equipment_Inc (3496 : Purchase EMS Equipment with CIP Funds)

Demers Ambulances - Pierce Fire Apparatus - PL Custom Ambulances - FR Conversions Ambulances
 Scott Safety - LION Safety Apparel - Cairns/MSA Helmets
 PLUS hundreds of additional products and services



TECHNIMOUNT
SYSTEM™

BRACKET PRO SERIE® 25

MOUNTING SYSTEM FOR ZOLL® X SERIES®¹ MONITOR/DEFIBRILLATOR



FEATURES



SAE J3043
Certified



Lightweight
and Compact Size



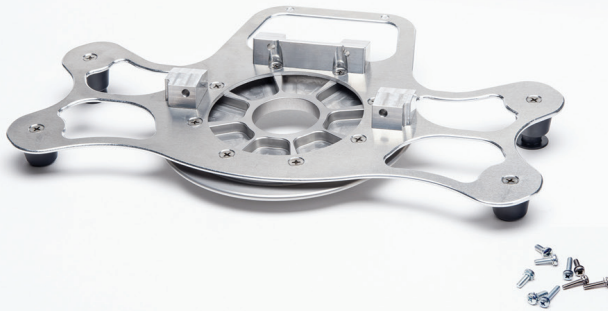
High-Density
Aluminum to Resist
to Biological Fluids
and Sodium/Soft
Acids



Serial Number
on Each Product



CNC Mechanical
Precision
Manufacturing



Bracket Pro Serie 25
Bracket



Bracket Pro Serie 25 Complete Assembly
(Standard Base & Bracket)



Bracket Pro Serie 25 Complete Assembly
(Standard Base & Bracket)

BENEFITS



Offers Security
to Patient
and Crew



Reduces Risk of
Damage or
Replacement of
Medical Equipment



Easy to Install and
Integrity of Medical
Device Respected



Easy Access to the
Medical Equipment,
Connectors and
Carrying Case/Bag



Uniform Use and
Compatibility with
all Technimount
Systems

BRACKET PRO SERIE® 25

The Bracket Pro Serie 25 is designed to secure and give you fast and flexible access to the ZOLL® X Series® monitor/defibrillator.

This Bracket Pro Serie complies with SAE J3043 recommended practice for Ambulance Equipment Mount Device or Systems.

FLEXIBILITY WHERE IT MATTERS MOST

When inserted into the Technimount Standard Surface Base, it allows for a 360-degree rotation of the medical device while securely locked. The quick release mechanism helps to deploy the unit almost instantly allowing users to easily access the unit with minimum effort in times of emergency.



Hospital



Ambulance



Stretcher



Military