

CITY OF ANTIGO
FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE
MINUTES OF MEETING HELD
JUNE 21, 2017

Finance, Personnel, and Legislative Committee of the City of Antigo met in Regular Meeting on the above date at 6:00 PM in the Multi-Purpose Room, City Hall, Mayor Bill Brandt presiding.

Attendee Name	Title	Status	Arrived
Carol Feller Gottard	Ward 5	Present	
Bill Brandt	Mayor	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Glenn Bugni	Ward 7	Absent	
Reinhardt Balcerzak	Ward 8	Present	

Others in attendance: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer; Jim Pike, Communications and Technology Supervisor; Sarah Repp, Park, Recreation and Cemetery Director; Roger Musolff, Building Inspector/Zoning Administrator; Jamie Musolff, Langlade County Humane Society; and Jaime Horswill, Utility/Clerical Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the May 17, 2017 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Feller Gottard, Brandt, Kassis, Bauknecht, Balcerzak
ABSENT:	Glenn Bugni

2. Approval of Waiving Permit Fees for Humane Shelter's Garage

Jamie Musolff, Langlade County Humane Society, submitted an email requesting that the permit fees to build a garage for the Langlade County Humane Shelter be waived. The building cost will be approximately \$25,000.

Mayor Brandt noted that the permit fees would be approximately \$100.

Motion to waive the permit fees to build a garage for the Langlade County Humane Shelter as requested.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 7/12/2017 6:00 PM
MOVER:	Tim Kassis, Ward 3
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Feller Gottard, Brandt, Kassis, Bauknecht, Balcerzak
ABSENT:	Glenn Bugni

3. Hank Bie to Address Committee on Weather Sirens

Neither Hank Bie nor any citizens were present to make any comment on the weather sirens.

Mayor Brandt advised that he received three calls regarding the sirens. One was from a resident who wished to remain anonymous but noted that the sirens came about when people had party lines on the phones and times have changed. The other two residents noted that they did not care either way, but did not want to pay a lot of money for them, they would rather see

work completed on the roads.

Aldersperson Bauknecht and Balcerzak noted that they did not receive any calls regarding the sirens.

Upon inquiry by Aldersperson Balcerzak, Mayor Brandt advised that the whole city did not receive notification during the last storm as the National Weather Service tracks the storm and determines the path. Not all of Antigo was in the determined path, therefore, not all residents received notification.

NO ACTION TAKEN

4. Additional Funds Needed for Peaceful Valley Security System

Kaye Matucheski, Clerk-Treasurer, provided a memo noting that a security camera system was budgeted for 2017 for the Peaceful Valley Park area including the new pavilion. There is \$10,000 budgeted for this project. The City received ten bids for this project but at first look the lowest cost is \$13,000 plus. The bids are in the process of being reviewed and will be presented for approval at the next Park, Cemetery and Recreation Commission meeting. Because the bids are higher than the budgeted amount, additional funds up to \$7,000 will be needed to complete the project. That is the reason this issue is before the Finance, Personnel and Legislative Committee. With the investment that the City has in the Peaceful Valley area, a security system is needed but with the price being higher than budgeted, there are two options. One option is utilizing CIP undesignated fund balance for the additional cost, completing the project this year, and budgeting in 2018 to replenish the fund balance. The second option is to wait until 2018 to purchase the system and budget for the additional amount at that time.

Mayor Brandt noted that if the committee decides to continue with the security system, agenda item #5 will need to be completed as well.

Aldersperson Balcerzak noted that the City has spent a large amount of money in this area and should be secure.

Motion to utilize the CIP undesignated fund balance for the additional cost, completing the project this year, and budgeting in 2018 to replenish the fund balance.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 7/12/2017 6:00 PM
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tim Kassis, Ward 3
AYES:	Feller Gottard, Brandt, Kassis, Bauknecht, Balcerzak
ABSENT:	Glenn Bugni

5. Extension of City Wide Area Network (WAN) to Peaceful Valley Festival Grounds

Jim Pike, Communication and Technology Supervisor, provided a memo requesting to extend the fiber optic network to the Peaceful Valley Festival Grounds to support the security cameras and to provide other network services in that area.

Mayor Brandt advised that the cost to extend the fiber optic network is approximately \$7,000. This amount is budgeted.

Upon inquiry by Aldersperson Balcerzak, Mr. Pike noted that providing other network services in that area would give the City the ability to attract other events. Having the fiber in a centralized location would give events the option for wireless internet in that area.

Upon inquiry by Aldersperson Balcerzak, Mayor Brandt advised that there would be availability to have hotspot capabilities, but he does not advise this. Mr. Pike commented that this would give

the City the capability for a hotspot, but at this time there are no plans to do this.

Upon inquiry by Alderperson Feller-Gottard, Mr. Pike noted that the network would be secured in a building behind several locked doors.

Upon inquiry by Alderperson Kassis, Mr. Pike explained provider controlled access points.

Mark Desotell, Director of Administrative Services, advised that there are Wi-Fi hotspots in the downtown area, provided by Antigo First. Yesterday's Sign Park currently has one and the group is working on putting one in at Kingsbury Park. He is unsure of any restrictions.

Motion to extend the City Wide Area Network to Peaceful Valley Festival Grounds utilizing budgeted funds.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Carol Feller Gottard, Ward 5
AYES:	Feller Gottard, Brandt, Kassis, Bauknecht, Balcerzak
ABSENT:	Glenn Bugni

Any Other Matters Authorized by Law to be Considered

Alderperson Balcerzak noted that the Mission Antigo group that worked on the stonework mural on Fifth Avenue did a fantastic job.

INFORMATION ONLY

Alderperson Bauknecht questioned the security at Peaceful Valley to which Mr. Pike advised that they are security cameras with access control. There is no monitoring, more of an actionary type system.

Alderperson Balcerzak suggested utilizing good quality cameras.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 6:16 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Feller Gottard, Brandt, Kassis, Bauknecht, Balcerzak
ABSENT:	Glenn Bugni

Bill Brandt, Chairperson

Date

Kaye Matucheski

From: JMusolff@co.langlade.wi.us
Sent: Wednesday, June 14, 2017 2:43 PM
To: Kaye Matucheski
Subject: Permit Fee Waiver Request

Hi Kaye,

The Langlade County Humane Shelter requests being on the agenda before the FPN&L Committee to waive the permit fees for building a garage. The building cost will be approximately \$25,000

Thank you

Jamie Musolff
Vice-President
Langlade County Humane Society

email: jmusolff@co.langlade.wi.us

Attachment: Shelter Request (1568 : Waiver of Fees for Humane Shelter)



To: Mayor and City Council
From: Kaye Matucheski, Clerk/Treasurer
Date: June 21, 2017
Re: Additional Funds Needed for Peaceful Valley Security System

Budgeted for 2017 is a security camera system for the Peaceful Valley Park area including the new pavilion. The amount budgeted is \$10,000 and the project bids were due this week. The City received ten bids for this project but at first look the lowest cost is \$13,000 plus. The bids are in the process of being reviewed and will be presented for approval at the next Park, Cemetery and Recreation Commission meeting.

Because the bids are higher than the budgeted amount, additional funds up to \$7,000 will be needed to complete the project. That is the reason this issue is before the Finance, Personnel & Legislative Committee meeting. With the investment that the City has in the Peaceful Valley area, a security system is needed but with the price being higher than budgeted, there are two options. One option is utilizing the CIP undesignated fund balance for the additional cost, completing the project this year, and budgeting in 2018 to replenish the fund balance. The second option is to wait until 2018 to purchase the system and budget for the additional amount at that time.

We are asking the Committee which of these two options they would prefer before moving forward with anything. If the funds are approved for 2017, this will need to be forwarded to Council for approval. If the decision is to wait until 2018, we will then include this in the budget process.

If you have any questions, please feel free to contact me.



To: Mayor and City Council
From: Jim Pike, Comm. & Tech. Supervisor
Date: June 21, 2017
Re: Extension of City Wide Area Network (WAN) to Peaceful Valley Festival Grounds

This request is to extend the fiber optic network to the Peaceful Valley Festival Grounds to support the security cameras and to provide other network services in that area.