



CITY OF ANTIGO

FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

MULTI-PURPOSE ROOM

Wednesday, June 17, 2020

CITY HALL, 700 EDISON STREET

6:00 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the May 20, 2020 Meeting
2. Presentation by Dana Investments, Dave Mazza and Matthew Slowinski, Regarding the Investment Portfolio
3. Community Resource Website Funding Request from Hotel Motel Administrative Fund
4. Update on Sober Living Project including the As-Read Bid Results for the Building Renovation and the Status of Environmental Testing
5. Approval to Hire a Full-Time Fire Fighter to Maintain Staffing
6. Approval to Start a Firefighter/Paramedic Pilot Program

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: June 11,2020

BILL BRANDT



To: Mayor and City Council
From: Julie Zack, Administration & Clerical Assistant
Date: June 17, 2020
Re: Community Resource Website Funding Request from Hotel Motel Administrative Fund

The City of Antigo funded a billboard advertisement south of town, which positively promoted our community for just over \$250.00/month. Motel Administrative Funds for a cost of \$250.00/month.

We are recommending not renewing the contract for the billboard, and instead using the Hotel Motel Administrative fund for the Community Resource Website, which is \$128.00/month and a \$16.00/year domain cost for a total of \$1,552.00 annually.

The Community Resource Website is a collaborative effort between Langlade County Economic Development Corporation, Langlade County Emergency Management, Antigo/Langlade County Chamber of Commerce, City of Antigo and HeART. The website hosts a Community Calendar as well as a variety of community resources and community links consolidated in one location providing comprehensive information for our community members and visitors.

The Community Resource Website has the following links:

- Antigo/Langlade County Resources for COVID-19
- Business & Agriculture
- Everbridge Notifications
- Music, Art & Culture
- Support & Assistance
- Clubs & Organizations
- Government
- Recreation & Tourism
- Transportation
- Education
- Health & Wellness
- Relocation Services

- Volunteer Opportunities
- HeART
- Community Calendar



Sarah Repp

City of Antigo

Park, Recreation and Cemetery Department

700 Edison Street

Antigo, WI 54409

715.623.3633 extension-131



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: June 17, 2020
Re: Update on Sober Living Project including the As-Read Bid Results for the Building Renovation and the Status of Environmental Testing

This effort is a joint project between North Central Health Care (NCHC), Langlade County and the City of Antigo. The property and building at 915 1st Avenue was purchased by Langlade County and they will remain the owner with the operational aspects of the program being administered by NCHC. The City of Antigo's commitment to the project was established at \$150,000 for renovation and site development with each entity pledging a similar investment. Langlade County and NCHC are expected to provide a blend of renovation/site development investments along with meeting the operational needs of the program.

Bids for the building renovation were advertised through NCHC's design consultant and are included in your packet for review. The next step will be to evaluate the overall project costs along with pending projections for environmental requirements and final site development. The three partners will need to schedule a meeting to discuss these factors.

Please feel free to contact me with any questions.

NCHC/LANGLADE COUNTY

SOBER LIVING FACILITY BUILDING ALTERATIONS

Bid Tabulation

Bid Date: May 14, 2020 Time 3:00:pm

	The Reese Group	S.D Ellenbecker Inc.	Scherrer Construction Inc.	
Base Bid	Did Not Bid	\$250,340	\$229,800	
General Contractor Markup		15%	10%	
Sub-Contractor Markup		10%	10%	
Credit for Deleted Work		0%	0%	
Addendum Acknowledged		Yes	Yes	
Bidders Proof of Responsibility		Yes	Tes	
Alternate 1 - Additional windows		\$14,485	\$15,500	
Alternate 2 - Window Coverings		\$8,003	\$5,100	
Alternate 3 - Roof Insulation		\$12,655	\$4,800	
Alternate 4- Additional Snow Bars		\$8,000	\$8,000	
Proposed Substitutions (Yes or No)		No	Yes	
List of Subcontractors (Yes or No)		No	Yes	
Affidavit of Organization and Authority		Yes	Yes	
Bid Security		Yes-Bid Bond	Yes-Bid Bond	



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: June 17, 2020
Re: Approval to Hire a Full-Time Fire Fighter to Maintain Staffing

I have received a resignation letter from FF/Paramedic Tony Rottier who took a job in De Pere and his last day with the City of Antigo was May 29th. I am requesting to fill that vacant position to maintain the current staffing of the fire department.

Currently we have an open application on the City of Antigo website and we also participate on the Chippewa Valley Technical College (CVTC) and the Fox Valley Technical College (FVTC) hiring processes. We just hired two people off the CVTC hiring process and we will have a list of candidates coming from the FVTC process around October. Currently there is no list of eligible candidates.

I am requesting this committee to approve filling the vacant Fire Fighter / EMT position to maintain current staffing.

Feel free to contact me if you have questions.



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: June 17, 2020
Re: Approval to Start a Firefighter/Paramedic Pilot Program

I am requesting to initiate a Pilot Program aimed at prioritizing local candidates to enter into the Firefighter/Paramedic profession. We are specifically interested in assisting local candidates that already possess some level of education in either of these categories. An example of such would be a Paid-on-Call (POC) employee seeking to advance in their career.

Currently, I am requesting to hire an existing POC employee already in the paramedic program at NTC's Wausau campus. This hire would allow us to fill our current authorization for 18 full-time staff with a local candidate. In the past we have only hired people that have their paramedic license or at-least completed the yearlong class and waiting for the National Certification testing.

We recently initiated discussions with Firefighter's Local 1000 in order to gain their support of the necessary parameters to establish the Pilot Program. Items such as the rate of pay, benefits and hours of work to be scheduled while the new hire completes the required education and training certifications must be mutually identified. Once identified, a Memorandum of Understanding by the City and Firefighter's Local 1000 would be developed.

The projected costs associated with this Pilot Program are about \$9,000 which includes tuition, books, testing fees, and background check. As part of the Pilot Program, we would require a five year reimbursement agreement (see draft document attached). Minor revisions (based upon Labor Counsel's review) will be made to the document prior to initiation of the program and will be made available to Council at the July meeting.

I believe this program will help reduce the amount of turnover in the long term by working with people with local ties. I would only allow one person in this program at a time.

I am requesting approval to start a Firefighter/Paramedic Pilot Program as outlined above. Feel free to contact me if you have questions.

Jon Petroskey
Fire Chief

jpetroskey@antigo-city.org



Eric Roller
Public Safety Director

eroller@antigo-city.org

City of Antigo Fire Department

This agreement is made and entered into this ____ day of _____, 2020 by and between the City of Antigo, a Wisconsin Municipal Corporation (hereinafter "City") and _____ (hereinafter "employee"). **Now, therefore**, for good and valuable considerations the receipt of which is hereby acknowledged, the parties agree as follows:

1. Employee is being hired by the City to serve as a Firefighter/EMT for its fire department. The parties agree that City will incur substantial amounts of money in employee during the hiring process and probationary period in the form of paramedic class including tuition, fees, books, testing, uniforms, background checks, clothing issuance, and an extensive training program. The parties agree that City will realize the benefit of these costs if employee maintains employment with City's fire department for at least five (5) years. However, if employee does not maintain employment for at least five (5) years, City will not realize its substantial investment in employee.
2. In consideration for the City considering employee for employment and incurring substantial expenses for employee, employee agrees, covenants and warrants that in the event employee is offered and accepts employment by the City and terminates employment with City for any reason within five (5) years of hire, employee will be responsible to reimburse City for the cost of personnel protective equipment, issue of clothing and badges/hardware, and extensive training program costs, which will likely and substantially exceed \$9,000, at the following rate:
 - a. 0 to 1 year of employment 100% (Estimated \$9,000)
 - b. 1 to 2 years of employment 80%
 - c. 2 to 3 years of employment 60%
 - d. 3 to 4 years of employment 40%
 - e. 4 to 5 years of employment 20%
3. That all amounts owed to the City indicated above shall be paid by employee to the City within 30 days of termination of employment by employee. In the event employee breaches his or her obligations to reimburse the City under this Agreement, the City shall be entitled to institute legal proceedings in any court of competent jurisdiction for the collection of the amount due, and employee stipulates that the City shall be owed such amount due plus interest at the rate twelve-percent ("12%") per annum, and employee shall pay or reimburse the City's reasonable attorneys' fees and costs incurred in enforcing this Agreement.
4. That this agreement may not be waived or amended except by a written amendment signed by both parties. If for any reason a court of competent jurisdiction finds any provision of this Agreement to be illegal or unenforceable, the offending provision will be deemed amended or deleted to the extent necessary to conform to the applicable law and for the benefit of the City.

On behalf of
 City of Antigo

By: _____
 Authorized City Representative

By: _____
 Employee

700 Edison Street
 Antigo, Wisconsin 54409

715-350-7350
www.antigo-city.org/AFD