



CITY OF ANTIGO

FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

MULTI-PURPOSE ROOM

Wednesday, May 18, 2022

CITY HALL, 700 EDISON STREET

6:00 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the April 20, 2022 Meeting.
2. Request to Change 1502 Neva Road from a Gas Station/Convenience Store to a Liquor Store and Allow a "Class A" Intoxicating Liquor License for Antigo Express
3. Credit Card for Assistant Fire Chief
4. Coverage Agreement for Ainsworth 2022
5. Consultant, Onward Accounting & Consulting, Inc. to Conduct Utility Rate Studies for Water, Sanitary Sewer, and Storm Sewer at a Total Cost of \$14,300

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Cheryl Barta, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: May 12,2022

BILL BRANDT



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: May 18, 2022
Re: Request to Change 1502 Neva Road from a Gas Station/Convenience Store to a Liquor Store and Allow a "Class A" Intoxicating Liquor License for Antigo Express

Attached is a letter and license forms for Kuldeep Kang of Antigo Express, Inc. His store at 1502 Neva Road has operated as a gas station/convenience store with a Class "A" Fermented Malt Beverage License for many years. Mr. Kang recently closed the gas station portion of the business and would like to change to a Liquor Store. The City has required that any location that had not previously held a Liquor License be brought before the Committee before Council action on whether to approve the issuance of the Intoxicating Liquor License ("Class A") or not.

If this is approved, the license forms will be forwarded to Council for approval. Should you have any questions, please feel free to contact me.



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: May 18, 2022
Re: Credit Card for Assistant Fire Chief

I am requesting a credit card for the Assistant Fire Chief. Currently we have two credit cards in the fire department and having a third would be very beneficial.

Feel free to contact me if you have questions.



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: May 18, 2022
Re: Coverage Agreement for Ainsworth 2022

I was contacted by Pickerel Rescue to cover a small portion of the Town of Ainsworth this summer when the County T Bridge is out over the Wolf River. The bridge is being removed sometime in June for a full replacement and there is no good way for Pickerel Rescue to effectively cover the 30 to 40 homes on the west of the bridge.

The projected will start when school is out and be completed by August or September when school starts again. Mike Winter has reviewed this agreement.

Feel free to contact me if you have questions.

Temporary Coverage Agreement

1. The City of Antigo (hereafter referred to as Antigo), hereby agrees to provide Coverage Services, in the common meaning of those words, to the Town of Ainsworth (hereafter referred to as Ainsworth), whenever called upon to do so for the duration of this agreement. A coverage agreement is defined in WI Admin. Code DHS 110.04 (15) as a "written agreement between two neighboring ambulance coverage areas that each will cover the other's 9-1-1 area when the other knows in advance that it will be unable to do so."
 - a. Antigo agrees to respond to central western part of Town of Ainsworth while the bridge is under construction and Pickerel is unable to reach that area. This is to include County Highway T and its tributaries west of the Wolf River Bridge at County Highway T in the Town of Ainsworth.
 - b. Antigo EMS shall promptly respond, upon notification by the Langlade County Communication Center, to any location within the area noted above with personnel and equipment in accordance with the requirements of the State of Wisconsin Scope of Practice, State of Wisconsin Standards and Procedures and the authority of their Medical Director as necessary to care for the patient(s).
 - c. Emergency Medical Services shall include both emergency medical care on the scene of an emergency, rendered by Wisconsin State certified Advance Emergency Medical Technicians (at a minimum), as well as transportation by ambulance to the appropriate facility. Emergency medical services shall include, but are not limited to instances involving trauma, medical emergencies, and motor vehicle collisions.
 - d. Pickerel shall notify Antigo in advance when ambulance coverage is needed. Notification shall be accomplished by contacting the Officer-In-Charge at Antigo at 715-350-7350.
 - e. This agreement will terminate after the bridge is constructed and is passable. Either party may terminate the agreement upon 30 day advance written notice.

Dated this: _____ day of _____, 2022.

Signed: _____
 Mayor
 City of Antigo

Signed: _____
 Pickerel Rescue



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: May 18, 2022
Re: Consultant, Onward Accounting & Consulting, Inc. to Conduct Utility Rate Studies for Water, Sanitary Sewer, and Storm Sewer at a Total Cost of \$14,300

With upcoming projects, the enterprise funds rates need to be reviewed to see if increases are warranted. The Water rates were last increased in January, 2016, the Sanitary Sewer rates were increased in May, 2012, and the Storm Sewer rates were increased in April, 2010.

The Water rates have to be filed with the Public Service Commission (PSC) as they oversee these rates. We would be looking at 2023 as the test year for this. We would also be looking at the tariff (rules) for the Water Utility.

The Sanitary Sewer and Storm Sewer are not governed by the PSC so those rates we would be looking at a rate increase yet this year.

The City has hired consultants in the past to do the paperwork for these increases. I contacted five companies for quotes. Three companies declined to quote. Of the two that provided a quote, Onward Accounting & Consulting, LLC quoted \$14,300 for the three utilities. The person, Ginny Hinz, had previously worked for CliftonLarsenAllen (CLA) before she opened her own consulting business. She will work directly with our auditors for information.

The only other quote was from Ruekert-Mielke at a cost not to exceed \$37,300. Due to pricing, I would recommend that the City approve Onward Accounting & Consulting, LLC for the rate study.

Should you have any questions, please feel free to contact me.