



# CITY OF ANTIGO

## FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

COUNCIL CHAMBERS

Wednesday, April 09, 2025

CITY HALL, 700 EDISON STREET

5:00 PM

### Call to Order

### Discussion and Action May Occur on Any of the Following Agenda Items:

1. Street Closure Permit Approval Process Update
2. Funding of \$1,000,000 for Several Water Project
3. Accept Donation of \$300 Dollars from Parson's of Antigo for purchase of Fire Safety Books
4. Approval to Apply For Catastrophic Storm Grant Application

### Any Other Matters Authorized by Law to be Considered

### Adjournment

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact clerk treasurer's office, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.*

DATE MAILED: April 04,2025

THOMAS BAUKNECHT



**To:** Mayor and City Council  
**From:** Sarah Repp, Parks, Recreation, and Cemetery Supervisor  
**Date:** April 09, 2025  
**Re:** Street Closure Permit Approval Process Update

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Our current process for Street Closure Permit approvals was updated, via resolution, to allow for individual department heads to approve street closures if the closure met required criteria i.e. insurance requirements, appropriate completion and filing of request, advance notice to meet needs, and payment of permit.

Upon review by our City Attorney, Mike Winter, and concerns regarding litigation he is recommending that Street Closure Permit Requests be approved or denied at the Common Council Level.

Motion to approve Street Closure Permit Requests be approved or denied at the Common Council Level.



**To:** Mayor and City Council  
**From:** Kaye Matucheski, Clerk-Treasurer/Finance Director  
**Date:** April 09, 2025  
**Re:** Funding of \$1,000,000 for Several Water Project

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Charley Brinkmeier, Surveyor/Project Manager, and I have been talking about funding sources for a water project that needs to be completed on South Clermont Street and Tenth Avenue. The timing is right for this project as there are other projects in the area and the work needs to be completed before the Tenth Avenue project begins.

The estimated cost of the project is \$1,000,000. The Water Fund Balance cannot take on this project without bonding. The bonding for this project would be paid back by the Water enterprise fund and not the general fund so it will not be passed on to the tax levy.

We will work for the best bonding available as the project has been approved by the Committees pending a funding source.



**To:** Mayor and City Council  
**From:** Corey Smith, Fire Chief  
**Date:** April 09, 2025  
**Re:** Accept Donation of \$300 Dollars from Parson's of Antigo for purchase of Fire Safety Books

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The Fire Department has been working with Community Safety Net to produce Fire Safety Books to distribute to area children. Parson's of Antigo offered to provide a donation for this project through their oil change fundraiser program for the month of February.



**To:** Mayor and City Council  
**From:** Sarah Repp, Parks, Recreation, and Cemetery Supervisor  
**Date:** April 09, 2025  
**Re:** Approval to Apply For Catastrophic Storm Grant Application

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Governor Evers declared a State of Emergency for the State of Wisconsin due to severe weather.

The State of Emergency allows the city to apply for the Urban Forestry Catastrophic Storm Grant. Grants range from \$4,000 to \$50,000 with no local match required.

Eligible costs are limited to damaged tree repair, removal or replacement within urban areas.

Attached is a resolution that will be forwarded to council.

### Authorizing Resolution

WHEREAS, the applicant, City of Antigo, is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.;

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and

WHEREAS, the applicant requests a grant agreement to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, the applicant, City of Antigo, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the City of Antigo Park, Recreation and Cemetery Director, its official or employee, to act on its behalf to:

1. Sign and submit the grant application
2. Sign a grant agreement between applicant and the DNR
3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
4. Submit grant reimbursement request to the DNR
5. Sign and submit other required documentation

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

I hereby certify that the foregoing resolution was duly adopted by (applicant organization's governing body) at a legal meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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| Authorized Signature | Title | Date Certified |