



CITY OF ANTIGO

FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

COUNCIL CHAMBERS

Wednesday, February 21, 2024

CITY HALL, 700 EDISON STREET

6:00 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Minutes from the December 20, 2023 and January 17, 2024 Meetings
2. Candidate Recruit Academy
3. Future Approvals for Police Recruit Academy
4. 2024 Squad Purchases from Langlade Ford with the Cost coming from Capital Equipment/Improvement Plan Funding
5. Speed Board purchase from Radar Sign LLC for \$1,475.00 with Capital Improvement Funds
6. Request to Increase the Demo Landfill Tipping Fees from \$33.50 to \$67
7. Request from Langlade Abstract and Title to Settle an Outstanding Block Grant Loan for 1222 Tenth Avenue that was Missed when the Property was Sold
8. Ordinance Amendment to Chapter 30 Section II Police Department Sec 30-30 Police Personnel Records and Performance
9. Proposed Amendments to Existing Ordinance Section 14-42 Mobile Homes
10. Proposed Amendments to Existing Ordinance Section 14-746 Accessory Structures
11. Proposed Amendments to Existing Ordinance Section 14-748 Fences.
12. Discussion on Advertising City Owned Vacant Lot Located at 711 Watson Street for Public Sale
13. Review Section 8, Intergovernmental Cooperation of the 2018 Comprehensive Plan
14. Continue Discussion to Change the Rules so a Council Person could Vote Remotely without being Physically Present at Council Meetings for a Maximum of Four Meetings with No More than Three Persons being Absent at One Meeting with Remote Access

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Cheryl Barta, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: February 15, 2024

TERENCE BRAND



To: Mayor and City Council
From: Dan Duley, Chief of Police
Date: February 21, 2024
Re: Candidate Recruit Academy

The Antigo Police Department currently has one police officer vacancy due to a member leaving to go to another department.

Under current hiring conditions and receiving limited applicants it is becoming increasingly difficult to find qualified candidates for police officer positions and many departments are now sponsoring new hires through recruit academy.

Based upon recent practice, the Police Chief is recommending allowing for the hiring of an individual in need of sponsorship by the City of Antigo for the Police Academy.

The hiring of this candidate would be contingent upon approval of the Fire and Police Commission, passing the medical and psychological examination.

The candidate currently has an associate degree in police science and previously worked in law enforcement for a few years, but left for family reasons. The candidate is now ready to get back into law enforcement, but needs recruit academy.

The candidate would be hired, placed in our 12-week field training program and then be sponsored through the 720 hour police academy.

The State Training and Standards Bureau would cover the cost of the police academy with successful completion and the City of Antigo would be responsible for the wages and benefits derived from the Police Department operating budget, during the academy phase. The candidate would also be required to sign the new hire agreement establishing a pay-back criteria for a portion of the hiring and training costs (100%, 75%, or 50%) if he does not successfully complete recruit academy or leaves employment within three years.

I am requesting approval to hire the candidate and sponsor the candidate through the police academy.

If you have further questions, please feel free to contact me.

Respectfully submitted,

Chief Daniel Duley



To: Mayor and City Council
From: Dan Duley, Chief of Police
Date: February 21, 2024
Re: Future Approvals for Police Recruit Academy

The Antigo Police Department is looking to streamline and speed up the hiring process for police officer candidates that need police recruit academy training.

Under current hiring conditions and only receiving limited applicants when having a hiring process it is becoming increasingly difficult to find qualified candidates for police officer positions and many departments are now sponsoring new hires through recruit academy on a regular basis. Quality available candidates are quickly hired by departments to fill vacancies.

Based upon recent practice, the Police Chief has been required to bring candidates needing recruit academy to the Finance, Personnel and Legislative Committee for initial approval and then approval by the full council. This current practice can delay our hiring process by one to two months, which may cause us to miss quality candidates.

I am requesting that when we have a qualified candidate that is in need of recruit training that the approval can be given by the City Administrator and/or Mayor, versus needing committee and council approval. This would not be any different from the approval process that is currently in place allowing hiring to replace vacancies.

Recruit academy does not create any additional funding request since the position is funded in the police department operating budget and recruit academy is paid for by the State Training and Standards Bureau upon successful completion when the candidate is sponsored by a department.

Candidates would still be subject to a background check, Police and Fire Commissions approval, medical and psychological testing prior to hire.

I am requesting approval to allow the City Administrator and/or Mayor to approve hiring police officer candidates in need of police recruit academy training.

If you have further questions, feel free to contact me.

Respectfully submitted,

Daniel J. Duley
Chief of Police



To: Mayor and City Council
From: Dan Duley, Chief of Police
Date: February 21, 2024
Re: 2024 Squad Purchases from Langlade Ford with the Cost coming from Capital Equipment/Improvement Plan Funding

I am looking to purchase two squad cars for 2024 to replace two vehicles in our current fleet.

Langlade Ford has advised that the purchase order banks will open in February 2024 for the 2025 Ford Explorer model.

At this time, I do not know the exact pricing since the order banks have not been opened, however I do not want to miss the opportunity to place this order before the order banks close, which in recent years have closed within a week or two.

I am told by Langlade Ford they are not expecting any big increase and they have not seen an increase in the consumer models when those order banks opened for 2025 models.

The last quoted price in August 2022 from Langlade Ford for a 2023 model was \$44,959.

The price from Langlade Ford would be at state bid pricing.

I am looking for approval to purchase two 2025 Ford Explorers from Langlade Ford with the cost including the price of the vehicles, tax, title, license, any dealer fees and for the squad to be equipped with the necessary police equipment. The cost of the purchase will come from Capital Equipment/Improvement Plan Funds.

Should you have any questions, please feel free to contact me

Respectfully submitted,

Daniel J. Duley
Chief of Police



To: Mayor and City Council
From: Dan Duley, Chief of Police
Date: February 21, 2024
Re: Speed Board purchase from Radar Sign LLC for \$1,475.00 with Capital Improvement Funds

In October 2023, Antigo Police Department participated in the Radar Sign LLC video contest giveaway.

In November 2023 Antigo Police Department was notified by Radar Sign LLC of a 2nd place finish in video contest giveaway, which made Antigo Police Department eligible to receive a radar sign at half cost. Full cost of the radar sign is \$2,495.00.

The Antigo Police Department cost with the contest discount for the radar sign is \$1,475.00. The expenditure would be covered with Capital Improvement Funds.

I am requesting approval to purchase the radar sign from Radar Sign LLC with Capital Improvements Funds for \$1,475.00.

Date: 01/23/202

1220 Kennestone Circle
Suite 130
Marietta, GA 30066

PROPOSED BY:		Cloud Admin: Phone: Email:
Name	Tanya Holsing	
Phone	(678) 965-4814 Ext. 110 M: (412) 855-8359	
Email		

PROPOSED TO / BILL TO:	SHIP TO:	
CTY-Antigo PD-WI	CTY-Antigo PD-WI	Account
Chief Dan Duley	Chief Dan Duley	Address
(715) 627-6472	(715) 627-6472	City, ST, Zip
dduley@antigo-city.org	dduley@antigo-city.org	Phone
		Email
		Attention

P. O. NUMBER	TERMS	

LINE #	QTY	PART #	DESCRIPTION	PRICE EACH	TOTALS
1	1	TC-400 A	AC Power Radar Sign - 11" Display (primary use-indoors (warehouse / parking decks)	\$2,495.00	\$2,495.00
			11" LED display area - superbright amber with est. 100,000 hour life EC008: AC power supply: 110-240V, 45w, 5 AMP K Band radar, meets FCC Part 15 rules, detection range up to 1200 feet FA078: Sign Mounting Bracket, tiltable, connects to wall / pole mount bracket Bashplate (provides the ultimate in vandal protection of sign) Standard timers allow up to 5 settings per day Possum Switch' allows sign to go dark for 30 minutes if assaulted with force Wi-Fi wireless transmitter, communication range up to 300 feet, No internet required	Included	Included
2	1	RS010	RS010 24"w x 21"h YOUR SPEED faceplate with 3" lettering on one line, white reflective or (RS009 Yellow Fluorescent, RS040 Safety Orange)	Included	\$0.00
	0		Additional Options		
3	0	AA061	Optional: Simulated Camera Flash & White Strobe	\$90.00	\$0.00
4	0	AA099	Optional: Red/Blue Strobe alert (Police Flash)	\$90.00	\$0.00
5	1	AA100	Optional: Strobe Bundle (Alternating Red/Blue, White Simulated Camera Flash)	\$90.00	\$90.00
6	0	AA065	Additional: Wall / support beam / pole mount bracket (for use with AA066)	\$30.00	\$0.00
7	0	AA073	Optional: Heavy Duty Lock for Universal Pivot Bracket Set	\$30.00	\$0.00
8	1	StreetSmart	Optional: StreetSmart Data Collection Lifetime license (per sign) 35 charts, graphs, and tables included. Provides weekly, daily, hourly, and 1/2 hour data on # of vehicles, # of speeders, average speeds, peak speeds, 50th & 85th percentile & more. Extended 30 day charts included for trend analysis. No recurring fees. Required to access traffic data.	\$275.00	\$275.00
9	1	2YearWarranty	Two year warranty (includes parts & labor)	Included	Included
10	1	SHP-400	Ground Shipping for TC-400	\$90.00	\$90.00
11	1	-	Customer Discount	(\$1,475.00)	(\$1,475.00)

Minimum re-stock fee: 15%.				TOTAL US\$	\$1,475.00
* Quote valid for 30 days. Pricing does not include any international taxes, fees, or duties.				Sales Tax Rate:	0.000%
				Grand Total:	\$1,475.00
				TOTALS	

US State sales tax must be collected unless you provide a sales tax exempt form.

Authorized Signature _____

Print Name/Title _____

Date _____



Certified Quality System
ISO 9001:2015



100% MUTCD Compliant
Radar Speed Signs



Proudly Engineered &
Manufactured in the USA



To: Mayor and City Council
From: Charley Brinkmeier, Land Surveyor/Project Manager
Date: February 21, 2024
Re: Request to Increase the Demo Landfill Tipping Fees from \$33.50 to \$67

The Demo Landfill was opened in 2007 with tipping fees set at \$33.50 per ton; these fees have not changed. We have calculated the volume in 2023, and have 30% remaining before reaching capacity.

The closest landfills, Ringle & Lincoln County's tipping fees are at \$54 & \$69, respectively.

We are recommending doubling our tipping fee rate to \$67.

We anticipate by increasing the tipping fee rate to \$67 we will extend the life of our Demo Landfill by making it more advantageous for contractors, outside our area, to utilize Ringle or Lincoln County.



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: February 21, 2024
Re: Request from Langlade Abstract and Title to Settle an Outstanding Block Grant Loan for 1222 Tenth Avenue that was Missed when the Property was Sold

The City has a block grant loan on the property at 1222 Tenth Avenue in the amount of \$12,000, which should have been taken care of when the property was sold in 2017. However, this mortgage was not included in the closing or was not paid to the City by the abstract company.

Langlade Abstract & Title Company is in the process of being sold and they have written a letter, which is included, requesting to pay \$5,000 to settle this matter. If this would be approved, the City would need to write off the remaining \$7,000 of the loan.

Should you have any questions, please feel free to contact me.

RECEIVED

FEB 06 2024

February 5 2024

Personnel & Legislative Committee.

In regards to block grant mortgage document #318044 3-12-1996. On August 4 2017 Langlade Abstract & Title completed a closing between parties Legro-Dunlap for property 1222 10th ave.

The payoff for #318044 was never dispersed. On 7-24-20 the missed payoff was discovered. There were email exchanges between Kari Justmann at MSA and Paula Pregler from Langlade Abstract and it was agreed at the time that the \$12000 payoff be forgave \$2000. Nothing ever transpired after that exchange, now 4 years later this mortgage has been brought to light again.

As you may or may not heard Langlade Abstract & Title has been sold. We still feel responsible for this error and would like to make good before the sale. We offer \$5000 to take care of this matter. Please let me know ASAP if this acceptable.

Steve Turney-President
Langlade Abstract & Title
715-216-1358.

Steve Turney
Paula Pregler-v

Attachment: Langlade Abstract Request to Settle 1222 10th Ave Block Grant 2-5-24 (6706 : Request to Settle Block Grant Loan)



To: Mayor and City Council
From: Dan Duley, Chief of Police
Date: February 21, 2024
Re: Ordinance Amendment to Chapter 30 Section II Police Department Sec 30-30
Police Personnel Records and Performance

I am requesting a change to City of Antigo ordinance Chapter 30, Article II, Sec 30-30 paragraph (b)(3) for the Police Department maintenance of personnel records and performance evaluations.

My interpretation of this paragraph in the ordinance indicates the all part-or full-time law enforcement officers shall successfully complete the preparatory training course (recruit academy) before the individual commences employment.

This statement in the paragraph is not consistent with current Wisconsin Law Enforcement Standards Board policy, which allows recruit academy to be completed within one year of hire. This statement is also not consistent with current practice in which, we have hired three individuals and sponsored them through the academy.

I am requesting the following changes provided on the attachment. The items struck out in red would be removed the red text would be added.

The ordinance change has been reviewed and approved by City Attorney Winter.

I am requesting approval of this ordinance change to be consistent with current Law Enforcement Standards Board policy and our current practice.

Sec. 30-30. Maintenance of personnel records and performance evaluations.

- (a) *Personnel records.* The chief of police shall cause to be maintained adequate personnel records of employment, assignment, promotions, attendance, performance and training for all members of the police department. The chief of police shall also comply with all provisions of the law enforcement standards board in regard to background investigations. The chief of police shall keep himself/herself adequately informed of the activities of the department and shall be assured that the duties of his/her subordinates are properly discharged. The chief of police shall formulate procedures for recognizing outstanding performance by department members for investigating complaints of misconduct by any department member and for taking appropriate disciplinary action subject to the provisions of applicable statutes and rules of the department.
- (b) *Law enforcement standards board program.* The police department participates in the law enforcement standards board program in accordance with the following:
 - (1) *Election to participate.* The city elects to participate in the recruit qualifications and training program of the state law enforcement standards board.
 - (2) *Recruit qualifications of probationary and temporary officers.* Before an individual may commence employment on a probationary or temporary basis as a law enforcement officer, that individual shall have met the recruit qualifications set by the state law enforcement standards board.
 - (3) *Completion of recruit training courses by permanent officers.* Before an individual may commence employment on a part- or full-time permanent basis as a law enforcement officer, that individual shall have been certified by the board as having met the recruit qualifications and as having successfully completed the preparatory training course required under the board's recruit training standards.

Change Paragraph 3 to:

- (3) *Completion of recruit training courses by permanent officers.* ~~Before~~ For an individual ~~may commence employment~~ to be employed on a part- or full-time permanent basis as a law enforcement officer, that individual shall have been certified by the board as having met the recruit qualifications and ~~as having~~ successfully complete the preparatory training course required under the board's recruit training standards ~~within 12 months from their first date of employment.~~

(Code 1999, § 5-1-5)



To: Mayor and City Council
From: Beth McCarthy, Building Inspector/Zoning Administrator
Date: February 21, 2024
Re: Proposed Amendments to Existing Ordinance Section 14-42 Mobile Homes

Section 14-42 Mobile Homes

Ordinance Section 14-42 Mobile Homes, currently refers to mobile homes only. The City of Antigo's existing ordinances do not specifically state the terms mobile recreational vehicles and camping units. The alterations to this ordinance section will help the City to restrict the duration that mobile homes, mobile recreational vehicles and/or camping units shall be occupied, other than in a licensed campground. The additional terms also add clarity to the ordinance.

Sec. 14-42. - Mobile homes, **Mobile Recreational Vehicles, and Camping Units.**

The following shall apply to mobile homes, **mobile recreational vehicles and camping units**:

- (1) Nonresidential use. A mobile home, **mobile recreational vehicles and camping units** shall not be considered to be permissible as an accessory building. However, a mobile home may be used as a temporary office or shelter incidental to construction on or development of the premises on which the mobile home is located only during the time construction or development is actively underway.
- (2) Location. No person shall park, store or occupy a mobile home, **mobile recreational vehicles or camping units** for living purposes except as follows:
 - a. In connection with and on the same lot as a single-family dwelling for a period not to exceed 15 days in duration. Not more than one mobile home, **mobile recreational vehicles, or camping units** shall be allowed on such lot at any one time. No such residential lot shall be occupied by a mobile home, **mobile recreational vehicles, or camping units** for more than a total of 30 days in any one year.
 - b. In an approved mobile home park in accordance with the following conditions:
 1. Mobile home parks shall be allowed only in the R-1 district and only as conditional uses in such district.
 2. Each mobile home park shall have direct access to a principal county, township, city or state highway or arterial street or road.
- (3) Size. Mobile home parks shall comply with the following size requirements:
 - a. No permit shall be issued for the establishment of a new mobile home park unless such park contains at least ten acres of area.
 - b. The average individual trailer lot size shall not be less than 4,000 square feet in area, and no lot shall be smaller than 3,200 square feet in area.
 - c. Each individual mobile home lot shall be at least 44 feet in effective width. Effective width shall mean the distance between side lot lines, measured at the rear line of the required front yard. On diagonal lots, it shall be measured at right angles across the lot from one diagonal side line to the other.
- (4) Yards and setbacks. The following minimum setback regulation shall apply:

- a. No building, structure or mobile home shall be located closer than 50 feet to any property line of the trailer park nor closer than 75 feet to any principal county, township, city or state highway or arterial street or roadway right-of-way.
 - b. Mobile homes shall be set back at least 15 feet from the pavement of streets or roadways within the park.
 - c. No part of any mobile home or any addition or appurtenance thereto shall be placed within 20 feet of any other mobile home, addition or appurtenance thereto nor within 50 feet of any accessory or service building or structure.
- (5) Height. No building, structure or mobile home located in a mobile home park shall exceed 2½ stories or 35 feet in height.
- (6) Parking. There shall be at least two off-street parking spaces available to each individual mobile home lot and located within 100 feet of such lot.
- (7) Landscaping. Along each property line of a mobile home park in the R-1 district there shall be provided, within the 50-foot setback area, screen fencing or landscape planting which shall be designed and/or planted to be 50-percent or more opaque when viewed horizontally between two feet and eight feet above average ground level.
- (8) Design and improvements. In the R-1 district, the design and improvements to be provided in the proposed mobile home park, including street widths and construction of approach streets or ways, shall conform to the requirements of the subdivision regulations for conventional residential subdivisions containing 10,000-square-foot lots. However, the street width and construction requirements in the subdivision regulations shall be applied only to those streets which would be necessary to service a future conventional residential subdivision on such tract of land and need not be applied to secondary mobile home site access streets or ways.
- (9) Common space. Each mobile home park in the R-1 district shall provide at least three acres of common space, exclusive of the required 50-foot peripheral setback, for use by recreational or service facilities. An additional 200 square feet of common space shall be provided for each mobile home in excess of 160 contained within the park.
- (10) **Campgrounds. Mobile recreational vehicles and camping units legally located in a campground licensed by the State of Wisconsin have no occupancy duration restrictions.**

(Code 1999, § 13-1-24)



To: Mayor and City Council
From: Beth McCarthy, Building Inspector/Zoning Administrator
Date: February 21, 2024
Re: Proposed Amendments to Existing Ordinance Section 14-746 Accessory Structures

Section 14-42 Accessory uses or structures.

Ordinance Section 14-746 Accessory uses or structures, is currently very convoluted. With the proposed amendments to the attached ordinance, it will clearly states that each property is allowed one accessory structure, in addition to one attached garage or one detached garage. A variance would be required prior to obtaining any additional accessory buildings.

Sec. 14-746. - Accessory uses or structures.

(a) *Definitions.* The following words, terms and phrases, when used in this section, shall have the meanings ascribed to them in this subsection, except where the context clearly indicates a different meaning:

(1) *Accessory structure.* means a subordinate structure located on the same parcel as the principle structure, the use of which is clearly incidental to and associated with the principal structure.

a. Examples of accessory structures are barns, garages, carports, playhouses, sheds, private greenhouses, gazebos, storage buildings, boathouses and wind-generating devices.

(2) *Shipping container.* means any factory-built container or part thereof designed or used for freight or storage and includes, but is not limited to, Conex boxes and sea-land containers. Such containers are typically originally designed for transport.

(b) *Building permit required.* No owner shall, within the city, build, construct, use or place any type of an accessory building, including prefabricated accessory buildings, until a permit shall have first been obtained from the city **building inspectors department**. Application for an accessory building permit shall be made in writing to the city **inspectors department**. With such application there shall be submitted a fee pursuant to the city building code set forth in article VI of this chapter and a complete set of plans and specifications, including a plot plan or drawing accurately showing the location of the proposed accessory building with respect to adjoining alleys, lot lines and buildings. If such application meets all requirements of this section, the application shall be approved.

(c) *Presence of principal use.* An accessory use or structure in any zoning district shall not be established prior to the principal use or structure being present or under construction. Any accessory use or structure shall conform to the applicable regulations of the district to which it is located, except as specifically otherwise provided.

(d) *Placement restrictions in residential district.* An accessory use or structure in a residential district may be established subject to the following:

(1) *Accessory building number limits.* In any residential district, in addition to the principal building, a detached garage or attached garage and one additional accessory building and one fixed children's play structure may be placed on a lot, ~~except as provided in subsection (c)(2) of this section.~~

~~(2) *Limitation on number of detached garages and accessory buildings.*~~

~~a. *Residentially zoned parcels with a single garage attached to the dwelling are permitted to have an additional one or two car detached garage on the parcel. If a detached garage is erected, no other detached accessory buildings may be constructed or maintained on the parcel.*~~

~~b. Residentially zoned parcels with more than a one-stall garage attached to the dwelling are permitted to have an additional one-stall garage on the parcel. If a detached garage is erected, no other detached accessory building may be constructed or maintained on the parcel.~~

~~c. Garages attached to dwellings shall be three stalls or less. Dwellings with an attached three-stall garage are not permitted to have an additional detached garage on the parcel.~~

(3) *Attached accessory buildings.* All accessory buildings which are attached to the principal building shall comply with the yard requirements of the principal building.

(4) *Detached accessory buildings; lot area coverage.*

a. No detached accessory building shall occupy any portion of the required front yard.

b. No accessory building or structure constructed on a lot with an existing principal structure (single-family detached dwellings, rectories, parsonages and parish houses) shall be of greater height than the principal structure. If, under this article, the accessory building or structure is built before the principal structure, the same height restriction shall apply. This height rule shall not apply to lots where the principal structures are used for agricultural purposes.

c. No detached accessory building shall occupy more than 33 percent of the area of a required yard or exceed 1,000 square feet in size, whichever is more restrictive.

d. No detached accessory building shall be located within five feet of any other accessory building. Setbacks shall be as prescribed by district regulations.

e. The dimensions of any swimming pool, fixed children's play structure, detached garage, tennis court and other detached accessory buildings/structures shall be included in the determination of available lot area coverage for accessory structures.

f. An accessory building shall not be nearer than ten feet to the principal structure unless the applicable building code regulations in regard to one-hour, fire-resistive construction are complied with. In no event can the accessory uses or structures be forward of the front line of the principal structure. Accessory structures shall not be closer than two feet to any lot.

(5) *Pole structures.* In residential zoning districts R-1 through R-4, these structures will be allowed provided they meet all ~~department of commerce~~ Wisconsin Department of Safety and Professional Service's snow loading and wind loading specifications as provided through engineering data from the supplier of the building. Proposed structures without engineering data will not be allowed unless structural analysis is provided. Agricultural pole structures in the R-1 district are not subject to these requirements since they are exempt from the building code.

(6) *Location on reversed corner lots.*

a. On a reversed corner lot in a residence district and within 15 feet of any adjacent property to the rear in a residence district, no accessory building or portion thereof located in a required rear yard shall be closer to the side lot line abutting the street than a distance equal to two-thirds the least depth which would be required under this article for the front yard on such adjacent property to the rear. Further, in this instance, no such accessory building shall be located within five feet of any part of a rear lot line which coincides with the side lot line or portion thereof of property in any residence district.

b. No accessory building shall be erected in or encroach upon the required side yard of a corner lot which is adjacent to the street, nor upon the required side yard of a reversed corner lot which is adjacent to the street.

(e) *Use restrictions in:*

(1) *Residential district.* Accessory uses or structures in residential districts shall not involve the conduct of any business, trade or industry except for home occupations and shall not be occupied as a dwelling unit. Accessory buildings shall not be used for residential purposes. Under no circumstances may a tent, shipping container, truck body, semi-trailer or similar structures be used as a dwelling or an accessory structure.

(2) *Business and industrial districts.* Shipping container, truck body, semi-trailer or similar devices used as an accessory structure or storage facility shall be approved as a conditional use.

(f) *Placement restrictions in nonresidential districts.* An accessory use or structure in a business or industrial district may be established in the rear yard or side yard and shall not be nearer than five feet to any side or rear lot line.

(g) *Reversed corner lots.* When an accessory structure is located on the rear of a reversed corner lot, it shall not be located beyond the front yard required on the adjacent interior lot to the rear, nor nearer than three feet to the side line of the adjacent structure.

(h) *Landscaping uses.* Accessory structures and vegetation used for landscaping and decorating may be placed in any required yard area. Permitted structures and vegetation include flagpoles, ornamental light standards, lawn furniture, sundials, bird baths, trees, shrubs and flowers and gardens.

(i) *Temporary uses.* Temporary accessory uses, such as real estate sale field offices or shelters for materials and equipment being used in the construction of the permanent structure, may be permitted by the zoning administrator.

(j) *Garages in embankments in front yards.* Where the mean natural grade of a front yard is more than eight feet above the curb level, a private garage may be erected within the front yard, provided as follows:

(1) Such private garage shall be located not less than five feet from the front lot line;

(2) The floor level of such private garage shall be not more than one foot above the curb level; and

(3) At least one-half the height of such private garage shall be below the mean grade of the front yard.

(k) *Outdoor lighting.* Outdoor lighting installations shall not be permitted closer than two feet to an abutting property line and, where not specifically otherwise regulated, shall not exceed 15 feet in height. The lighting shall be adequately shielded or hooded so that no excessive glare or illumination is cast upon the adjoining properties, and the lighting shall not register more than one-half footcandle at the property line.

(l) *Lawn accessories.* Paved terraces and purely decorative garden accessories, such as pools, fountains, statuary, sundials, flagpoles, etc., shall be permitted in setback areas, but not closer than two feet to an abutting property line other than a street line.

(m) *Retaining walls.* Retaining walls may be permitted anywhere on the lot; provided, however, that no individual wall shall exceed six feet in height, and a terrace of at least three feet in width shall be provided between any series of such walls.

(n) *Children's play structures.* For purposes of this section, children's play structures, including play houses, tree houses or fixed elevated play structures and climbing gyms, shall be considered accessory structures and shall comply with the requirements of this section, whether such play structures are placed on a foundation or not. Swing sets, slides and sandboxes are not considered children's play structures for purposes of this section. A building permit is not required for the construction of a play structure. Play structures shall not be used for storage or be constructed out of materials that would constitute a nuisance.

(o) *Terrace area restrictions.* In addition to the definitions and restrictions contained in [chapter 34](#), articles I and II, no person shall place any accessory structure or use, including landscaping ornaments, stones and basketball backboards/hoops, in the terrace area.

(Code 1999, § 13-1-200; Ord. No. 1211B, § 1, 4-14-2010; Ord. No. [1309B](#), § 1, 2-13-2019)



To: Mayor and City Council
From: Beth McCarthy, Building Inspector/Zoning Administrator
Date: February 21, 2024
Re: Proposed Amendments to Existing Ordinance Section 14-748 Fences.

Section 14-748 Fences.

Ordinance Section 14-748 Fences, currently requires fences to be installed following a two foot setback from property lines. The proposed amendments to the attached ordinance, would allow fences be installed up to the property line. Subsection(f)(1) Fencing materials regulated, also contains noteworthy proposed alterations. Additional prohibited materials have been added in the proposed version of this sections, to help improve city yard appearances.

Sec. 14-748. - Fences.

(a) *Definition.* For the purposes of this section, the term, "fence" is defined as an enclosed barrier consisting of vegetation, wood, stone, or metal intended to prevent ingress or egress. For purposes of this section, the term "fence" shall include plantings, such as hedges and shrubbery. No fence shall be constructed of unsightly or dangerous materials which would constitute a nuisance.

(b) *Categorizations of fences:*

(1) *Boundary fence.* A fence constructed along a property boundary denoting a separation between properties.

(2) *Protective fence.* A fence constructed to enclose a hazard to the public health, safety and welfare.

(3) *Architectural or aesthetic fence.* A fence constructed to enhance the appearance of the structure or landscape.

(4) *Picket fence.* A fence having a pointed post, stake, pale or peg, laced vertically with the point, or sharp part pointing upward to form part of the fence.

(5) *Hedge.* A hedge is a row of bushes or small trees planted close together which may form a barrier, enclosure or boundary.

(6) *Decorative fence.* A fence not exceeding a height of 36 inches from ground level, made of material other than wire, metal, chain or poured concrete, and constructed in a substantially open pattern such as a weave or board-and-space pattern and not a solid pattern such as a block, concrete, or privacy pattern.

(7) *Retaining wall.* A solid barrier of any material constructed to hold back a mass of earth. A retaining wall shall be considered a fence for purposes of this section.

(8) *Security fence.* Security fences shall not exceed eight feet in height and shall be of an open type similar to woven wire or wrought iron.

(9) *Snow fences.*

(c) *Heights of fences, walls and hedges.* The height of fences, walls and hedges shall be in accordance with the following:

(1) Except as provided in [section 14-41](#), a fence, wall, hedge or shrubbery may be erected, placed, maintained or grown along a lot line on residentially zoned property or adjacent thereto not exceeding six feet above ground level, except that no such fence, wall, hedge or shrubbery which is located in a required front or corner side yard shall exceed a height of three feet. Where such lot line is adjacent to nonresidentially zoned property, there shall be an eight-foot limit on the height of a fence, wall, hedge or shrubbery along such lot line. Where the fence line follows a grade which is rolling, the bottom of the fence must follow the slopes as nearly as possible. The height of the fence must include the low points along the fence line and still meet the height requirements listed in this section above.

(2) No fence, wall, hedge or shrubbery shall be erected, placed, maintained or grown along a lot line on any nonresidentially zoned property, to a height exceeding eight feet.

(3) In any residential district no fence, wall, hedge, or shrubbery shall be erected, constructed, maintained or grown to a height exceeding three feet above the nearest street grade within 25 feet of the intersection of any street lines or street lines projected.

(4) All fence structures or hedges listed in this section shall be set back eight feet from an alley right-of-way line.

(5) No fence in any front yard or corner side yard may exceed three feet in height unless said fence causes no visual obstruction, and then in that case, it can be up to four feet in height.

(d) *Placement of fences on property.*

(1) Residential fences shall be built along **and up to** the lot line. ~~and must be set back two feet from side yard lines and two feet from back yard line.~~

(2) In front and corner side yards, fences may be placed ~~on~~ **up to the** lot lines provided they comply with subsections (c)(1) and (3) and (5).

(3) All parts of the fence shall be built upon the owner's property.

(e) *Dangerous fences.* No fence shall be constructed which has sharp edges or points, or which conducts electricity, or is designed to electrically shock, or which uses barbed wire. However, barbed wire may be used in industrially zoned areas if the devices securing the barbed wire to the fence are eight feet above the ground and project toward the fenced property and away from any public area.

(f) *Fencing materials regulated.*

(1) Fences ~~in front yards~~ shall be limited to decorative or architecturally aesthetic types of fences **including PVC materials, resin materials, chain link, ornate wood, lattice, stone face,** and shall not contain chicken wire, snow fence, slab wood, barbed wire, or woven wire, **tarp, or tarp like material** or any other unattractive materials.

(2) Supporting post and members may be placed on either side of the fence depending on the style of fence, or supporting members may be enclosed within the structure.

~~(3) PVC materials or resin materials may be used for fencing anywhere on the parcel in any side, front or rear yard.~~

~~(4)~~ (3) Vegetative growth is acceptable for use in creating fences as long as the height requirements in subsections (c)(1), (3) and (5) are met.

(g) *Maintenance/repair.*

(1) All fences shall be maintained and kept safe and in a state of good repair.

(2) The fence owner shall properly trim weeds and grasses around the fence.

(3) Any fence existing on the effective date of the ordinance from which this section is derived and not in conformance with this section may be maintained, but any alteration, modification or improvement of such fence shall comply with this section.

(4) Any person building a fence on the property of another person shall move said fence to its correct location within 30 days after discovery of the encroachment.

(h) *Temporary fences.*

(1) Fences erected for the protection of plantings or to warn of a construction hazard or for similar purposes shall clearly be visible or marked with colored streamers or other such warning devices at four-foot intervals.

(2) Such fences shall comply with the setback requirements set forth in this section.

(3) Temporary fences shall not remain in place for more than 45 days.

(4) Permits are not required for temporary fences.

(i) *Fence permit.*

(1) No person shall erect a fence in the City of Antigo unless a permit is obtained by the owner or his/her agent from the city inspector for any fence greater than 20 feet in length.

(2) The applicant shall submit design specifications and a plot plan showing the lot with setbacks indicating placement of the fence with dimensions clearly shown on the plan.

(3) Permit fees specified in [section 1-22](#) shall be paid upon submission of the application for the permit.

(j) *Property boundary determinations.*

(1) The property owner shall be responsible for determining where the property lines are located.

(2) If a certified survey of the property exists, iron pipes should be present at all corners of the property and these pipes mark the boundary lines.

(3) If the boundary lines are not clear or unknown, the owner is responsible for having a survey done to verify where the lines are located.

(4) All parts of the fence shall be erected on the owner's property.

(k) *Snow fences.*

(1) Utility snow fences may be used only during the winter months and shall be removed at the end of each winter season.

(2) Snow fences may be of the wood and wire type or plastic woven type.

(3) Snow fences must follow setback requirements and also heights for vision clearances.

(Code 1999, § 13-1-202; Ord. No. 1243B, § 1, 8-8-2012; Ord. No. [1310B](#), § 1, 2-13-2019)



To: Mayor and City Council
From: Beth McCarthy, Building Inspector/Zoning Administrator
Date: February 21, 2024
Re: Discussion on Advertising City Owned Vacant Lot Located at 711 Watson Street for Public Sale

Committee and Council both voted to sell the property located at 711 Watson Street, and two bid attempts have been made to sell it. The first round of bidding produced two bids, and they both met the minimum bid amount. Unfortunately, both bidders were very vague about their intentions for the property. The property is a conforming lot that allows for a new dwelling to be constructed on it, so for the second round of bidding we stated that a dwelling must be built on the site as a contingency. No bids were submitted. We are planning to put the property up for public sale. We will use Facebook, our website, the newspaper, Zillow, and any other appropriate platforms we can think of. The buyer will still need to meet the \$6,000 minimum price and the contingency of a home being built on the parcel will still be included. Mike Winters said there is no issue in proceeding in this fashion. The City has many nonconforming lots, which do not allow a home to be rebuilt once the original building is razed. I feel we need to continue to work to have a home constructed on this lot. A new dwelling will generate tax dollars, while allowing the owner of a neighboring property to expand their yard, which will generate little to no tax dollars.



City of Antigo GIS



SCALE: 1" = 20'



Print Date: 8/9/2023

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