



# CITY OF ANTIGO

## FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

**MULTI-PURPOSE ROOM**

**Wednesday, February 21, 2018**

**CITY HALL, 700 EDISON STREET**

**6:00 PM**

### **Call to Order**

### **Discussion and Action May Occur on Any of the Following Agenda Items:**

1. Approval of Minutes from the January 17, 2018 Meeting
2. Sewer Credit for 1131 Fourth Avenue in the Amount of \$32.56 Due to a Broken Water Pipe
3. Approval to Fill Vacancy in Clerk's Office
4. Update Accounting Assistant Job Description
5. 2018 Budget Review - Infrastructure Alternatives for the Operation & Maintenance of the Water and Wastewater Treatment Plants
6. Write Off of Two Block Grant Loans of \$13,098 for 1124 Ninth Avenue and \$25,846 for 126 Deleglise Street Due to Foreclosures
7. Exercise Equipment for Fire Department
8. Contract for Ambulance Coverage with the Town of Langlade
9. Approval to Utilize CIP Funds to Purchase Fire Gear

### **Any Other Matters Authorized by Law to be Considered**

### **Adjournment**

*Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.*

DATE MAILED: February 15, 2018

BILL BRANDT



**To:** Mayor and City Council  
**From:** Kaye Matucheski, Clerk/Treasurer  
**Date:** February 21, 2018  
**Re:** Sewer Credit for 1131 Fourth Avenue in the Amount of \$32.56 Due to a Broken Water Pipe

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Enclosed with this memo is a letter from the resident at 1131 Fourth Avenue requesting a credit on his utility account due to a broken water pipe on an outside faucet. The water did not enter the sewer system as confirmed by the Street Commissioner as it was spraying on the lawn (report also attached).

The additional charge for the sewer portion of the bill is \$32.56. If Committee approves a credit, a resolution will need to be forwarded to Council.

HAD A BROKEN WATER  
PIPE YESTERDAY MORNING  
UNDERSTAND I COULD GET  
ADJUSTMENTS MADE ON  
MY WATER BILL OUTSIDE  
FAUCET

GARY PISKUR  
JAMES PISKUR  
1131 4TH AVE  
ANTIGO WI 54409  
715-9093

RECEIVED  
DEC 21 2017  
CITY OF ANTIGO

**Accident/Incident Report****City of Antigo**Date of Accident Dec 20 2017 Approximate Time of Accident 10:00What property was damaged? NOWas there personal injury? NO To Whom? \_\_\_\_\_

Location of accident \_\_\_\_\_

Was law enforcement notified? NODriver's Name N/A Witnesses \_\_\_\_\_**Explanation of Accident in Employee's Words:**

WAS CALLED TO 1131 4TH AVE FOR  
 WATER SPRAYING OUTSIDE - GOT THERE AND  
 FOUND OUTSIDE FAUCET BROKE AND SPRAYING  
 ON LAWN

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Supervisor Signature Robert Paul Date \_\_\_\_\_



**To:** Mayor and City Council  
**From:** Jaime Horswill, Clerical-Utility Assistant  
**Date:** February 21, 2018  
**Re:** Approval to Fill Vacancy in Clerk's Office

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Today I received the resignation letter for the Accounting Assistant employee, Kristin Meyer, effective March 2, 2018. This position handles many of the accounting aspects of our office such as deposits each morning, accounts payable, accounts receivable, ambulance payments, assisting in payroll, bank reconciliations, and more. This is an essential position within the Clerk-Treasurer's Office and I feel that it needs to be filled in order to ensure the efficiency of operations within our office. As required, I am requesting approval to fill this vacancy in our office as soon as possible.

The next agenda item is to update the job description for the Accounting Assistant position. This is routinely done whenever there is a vacancy in a position. The updated description will be distributed and discussed at the meeting on Wednesday so that staff can review it today and tomorrow for changes.

If you have any questions before Wednesday, please feel free to contact me at 715-623-3633, extension 102.



**To:** Mayor and City Council  
**From:** Jaime Horswill, Clerical-Utility Assistant  
**Date:** February 21, 2018  
**Re:** Update Accounting Assistant Job Description

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The job description will be distributed at the meeting.



**To:** Mayor and City Council  
**From:** Mark Desotell, Director of Administrative Services  
**Date:** February 21, 2018  
**Re:** 2018 Budget Review - Infrastructure Alternatives for the Operation & Maintenance of the Water and Wastewater Treatment Plants

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Based on the Agreement between the City of Antigo and Infrastructure Alternatives, Inc. (IAI) for the operation and maintenance of the City's Water and Wastewater Treatment Plants an annual budgetary review is required.

Daily operational oversight by staff from IAI and Tommy Horswill has been handled in a professional manner. Attachment "D" has been provided in your Committee packets and represents the overall change in the 2018 budget as compared to 2017. IAI has not asked for any increases in their fees with only minor adjustments.

I remain available to address any of your questions so please feel free to contact me prior to the meeting; additional explanation of Attachment "D" will be addressed on the night of the meeting if necessary.

## Attachment D 2018 Year Budget

| <u>Water Treatment Facility-ANT302</u> | <u>2017</u>      | <u>2018</u>      | <u>Wastewater Treatment Facility-ANT301</u> | <u>2017</u>      | <u>2018</u>      |
|----------------------------------------|------------------|------------------|---------------------------------------------|------------------|------------------|
| Labor, Ben, OH, & Management Fee       | \$333,186        | \$333,186        | Labor, Ben, OH, Management Fee              | \$354,234        | \$354,234        |
| Utilities                              | \$75,000         | \$75,000         | Utilities                                   | \$146,000        | \$146,000        |
| Chemicals                              | \$76,000         | \$73,500         | Chemicals                                   | \$32,000         | \$32,000         |
| Operating Expenses                     | \$17,500         | \$20,000         | Operating Expenses                          | \$44,000         | \$44,000         |
| Specified R&M                          | \$32,000         | \$32,000         | Specified R&M                               | \$54,000         | \$54,000         |
| <b>Total Cost</b>                      | <b>\$533,686</b> | <b>\$533,686</b> | <b>Total Cost</b>                           | <b>\$630,234</b> | <b>\$630,234</b> |
|                                        |                  |                  |                                             |                  |                  |
| Projected Giveback                     | (\$6,100)        | \$ (28,107)      | Projected Giveback                          | (\$21,579)       | \$ (32,614)      |
|                                        |                  |                  |                                             |                  |                  |
| Projected Annual Billing               | \$527,586        | \$505,579        | Projected Annual Billing                    | \$608,655        | \$597,620        |
| 2017 Monthly Billing                   | \$43,965         |                  | 2017 Monthly Billing                        | \$50,867         |                  |
| 2018 Monthly Billing                   |                  | <u>\$42,132</u>  | 2018 Monthly Billing                        |                  | <u>\$49,802</u>  |
| Annual Maintenance                     | \$200,500        | \$200,500        | Annual Maintenance                          | \$276,000        | \$276,000        |
| Percent Increase                       |                  | -4.2%            | Percent Increase                            |                  | -2.1%            |

In accordance with page 12 of our agreement with the City we are providing the "2018 Water and Wastewater Budget" to replace the "2017 Water and Wastewater Budget" in "Attachment D".

Signature below signifies understanding, acknowledgement of receipt, acceptance and implementation.

|  |       |
|--|-------|
|  | Date  |
|  | Title |



**To:** Mayor and City Council  
**From:** Kaye Matucheski, Clerk/Treasurer  
**Date:** February 21, 2018  
**Re:** Write Off of Two Block Grant Loans of \$13,098 for 1124 Ninth Avenue and \$25,846 for 126 Deleglise Street Due to Foreclosures

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MSA Professional Services, Kari Justmann, has sent an e-mail which I have included with this memo asking that two Block Grant Loans be written off as both homes have been foreclosed on and the City does not have any recourse for collecting these loans.

The properties are:

|          |                      |                        |          |
|----------|----------------------|------------------------|----------|
| 201-2741 | 1124 Ninth Avenue    | Michael Archer         | \$13,098 |
| 201-2620 | 126 Deleglise Street | Travis & Marie Kolpack | \$25,846 |

Upon approval, a resolution will need to be forwarded to Council for final action.

Should you have any questions, please feel free to contact me.

## Kaye Matucheski

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**From:** Kari Justmann <Kjustmann@msa-ps.com>  
**Sent:** Thursday, February 08, 2018 1:44 PM  
**To:** Kaye Matucheski  
**Subject:** RE: Final Report for Auditor

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Kaye,

Both of the projects went into foreclosure.

Michael Archer # 201-2741  
 1124 Ninth Avenue  
 Antigo, WI  
 \$13,098

Travis and Marie Kolpack # 201-2620  
 126 Deleglise Street  
 Antigo, WI  
 \$25,846

Please let me know if you need anything else.

Thanks!  
 Kari

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**From:** Kaye Matucheski [mailto:kmatucheski@antigo-city.org]  
**Sent:** Thursday, February 8, 2018 1:29 PM  
**To:** Kari Justmann <Kjustmann@msa-ps.com>  
**Subject:** RE: Final Report for Auditor

Kari:

I will need an e-mail with the reason why we are writing these off and I can forward to Committee/Council. Please include their names, addresses, and amount owed for each one.

Thanks,

Kaye M. Matucheki  
 Clerk-Treasurer/Finance Director  
 City of Antigo  
 700 Edison Street  
 Antigo, WI 54409  
 715-623-3633, extension 102  
[kmatucheski@antigo-city.org](mailto:kmatucheski@antigo-city.org)

Attachment: MSA E-Mail to Write Off 2 Loans 1124 9th Ave & 126 Deleglise St (1979 : Write Off of Two Block Grant Loans)



**To:** Mayor and City Council  
**From:** Jon Petroskey, Fire Chief  
**Date:** February 21, 2018  
**Re:** Exercise Equipment for Fire Department

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In the 2018 CIP, I have \$4,000 set aside to purchase some cardio exercise equipment and after discussing with my personnel the consensus is a recumbent bike and an elliptical machine as top priority.

Adam Finn was able to make some contacts for pricing and the recommendation is to purchase a pre-owned recumbent bike from Direct Fitness Solutions for \$1,299 and \$225 deliver & setup, which is the same vendor Aspirus Langlade Hospital, Health & Performance Center uses. Also a Bowflex Max Training M7 for \$2,199 for a total price of \$3,723.

Please review the attached information and let me know if you have any questions.

*LifeFitness*

Item #X1-XX00-0104

# X1 Elliptical Cross-Trainer



Attachment: Life Fitness (1967 : Exercise Equipment for Fire Department)

\$1,999.00 ~~\$2,199.00~~

QUESTIONS?  
CONTACT US

Packet Pg. 12

*Life Fitness*

Item #RS1-XX00-0105

# RS1 Lifecycle Exercise Bike



Attachment: Life Fitness (1967 : Exercise Equipment for Fire Department)

\$1,799.00



600 Tower Road . Mundelein . IL 60060  
Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

## SALES PROPOSAL

Quote: 00018741  
Date: 1/25/2018  
Expires: 2/24/2018

### Customer Information

#### Sold To:

Antigo Fire Department  
700 Edison Attn: Accounts  
Payable  
Antigo, Wisconsin 54409

#### Ship To:

Antigo Fire Department  
700 Edison  
Antigo, Wisconsin 54409

#### Direct Fitness Sales Team:

Wayne Steigelman- Regional Sales  
Manager  
Ph: (920) 241-2226  
Fax: (847) 278-4588  
wsteigelman@directfitnesssolutions.com

#### Billing Point of Contact:

Adam Finn  
Ph: (715) 623-3633  
afinn@antigo-city.org

#### Delivery Point of Contact:

Adam Finn  
Ph: (715) 350-7350  
afinn@antigo-city.org

Andrew Miller- Inside Sales  
Ph: (847) 680-9300  
Fax: (847) 278-4588  
salesorders@directfitnesssolutions.com

### CARDIO-U

| Quantity | Product Code       | Product Description                | Line Item Description                   | Sales Price | Total Price |
|----------|--------------------|------------------------------------|-----------------------------------------|-------------|-------------|
| 1.00     | CPO ELLIPTICAL     | Certified Pre-Owned Elliptical     | Precor Experience 576i Series           | \$ 2,350.00 | \$ 2,350.00 |
| 1.00     | CPO RECUMBENT BIKE | Certified Pre-Owned Recumbent Bike | Precor Experience 846i Series Recumbent | \$ 1,299.00 | \$ 1,299.00 |

### WARRANTY

| Quantity | Product Code     | Product Description                                                             | Line Item Description           | Sales Price | Total Price |
|----------|------------------|---------------------------------------------------------------------------------|---------------------------------|-------------|-------------|
| 1.00     | DFS SWCRFE2KI24D | DFS Refurbished Fitness Equipment Extended Warranty \$1000-\$1999.99 I24/2 Year | Recumbent: 2yrs. Parts & Labor  | \$ 0.00     | \$ 0.00     |
| 1.00     | DFS SWCRFE3KI24D | DFS Refurbished Fitness Equipment Extended Warranty \$2000-\$2999.99 I24/2 Year | Elliptical: 2yrs. Parts & Labor | \$ 0.00     | \$ 0.00     |

### INSTALL

| Quantity | Product Code | Product Description  | Line Item Description | Sales Price | Total Price |
|----------|--------------|----------------------|-----------------------|-------------|-------------|
| 1.00     | INSTALLATION | Product Installation |                       | \$ 350.00   | \$ 350.00   |



600 Tower Road . Mundelein . IL 60060  
 Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

## SALES PROPOSAL

Quote: 00018741  
 Date: 1/25/2018  
 Expires: 2/24/2018

|               |             |
|---------------|-------------|
| SubTotal      | \$ 3,999.00 |
| Estimated Tax |             |
| Grand Total   | \$ 3,999.00 |

Notes



600 Tower Road . Mundelein . IL 60060  
Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

## SALES PROPOSAL

Quote: 00018741  
Date: 1/25/2018  
Expires: 2/24/2018

### Terms & Conditions

#### PAYMENT TERMS:

**PAYMENT IS DUE IN ADVANCE.** Any other payment terms are subject to credit approval. Authorized purchase orders required for: Leases, Hospitals, Military, School Systems, Municipalities and Corporate Facilities. Proof of tax-exempt status required if applicable. Estimated sales tax - final tax will be billed at the time of shipment based on the prevailing rates.

#### ESTIMATED DELIVERY DATE:

4-6 Weeks from Receipt of Signed Proposal.

#### DISCLAIMER:

No representation or statements and no warranties, expressed or implied, other than Manufacturers Warranty, Arises apart from this quote concerning the above items except as stated in writing on this quote. All quotes are valid for 30 days.

#### TERMS AND CONDITIONS OF SALE:

Customer is responsible for the following on Entertainment, Cardio & Strength products: TV's with fixed or variable analog audio output jack and speaker off functions (if digital audio output, a converter will need to be purchased). Live cable and dedicated electrical to each TV/Personal Viewing Screen location prior to installation. Installation is not included unless specified. XTV receivers require a CSAFE port for power or 110 VAC outlet per piece Confirmation of treadmill electrical requirements (dedicated 20amp branch circuit to each treadmill).

Please note: Unless product is defective or the return is a direct result of a Direct Fitness Solutions error, a 10% restocking fee for all orders and a 20% restocking fee on all custom orders will be charged. All shipping and installation costs are nonrefundable.

#### Quote Acceptance:

These prices, specifications and conditions are satisfactory and are hereby accepted.

Payment Terms: Due Upon Receipt

Account Name: Antigo Fire Department  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Company Name: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

#### **Email or Fax Signed Proposal To:**

Andrew Miller  
Inside Sales  
Phone: (847) 680-9300  
Fax: (847) 278-4588  
salesorders@directfitnesssolutions.com

*\*\*Please include all applicable purchasing documents. If tax exempt please include exemption certificate.*



600 Tower Road . Mundelein . IL 60060  
Tel: 847-680-9300 . Fax: 847-680-8906 . Service: 800-838-2819

## SALES PROPOSAL

Quote: 00018741  
Date: 1/25/2018  
Expires: 2/24/2018

| Delivery Information                                   |                               |
|--------------------------------------------------------|-------------------------------|
| Requested Delivery Date: 3/12/2018                     | Payment Type: Check           |
| Hours Available to Accept Delivery: 9-5                | Purchase Order #:             |
| Ship Via: DFS Truck                                    | Site Survey Date:             |
| Ship Via Other:                                        | Floor Plan Included:          |
| Delivery Point of Contact Name: Adam Finn              | Dimensions of Access Ways:    |
| Delivery Point of Contact Phone: (715) 350-7350        | Stairs:                       |
| Delivery Point of Contact Email: afinn@antigo-city.org | Elevator:                     |
| Multiple Delivery Locations:                           | Color of Upholstery:          |
| Locations:                                             | Color of Frames:              |
| Possible Delays in Delivery Time?                      | Trade-In's?                   |
| Delay Reasons:                                         | Third Party Involved?         |
|                                                        | Third Party Purchase Order #: |

# RECUMBENT BIKE 846i

Certified Pre-Owned

**PRECOR**  
Fitness Made Personal



THE PRECOR 846i EXPERIENCE SERIES RECUMBENT BIKE'S magnetic, no-contact 3-phase generator system provides a wide range of resistance. Twenty-five different resistance settings let users maximize workouts. Resistance levels range from 18 watts (level 1 at 20 RPM) to 500 watts (level 25 at 100 RPM) and 750 watts (level 25 at 150 RPM). This bike has a 3-piece crank tightens positively, reducing the need for periodic adjustments. The 9/16" crank arm accepts any standard road or mountain bike pedal. The double step up drive system yields smooth, comfortable, quiet operation. The 846i Recumbent Bike has a 3-phase generator/eddy current resistance system which requires no backup battery in order to power the bike. Its Belt drive provides for smoother, quieter operation and reduced maintenance.

## EQUIPMENT FEATURES

HEART RATE - Contact Heart Rate | Polar® Compatible

DISPLAY TYPE - Soft Touch LED Display with Tactile paddles

PROGRAMS - 12 Workouts

ADDITIONAL FEATURES - CSAFE compatible, Customizable Club Features

DISPLAY READOUTS - Average Heart Rate, Average Speed, Calories, Calories per Hour, Calories per Minute, Distance, Elapsed Time, Goal, Heart Rate, Maximum Heart Rate, METs, Profile, Remaining Time, Resistance, RPM, Segment Time, SmartRate, Speed, Target Heart Rate, Units, Watts, Workout Summary

RECUMBENT BIKE STYLE FEATURES - Full back support and a properly angled contoured seat provide maximum comfort. Recumbent cycling places additional emphasis on hamstrings and gluteus muscles.

## TECHNICAL SPECIFICATIONS

DIMENSIONS - 48" X 57" X 24"

WEIGHT - 160 lbs.

DRIVE TYPE - Double Step-Up Belt/Generator

PROGRAMS - 15 Workouts

RESISTANCE LEVELS - 25

USER CAPACITY - 300 lbs.

STARTUP SPEED - 20 RPM

## Adam Finn

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**From:** Wayne Steigelman <wsteigelman@directfitnesssolutions.com>  
**Sent:** Wednesday, February 07, 2018 8:05 AM  
**To:** Adam Finn  
**Subject:** RE: Fitness Equipment

Hi Adam,  
 The install fee is for our Delivery team to drive the product to your location and install it where you would like it placed. When finished it will be ready to use.  
 Yes, the recumbent can be purchased by itself and then the installation fee would be \$225.00 which is our minimum charge.  
 Let me know if you need other options for the elliptical If your budget does not allow for the one I quoted.

**Wayne Steigelman, CSCS**  
**Regional Account Manager**  
 Mobile: (920) 241-2226  
 Email: [Wsteigelman@DirectFitnessSolutions.com](mailto:Wsteigelman@DirectFitnessSolutions.com)

**From:** Adam Finn [<mailto:afinn@antigo-city.org>]  
**Sent:** Tuesday, February 06, 2018 4:27 PM  
**To:** Wayne Steigelman <[wsteigelman@directfitnesssolutions.com](mailto:wsteigelman@directfitnesssolutions.com)>  
**Subject:** RE: Fitness Equipment

Wayne,

Just curious about what is all involved in the install fee? Also, the price for the recumbent bike, is that a standalone price or do we have to get the elliptical with it? Thank you.

Adam Finn  
 City of Antigo Fire Department

**From:** Wayne Steigelman [<mailto:wsteigelman@directfitnesssolutions.com>]  
**Sent:** Thursday, January 25, 2018 11:45 AM  
**To:** Adam Finn  
**Subject:** RE: Fitness Equipment

Hi Adam,  
 Thanks again for the opportunity to help with your fitness equipment needs. Attached is the proposal for the Precor EFX and Recumbent we discussed along with the product information. I've also included the treadmill electrical specs in case you wanted to go with another treadmill. The EFX and Recumbent do not require power so your current outlets would be fine.

Let me know if you have any questions.

**Wayne Steigelman, CSCS**  
**Regional Account Manager**  
 Mobile: (920) 241-2226  
 Email: [Wsteigelman@DirectFitnessSolutions.com](mailto:Wsteigelman@DirectFitnessSolutions.com)

Attachment: Direct Fitness Solutions (1967 : Exercise Equipment for Fire Department)

**From:** Adam Finn [<mailto:afinn@antigo-city.org>]  
**Sent:** Friday, January 19, 2018 9:40 AM  
**To:** Wayne Steigelman <[wsteigelman@directfitnesssolutions.com](mailto:wsteigelman@directfitnesssolutions.com)>  
**Subject:** RE: Fitness Equipment

Yes that should be fine.

**From:** Wayne Steigelman [<mailto:wsteigelman@directfitnesssolutions.com>]  
**Sent:** Friday, January 19, 2018 8:27 AM  
**To:** Adam Finn  
**Subject:** RE: Fitness Equipment

Would 10am work?

**Wayne Steigelman, CSCS**  
**Regional Account Manager**  
 Mobile: (920) 241-2226  
 Email: [Wsteigelman@DirectFitnessSolutions.com](mailto:Wsteigelman@DirectFitnessSolutions.com)

**From:** Adam Finn [<mailto:afinn@antigo-city.org>]  
**Sent:** Friday, January 19, 2018 7:55 AM  
**To:** Wayne Steigelman <[wsteigelman@directfitnesssolutions.com](mailto:wsteigelman@directfitnesssolutions.com)>  
**Subject:** RE: Fitness Equipment

Tuesday morning should work I believe. What time are you thinking? Thank you.

Adam

**From:** Wayne Steigelman [<mailto:wsteigelman@directfitnesssolutions.com>]  
**Sent:** Wednesday, January 17, 2018 7:10 PM  
**To:** Adam Finn  
**Subject:** RE: Fitness Equipment

Hi Adam,  
 Thanks for reaching out and I would love to help with any equipment needs. Would it help if I stopped by and discussed your project in person so we can best match your equipment needs to your budget? I could stop by next week Monday or Tuesday if that works for you?

Let me know.

**Wayne Steigelman, CSCS**  
**Regional Account Manager**  
 Mobile: (920) 241-2226  
 Email: [Wsteigelman@DirectFitnessSolutions.com](mailto:Wsteigelman@DirectFitnessSolutions.com)

**From:** Adam Finn [<mailto:afinn@antigo-city.org>]  
**Sent:** Wednesday, January 17, 2018 3:05 PM  
**To:** [Wsteigelman@DirectFitnessSolutions.com](mailto:Wsteigelman@DirectFitnessSolutions.com)  
**Subject:** Fitness Equipment

Hello Wayne,

My name is Adam Finn and I work for the City of Antigo Fire Department. I got your contact info from Greg Renfro at Aspirus Langlade Center for Health and Performance. Our department is looking at getting some new cardio fitness equipment and we would like to get some pricing on a few items. We are mostly looking at treadmills, ellipticals, rowers, and possibly a recumbent bike. If you could give us any information on those items that would be great. Thank you.

Adam Finn  
FF/CCEMTP  
City of Antigo Fire Department  
715-350-7350

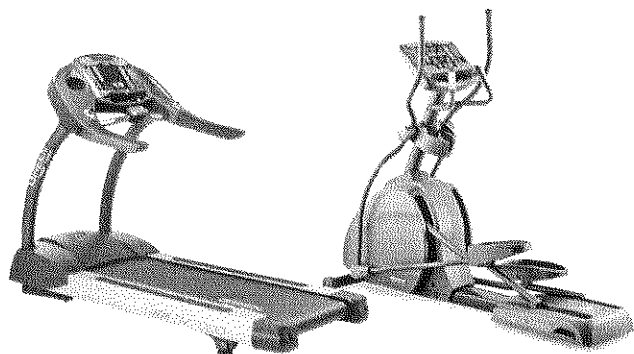
# POLICE & FIRE STATIONS

Sales | Installation | Service

**B**  
**BRIGADOON**<sup>™</sup>  
FITNESS

## Green Series 7000

Treadmills | Ellipticals | Recumbent Bikes | Upright Bikes | Indoor Cycles



### TREADMILL

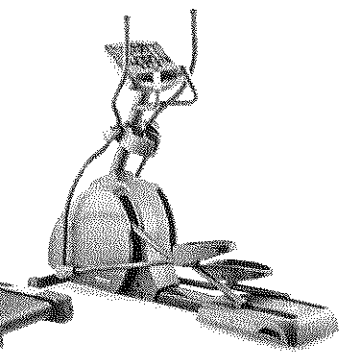
TM7000-G1

List Price: \$7,995

Regular Price: \$3,895

P&F Price: \$3,475

w/Touchscreen: \$4,375



### ELLIPTICAL

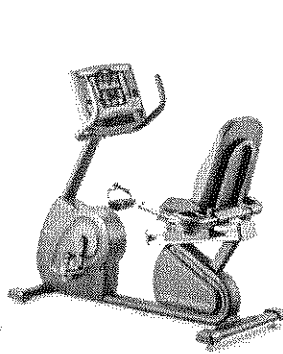
EL7000-G1

List Price: \$6,395

Regular Price: \$2,795

P&F Price: \$2,350

w/Touchscreen: \$3,275



### RECUMBENT BIKE

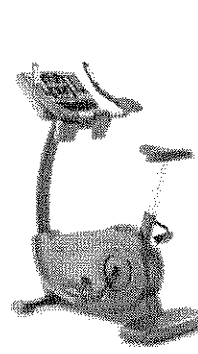
RB7000-G1

List Price: \$4,395

Regular Price: \$2,595

P&F Price: \$2,050

w/Touchscreen: \$2,925



### UPRIGHT BIKE

UB7000-G1

List Price: \$3,995

Regular Price: \$2,195

P&F Price: \$1,850

w/Touchscreen: \$2,650



### INDOOR CYCLE

IC7000-G

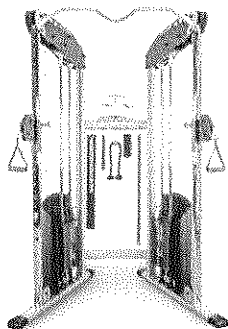
List Price: \$2,195

Regular Price: \$1,395

P&F Price: \$1,250

w/LCD: \$1,345

## Functional Training and Free Weights

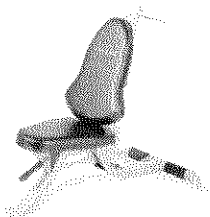


### MULTI-FUNCTIONAL TRAINER

BOC-PFT-V2-160

Regular Price: \$2,995

P&F Price: \$2,675

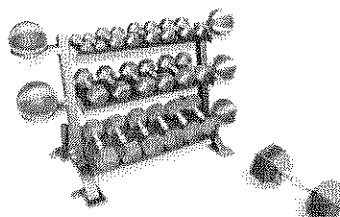


### ADJUSTABLE BENCH

BOC-F603

Regular Price: \$425

P&F Price: \$385



### HEX DUMBBELLS & RACK

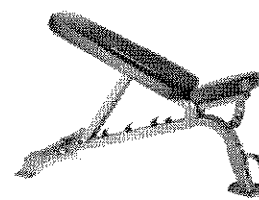
YOR-34090 & GSF-RACK3T-G

Regular Price: \$850 & \$395

P&F Price: \$775 & \$350

Optional Med Ball Holders: \$60

Medicine Balls Set (5): \$225



### ADJUSTABLE BENCH

BOC-F605

Regular Price: \$420

P&F Price: \$380

\*Prices do not include freight, installation or tax.



**Order Today. Get it in 10 Days or Less!**

We maintain the largest inventory of the most popular items and often ship the same day you place your order. No more waiting for weeks or months to get your products. If it's in stock, you'll have it within 10 days or less!



- Prices exclude freight, installation and tax
- Most items are available to ship within 24 hours receipt of purchase order
- For more information please call Will at 260.434.3055 or WillT@BrigadoonFitness.com

# POLICE & FIRE STATIONS



For more than 20 years, Brigadoon Fitness has been designing and equipping fitness centers throughout the U.S., Canada, Mexico and the Caribbean. From fire and police stations to hotels and apartment communities to schools, clubs and military bases, we offer **solutions for any fitness room at prices for any budget.**

## 20 YEARS & 20,000 FITNESS CENTERS

Each year, nearly 1,000 clients nationwide count on us to design and equip their fitness centers. Along with our hospitality division (Hotel Fitness), we've equipped more than 20,000 fitness centers over the past 20 years.

We're innovators, changing the way the industry does business by investing millions of dollars in state-of-the-art technology, experienced people, product design and the largest inventory of fitness equipment, parts and accessories.

## DURABLE, EFFICIENT & AFFORDABLE

Early in 2016, we released the fifth generation of Green Series commercial cardio equipment, featuring innovative components, unsurpassed durability and some of the most energy-efficient products. All backed by the industry's smartest warranty protection.

- Durable, efficient and innovative products
- High-efficiency motors and drive systems
- High-quality, full commercial components manufactured by industry leaders
- Non-intimidating, user-friendly controls and features
- Easy-to-install and service
- Lower cost-of-ownership
- Longer and smarter warranty protection

When you work with us, rest assured that the value you receive goes well beyond the price you pay.

**GREEN**  
Series™

Innovative • Efficient • Durable

## IN STOCK AND READY TO SHIP

In an industry where four to six week lead times are the norm, Brigadoon Fitness customers receive their products in days rather than weeks or months.

Centrally located in Fort Wayne, Indiana, we stock nearly \$2 million in equipment, accessories and parts in our 70,000 sq. ft. global distribution center. When you need it fast, you can count on us to deliver. **Order today. Get it in 10 days or less!\***

## UNPARRELLED CUSTOMER SERVICE

Brigadoon Fitness does not sell products online or rely on automated telephone systems. Instead, we prefer the "human touch," where phones and emails are answered quickly by experienced sales and service representatives.

Our dedicated teams of sales, logistics and service technicians are available and responsive to take care of your needs, answer any questions and resolve your concerns accurately and efficiently.

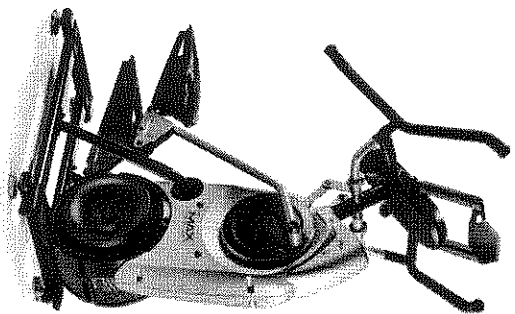
Call today and experience the Brigadoon Fitness customer service difference!

## LOW INTEREST FINANCING

Our experienced network of financial partners offer a variety of flexible financing options and can customize a program to fit your specific needs.

- 12 to 48 month options
- \$1 Buyout low interest financing
- Flexible terms and fast approvals

\* In stock items only in contiguous U.S.



## BOWFLEX MAX TRAINER M7

- TOP OF THE LINE -

▶ [PRODUCT VIDEO](#)

**\$2,199.00**

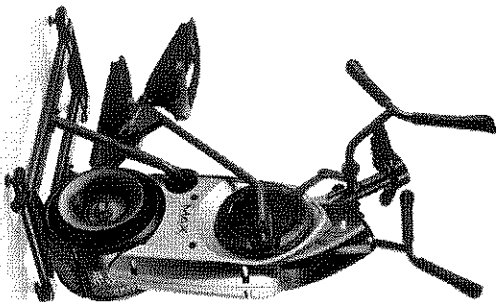
SPECIAL FINANCING AVAILABLE! [DETAILS](#)

932 Reviews

SAVE OVER \$558 - INCLUDES FREE SHIPPING AND FREE MAT! [DETAILS](#)

[ADD TO CART](#) >

[LEARN MORE](#)



## BOWFLEX MAX TRAINER M5

- BEST SELLER -

▶ [PRODUCT VIDEO](#)

**\$1,599.00**

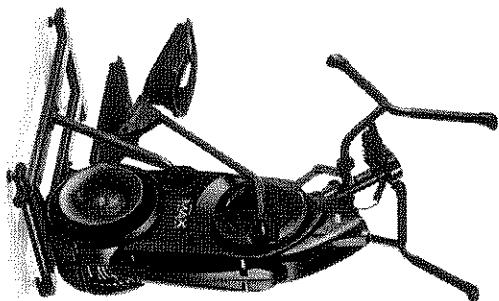
SPECIAL FINANCING AVAILABLE! [DETAILS](#)

5939 Reviews

SAVE OVER \$458 - INCLUDES FREE SHIPPING AND FREE MAT! [DETAILS](#)

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## BOWFLEX MAX TRAINER M3

▶ [PRODUCT VIDEO](#)

**\$999.00**

SPECIAL FINANCING AVAILABLE! [DETAILS](#)

2139 Reviews

SAVE OVER \$208 - INCLUDES FREE SHIPPING AND FREE MAT! [DETAILS](#)

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RESISTANCE LEVELS



**To:** Mayor and City Council  
**From:** Jon Petroskey, Fire Chief  
**Date:** February 21, 2018  
**Re:** Contract for Ambulance Coverage with the Town of Langlade

---

I was contacted by the Town of Langlade to consider providing ambulance coverage this summer when the Wolf River Bridge is being replaced. The State of Wisconsin DOT is replacing the Wolf River Bridge this summer and when the bridge is removed, there is no good way for Pickerel Rescue to effectively cover the area west of the bridge so the Town of Langlade has requested an agreement for coverage during this time frame.

The projected will start June 1, when school is out and be completed by August 31 when school starts again. Mike Winter has drafted this agreement which includes charging the Town of Langlade for any unpaid invoices after 12 months of billing the patient or patient's insurance. Town of Langlade has reviewed this agreement.

Feel free to contact me if you have questions.

## ***INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF EMERGENCY AMBULANCE SERVICES***

The undersigned, do hereby enter into the Intergovernmental Agreement for the Provision of Emergency Ambulance Services, pursuant to Section 66.0301, Wis. Stats., By and between the **CITY OF ANTIGO**, a Wisconsin Municipality, hereinafter referred to as ("CITY"), and the **TOWNSHIP OF LANGLADE**, Langlade County, Wisconsin, hereinafter referred to as ("TOWN").

1. The CITY agrees to make its ambulance service available to the TOWN for consideration hereinafter specified.
2. The TOWN agrees to enter into a contract for said services, beginning June 1, 2018, or when the Wolf River Bridge is removed, and concluding August 31, 2018 or when the Wolf River bridge is open for vehicle traffic.
3. The CITY will provide coverage at no cost to the TOWN except as provided below. The coverage area shall be that portion of the Town lying west of the Wolf River.
4. Those TOWN residents using the ambulance service shall receive an invoice for services rendered from the CITY. Said billing shall be comprised of the base ambulance rate (Basic Life Support or Advanced Life Support), transport mileage, and miscellaneous supplies used to provide necessary patient care to the user. However, Town shall be responsible to pay City for any unpaid invoices after twelve (12) months of billing the patient or patient's insurance.
5. It is understood by both parties that the CITY does not, by this agreement, make any representations as to the effectiveness of its equipment or personnel in performing the service hereby contracted for and that the service has been offered at the request of the TOWN as a substitute for the TOWN furnishing its own service.
6. The CITY agrees to transport the sick and injured to a hospital based upon the decision of an Emergency Medical Technician (EMT) as determined by the patient's condition, or as directed by a licensed physician under emergency conditions.
7. The CITY agrees to respond with the "Jaws of Life" and other extrication equipment to the scene of an automobile accident.
8. All areas within the TOWN shall be adequately signed (addressed) and maps shall be provided to the City at the expense of the TOWN.
9. The CITY shall at all times during the term of this agreement carry and maintain insurance as follows:
  - (a) A Worker's Compensation insurance policy protecting the parties hereto for loss or damage because of liability that may be incurred by the CITY, its agents or liabilities shall be imposed under the Wisconsin Worker's Compensation Act with a limit of liability as provided by law.

- (b) A comprehensive general liability insurance policy protecting the parties hereto and their agents and assigns from loss or damage of liability that may be incurred by the parties hereto or either of them in the performance of this Agreement when such liability is imposed as a result of premises/operations, products and completed operations, employees as additional insured, personal injury, fire, legal liability, blanket contractual liability, broad form damage, and professional liability (malpractice) injury to or death of a person or persons. Such policy shall provide for a combined single limit of liability of not less than \$1,000,000.
- (c) A comprehensive automobile insurance policy on all vehicles used in the process of complying with this Agreement with liability limits of not less than \$1,000,000 as a combined single limit; not less than \$50,000/\$100,000 for uninsured motorists; not less than \$1,000,000 for non-owned and hired automobile liability with a deductible of no more than \$1,000 for comprehensive liability and no more than \$1,000 for collision liability. CITY shall be responsible for the deductible payouts.
- (d) An excess umbrella policy with a limit of liability of not less than \$1,000,000, including professional liability (malpractice) protecting CITY from loss or damage because of liability that may be incurred by CITY, its agents or assigns in the performance of this Agreement when such liability is imposed on account of injury to or death of a person or persons.
- (e) Certificates evidencing that such insurance contracts have been issued and that the premiums due thereon have been paid shall be deposited with the TOWN at the time of the execution of this Agreement. All of said policies shall be so issued that they will inure to the benefit of the TOWN and its agents and CITY and its agents and that coverage shall be included for individuals who are licensed EMT's or certified First Responders and who act in concert and with the approval of CITY in the course of rendering services under this Agreement as such interests may appear, and shall be issued by a company or companies licensed to do business in Wisconsin. The TOWN shall be named as an additional insured on each Certificate, except Worker's Compensation, with CITY to provide proof of Worker's Compensation to the TOWN. Each Certificate shall provide that the insurer will endeavor to mail written notice of cancellation to the TOWN within ten (10) days.
- (f) CITY agrees to indemnify the TOWN against and save it harmless from any and all claims, demands, lawsuits or liability, loss, damage, injury, or death costs and expenses however arising from or in connection with the existence, maintenance, operation or use of said ambulance or ambulance service or the negligence of the operation thereof.
- (g) The following is a summary of the insurance coverage CITY shall maintain:

|                           |                                                                                                                                        |
|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| Worker's Compensation:    | \$500,000 Liability<br>\$100,000 Per/Accident<br>\$100,000 Per Employee Disease                                                        |
| Liability Insurance:      | \$1,000,000 Aggregate                                                                                                                  |
| Vehicle Liability (Auto): | \$1,000,000 Liability<br>\$50,000/\$100,000 Uninsured Motorist<br>\$1,000,000 Non-Owned/Hired<br>Liability<br>\$5,000 Medical Payments |
| Comprehensive:            | \$1,000 Deductible                                                                                                                     |
| Collision:                | \$1,000 Deductible                                                                                                                     |
| Umbrella Policy:          | \$1,000,000 Including Malpractice<br>Protection                                                                                        |

10. This Agreement contains all the promises and covenants by and between the parties.

---

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

**CITY OF ANTIGO**

**BY:** \_\_\_\_\_

**Bill Brandt, Mayor**

**BY:** \_\_\_\_\_

**Kaye Matucheski, Clerk**

---

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

**TOWN OF LANGLADE**

**BY:** \_\_\_\_\_

**(Print) William Bostwick, Chairman**

**BY:** \_\_\_\_\_

**(Print) Claudia Clark, Clerk**



**To:** Mayor and City Council  
**From:** Jon Petroskey, Fire Chief  
**Date:** February 21, 2018  
**Re:** Approval to Utilize CIP Funds to Purchase Fire Gear

---

As part of the CIP budget, I put money aside for firefighter turnout gear. Last August the FP&L committee approved the Fire Department to “wear test” two different manufactures of gear; Globe from Paul Conway Shield and Janesville from 5 Alarm Fire and Safety Equipment. The Janesville was no cost however the company could request the gear back after 4 months of wear and the Globe was 70% off MRSP which was \$1,055 and we keep the gear.

In the recent months we have been able to use the gear on multiple fires and the gear that is showing the best results is Globe. The Janesville gear has been sent back for alterations but still has issues. The quoted price for each at the wear test was \$2,006.90 for the Janesville and \$1,900 for the Globe.

I received an email from the Globe rep and the price is valid until June this year. I am requesting to purchase two set of gear from Globe at the price of \$1,900 each and two fire helmets at a price of \$289.50 each using CIP funds. The total cost with the reflective lettering and estimated shipping will be \$4,450.50

Feel free to contact me if you have questions.

1.800.955.8489  
 262.782.4437 (FAX)  
 www.paulconwayshields.com



**PAUL CONWAY**  
**S H I E L D S**

PO Box 510086  
 14100 W Cleveland Ave  
 New Berlin, WI 53151

## ANTIGO FIRE DEPARTMENT GEAR/HELMET QUOTE

**\*\*\*THIS QUOTE IS VALID THROUGH JUNE 30, 2018\*\*\***

1. Globe G-Extreme turnout coat. Pioneer fabric outer shell, defender thermal liner and crosstech black moisture barrier. Built to Wisconsin Value Bid Specifications. **\$1,090.00 per coat.**
2. Globe G-Extreme turnout pants. Pioneer fabric outer shell, defender thermal liner and crosstech black moisture barrier. Built to Wisconsin Value Bid Specifications. **\$810 per pair.**
3. Reflective lettering/numbers on the back of the coat. **\$2.75 per letter/number.**
4. Cairns model 1044 helmet, deluxe configuration, defender visor, available in black/red/white/yellow. **\$289.50 each.**

**GRAND TOTAL FOR TWO HELMETS, TWO FULL SETS OF TURNOUT GEAR, INCLUDING ESTIMATED SHIPPING\*, NOT INCLUDING REFLECTIVE LETTERING: **\$4,423.00****

\*(ESTIMATED SHIPPING ON EACH HELMET IS \$22.00, SHIPPING IS INCLUDED WITH EACH SET OF TURNOUT GEAR)

Attachment: ANTIGO PPE QUOTE (1981 : CIP Funds to Purchase Fire Gear)