



City of Antigo

Public Works Committee Meeting

**Council Chambers
City Hall, 700 Edison Street**

**Wednesday, July 22, 2026
5:30 PM**

Call to Order

Approval of Minutes

1. Approve Minutes from the May 27, 2026 Meeting

Discussion and Action May Occur on Any of the Following Agenda Items

2. Update on the Sewage Treatment Plant (Requested by Alderperson Edwards)
3. Revision to Section 42-167 Control of Industrial Wastes Directed to Public Sewers

Any Other Matters Authorized by Law to be Considered

Closed Session

4. Closed Session: Pursuant to Section 19.85(1)(c), Wisconsin Statutes, and Upon Proper Motion, Council will Convene into Closed Session to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee over Which the Governmental Body has Jurisdiction or Exercises Responsibility Regarding the Project Manager/Surveyor Position. Upon Completion of Discussion in Closed Session, Council will Reconvene into Open Session to Act on Matters Discussed, If Necessary, and Proceed with the Regular Order of Business.

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Clerk-Treasurer's office, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

Date Mailed: July 16, 2026

Scott Henricks

RE: [External] Contract Amendment

From Yentz, Matthew <Matthew.Yentz@strand.com>
Date Wed 7/15/2026 6:28 PM
To Michael Wetzel <mwetzel@antigo-city.org>

Michael,
Thanks for reaching out. We are still looking at things internally to see if we can cover a broader alternative scope under our current agreement. We will have a better understanding of that after we complete those first sections of the plan that we discussed at our meeting. I'll keep you posted.

Thanks and stay cool,
Matt

From: Michael Wetzel <mwetzel@antigo-city.org>
Sent: Monday, July 13, 2026 8:18 AM
To: Yentz, Matthew <Matthew.Yentz@strand.com>
Subject: Contract Amendment

You don't often get email from mwetzel@antigo-city.org. [Learn why this is important](#)
[EXTERNAL EMAIL]: Verify sender before opening links or attachments.

Good morning Matt,

I had drafted an email right after our first meeting, but it doesn't appear that it ever sent. Thank you again for coming up a few weeks ago and giving us the update!

Please draft and send over a contract amendment that would broaden the scope of Strand's work to include any potentially feasible solutions regarding the Wastewater Treatment Plant, as well as any fee changes. I want to ensure we are doing our due diligence before going ahead with any one solution. I will present the amendment to the Public Works Committee and the City Council and then let you know if it has been approved or not.

Thank you,

Michael Wetzel
Administrator - City of Antigo
700 Edison Street
Antigo, WI 54409
P: 715-623-3633 ext. 155
C: 715-350-0724





Administration
City of Antigo
700 Edison St.
Antigo, WI 54409

Date: July 22, 2026

To: Public Works Committee

From: Michael Wetzel, City Administrator

Subject: Revision to Section 42-167 Control of Industrial Wastes Directed to Public Sewers

In the May 27th Public Works Committee Meeting, information was presented detailing that the Antigo Wastewater Treatment Plant is dealing with heightened levels of grease, oils, and fat that is being brought into the plant. This has led to ongoing increased maintenance costs, shorter useful life to capital assets, and overall greater disruption to service. Given that the City is looking into reinvesting into its wastewater plant facilities, now seems to be the appropriate time to address this issue and limit ongoing disruptions to wastewater treatment and plant operations.

In reviewing how other municipalities deal with grease, oil, and fat discharge into the sanitary sewer, there are a number of options available. However, the option that will be least intrusive to private business and the least demanding of City resources appears to be the model that the City of Oconomowoc currently utilizes. This model is referred to as the “Grease Trap Monitoring Program” and was instituted in April of 1994. Under this ordinance, the City of Oconomowoc requires that all properties that are required to have and maintain a sand and grease trap installation also must submit maintenance reports to the city detailing all maintenance performed during the previous year. The annual deadline for this is January 31st of the following year. Failure to submit the report triggers a penalty of up to \$200 for each day that the report is not received.

Antigo City Administration – in conjunction with the Public Works Department – believes this method is an initiative and ordinance the City should adopt.

Fiscal Impact: Minimal in terms of revenue but should result in long-term reduced maintenance and labor costs pertaining to wastewater utility infrastructure, as well as longer useful life for mechanical components in the wastewater treatment plant.

Recommendation: Approve Ordinance 1388B Revision to Sec. 42-167. Control of Industrial Wastes Directed to Public Sewers, with an effective date of January 1, 2027, and the first required reporting date being January 31, 2028

Attachments:

1. REVISED Sec. 42_167. ___ Control_of_industrial_wastes_directed_to_public_sewers.

Sec. 42-167. Control of industrial wastes directed to public sewers.

- (a) *Submission of basic data.* Basic data required for the control of industrial wastes directed to public sewers is as follows:
- (1) Firms discharging industrial wastes to a public sewer shall prepare and file with the approving authority a report that shall include pertinent data relating to the quantity and characteristics of the wastes discharged to the wastewater works. Such information shall be provided as per Wis. Admin. Code ch. NR 101.
 - (2) Each person desiring to make a new connection to the public sewer for the purpose of discharging industrial wastes shall prepare and file with the approving authority a report that shall include actual or predicted data relating to the quantity and characteristics of the waste to be discharged.
- (b) *Industrial discharges.* The following shall be applicable to industrial discharges:
- (1) If any waters or wastes are discharged or proposed to be discharged to the public sewers, which waters or wastes contain substances or possess the characteristics enumerated in section 42-166 and which, in the judgment of the approving authority, may have deleterious effects upon the sewage works, processes equipment or receiving waters or which otherwise create a hazard to life, health, or constitute a public nuisance, the approving authority may:
 - a. Reject the wastes.
 - b. Require pretreatment to an acceptable limit for discharge to the public sewers.
 - c. Require a control over the quantities and rates of discharge.
 - d. Require payment to cover the added costs of handling and treating the wastes not covered by existing taxes or sewer charges under section 42-166(e).
 - (2) The toxic pollutants subject to prohibition or regulation under this section shall include but need not be limited to the list of toxic pollutants or combination of pollutants established by section 307(a) of the Clean Water Act of 1977 and subsequent amendments. Effluent standards or prohibitions for discharge to the sanitary sewer shall also conform to the requirements for section 307(a) and associated regulations.
 - (3) Pretreatment standards for those pollutants which are determined not to be susceptible to treatment by the treatment works or which would interfere with the operation of such works shall conform to the requirements and associated regulations of section 307(b) of the Clean Water Act of 1977 and subsequent amendments. The primary source for such regulations shall be 40 CFR 403 pertaining to general pretreatment regulations for existing and new sources of pollution.
- (c) *Control manholes.* Control manholes shall be provided as follows:
- (1) Each person discharging industrial wastes into a public sewer shall construct and maintain one or more control manholes or access points to facilitate observation, measurement and sampling of waste, including domestic sewage.
 - (2) Control manholes or access facilities shall be located and built in a manner acceptable to the approving authority. If measuring devices are to be permanently installed, they shall be of a type acceptable to the approving authority.
 - (3) Control manholes, access facilities and related equipment shall be installed by the user discharging the waste, at the user's expense, and shall be maintained by the user in a safe condition, accessible and in proper operating condition at all times. Plans for installation of the control manholes or access facilities

and related equipment shall be approved by the approving authority prior to the beginning of construction.

- (d) *Measurement of flow.* Measurement of flow shall be as follows:
- (1) *Water consumption.* The volume of flow used for computing the user charge shall be the metered water consumption of the person as shown in the records of meter readings maintained by the city and water department, except as noted in subsection (e) of this section.
 - (2) *Deductions.* If a person discharging industrial waste into the public sewers produces evidence satisfactory to the approving authority that more than 20 percent of the total annual volume of water used for all purposes does not reach the public sewer, the determination of the water consumption to be used in computing the waste volume discharged into the public sewer may be made a matter of agreement between the approving authority and the person. Satisfactory evidence shall be evidence obtained by approved metering.
- (e) *Metering of waste.* Devices for measuring the volume of waste discharged may be required by the approving authority if this volume cannot otherwise be determined from the metered water consumption records. Metering devices for determining the volume of waste shall be installed, owned and maintained by the person. A maintenance schedule must be accepted by the approving authority. Following approval and installation, such meters may not be removed without the consent of the approving authority.
- (f) *Waste sampling.* Waste sampling shall be in accordance with the following:
- (1) Industrial wastes discharged into the public sewers shall be subject to periodic inspection and a determination of the character and concentration of such wastes. The determination shall be made by the industry as often as may be deemed necessary by the approving authority.
 - (2) Sampling shall be collected in such a manner as to be representative of the composition of the wastes. The sampling may be accomplished either manually or by the use of mechanical equipment acceptable to the approving authority.
 - (3) Installation, operation and maintenance of the sampling facilities shall be the responsibility of the user discharging the waste and shall be subject to the approval of the approving authority. Access to sampling locations shall be granted to the approving authority or its authorized representatives at all times. Every care shall be exercised in the collection of samples to ensure their preservation in a state comparable to that at the time the sample was taken.
- (g) *Analyses.* Analyses shall be conducted in accordance with the following:
- (1) All measurements, tests and analyses of the characteristics of waters and wastes to which reference is made in this article shall be determined in accordance with the latest edition of Standard Methods for the Examination of Water and Wastewater. Sampling methods, location times, durations and frequencies are to be determined on an individual basis subject to approval by the approving authority.
 - (2) Determination of the character and concentration of the industrial wastes shall be made by the user discharging them or his/her agent as designated and required by the approving authority. The city may also make its own analyses on the wastes, and these determinations shall be binding as a basis for charges.
- (h) *Pretreatment.* Where required, in the opinion of the approving authority, to modify or eliminate wastes that are harmful to the structures, processes or operation of the wastewater treatment works, the person shall provide at his/her expense such preliminary treatment or processing facilities as may be determined required to render his/her wastes acceptable for admission to the public sewers.
- (i) *Submission of information.* Plans, specifications and any other pertinent information relating to proposed flow equalization, pretreatment or processing facilities shall be submitted for review of the approving

authority prior to the start of the construction if the effluent from such facilities is to be discharged into the public sewers.

- (j) *Grease and/or sand interceptors.* Grease, oil and sand interceptors shall be provided when, in the opinion of the approving authority, they are necessary for the proper handling of liquid wastes containing floatable grease in excessive amounts, as specified in section 42-166(d)(5)c, or any flammable wastes, sand or other harmful ingredients, except that such interceptors shall not be required for private living quarters to dwelling units. All interceptors shall be of a type and capacity approved by the approving authority and shall be located to be readily and easily accessible for clearing and inspection. In the maintaining of these interceptors, the owner shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates and means of disposal which are subject to review by the approving authority. Any removal and hauling of the collected materials not performed by the owner's personnel must be performed by currently licensed waste disposal firms.

(1) Maintenance reports detailing all maintenance performed during the previous year shall be submitted to the Building Inspection Department annually, by January 31.

(2) Any user delinquent in filing a maintenance report shall be notified of the delinquency and the penalty for failure to report. Any user who has not submitted the required annual maintenance report by March 1 shall be assessed a penalty not exceeding \$200.00 per day, with each day constituting a separate violation. The penalty shall be assessed from March 1 until the maintenance report has been received by the Building Inspection Department.

(Code 1999, § 9-2-3)