

City of Antigo
Finance, Personnel & Legislative Committee
Wednesday, May 20, 2026

Finance, Personnel & Legislative Committee of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Thomas C. Bauknecht presiding.

Call to Order

Attendee Name	Title	Status	Arrived
Thomas C. Bauknecht	Mayor	Present	
Roy Dieck	Ward 2	Present	
Dee Sorano	Ward 3	Present	
Mary Hayes	Ward 4	Present	
Glenn Bugni	Ward 7	Present	
Kevin Smith	Ward 8	Present	

Others in attendance were: Kaye Matucheski, Clerk-Treasurer/Finance Director; Sarah Repp, Parks, Recreation, and Cemetery Director; Paula Nichols, Administrative/Clerical Assistant; and Adam Drygalski.

Approval of Minutes

1. Approve Minutes from the March 18 and April 15, 2026 Meetings

Motion to Approve Minutes from the March 18 and April 15, 2026 Meetings

Result:	Carried (6 to 0)
Mover:	Glenn Bugni
Second:	Roy Dieck
Ayes:	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni, Dee Sorano
Nays:	None

Discussion and Action May Occur on Any of the Following Agenda Items

2. Extend the Noise Ordinance to 11:00 p.m. During the Annual Fireworks Celebration on July 4 (Rain Date of July 5), 2026

Mayor Bauknecht stated the fireworks would be at the fairgrounds this year along with a band afterward, ending at about 11:00 p.m. Sarah Repp, Parks, Recreation, and Cemetery Director, stated the typical noise ordinance was until 10:00 p.m. so she was requesting an hour extension.

Motion to Extend the Noise Ordinance to 11:00 p.m. During the Annual Fireworks Celebration on July 4 (Rain Date of July 5), 2026

Result:	Carried (6 to 0)
Mover:	Glenn Bugni
Second:	Kevin Smith
Ayes:	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni, Dee Sorano
Nays:	None

3. Use up to \$2,000 from the City's Portion of Hotel Motel to Reserve the Fairgrounds for the 4th of July (Rain Date of July 5), and Fund Music

Upon inquiry by Mayor Bauknecht, Kaye Matucheski, Clerk-Treasurer/Finance Director stated there was about \$30,000 in the City's portion of the Hotel/Motel fund. Alderperson Hayes questioned if this was budgeted into the fund. Mayor Bauknecht stated that the fireworks were usually at the high school. Ms. Repp stated that due to the Tenth Avenue construction, the parade had to be rerouted, so it did not make sense to have the fireworks at the high school this year. Upon inquiry by Alderperson Hayes, Ms. Matucheski explained how the Hotel/Motel fund worked and what things qualified for use of the funds.

Ms. Repp stated that they coordinated with the Chamber of Commerce for the parade route and sent out letters to the residents along the parade route. She stated the change for the July 4th event was due to a great partnership between the City and the County. She stated that vendors were welcome to register and be a part of this community event. Alderperson Bugni stated that he would have preferred to see the parade go down main street for historical reasons, but understood why, since no stores would be open.

Motion to Use up to \$2,000 from the City's Portion of Hotel Motel to Reserve the Fairgrounds for the 4th of July (Rain Date of July 5), and Fund Music

Result:	Carried (6 to 0)
Mover:	Glenn Bugni
Second:	Mary Hayes
Ayes:	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni, Dee Sorano
Nays:	None

4. Change Transient Merchant Ordinance to Allow Clerk-Treasurer to Approve the Application Instead of Common Council

Mayor Bauknecht stated this was to amend the language of the ordinance to include the Clerk-Treasurer to be able to approve the application to reduce the waiting period. Ms. Matucheski stated the Clerk-Treasurer approval would be after the Police Department approved the background check.

Motion to Approve Changing Transient Merchant Ordinance to Allow Clerk-Treasurer to Approve the Application Instead of Common Council

Result:	Carried (6 to 0)
Mover:	Mary Hayes
Second:	Roy Dieck
Ayes:	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni, Dee Sorano
Nays:	None

5. Donation Request from Music in the Park for 2026 Brochures in the Amount of \$814.86

Mayor Bauknecht stated the donation for the brochures would come out of the Hotel/Motel fund which was for economic development. Upon inquiry by Alderperson Smith, Ms. Matucheski stated the brochures were always printed locally by Tammy Steger.

Motion to Approve Donation Request from Music in the Park for 2026 Brochures in the Amount of \$814.86

Result:	Carried (6 to 0)
Mover:	Kevin Smith
Second:	Roy Dieck
Ayes:	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni, Dee Sorano
Nays:	None

6. Budget Adjustment Needed to Reflect the \$50,000 Grant Received to Offset the Money Spent for Storm Clean Up

Mayor Bauknecht stated this was money received from the state for downed trees during an ice storm. Ms. Repp stated they were able to use the money to contract for removal of trees the City staff could not remove. Ms. Matucheski explained the process to complete the adjustment.

Motion to Approve Budget Adjustment Needed to Reflect the \$50,000 Grant Received to Offset the Money Spent for Storm Clean Up

Result:	Carried (6 to 0)
Mover:	Mary Hayes
Second:	Glenn Bugni
Ayes:	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni, Dee Sorano
Nays:	None

7. Budget Transfer Needed for Building Maintenance and Repairs for City Hall

Motion to Approve Budget Transfer Needed for Building Maintenance and Repairs for City Hall

Result:	Carried (6 to 0)
Mover:	Thomas C. Bauknecht
Second:	Kevin Smith
Ayes:	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni, Dee Sorano
Nays:	None

8. Increase Minimum Value for Capital Assets from \$2,500 to \$10,000

Ms. Matucheski stated that at \$2,500, the department managers had to track small pieces of equipment or expenditures. She stated the auditors agreed with a \$10,000 minimum increase. Mayor Bauknecht stated that every purchase was documented and recorded regardless of the dollar amount, but items valued at \$2,500 currently had to be tracked. He stated that was a separate issue.

Motion to Approve Increasing the Minimum Value for Capital Assets from \$2,500 to \$10,000

Result:	Carried (6 to 0)
Mover:	Kevin Smith
Second:	Dee Sorano
Ayes:	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni, Dee Sorano
Nays:	None

9. Discussion on Filling the Building Inspector/Zoning Administrator Vacancy

Ms. Matucheski stated that due to the current Building Inspector/Zoning Administrator's resignation, the City had advertised the position. She stated they had not received any applicants with the four required certifications. Ms. Matucheski stated that the Assistant Building Inspector/Zoning Administrator had two of the four required license certifications. She stated the City would have to contract out what he was not certified for until the Building Inspector/Zoning Administrator position was filled.

Ms. Matucheski stated she had a list of inspectors from the state that could be contacted short term. Upon inquiry by Alderperson Dieck, Ms. Matucheski stated the Assistant Building Inspector/Zoning Administrator had the two hardest exams to take for certification, so short-term help would still be needed.

Ms. Matucheski stated the new City Administrator would be taking over the task of filling the position. Mayor Bauknecht stated there was not as much interest in the position as he would have liked. Ms. Matucheski stated there was a shortage of certified building inspectors in the state, especially the northern part of the state. Upon inquiry by Mayor Bauknecht, Ms.

Matucheski stated the current Assistant Building Inspector/Zoning Administrator was certified for HVAC and construction but not for plumbing or electrical.

Any Other Matters Authorized by Law to be Considered

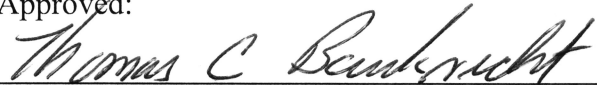
Aldersperson Dieck requested an addition to the next Council agenda for waiving the stand-by ambulance fees and the parking lot sweeper fees to promote events at the fairgrounds. Ms. Matucheski stated contingencies would have to be considered. Aldersperson Smith suggested reviewing on an annual basis. Ms. Matucheski stated she would look into the cost and get it on a future Finance, Personnel, and Legislative Committee agenda first.

Adjournment

Motion to Adjourn at 6:31 p.m.

Result:	Carried (6 to 0)
Mover:	Mary Hayes
Second:	Kevin Smith
Ayes:	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni, Dee Sorano
Nays:	None

Approved:



Thomas C. Bauknecht, Chair