

**City of Antigo**  
**Finance, Personnel & Legislative Committee**  
**Wednesday, April 15, 2026**

Finance, Personnel & Legislative Committee of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Thomas C. Bauknecht presiding.

**Call to Order**

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Thomas C. Bauknecht	Mayor	Present	
Roy Dieck	Ward 2	Present	
Tim Kassis	Ward 3	Excused	
Mary Hayes	Ward 4	Present	
Glenn Bugni	Ward 7	Present	
Kevin Smith	Ward 8	Present	

Others in attendance were: Kirk Packard, Street Commissioner; Elizabeth McCarthy, Building Inspector/Zoning Administrator; Shannon Smith, Deputy Clerk-Treasurer; Sergeant Joseph Husnick; Alderperson Edwards; and Carol Caffero

**Approval of Minutes**

1. Approve Minutes from the March 18, 2026 Meeting  
Minutes Not Complete at Meeting Time

**Discussion and Action May Occur on Any of the Following Agenda Items**

2. Police Department Request Approval for the Purchase of Two Squad Cars, with Funding coming from Capital Improvement Funds

Mayor Bauknecht noted two quotes, one from Ford and one from Dodge. Upon inquiry from Alderperson Smith, Police Sergeant, Joseph Husnick stated that one vehicle would be replacing a Ford Explorer with another marked Ford Explorer. He stated that the department usually replaced two squad cars each year or every other year. Sergeant Husnick stated that he wanted to check into the Chrysler product because he had been hearing good things, and it was a little less expensive than the Ford Explorer. He stated that the company that outfitted the department's vehicles was putting all the electronics in a compartment that was flush with the rear area of the vehicle, therefore providing more room for other storage.

Upon inquiry by Alderperson Hayes, Sergeant Husnick explained that instead of maintaining high-mileage vehicles and incurring more repair bills, they liked to replace the vehicles between 60,000 and 80,000 miles. He stated that they sold the replaced vehicles at auction. Elizabeth McCarthy, Building Inspector/Zoning Administrator stated that some of the vehicles were passed on to other city departments as well. Alderperson Hayes questioned how many vehicles the department had all together. Sergeant Husnick stated that they had five marked, three unmarked, and one training vehicle. Alderperson Smith noted that a rotation schedule is not uncommon due to high maintenance costs.

Mayor Bauknecht questioned if the officers took their squads home at night. Sergeant Husnick stated that they did not, but the Chief, Captain, and Detective had take-home squads. He explained that they could be called out at any time of day and that way they would have their equipment available and could respond right away. He also noted that the staff who took vehicles home all lived in the City limits, so they were not putting a lot of miles on the vehicles.

Motion to Approve the Purchase of Two Squad Cars, with Funding coming from Capital Improvement Funds

<b>Result:</b>	<b>Carried (5 to 0)</b>
<b>Mover:</b>	Glenn Bugni
<b>Second:</b>	Kevin Smith
<b>Ayes:</b>	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni
<b>Nays:</b>	None

3. Offer to Purchase the City-owned Property Located at 1035 8th Avenue

Elizabeth McCarthy, Building Inspector/ Zoning Administrator, noted that the property had been put out for bid, but no bids were received. She stated that the City Plan Commission and Council had approved putting the lot out for sale. Ms. McCarthy stated that the person they had received the offer from was very easy to work with. She stated that they had worked with him in the past, and he stayed to his word. Ms. McCarthy stated that houses were supposed to be a minimum of 1,000 square feet, but the City Plan Commission had approved to let the new owner build at 900 square feet.

Motion to Approve Offer to Purchase the City-owned Property Located at 1035 Eighth Avenue

<b>Result:</b>	<b>Carried (5 to 0)</b>
<b>Mover:</b>	Roy Dieck
<b>Second:</b>	Mary Hayes
<b>Ayes:</b>	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni
<b>Nays:</b>	None

4. Carol Caffero, Banquet on a Bun, Correspondence Regarding a Charge for a Frozen and Broken Water Meter

Mayor Bauknecht stated that the meter had frozen, was fixed and then replaced. He noted that this issue had been referred to the Public Service Commission, and they had ruled in the City's favor. Upon inquiry by Alderperson Dieck, Carol Caffero stated that she had been told by Kaye Matucheski, Clerk-Treasurer/Finance Director, that, according to the paperwork, the meter had been changed in April 2021. Ms. Caffero stated that she was disputing her responsibility that the meter had broken because it had frozen. She stated that her water had just suddenly stopped and when the meter had been changed it started running again. Ms. Caffero stated that the pipes were heat wrapped, and she did not know what else she was supposed to do to maintain the meter.

Kirk Packard, Street Commissioner, explained that in some past instances the sewer charges had

been forgiven but not the water charges due to where the pipe had been frozen. He noted that several meters had frozen on the same day as Ms. Caffero's due to the temperature. Upon inquiry by Alderperson Bugni, Mr. Packard stated that, yes, they did have to replace other meters that day.

Discussion was held on options for Ms. Caffero. Upon inquiry by Alderperson Edwards, Mr. Packard stated that Ms. Caffero could hire a plumber and have the meter moved upstairs to prevent freezing again. Mr. Packard stated that he would take a look at the meter before a decision was made.

**Motion to Forgive the Full Charge for a Frozen and Broken Water Meter**

<b>Result:</b>	<b>Failed (2 to 3)</b>
<b>Mover:</b>	Roy Dieck
<b>Secunder:</b>	Glenn Bugni
<b>Ayes:</b>	Roy Dieck, Glenn Bugni
<b>Nays:</b>	Mary Hayes, Thomas C. Bauknecht, Kevin Smith

5. Increase the Number of "Class A" Fermented Malt Beverage and Intoxicating Liquor Licenses to Eleven (11) to Allow Dollar General Corporation to Apply for a License and Correct Ordinance 18-87(e) to the Correct Number (contingent on City Plan Commission approval allowing this location to hold a license).

**Motion to Increase the Number of "Class A" Fermented Malt Beverage and Intoxicating Liquor Licenses to Eleven (11) to Allow Dollar General Corporation to Apply for a License and Correct Ordinance 18-87(e) to the Correct Number**

<b>Result:</b>	<b>Carried (3 to 2)</b>
<b>Mover:</b>	Glenn Bugni
<b>Secunder:</b>	Thomas C. Bauknecht
<b>Ayes:</b>	Thomas C. Bauknecht, Roy Dieck, Glenn Bugni
<b>Nays:</b>	Mary Hayes, Kevin Smith

**Any Other Matters Authorized by Law to be Considered**

**Adjournment**

Motion to Adjourn at 6:36 p.m.

<b>Result:</b>	<b>(5 to 0)</b>
<b>Mover:</b>	Mary Hayes
<b>Secunder:</b>	Glenn Bugni
<b>Ayes:</b>	Mary Hayes, Thomas C. Bauknecht, Roy Dieck, Kevin Smith, Glenn Bugni
<b>Nays:</b>	None

Approved:

  
Thomas C. Bauknecht, Chair