



CITY OF ANTIGO

FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

COUNCIL CHAMBERS

Wednesday, January 20, 2021

CITY HALL, 700 EDISON STREET

6:00 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the September 16, 2020 Meeting
2. Waiver of Insurance Requirement and Permit Fees for 2021
3. Approval to Increase Fire Chief's Ability to Write-Off Ambulance Accounts
4. Approval to Purchase Exercise Equipment for the Fire Department
5. Approval to Start a Fire Department Cadet Program
6. Approval to Utilize City's Equipment Replacement Fund for Cleaning and Materials for Wells 19 and 20
7. Approve Budget Adjustments and Transfers Needed for Close of 2020 Fiscal Year
8. Ordinance Requiring Political Signs to be Removed No More than Ten Days After the Election Date
9. Approval to Purchase and Up Fit a 2021 Ford Utility Responder Vehicle for the Police Department
10. Consider the Solicitation of Developer Proposals for Potential Housing Development on a City-Owned 8.25 Acre Parcel Along Hogan Street North of the Remington Detention Pond

Any Other Matters Authorized by Law to be Considered

Adjournment

The Public is Invited to Participate by Phone. Please Call 715-623-3633 ext 100 During Regular Business Hours for Dial-In Instructions.

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: January 14, 2021

BILL BRANDT



To: Mayor and City Council
From: Julie Zack, Administration & Clerical Assistant
Date: January 20, 2021
Re: Waiver of Insurance Requirement and Permit Fees for 2021

There are many events held throughout the year which utilize city property, park space, facilities, and/or city services. These events are required to file a special event permit application with the City. They are also required to pay a permit fee and provide insurance for the event with the City listed as an additional insured. In addition, there are shelter fees that are charged.

Last year, the attached events were granted the requested waivers provided they met established criteria and this worked very well and saved the process of going through two committees and then to Council for action.

The Park, Recreation and Cemetery Director has again requested permission from the Park, Cemetery and Recreation Commission to waive the shelter rental fees for the attached events. I am requesting the City Clerk-Treasurer be granted permission to waive event permit fees and insurance requirement for the attached sheet of events.

These events that are listed are community events that meet some or all of the following criteria:

- They are open to the public at no charge and offer either an educational experience for attendees or a remembrance or a memorial for those within our community.
- Recognize volunteers that participated in community service projects.
- A profit is not created from the event, with any funds raised invested back into the community for various community projects, events, programs or local organizations.

Any new events or new events would still be required to go through the committee process for approval; this includes if an established event were to change its approved location.

ANNUAL EVENTS FOR 2021 WHICH REQUIRE WAIVERS			Requested Waivers/Fees			
Event Name	Estimated Date of Event	Brief Event Description	Event/Parade Permit Fee	Street Use Fee	Insurance Certificate	Shelter or Facility
Antigo Optimist Christmas Tree Burn	Tentative date of 1/28/2021	If City services or equipment is needed, request makes event permit required.	X		Provides	
Rural Fire Control	as necessary through the year	Utilizes Peaceful Valley Event Grounds- Use of parking lot area where they set up approximately 300 feet of hose and test it in an unused portion of the parking lot.				X
Hike for Hope (Formerly Out of Darkness Suicide Walk)	May 1,2021	Utilizes the Heinzen Pavilion: Walk on the Springbrook Trail and neighborhood that creates awareness about suicide prevention and also remembers those that we have lost. Open to the public.	X		Provides	X
Stand for Children Day	Middle of May (Tentatively 5/15/2021)	Utilizes Peaceful Valley Park, Warming House, Festival Grounds, Heinzen Pavilion: Free community educational event that offers various activities, opportunities, and education for participants. Includes: Optimist Bike Rodeo, Kids Travel Safe, Antigo Headstart, Fire Department...etc. Open to the public.	X	X	Provides	X
Antigo Garden Club Annual Plant Sale	5/22/2021	Utilizes Heinzen Pavilion: Selling locally grown annuals/periennals to the community with gardening advice given free. The funds generated are used toward the maintenance of many planters in the community including City Park West and East. They also provide scholarships to high school students with funds generated.	X		X	X
Memorial Day Parade-Street Closure for 800 Block of Clermont Street	5/31/2021	Parade begins at Eastview Manor Nursing Home and follows city streets to the Langlade County Courthouse. This parade is an expected event held yearly on Memorial Day celebrating and recognizing the many Antigo area citizens who served in the Armed Forces and have since died. Public is encouraged to attend parade and ceremony at conclusion of parade. Heinzen Pavilion is reserved as a rain location if needed.	X	X	X	X
End of Year School Functions	May through June	Utilizes city shelters for school picnics, Monday through Friday from 7 a.m to 3 pm. Any event beyond these days and times requires a paid reservation.				X
Music in the Park-Mondays and Thursdays (some special dates)	Beginning of June – End of August	Utilizes City Park West & Heinzen Pavilion. Free Music in the Park Summer Series. Open to the public. Heinzen Pavilion is used as a rain location.	X		Provides	X
Play and Learn Time	May through Aug	Utilizes City Park West. A free universal program open to all families and cities in the county. Presented by Children's Hospital of Wisconsin Community Services				X
4-H Tuesdays in the Park Program	June and July 2021	Utilizes City Park West shelter. The program is providing youth an opportunity to have a fun engaging afternoon while participating in hands-on activities including snacks, crafts, games and more. This is an outreach program for youth ages 5-10 years old, open to all youth in the community.	X		X	X

ANNUAL EVENTS FOR 2021 WHICH REQUIRE WAIVERS			Requested Waivers/Fees			
Boys & Girls Club of Langlade County-Water Fun Day	Mid-July	Utilizes Peaceful Valley Warming House- Staff from the Club plan a variety of water games amnd activities for the kids to enjoy.	X		Provides	X
Antigo Baseball Association & Youth Softball-Tournaments and Regular Season	Spring & Summer (tentatively June 19th to 21st and July 17th to 19th)	Utilizes Saratoga and Lake Park shelters and concession stand at Lake Park & Al Remington Concession Stand.	X		X	X
Antigo Fillies Youth Softball Tournament	7/10 to 7/12/2020	Utilizes Lake Park Concession stand and Saratoga Shelter for tournament.	X		X	X
Antigo Farmers Market	June to October	Utilizes Heinzen Pavilion, Peaceful Valley Park, Warming House and Festival Grounds. The market sells locally grown produce and related food items along with cooking and crafting demonstrations. Benefits the community by making locally grown produce available along with educating the public with regard to food choices and preparation. Weekly donations of produce are made to the Antigo Food Pantry.	X		Provides	X
Healthy Ways Coalition - Spring Walk	Beginning of June (Tentatively 6/2/2021)	Utilizes a city shelter and Springbrook Trail. Free Community Event that is Sponsored by the Healthy Ways Coalition, businesses, and organizations, which creates awareness for participants about healthy activities and opportunities in our community. Open to the public.	X		X	X
Kids Fishing Day/Trout Unlimited	Beginning of June (Scheduled for 6/12/2021)	Utilizes City Park East. Free Community Event sponsored by Trout Unlimited that exposes youth the recreational activity of fishing. Open to the public.	X		X	X
Clifford Hausmann Memorial Vietnam Vet Cookout	6/11/2021	Utilizes Heinzen Pavilion. Vietnam Veterans Memorial Picnic recognizing and remembering veterans for their service. Open to the public.			Provides	X
Mission Antigo Barbecue	Middle of June (Tentatively 6-18-21)	Utilizes Heinzen Pavilion. A cookout to celebrate the work and participants of Mission Antigo which were completed in the previous week.				X
Tuesdays in the Park-Coordinated by 4-H	Tuesdays in June and July	Utilizes City Park West- Free event for youth to have engaging activities, snacks, crafts and game. It is an outreach program for youth ages 5 to 10 years old and it is open to all youth in the community.	X		X	X
Langlade County Historical Society Picnic	Tentatively July 14, 2021	Utilizes Heinzen Pavilion for rain location for annual picnic-Shelter and permit fee, along with insurance certificate would only need to be waived if they had to use for their event because of inclement weather.	X		X	X
Compassionate Friends Picnic/Balloon Release	Tentatively planned for July	Utilizes Hudson Street Shelter. Families come together to honor the children they have lost.	X		X	X
Kids from Wisconsin Picnic by Rotary Members	Middle of July (Tentatively 7/15/2021)	Utilizes City Park East. Kids from Wisconsin performers are entertained for a picnic by Rotary members. The Rotary Club brings Kids from Wisconsin for a performance and the funds are used to bring exchange students to the community and support them financially.				X

ANNUAL EVENTS FOR 2021 WHICH REQUIRE WAIVERS			Requested Waivers/Fees			
Kiwanis Club Picnic	Early August	Utilizes City Park East. Annual event to acknowledge the members for the community events they have participated in throughout the year. Kiwanis Club funds youth activities in the community.				X
Antigo Optimist After Fair Picnic	Middle of August	Available Shelter Facility. Annual event recognizing Optimist volunteers that contribute their time for community and youth events in the community throughout the year.				X

ANNUAL EVENTS FOR 2021 WHICH REQUIRE WAIVERS			Requested Waivers/Fees			
Event Name	Estimated Date of Event	Brief Event Description	Event/Parade Permit Fee	Street Use Fee	Insurance Certificate	Shelter
Antigo Tater Trot	Beginning of August (Tentatively 8/14 & 8/15/21)	Utilizes City Park East and West. Annual Race for runners and walkers. Funds raised are used to sponsor a variety of local organizations, clubs, and continue the annual event year to year. Open to the public	X	X	Provides	X
Missing Not Forgotten / A Night of Hope	8/11/2021	Utilizes Hudson Street Shelter. Annual event to remember those that are missing. Open to the public.	X		X	X
Antigo Elks Lodge #662	Tentative in August	Utilizes City Park East. Annual event to acknowledge the members who volunteer their time for events. Elks funds are used for youth events in the community.				X
Antigo Kiwanis Club	Early August	Utilizes City Park East- Annual event to acknowledge their members and the contributions made to the community.			X	X
Antigo Cancer Society Relay for Life of Langlade County	Tentatively August 20, 2021	Utilizes Peaceful Valley Park, Festival Grounds, Warming House and Heinzen Pavilion. Street closure of 6th Avenue & 7th Avenue in this block allows participants to walk complete blocks as well as parking area.	X	X	Provides	X
Badgerland Classics Car Club	Mid-August (Tentatively, 8-14 & 15, 2021)	Utilizes Peaceful Valley Park, Warming House, Festival Grounds and Heinzen Pavilion. Community event that showcases a variety of cars, vehicles, and tractors. Event offers food, all-day fun, and an educational experience for participants and attendees. Street closure of 6th Ave, 7th Ave and Field St for safety. Open to the public.	X	X	Provides	X
Antigo Walk to End Alzheimers	Middle of September (Tentatively 9/18/2021)	This event utilizes the city sidewalk. Open to the public and is a community event to raise awareness of Alzheimer's disease. Funds raised from the walkers donations are used to support care and services provided to families across Langlade County. All services from the Alzheimers Association are provided to those in need free of charge.	X		Provides	
Stumble Stump Rendezvous	Tentatively 9/8/21 to 9/12/21	This event occurs in the open area along the Springbrook Path. The public is invited to watch demonstrations of living in the days of trapping and living off the land. No fees are charged so no funding is generated by this event. It is held to educate the public and school children on the history of our northwoods areas.	X		Provides	
Boys & Girls Club of Langlade County-Bingo	Middle of September (Tentatively 9/11/2021)	Utilizes a Lake Park Concession Stand. This event is a fund-raiser for the club in which city departments play softball against each other with the winner receiving bragging rights for the following year. A community event organized to show support of the club by the city departments.	X		Provides	X
Healthy Ways Coalition - Fall Walk	Middle of September (Tentatively 9/15/2021)	Utilizes Peaceful Valley Warming House. Free Community Event that is Sponsored by the Healthy Ways Coalition. The event encourages people of all ages to come and enjoy the Springbrook Walkway as a healthy way to encourage exercise and healthy lifestyle changes. IN 2019 they started using a shelter for the fall walk.	X	X	X	X

ANNUAL EVENTS FOR 2021 WHICH REQUIRE WAIVERS			Requested Waivers/Fees			
Eli's Unite and Fight 1K-5K-10K	9/18/2021	<i>Utilizes Peaceful Valley Warming House.</i> Runners and walkers participate to raise money for the MACC (Midwest Athletes Against Childhood Cancer) and raise awareness of childhood cancer.	X	X	X	X
Fighting Cancer Co-ed Softball Tournament	Tentative 9/17 To 9/18/21	<i>Utilizes Lake Park & Senior League Fields as well as Lake Park Concession Stand.</i> Yearly event first held in 2018 to benefit Alex Hintz's treatment costs. Cory Dieck is organizer	X		X	X
Tee Pad Bash Fundraiser-Disc Golf Fundraising Tournament	Tentatively September 25, 2021	<i>Utilizes the Disc Golf Course-</i> Planned annual event by Hook-up Disc Golf Club to raise funds for improvements to the course	X		X	
Antigo High School Homecoming	Approximately 10/2/2020	<i>Utilizes the Police and Street Departments for traffic control.</i>	X		School District	
CROP Walk to End World Hunger	Spring or Fall Event	<i>Utilizes Peaceful Valley Park, Warming House, Festival Grounds and Heinzen Pavilion.</i> Walk on the Springbrook Trail, which raises funds for local and international food relief. Open to the public.	X		X	X
Thrivent Cans Hunger Banquet	Tentatively 10/6/2021	<i>Utilizes the Heinzen Pavilion.</i> The Antigo Community Food Pantry along with Thrivent personnel hold the ceremony to thank the volunteers who helped and to award the winners their trophies.	X		X	X
Lunch to Benefit the Giving Tree	Second half of October (Tentatively 10/13/21)	<i>Utilizes the Peaceful Valley Park, Warming House, Festival Grounds and Heinzen Pavilion.</i> Raises funds for the annual Giving Tree Program	X		X	X
UW Extension Antigo Field Research Day	Date varies. Typically in the middle of the week.	<i>Utilize one of the City Park Shelters.</i> Picnic recognizing volunteers that assist with the Field Research Day at the Langlade County Research Station. Open to the public.				X
Antigo Optimist Halloween Bash	Usually the Saturday before Halloween (Tentatively 10/30/2021)	<i>Event for local youth utilizing the Peaceful Valley Warming House, Festival Grounds and Heinzen Pavilion.</i> The Optimists replaced the parade with this event in 2016 and partnered with the city to ensure event continues. Kids now play games and still get awards for their costumes in addition to tricks and treats. No fee is charged to youth to participate and event is open to the public.	X		Provides	X



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: January 20, 2021
Re: Approval to Increase Fire Chief's Ability to Write-Off Ambulance Accounts

In 2009 the City Council gave the Fire Chief authority to write-off ambulance accounts up to \$1,000 of patients that are deceased and have no estate. We have increased the ambulance rates since 2009 but haven't increased the write-off authority.

I discussed this with Clerk Kaye Matucheski and we feel increasing it to \$2,000 would be appropriate.



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: January 20, 2021
Re: Approval to Purchase Exercise Equipment for the Fire Department

In the 2021 CIP, I have \$5,000 set aside to purchase some cardio exercise equipment and after discussing with my personnel the consensus is a new treadmill and a rower as top priority.

Jamie Lenzner and Adam Finn was able to make some contacts for pricing and the recommendation is to purchase from Direct Fitness Solutions for a total price of \$4,898 for both machines. Direct Fitness Solutions had the low quote out of the 3 submitted. We are able to save \$400 by doing the installation ourselves. This is the same vendor Aspirus Langlade Hospital; Health & Performance Center uses for their equipment.

Please review the attached information and let me know if you have any questions.

This quote is not intended for purchasing

This Fitness Solution Prepared For:		Date: 01/12/21	Expiration Date: 02/11/21
Company: Antigo Fire Dept		Customer P.O.:	☐ Drop Ship
Contact Person: Jamie Lenzner		Payment Terms: PrePd ▼	☒ Exempt
Address 1: 700 Edison St.		AP Contact & Phone:	
Address 2:		Account Manager: Wayne Steigelm ▼	
City, State, Zip: Antigo, WI 54409		Phone: 920-241-2226	
Phone: Fax:		email: wsteigelman@directfitnesssolutions.com	
EMAIL:			

Qty	Manufacturer	Model	Description		Unit Price	Price
					\$ -	\$ -
1	Precor/Assault		Assault Air Rower		\$ 1,199.00	\$ 1,199.00
					\$ -	\$ -
1	Precor/Assault		Assault Air Runner Elite		\$ 3,699.00	\$ 3,699.00
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -
					\$ -	\$ -

Frame Color:	Special Requests:	Freight	Free
Upholstery Color:	Expected Delivery Lead Time:	Installation	\$ 400.00

Direct Fitness Solutions
600 Tower Dr.,
Mundelein, IL 60060

Page 1 Subtotal	\$ 4,898.00
Page 2 & 3 Subtotal	\$ -
Shipping, Delivery, & Installation	\$ 400.00
Grand Total**(Not including Taxes)	\$ 5,298.00

if we assemble

Attachment: Direct Fitness Solutions (3757 : Exercise Equipment for the Fire Department)

FREEMOTION

QUOTE-t10.9 Treadmill+Rower

RemitTo	Contact	Territory Manager	Quote #
Freemotion Fitness PO Box 734122 Chicago, IL 60673-4122 United States	Meagan Hulse PH: (435) 786-5157 FAX: (435) 786-2629 meagan.hulse@freemotionfitness.com	John Harris PH: 970-903-0527 john.harris@freemotionfitness.com	Q-20968
SoldTo	ShipTo	BillTo	Customer #
Antigo Fire Dept ATTN: Jamie Lenzner 700 Edison Street Antigo, WI, 54409 USA	Antigo Fire Department Attn: Jamie Lenzner 700 Edison t Antigo, WI 54409 USA PH: (715) 350-7350 jlenzner@antigo-city.org	Antigo Fire Department 700 Edison Str Antigo, WI 54409 USA	Quote Created 1/11/2021 Quote Expires 2/10/2021 Quote Terms* CIA Commercial

Qty	Model #	Description	List Price	Unit Price	Ext. Price
1	FMTL39818	t10.9 Reflex Treadmill w/LED	USD 7,299.00	USD 3,799.00	USD 3,799.00
1	ZSPEC	Perform Better Extreme Rower 2014-01	USD 0.00	USD 799.00	USD 799.00

Subtotal:	USD 4,598.00
Tax:	USD 0.00
Install:	USD 450.00
Freight:	USD 367.84
Total Units:	2
Total:	USD 5,415.84

Notes/Other Info:

- Tax has been removed from this quote. When you are prepared to place your order, if not already done so, you will need to supply your tax exempt certificate to avoid taxes being added to your order.

Quote valid until date listed above. Please sign and return to the contact listed above to place your order.

The Freemotion Cable Cross, Chest & Shoulder are ADA compliant/wheelchair accessible.
maximum tax credit of \$5,000 per year may be applicable. Reference Section 44 of the IR

RW600 \$999.00

NTRW10121
Standard Warranty

iFit Membership \$0.00

1-Year iFit Family Membership included (\$468 value)

Curbside Delivery \$99.00

[REMOVE \[X\]](#)

Commercial X32i \$3,799.00

NTL39221
Standard Warranty

iFit Membership \$0.00

1-Year iFit Family Membership included (\$468 value)

Threshold Delivery \$199.00

[REMOVE \[X\]](#)

Subtotal: \$5,096.00

*Sales Tax: \$0.00

Estimated Total: \$5,096.00 USD

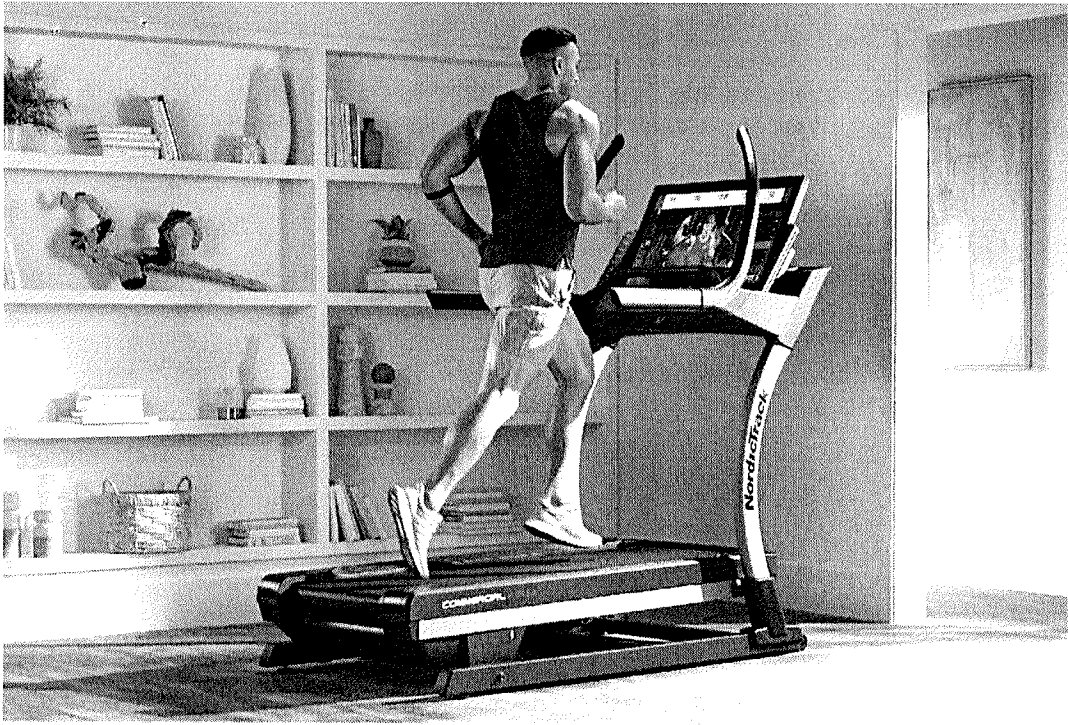
 TD Fit Loan [SEE DETAILS](#)

0% APR for 39 Months \$131/Month

[Includes delivery](#)

*State taxes are charged where applicable and may change without notice. Actual invoice may differ slightly.

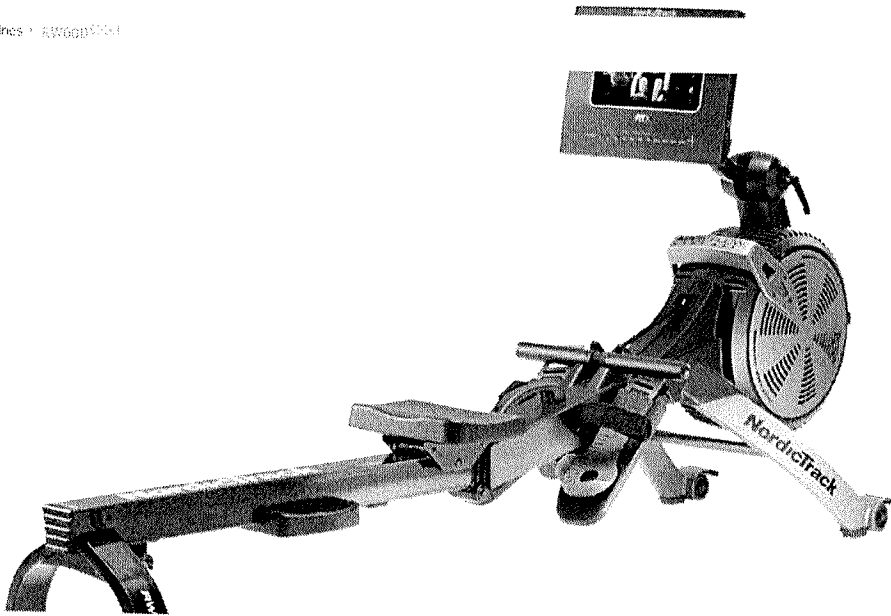
Promotion Code:



Home / Rowing Machines / **NW6000**

3850

3850



ROWING MACHINES

3850

3850

3850

3850

3850

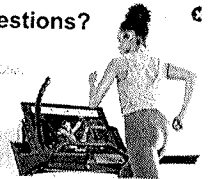
3850

3850



Questions?

Live Chat



x

Hi, How can we help?



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: January 20, 2021
Re: Approval to Start a Fire Department Cadet Program

I am requesting to initiate a Fire Department Cadet Program aimed at prioritizing local candidates to enter into the Firefighter/Paramedic profession. John Krueger has been working with the Antigo High School (AHS) and Wausau Fire Department on a way to get our local high school kids involved in the Fire Department. There is a National Cadet program that Wausau Fire is part of for the last 5 years. This program works with the area high school to allow kids (students), ages 15-19 to get involved in the fire department. The students get school credits and able to be part of the "School to Work" program so the students can leave school on specific days to do training and other events in the Cadet Program.

We anticipate starting the program with a max of 5 students in the first year and grow it from there. Wausau Fire budgeted some moneys to start the program but now the explorers do fundraisers to cover the costs.

Below is a breakdown of potential costs of the program in 2021. The EMT Basic tuition and books can be covered under the Wisconsin DHS Funding Assistance Program, which the City of Antigo get about \$6,000 per year. Corey Smith is also working with NTC and AHS on a State funded program that pays for EMT Basic tuition and books of high school students so we may not have this expense. As the students get their FF certifications, we would issue them our old turnout gear so there wouldn't be a cost for PPE.

5 Students Max to Start the Program		
National Cadet Dues	25	125
Uniforms (Pants- \$50, T-Shirt - \$10)	60	300
EMT Basic Tuition	850	4,250
EMT Basic Books	200	1,000
FF 1 Book (Tuition is State Funded)	80	400
		\$ 6,075

The AHS would like to add this program to their 2021/2022 school year class selection which

comes available in February for student to start signing up.

I am requesting approval to start a Firefighter/Paramedic Pilot Program as outlined above. Feel free to contact me if you have questions.



To: Mayor and City Council
From: Tommy Horswill, Project Manager
Date: January 20, 2021
Re: Approval to Utilize City's Equipment Replacement Fund for Cleaning and Materials for Wells 19 and 20

To whom it may concern,

The two south drinking water wells (19 & 20) were due for inspection per the DNR. \$25,000 was budgeted in 2020 to cover the inspection which was bid at \$21,740 by Municipal Well & Pump. However, the wells screens needed brushing and cleaning, and the piping used for the shaft is very uncommon, was pitted and required replacing and some basic maintenance was completed on the pumps. The added costs of the cleaning and materials increased the cost of the project to \$44,262, with a shortfall of \$19,262. It should be noted that having the necessary repairs done while the wells were being inspected would save the cost of another mobilization of the crew to complete repairs.

I am asking the committee to make a motion and approve the use of the City's equipment replacement fund to cover the budget shortfall of this project.

If you have any questions or comments please feel free to contact me.

Tommy Horswill

Project Manager: Infrastructure Alternatives

715-216-6243

thorswill@iaiwater.com



MUNICIPAL WELL & PUMP

A Division of Midwest Well Services, Inc.

2.6.a
Invoice

Invoice Number

17465

Invoice Date

Nov 30, 2020

Page

1

Sold To:

Antigo, City of
C/O Infrastructure Alternative
N2420 Koszarek Road
Antigo, WI 54409

Project Number	Payment Terms	Sales Representative Name
MW20-361	Net 30 Days	John D. Jensen

Quantity	Description	Unit Price	Extension
	Well and Pump Inspections - City of Antigo - Wells #19 & 20 - Partial Pay Request #1 .		
0.50	Well 19 - Mobilization, Pump removal, pump inspection. Reinstallation of pumping equipment (repaired), Demob - 50% complete	8,780.00	4,390.00
1.00	Televised Well to visually inspect the condition of the casing and screen - 100% complete	1,600.00	1,600.00

REMIT TO: Municipal Well & Pump
PO Box 311
Waupun, WI 53963

Subtotal 5,990.00

Sales Tax

TOTAL 5,990.00

Invoices greater than 30 days old are subject to a finance charge of 1.0% per month.

1212 Storbeck Drive, Waupun, WI 53963 - Office: 920-324-3400 - Toll-Free: 800-383-7412 - Fax: 920-324-3431
www.municipalwellandpump.com

Packet Pg. 18

Attachment: Well 19 invoicing (3756 : Well cleaning)



MUNICIPAL WELL & PUMP

A Division of Midwest Well Services, Inc.

Invoice

2.6.a

Invoice Number

17515

Invoice Date

Dec 30, 2020

Page:

1

Sold To:

Antigo, City of
C/O Infrastructure Alternative
N2420 Koszarek Road
Antigo, WI 54409

Project Number	Payment Terms	Sales Representative Name
MW20-361	Net 30 Days	John D. Jensen

Quantity	Description	Unit Price	Extension
	Well & Pump Inspections - City of Antigo		
	Wells #19 & #20 - Partial Pay Request #2		
0.50	Well 19 - Mobilization, pump removal, pump inspection. Reinstall of pumping equipment (repaired), Demob. 100% complete/50% previously invoiced.	8,780.00	4,390.00
	Well 19 Pump Repairs		
5.00	6" x 9' 11 1/4" sch40 column pipe T & C	388.00	1,940.00
1.00	6" x 4' 11 1/4" sch40 column pipe T & C	290.00	290.00
1.00	6" x 5' top column pipe TBE	240.00	240.00
2.00	1 3/16" x 10' C1045 line shaft T & C	105.00	210.00
1.00	1 3/16" x 5' C1045 line shaft T & C	70.00	70.00
1.00	1 3/16" x 5' 3" 416 SS head shaft TBE	210.00	210.00
5.00	Rubber lineshaft bearings for 1 3/16" shaft w/ sleeve	20.00	100.00
1.00	6" spider retainer with rubber insert/bearing	110.00	110.00
1.00	Rebuild stuffing box - new bearing and packing	280.00	280.00
1.00	Rebuild Model 12DCZ4 - 4 stage bowl assy to like new condition. Included installation of replaceable bronze wear	2,990.00	2,990.00

REMIT TO: Municipal Well & Pump
PO Box 311
Waupun, WI 53963

Subtotal

Continued

Sales Tax

Continued

TOTAL

Continued

Invoices greater than 30 days old are subject to a finance charge of 1.0% per month.

1212 Storbeck Drive, Waupun, WI 53963 - Office: 920-324-3400 - Toll-Free: 800-383-7412 - Fax: 920-324-3431
www.municipalwellandpump.com

Packet Pg. 19

Attachment: Well 19 invoicing (3756 : Well cleaning)



MUNICIPAL WELL & PUMP

A Division of Midwest Well Services, Inc.

2.6.a
Invoice

Invoice Number
17515

Invoice Date
Dec 30, 2020

Page:
2

Sold To:

Antigo, City of
C/O Infrastructure Alternative
N2420 Koszarek Road
Antigo, WI 54409

Project Number	Payment Terms	Sales Representative Name
MW20-361	Net 30 Days	John D. Jensen

Quantity	Description	Unit Price	Extension
	rings, new bowl bearings/bushings, new 416 SS impeller shaft, and new stainless steel collets		
3.00	Hours - reassemble rebuilt bowl assy and prep new equipment in shop	258.00	774.00
1.00	Material freight	442.00	442.00
	Brush, Bail & Retelevise:		
1.00	Wire brushed well to remove surface deposits from casing and screen. Installed temp pump to pump well clear. Re-televised well to confirm condition of screen & casing interface.	4,450.00	4,450.00

REMIT TO: Municipal Well & Pump
PO Box 311
Waupun, WI 53963

Subtotal	16,496.00
Sales Tax	
TOTAL	16,496.00

Invoices greater than 30 days old are subject to a finance charge of 1.0% per month.

1212 Storbeck Drive, Waupun, WI 53963 - Office: 920-324-3400 - Toll-Free: 800-383-7412 - Fax: 920-324-3431
www.municipalwellandpump.com

Packet Pg. 20

Attachment: Well 19 invoicing (3756 : Well cleaning)



MUNICIPAL WELL & PUMP

A Division of Midwest Well Services, Inc.

Invoice

Invoice Number

17578

Invoice Date

Dec 31, 2020

Page

1

Sold To:

Antigo, City of
C/O Infrastructure Alternative
N2420 Koszarek Road
Antigo, WI 54409

Project Number	Payment Terms	Sales Representative Name
MW20-361	Net 30 Days	John D. Jensen

Quantity	Description	Unit Price	Extension
	Well and Pump Inspections - Wells No 19 & 20 - Partial Pay Request #3 - FINAL		
1.00	Well 20 - Mobilization, pump removal, pump inspection, reinstallation of pumping equipment (repaired), demobilization - 100% complete	9,760.00	9,760.0
1.00	Televised Well - 100% complete	1,600.00	1,600.0
	Well 20 - Pump Repairs		
6.00	6" x 9' 11 1/4" sch40 column pipe T & C	388.00	2,328.0
1.00	6" x 4' 11 1/4" sch40 column pipe T & C	290.00	290.0
1.00	6" x 5' top column pipe TBE	240.00	240.0
2.00	1 3/16" x 10' C1045 line shaft T & C	105.00	210.0
1.00	1 3/16" x 5' C1045 line shaft T & C	70.00	70.0
1.00	1 3/16" x 5' 3" 416 SS head shaft TBE	210.00	210.0
7.00	1 3/16" stainless steel shaft sleeves	40.00	280.0
6.00	Rubber lineshaft bearings for 1 3/16" shaft w/ sleeve	20.00	120.0
1.00	6" spider retainer with rubber insert/bearing	110.00	110.0
1.00	Rebuild stuffing box - new bearing and packing	280.00	280.0

REMIT TO: Municipal Well & Pump
PO Box 311
Waupun, WI 53963

Subtotal

Continue

Sales Tax

Continue

TOTAL

Continue

Invoices greater than 30 days old are subject to a finance charge of 1.0% per month.

1212 Storbeck Drive, Waupun, WI 53963 - Office: 920-324-3400 - Toll-Free: 800-383-7412 - Fax: 920-324-3431

www.municipalwellandpump.com

Attachment: Well 20 invoicing (3756 : Well cleaning)



MUNICIPAL

WELL & PUMP

A Division of Midwest Well Services, Inc.

Invoice

Invoice Number

17578

Invoice Date

Dec 31, 2020

Page

1

Sold To:

Antigo, City of
C/O Infrastructure Alternative
N2420 Koszarek Road
Antigo, WI 54409

Project Number	Payment Terms	Sales Representative Name
MW20-361	Net 30 Days	John D. Jensen

Quantity	Description	Unit Price	Extension
1.00	Rebuild Model 12DCZ4 - 4 stage bowl assembly to like new condition. Included installation of replaceable bronze wear rings, new bowl bearings/bushings, new 416SS impeller shaft, and new stainless steel collets	2,990.00	2,990.00
3.00	hours - reassemble rebuilt bowl assembly and prep new equipment in shop	258.00	774.00
1.00	Material freight	564.00	564.00
1.00	Wire Brush, Bail & Chlorinate Well	1,950.00	1,950.00
1.00	Wire brushed well to remove surface deposits from casing and screen area. Bailed well to remove fill. Chlorinated well for disinfection.		

Attachment: Well 20 invoicing (3756 : Well cleaning)

REMIT TO: Municipal Well & Pump
PO Box 311
Waupun, WI 53963

Subtotal
Sales Tax
TOTAL

21,776.00
21,776.00

Invoices greater than 30 days old are subject to a finance charge of 1.0% per month.

1212 Storbeck Drive, Waupun, WI 53963 - Office: 920-324-3400 - Toll-Free: 800-383-7412 - Fax: 920-324-3431
www.municipalwellandpump.com



To: Mayor and City Council
From: Kaye Matucheski, Clerk/Treasurer
Date: January 20, 2021
Re: Approve Budget Adjustments and Transfers Needed for Close of 2020 Fiscal Year

Departments have until the first week of February to submit 2020 invoices to be reflected in the 2020 budget. If there are any budget adjustments or transfers needed after all invoices are paid, these must be done before the auditors come for the final audit. This does not leave enough time to take these to the March Council. Therefore, I am requesting approval to bring any needed budget adjustments or transfers directly to the February Council for approval. This is done every year to finalize the 2020 budget before the audit.

Should you have any questions, please feel free to contact me.



To: Mayor and City Council
From: Kaye Matucheski, Clerk/Treasurer
Date: January 20, 2021
Re: Ordinance Requiring Political Signs to be Removed No More than Ten Days After the Election Date

Mayor Brandt had discussed under any other matters on the January 13, 2021, Council meeting enacting an ordinance requiring political signs be removed no later than ten days after an election. This is allowable under State Statute, as the City cannot restrict signs from the start of nomination paper circulation until the day of the election. As this was not an agenda item, action by the Committee will be to approve this ordinance be forwarded to the February Council meeting.

Should you have any questions, please feel free to contact me.

Langlade Ford

Date: 1/12/2021
 Salesperson: Chris Corr
 Manager: Eric Behrens
 Customer ID #: 126350ANTIGO

FOR INTERNAL USE ONLY

CUSTOMER ANTIGO POLICE DEPT-MAINT Home Phone: (715) 623-4754
700 EDISON ST
 Address : ANTIGO, WI 54409 Work Phone :
LANGLADE CO
 E-Mail : Cell Phone :

VEHICLE
 Stock # : New / Used : **New** VIN : Mileage :
 Vehicle : Color :
 Type :

Market Value Selling Price	41,015.00
Discount	6,544.00
Adjusted Price	34,471.00
Non Tax Fees	164.50
Cash Deposit	.00
Balance	34,635.50

Customer Approval: _____ Management Approval: _____
 By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For information Only. This is not an offer or contract for sale.

Attachment: Ford 2021 Vehicle quote (3762 : Squad Car Purchase)

CNGP530

VEHICLE ORDER CONFIRMATION

01/12/21 11:50:58

==>

Dealer: F41195

Page: 1 of 2

2021 EXPLORER 4-DOOR

Order No: 9999 Priority: C1 Ord FIN: QM972 Order Type: 5B Price Level: 125

Ord Code: 500A Cust/Flt Name: ANTIGO POLICE PO Number:

RETAIL

RETAIL

K8A 4DR AWD POLICE \$40845

18D GBL LOCK/UNLOCK NC

.119" WHEELBASE

425 50 STATE EMISS NC

UM AGATE BLACK

43D COURTESY DISABL 25

9 CLTH BKTS/VNL R

51R DRV LED SPT LMP 395

6 EBONY

549 PWR MIRR HTD 60

500A EQUIP GRP

59E KEY CODE 1435X 50

.AM/FM STEREO

60R NOISE SUPPRESS 100

99B 3.3L V6 TI-VCT (3530)

44U 10SPD AUTO TRAN NC

TOTAL BASE AND OPTIONS 41015

JOB #2 ORDER

TOTAL 41015

67U ULTIMATE WR KIT 560

THIS IS NOT AN INVOICE

.GRILL WIRING

*TOTAL PRICE EXCLUDES COMP PR

.RR MOUNT PLATE

FLEET SPCL ADJ NC

* MORE ORDER INFO NEXT PAGE *

17T CARGO DOME LAMP 50

F8=Next

F1=Help

F2=Return to Order

F3/F12=Veh Ord Menu

F4=Submit

F5=Add to Library

F9=View Trailers

S006 - MORE DATA IS AVAILABLE.

QC01661

V1DP0432

2,6

Attachment: Ford 2021 Vehicle quote (3762 : Squad Car Purchase)

CNGP530

VEHICLE ORDER CONFIRMATION

01/12/21 11:51:05

==>

Dealer: F41195

2021 EXPLORER 4-DOOR

Page: 2 of 2

Order No: 9999 Priority: C1 Ord FIN: QM972 Order Type: 5B Price Level: 125

Ord Code: 500A Cust/Flt Name: ANTIGO POLICE PO Number:

RETAIL

RETAIL

66A FRONT HDLMP PKG \$895

67V CONNECTOR KIT 185

.WIRING KIT-RR

.WIRING KIT-FRT

68G RR DR/LK INOP 75

794 PRICE CONCESSN

REMARKS TRAILER

86T RR TAILLAMP HSG 60

FLEX-FUEL

153 FRT LICENSE BKT NC

SP DLR ACCT ADJ

SP FLT ACCT CR

FUEL CHARGE

B4A NET INV FLT OPT NC

DEST AND DELIV 1245

F1=Help F2=Return to Order

F4=Submit F5=Add to Library F9=View Trailers

F7=Prev

F3/F12=Veh Ord Menu

S099 - PRESS F4 TO SUBMIT

QC01661

V1DP0432

2,6

Attachment: Ford 2021 Vehicle quote (3762 : Squad Car Purchase)



ANTIGO POLICE DEPARTMENT

ERIC ROLLER
CHIEF OF POLICE & DIRECTOR OF PUBLIC SAFETY
EROLLER@ANTIGO-CITY.ORG

Jan 14, 2021

Finance, Personnel, and Legislative

RE: Squad Purchase 2021

Dear Committee Members;

I am looking to replace two of our squad cars this year in our fleet to remain on our replacement cycle. We are looking to replace our 2019 marked sport utility vehicles with a similar vehicle and replace our 2010 unmarked vehicle with an unmarked truck.

At this time, I am only requesting to purchase the 2021 Ford Utility Responder Vehicle from Langlade Ford under the state contract pricing with a quote of \$34,635.50. The pickup trucks are not yet available to bid on and I will be opening up later this year.

Money for the vehicle and up fitting to marked vehicle standards has been budgeted in CIP. I have attached the quote from Langlade Ford.

Sincerely;

Eric J. Roller
Director of Public Safety

Attachment: 2021 squad purchase (3762 : Squad Car Purchase)



To: Mayor and City Council
From: Mark Desotell, Director of Administrative Services
Date: January 20, 2021
Re: Consider the Solicitation of Developer Proposals for Potential Housing Development on a City-Owned 8.25 Acre Parcel Along Hogan Street North of the Remington Detention Pond

On October 6th, 2020 the City's Plan Commission approved the advancement of a Request for Proposals (RFP) for a housing development on a City-owned 8.25 parcel located north of Remington Detention Pond and west of Hogan Street. Proposals from two Developers were received and presented to the City Plan Commission at their November 3, 2020 meeting at which point the proposal from Commonwealth Development of Middleton, Wisconsin was approved for advancement to Council as follows:

Proposing 50 units (single story cottages with individual entrances)

10-1 bedroom units; 16-2 bedroom units; and 24-3 bedroom units

Amenities include: in unit laundry, appliances, outdoor play area, attached garages, on-site maintenance, video security system, community room, playground, walking path, professional management and recreational events.

10 units targeted for veterans or individuals at-risk for homelessness

Targeted market: 20-55 age range, LMI, single and family units

Targeted income (30% LMI set-aside/10 units): \$20,000 (1 person) to \$57,000 (family)

Total Estimated Value: \$12,750,000 (\$400,000 land, \$9,350,000 hard costs, \$900,000 lending/legal and \$750,000 AHP Funds)

Estimated Annual Tax Base: \$50,000 per annum based upon income approach and reflect low-income rents.

City Council chose to table their decision regarding the advancement of the proposed housing development at their November 11th meeting. The "tabled" result made any further consideration of the development impossible by the 2020 tax credit application deadline in December.

A representative from Commonwealth Development has once again reached out to the City expressing interest in submitting an application for development of a housing unit as part of the 2021 solicitation of projects by the State of Wisconsin.

It is my desire to gauge the overall interest in a housing project at this site by first requesting that FP&L consider the attached DRAFT Request for Proposal (RFP) in January for advancement to Council at their February meeting. If approved by Council in February, the RFP would then be advertised accordingly. Responses from interested Developers would then be placed into a future agenda for Committee/Council consideration of a selected Developer for the 2021 application process later this fall.

Please keep in mind that the parameters for the 2021 proposals may differ from those ide

above. Please feel free to contact me regarding any questions that you might have.



**CITY of ANTIGO
REQUEST FOR PROPOSALS
to
IDENTIFY DEVELOPER HOUSING INTEREST
for
CITY-OWNED PROPERTY LOCATED
at
HOGAN ST./REMINGTON DETENTION POND**



GENERAL SUMMARY:

- RFP Response Title: Housing Development Hogan St./Remington Pond
- Deadline for Submission: **This date yet to be determined**
- Submit to: City of Antigo, 700 Edison Street – Antigo, WI 54409
- Labeling: All sealed submissions to include the RFP Response Title, Developer's name and address/contact info

INTRODUCTION:

The Antigo City Council seeks proposals from qualified Developers for the development of an 8.25 acre parcel located along the west side of Hogan Street north of the Remington Detention Pond. The development may cover the entire 8.25 acre parcel or any part thereof. The project should complement the surrounding environment while meeting the community's needs.

DISCLOSURE:

This Request for Proposals (RFP) is being furnished by the City of Antigo (City) for the recipient's convenience. Any action taken by the City in response to submissions made pursuant to this RFP, or in making an awards or failure or refusal to make any award pursuant to such submissions, or in any cancellation of awards, shall be without any liability or obligation on the part of the City and its employees, officers or members of Council and/or its Committees.

The City at its discretion may at any time withdraw this RFP, may accept or decline any submissions, and may waive any abnormality if the City deems appropriate and if it is in the City's best interest. The City has the ability to determine the responsiveness and acceptability of any submitted proposal.

It is the responsibility of the developer to fully understand and interpret all applicable City of Antigo ordinances and building codes when preparing and submitting the proposal. Prospective developers should be aware of the City's review and approval process for development within the applicable zoning districts. The City is not liable for the misinterpretation of any City policies or ordinances. The City makes no guarantees that any submission which conforms to the requirements of this RFP will be selected for consideration or approval.

The City and the selected Developer will be bound only if and when a submission, as same may be modified, and any applicable definitive agreements and budgetary authorizations pertaining thereto, are approved by the City of Antigo Common Council and then only pursuant to the terms of the definitive agreements executed among the parties. The document typically utilized between the parties will be defined as a Developer's Agreement.

SITE DESCRIPTION:

The 8.25 acre parcel is currently zoned R-3 (Two Family Residence District) but has been identified as future R-4 (General Residence District) allowing for the anticipated development. Please refer to the City of Antigo's GIS mapping and zoning ordinances (including Chapter 14 – Land Use Regulations) regarding setbacks, land uses, permitting, conditional uses, parking, landscaping, storm-water management and etc. which can be accessed on the City's website www.antigo-city.org

DEVELOPMENT GOALS:

As indicated in the City's Master Plan, certain style housing shortages exist. This site offers the potential for single-family housing or a mixture of multi-family housing. The development needs to be well-planned to allow for the separation of multi-family and single family housing.

The development needs to be focused on creating a vibrant, family-oriented neighborhood with apartments ranging from one to three-bedroom units and an outdoor play area. Rental units shall include attached garages with apartment access from the garage for each unit, professional management, site maintenance, additional parking area(s) and in-unit laundry facilities.

The Development must take into account any connections from the proposed parcel to a Bike/Pedestrian walkway being developed by the City around the Remington Detention Pond and northward to the City's Dog Walk Park. This effort is being funded through a Wisconsin DOT Transportation Alternatives Program (TAP) grant with a construction deadline of 2026. Planning/Design is anticipated to proceed in 2021/22.

PURCHASE PRICE for the LAND:

The cost of the real estate shall be determined on the overall value of the proposed development. **The City is proposing a minimum value of \$ per acre.** The City reserves the right to negotiate the purchase price after the submission of proposals with the prospective developer(s).

THE CITY WILL NOT BASE ITS DECISION SOLELY ON THE VALUE OF THE PROJECT AND THE PURCHASE PRICE OF THE LAND. OTHER FACTORS MIGHT INCLUDE BUT ARE NOT LIMITED TO:

- Similar development(s) completed by the Developer & references
- Projected marketing for the proposed development
- Housing type, design, site layout and materials utilized
- Timeline for completion
- Tax base/assessment projections & overall economic impact of the project
- Expertise of the project team and demonstrated success in other municipalities
- Proposed utilization of local workforce/trades during construction
- Management plan for the facility
- Additional factors listed in the RFP

PROPOSAL REQUIREMENTS:

1. Summary of the Developer's Background
2. Summary of the Proposed Development
3. Development Team
 - a. Personnel assigned to the project
 - b. Roles and responsibilities of the team members
 - c. Expertise and related experience of the firm & development team
 - d. Projected use of local contractors and professional trades
4. Proposed Development
 - a. Conceptual site plan
 - b. Conceptual elevation and floor plan views
 - c. Land use & housing types
 - d. Total value of project
 - i. Construction investment
 - ii. Projected assessed valuation
5. Project Timeline, Marketing & Long-Term Management Plan
 - a. Developer to describe any phased development projections
 - b. Initial phase to identify number/type of units (Completion 2 years of award)
 - i. Future Phase(s) to be identified for number/type of units/schedule
 - c. Detailed project schedule for Phase 1 construction/occupancy
 - d. Marketing approach for Phase 1
 - e. Management plan for completion of Phase 1 and for future Phase(s)
6. Financials
 - a. Explain the Developer's financial strategy (including sources and utilization of funds) and demonstrate project feasibility. Explain any grants, loans or financial assistance programs being accessed. Describe the Developer's overall experience with such programs, grants and loans.
 - b. Describe any financial or infrastructure assistance needed from the City
7. Additional Information
 - a. Provide examples of similar development projects and municipal contacts
 - b. Summary of the overall economic impact and tangible benefits for the City including tax base generation
 - c. Discuss any workforce housing benefits

In addition to the evaluation of the proposals, the Common Council, its Committees and/or City staff may conduct interviews with Developers. It is anticipated that a summary presentation will be made by the Developer to the City at the appropriate time.



City of Antigo GIS



DISCLAIMER: The City of Antigo does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 167'



Print Date: 10/1/2020

Attachment: RFP Developer Land Use Along Hogan St. - Proposed Development Parcel (3761 : Consider the Solicitation of Proposals for Multi-Family Housing on City-Owned 8.25 Acre Parcel)