

City of Antigo
Park, Cemetery and Recreation Commission
Monday, December 8, 2025

Park, Cemetery and Recreation Commission of the City of Antigo met in Regular Session on the above date at 5:30 PM in the Council Chambers, City Hall, Tim Kassis presiding.

Call to Order

Attendee Name	Title	Status	Arrived
Tim Kassis	Ward 3	Present	
Glenn Bugni	Ward 7	Present	
Barb Rebstock	Ward 1	Present	
Lynne Henricks	Member	Absent	
Dawn Banczak	Member	Present	
Tyler Schwarz	Member	Absent	
Jason Brettingen	Member	Present	

Others in attendance were: Sarah Repp, Parks, Recreation, and Cemetery Director and Shannon Smith, Deputy Clerk-Treasurer.

Approval of Minutes

1. Approve Minutes from the October 13, 2025 Meeting

Motion to Approve Minutes from the October 13, 2025 Meeting

Result:	Carried (5 to 0)
Mover:	Glenn Bugni
Second:	Barb Rebstock
Ayes:	Tim Kassis, Barb Rebstock, Glenn Bugni, Dawn Banczak, Jason Brettingen
Absent:	Lynne Henricks and Tyler Schwarz

Discussion and Action May Occur on Any of the Following Agenda Items

2. Approving Most Advantageous Bid for Storm Damaged Trees

Sarah Repp, Parks, Recreation, and Cemetery Director stated the bid was opened this morning. She noted there was only one bid received in the amount of \$48,768.75 by Draeger Tree Service.

She noted that it will be covered by the Wisconsin Department of Natural Resources Urban Forestry Catastrophic Storm Grant.

Upon inquiry from Mr. Brettingen, Ms. Repp stated Draeger Tree Service will notify the City if

the storm-damaged trees are in worse condition than initially assessed. She also stated that every five years the City puts out a bid for an assessment of the condition of all public trees.

Ms. Repp stated the City crew has already cleaned up all the storm-damaged trees that are within their skill and equipment capabilities.

Motion to Approve the Bid from Draeger Tree Service for Removal, Pruning and Risk Assessment of Listed Storm Damaged Trees, Which Includes all Machinery and Crew for the Stated Term: \$48,768.75

Result:	Carried (5 to 0) Resolution to Council
Mover:	Glenn Bugni
Second:	Jason Brettingen
Ayes:	Tim Kassis, Barb Rebstock, Glenn Bugni, Dawn Banczak, Jason Brettingen
Absent:	Lynne Henricks and Tyler Schwarz

3. Approving Most Advantageous Bid for a Three-Year Contract for Tree Removals, Prunings, and Assessments

Ms. Repp stated the City typically does a three-year contract for these services, noting the dates of the contract will be February 13, 2026 to January 1, 2029. She noted this rate of \$250 per hour or \$175 per hour working with city crews is cheaper than the rate has been in the past.

Motion to Approve the Bid for a Three-Year Contract for Tree Removals, Prunings, and Assessments to Draeger Tree Service

Result:	Carried (5 to 0) Resolution to Council
Mover:	Jason Brettingen
Second:	Barb Rebstock
Ayes:	Tim Kassis, Barb Rebstock, Glenn Bugni, Dawn Banczak, Jason Brettingen
Absent:	Lynne Henricks and Tyler Schwarz

4. Approving Seasonal Lake Park Concession Fee for Antigo Dugout Club

Upon inquiry from Alderperson Kassis, Ms. Repp noted \$265 per season is the average rental of the last five years for the Lake Park Concession Stand.

Alderperson Rebstock questioned who else uses the concession stand. Ms. Repp noted the public has been able to reserve it. However, there are plenty of other shelters the public could use.

Mr. Brettingen clarified the Antigo Dugout Club would be able to leave their product in the concession stand for the season and tournaments.

Ms. Repp explained the concession stand is not used often by the public due to lack of electricity on the outside of the building and noted future plans for a new facility.

Motion to Approve Seasonal Lake Park Concession Fee for Antigo Dugout Club in the Amount of \$265 for their Season

Result:	Carried (5 to 0) Resolution to Council
Mover:	Jason Brettingen
Secunder:	Glenn Bugni
Ayes:	Tim Kassis, Barb Rebstock, Glenn Bugni, Dawn Banczak, Jason Brettingen
Absent:	Lynne Henricks and Tyler Schwarz

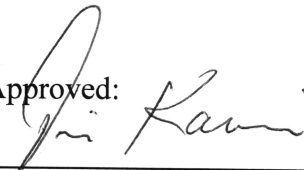
Any Other Matters Authorized by Law to be Considered

Aldersperson Kassis questioned how the ice rinks are coming along. Ms. Repp gave an update on the ice rinks, cross-country trails, and Christmas decor in the festival grounds, noting the staff took the lead on decorating.

Adjournment

Motion to Adjourn at 5:38 p.m.

Result:	Carried (5 to 0)
Mover:	Glenn Bugni
Secunder:	Barb Rebstock
Ayes:	Tim Kassis, Barb Rebstock, Glenn Bugni, Dawn Banczak, Jason Brettingen
Absent:	Lynne Henricks and Tyler Schwarz

Approved: 

Tim Kassis, Chair