

City of Antigo
Finance, Personnel & Legislative Committee
Wednesday, March 18, 2026

Finance, Personnel & Legislative Committee of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Thomas C. Bauknecht presiding.

Call to Order

Attendee Name	Title	Status	Arrived
Thomas C. Bauknecht	Mayor	Present	
Roy Dieck	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Mary Hayes	Ward 4	Present	
Glenn Bugni	Ward 7	Present	
Kevin Smith	Ward 8	Present	

Others in attendance were: Kaye Matucheski, Clerk-Treasurer/Finance Director; Kirk Packard, Street Commissioner; Elizabeth McCarthy, Building Inspector/Zoning Administrator; Shannon Smith, Deputy Clerk-Treasurer; and Paula Nichols, Administrative/Clerical Assistant

Approval of Minutes

1. Approve Minutes from the February 11, 2026 Special Meeting and February 18, 2026 Meeting

Motion to Approve Minutes from the February 11, 2026 Special Meeting and February 18, 2026 Meeting

Result:	Carried (6 to 0)
Mover:	Glenn Bugni
Second:	Kevin Smith
Ayes:	Mary Hayes, Thomas C. Bauknecht, Tim Kassis, Roy Dieck, Kevin Smith, Glenn Bugni
Nays:	None

Discussion and Action May Occur on Any of the Following Agenda Items

2. Waiving of Bidding Requirements to Purchase Used Loader for Street Department

Kirk Packard, Street Commissioner, stated that the Street Department had an old grader that the transmission was out of and had only two gears. He stated that instead of purchasing another grader to have a spare, he wanted to purchase another loader and put a plow and wing on it. Mr. Packard stated he did not have enough money to purchase a brand-new loader with a new blade. He stated that he wanted to purchase a new plow and wing to put on one of the existing loaders, then purchase a used loader to put back into his fleet. Mr. Packard stated that he could not put the purchase of the used loader out for bid because he would not know how many hours it would

have on it or what year it would be. He also stated that used loaders sell very fast, so when he saw one, he wanted to be able to purchase it before it was gone. Mr. Packard stated that he would like to get a nice used loader that he would not have to spend a lot of time fixing. He stated he was looking for \$100,000.00 — \$125,000.00 for a used loader. He stated that he would usually bid out but was asking for permission to waive the bidding requirement.

Aldersperson Dieck asked if Mr. Packard wanted to purchase it on his own or bring it to the committee when he found a loader. Mr. Packard stated he wanted to purchase one when it became available. Mayor Bauknecht stated it would save the City money in the long run. Mr. Packard stated he did not need to purchase a new grader. He stated he rented a loader with a plow and wing on it for the recent storm, and it worked very well. He also stated that a loader could be utilized more in the summer than a grader could. Mr. Packard stated that he wanted to get rid of the other grader, and they would just have five loaders that could be utilized.

Aldersperson Hayes asked if a price limit should be put on the purchase of the loader. Mr. Packard suggested a price limit of \$150,000.00. Aldersperson Bugni amended his motion to include cost not to exceed \$150,000.00.

Motion to Approve Waiving of Bidding Requirements to Purchase Used Loader for Street Department Cost not to Exceed \$150,000.00

Result:	Carried (6 to 0)
Mover:	Glenn Bugni
Secunder:	Kevin Smith
Ayes:	Mary Hayes, Thomas C. Bauknecht, Tim Kassis, Roy Dieck, Kevin Smith, Glenn Bugni
Nays:	None

3. Purchase of 1013 6th Avenue for One Dollar From Langlade County With the Intent of Razing the House and Garage

Elizabeth McCarthy, Building Inspector/Zoning Administrator, stated that the City and County went through the house together and determined that it was not fixable or worth anything. She stated that they were trying to avoid what had happened in the past in that someone purchased a property for a very low price and thought they could fix it but ultimately could not. Ms. McCarthy stated that neither the City nor the County would profit or benefit, but it was the most practical way to get rid of houses in poor condition. Aldersperson Hayes inquired if there was a law that stated the County could not raze the house if they own it. Ms. McCarthy explained that the County stated they would not raze the houses, so the City had a choice to purchase the property for a dollar because that was best for the community.

Aldersperson Smith stated he had seen examples where people had purchased houses and then attempted to fix them but ran into more and more issues. Mayor Bauknecht stated that the sales were conditional when they had to do something with the property within a certain amount of time. Ms. McCarthy stated that this was not sought-after property, and they would not have as good of luck selling it as they had others in the past.

Mayor Bauknecht stated that the County was accommodating the City in a way because of the new law, stating they were supposed to put it out in a bid to recuperate some of their money, but that rarely happened. He stated that the next best option was to sell it to the City for a dollar so it could be razed.

Motion to Approve Purchase of 1013 6th Avenue for One Dollar From Langlade County With the Intent of Razing the House and Garage

Result:	Carried (6 to 0)
Mover:	Glenn Bugni
Secunder:	Mary Hayes
Ayes:	Mary Hayes, Thomas C. Bauknecht, Tim Kassis, Roy Dieck, Kevin Smith, Glenn Bugni
Nays:	None

- 4. Request a Street Closure for Langlade County Motorplex Off-Road Races from May 28 - May 31, 2026 Pending Signatures.

Mayor Bauknecht stated that 75 percent of business owners downtown would have to agree. Alderperson Smith stated that it was good anytime something drew people downtown. Kirk Packard stated the street closure would be on North Avenue for parking, not downtown. Mr. Packard stated that they wanted to block off downtown 5th Avenue on Thursday night for a parade though. Mayor Bauknecht stated that North Ave was usually blocked off for parking during events.

Motion to Approve a Street Closure for Langlade County Motorplex Off-Road Races from May 28 - May 31, 2026 Pending Signatures

Result:	Carried (6 to 0)
Mover:	Roy Dieck
Secunder:	Glenn Bugni
Ayes:	Mary Hayes, Thomas C. Bauknecht, Tim Kassis, Roy Dieck, Kevin Smith, Glenn Bugni
Nays:	None

- 5. Extend the Noise Ordinance to 12:00 a.m. during the Langlade County Motorplex Off Road Races for the dates of May 28 - May 31

Major Bauknecht stated that when the request was made it was mentioned that it was unusual for the races to run that late. He stated that usually they would be finished by 10:00 p.m. unless it was delayed by rain. Mayor Bauknecht stated that the request was just in case the races ran late, so it would not be a problem. Alderperson Hayes inquired if the Ordinance currently stated 10:00 p.m. or 11:00 p.m. Kirk Packard stated the Ordinance was currently 10:00 p.m. He stated the extension requested in the past was usually until 11:00 p.m. but this year they were requesting until 12:00 a.m. Mayor Bauknecht stated that the 12:00 a.m. request was only in extreme cases and that the races started in the early evening.

Motion to Approve Extending the Noise Ordinance to 12:00 a.m. during the Langlade County Motorplex Off Road Races for the dates of May 28 - May 31

Result:	Carried (6 to 0)
Mover:	Roy Dieck
Secunder:	Kevin Smith
Ayes:	Mary Hayes, Thomas C. Bauknecht, Tim Kassis, Roy Dieck, Kevin Smith, Glenn Bugni
Nays:	None

6. Waiving of Bidding Requirements to Purchase a New Tandem from Quinlan's Equipment

Kirk Packard stated that he had a conversation with Tony Quinlan, and he had let Mr. Packard know that International currently had an incentive for purchasing new trucks. Mr. Packard stated that the last truck he purchased was last year, and it cost \$112,000. He stated that the City would save \$3,000 if he were to order a new truck right away. Mr. Packard stated that he liked to purchase the same type of truck. He stated that he just wanted to purchase the chassis instead of the chassis and the body. He stated he would take the body off the truck he was replacing and put it on the new chassis. Mr. Packard stated that he would be able to get a new truck in about 60 days as opposed to it taking about a year in the past. Mr. Packard stated that he had purchased five or six new trucks in the past and that Tony Quinlan had always been the low bid. He stated that, ultimately, they would be saving \$7,000 to \$8,000.

Aldersperson Smith stated that it would be nice to be able to keep these purchases local. Mr. Packard agreed and stated that the old truck had a cracked frame, so he was going to just replace the box. He stated that the body department was out two years, and he would not have the money to purchase a complete truck right now anyway.

Motion to Approve Waiving of Bidding Requirements to Purchase a New Tandem from Quinlan's Equipment

Result:	Carried (6 to 0)
Mover:	Glenn Bugni
Secunder:	Kevin Smith
Ayes:	Mary Hayes, Thomas C. Bauknecht, Tim Kassis, Roy Dieck, Kevin Smith, Glenn Bugni
Nays:	None

7. Sale of 1975 CAT Grader to Langlade County

Kirk Packard stated that he wanted to replace a grader with a wheel loader. He stated that the County requested to purchase the grader. Mr. Packard stated that he usually sold everything on Wisconsin Surplus or North Central Sales through auction. He stated that the County sold their paver and Bryan truck to the City outright. Mr. Packard stated that he had not gotten a value of what it was worth from Caterpillar but from a John Deere dealer and was told about \$15,000. Mr. Packard stated that he did not know how much the County wanted to spend to purchase the grader but stated that the transmission was bad. Mr. Packard stated he would like approval to sell the grader outright to the County.

Mayor Bauknecht stated that it was good to partner with the County. Mr. Packard stated that the County wanted to purchase the grader because the cab was bad on the one they had. He stated that if the County decided not to purchase it at the discussed price, then he would sell it at auction. Aldersperson Smith stated that it was good for the City and County to work together

and that it would be paid for out of all the same taxes. Mr. Packard stated that he had been working a lot with the County and had recently rented three dump trucks to haul snow. He stated he wanted the County to have the first chance at purchasing it. Mayor Bauknecht stated that it would be sold as is and that the County knew what condition it was in.

Motion to Approve Sale of 1975 CAT Grader to Langlade County

Result:	Carried (6 to 0)
Mover:	Mary Hayes
Second:	Glenn Bugni
Ayes:	Mary Hayes, Thomas C. Bauknecht, Tim Kassis, Roy Dieck, Kevin Smith, Glenn Bugni
Nays:	None

8. Cost of Livestreaming Meetings and Decide What Meetings to Livestream

Kaye Matucheski, City Clerk-Treasurer/Finance Director, stated that she received a quote from the current meeting and agenda management software company on what it would cost to livestream. She stated that it would be \$4,975.00 for the initial term and then \$5,500.00 each year after. Ms. Matucheski stated that the price would increase with the cost of living. She stated that it would require the equipment to livestream and that the meeting would be stored on the CivicPlus cloud and would be available on YouTube.

Mayor Bauknecht inquired if the livestreams on YouTube would belong to the City. Ms. Matucheski stated that it would be the City's property but would be hosted by CivicPlus. She stated that the City would need to purchase an encoder. Alderperson Bugni stated that, despite the expense, he felt it was necessary at least for Common Council meetings. Alderperson Hayes questioned if there would be a difference in cost depending on how many meetings were stored per month. Ms. Matucheski stated the cost would be the same no matter how many meetings were stored.

Mayor Bauknecht recommended starting out with Common Council meetings and then adding other meetings later. Alderperson Hayes questioned if there would be a way to track how many people viewed the meetings. Alderperson Smith had a similar inquiry as to how many people wanted to know what was going on in the City. Ms. Matucheski confirmed that they would be able to track the views.

Alderperson Bugni amended the motion to include \$4,975.00 for the cost of livestreaming plus an encoder and start by just doing Common Council meetings.

Motion to Approve Cost of Livestreaming Meetings in the Amount of \$4,975.00 Plus an Encoder and Start by Just Doing Common Council Meetings

Result:	Carried (6 to 0)
Mover:	Glenn Bugni
Second:	Kevin Smith
Ayes:	Mary Hayes, Thomas C. Bauknecht, Tim Kassis, Roy Dieck, Kevin Smith, Glenn Bugni
Nays:	None

Any Other Matters Authorized by Law to be Considered

Aldersperson Smith inquired about the upcoming interviews at council. He asked if there would be a list of pre-made questions. Mayor Bauknecht confirmed that there would be a list of questions prepared and that they could preview the questions and tweak them some. Discussion continued regarding the interview process, so the Council members would be aware of their responsibilities. Aldersperson Kassis inquired if there would be a vote at the end of the night for the best candidate. Ms. Matucheski explained the process of ruling out someone or having them go to the next step. Discussion also included how to go about salary negotiations when a candidate was chosen.


Aldersperson Bugni stated that the current job description needed to be reviewed and revised. Aldersperson Kassis inquired if there would be information available for each candidate prior to the meeting. Ms. Matucheski stated that the information had not been released yet, but when it was, it would be extremely confidential because it was not public record as to who had applied. It was also recommended to do a performance review after six months.

Adjournment

Motion to Adjourn at 6:34 p.m.

Result:	Carried (6 to 0)
Mover:	Glenn Bugni
Secunder:	Kevin Smith
Ayes:	Mary Hayes, Thomas C. Bauknecht, Tim Kassis, Roy Dieck, Kevin Smith, Glenn Bugni
Nays:	None

Approved:



Thomas C. Bauknecht, Chair