



CITY OF ANTIGO

FINANCE, PERSONNEL, AND LEGISLATIVE COMMITTEE MEETING

MULTI-PURPOSE ROOM

Wednesday, January 18, 2023

CITY HALL, 700 EDISON STREET

6:00 PM

Call to Order

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Minutes from the December 14 and 21, 2022 Meetings
2. 2022 Budget Adjustments on February Council (if needed)
3. Closing Four Investment Accounts That are no Longer Needed
4. 2023 Squad Car Purchase from Ewald Automotive Group for \$35,622.00
5. Police K9 purchase from Northern Michigan K9 for the amount of \$11,000
6. Accept Pickup Truck Bid for (DHS) Flex Grant
7. Accept Quote for Emergency Equipment for Pickup Truck
8. CIP for Fire Gear and Boots
9. Closed Session: Pursuant to Section (1)(e), Wisconsin Statutes, and upon Proper Motion, the Committee will Convene into Closed Session to Discuss a Potential Land Purchase of 527 Edison Street. Upon Completion of Discussion in Closed Session, the Committee will Reconvene into Open Session to Act on Matters Discussed, If Necessary, and Proceed with the Regular Order of Business.
10. Act on Land Purchase of 527 Edison Street as Discussed in Closed Session

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Cheryl Barta, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: January 12, 2023

BILL BRANDT



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: January 18, 2023
Re: 2022 Budget Adjustments on February Council (if needed)

In December there was approval for budget adjustments necessary for the 2022 Budget to move the budget to actual expenditures on the financial reports. Staff has until the first of February to submit invoices back to the 2022 budget for outstanding charges. There may be a few more adjustments that are needed from these bills so normally the Finance, Personnel & Legislative Committee approves taking any remaining 2022 budget adjustments directly to the February Council as a resolution.

I am again asking for approval to do this in the event that any other budget adjustments are needed.

Should you have any questions, please feel free to contact me.



To: Mayor and City Council
From: Kaye Matucheski, Clerk-Treasurer/Finance Director
Date: January 18, 2023
Re: Closing Four Investment Accounts That are no Longer Needed

The City has four investment accounts that can be closed which I did. However, the auditor is questioning if I need approval to close bank accounts from the Council. As I could not find any guidance so I am asking the Finance, Personnel & Legislative Committee if I should be taking the closing of bank accounts to Committee and Council for approval?

When I set up an account with a bank, the City has an investment policy that is followed. However, there is no policy on closing an account. Very seldom is an account with a bank closed but in this case we no longer need to keep the following:

Sewer Interceptor Account - originally set up when an interceptor project was done. This account was at BMO Harris Bank and there used to be a quarterly deposit to the account. There are no specific interceptor projects so the quarterly deposit of \$500 was discontinued. The account will be closed and the balance of \$65,902.83 will be returned to the Sanitary Sewer cash.

Field Street/Sixth Avenue Account - this account was to make a quarterly deposit to build funds for debt service payments for this project. The debt service has been paid off so this account has been closed and the balance of \$294,089.37 will be divided by the loan percentage for each utility fund.

Water Debt Refinancing Account - the original debt for this account was for the Westside Project. The debt service has been paid off so this account has been closed and the balance of \$237,653.91 will be returned to the Water cash.

Sewer Debt Refinancing Account - the original debt for this account was for the Westside Project. The debt service has been paid off so this account has been closed and the balance of \$237,653.91 will be returned to the Sewer cash.

This is an informational item unless the Committee would like to have these transactions brought to Committee and approved by Council. When these transactions happen, a

transfer order is completed and the Mayor must sign off on the transaction. The funds can be traced through the cash accounts. It would be my recommendation that the Committee/Council would not have to approve these as the Mayor could do this as it is very rarely done.

Should you have any questions, please feel free to contact me.



To: Mayor and City Council
From: Dan Duley, Police Captain
Date: January 18, 2023
Re: 2023 Squad Car Purchase from Ewald Automotive Group for \$35,622.00

I am looking to purchase one squad car for 2023 to replace a vehicle in our current fleet.

The initial 2023 budget plan was to purchase two squad replacements in 2023 and return to our two-vehicle replacement per year. In late October 2022, I was informed by Langlade Ford that the 2023-model police vehicle order banks were closed and unlikely to reopen. I also checked with Ewald Automotive Group, which confirmed the Ford 2023 order banks were closed and they do not have any 2023 Ford squads available for purchase. The Ford squad car order banks were closed prior to the 2023 budget being approved.

Ewald Motor Group is able to order 2023 Dodge Charger Police AWD squads and provided a quote of \$35,622.00, which is the state contract bid price.

I am looking to purchase one 2023 Dodge Charger Police AWD squad car for the quoted price of \$35,622.00 plus title, license, and dealer fees from Ewald Motor Group. I am also requesting the squad be equipped with the necessary police equipment. The money will come from the CIP budget for 2023. This vehicle will replace the oldest squad in our fleet that is a 2017 Ford Interceptor with over 72,000 miles.

I am looking for approval to purchase the 2023 Dodge Charger AWD squad car and outfit the vehicle with the necessary equipment.

Should you have any questions, please feel free to contact me



To: Mayor and City Council
From: Dan Duley, Police Captain
Date: January 18, 2023
Re: Police K9 purchase from Northern Michigan K9 for the amount of \$11,000

I am looking to purchase a new Police K9 to replace our current K9 Natscho.

K9 Natscho has been with the Antigo Police Department for eight years and is ten years old. K9 Natscho will not be recertified in October of 2023 resulting in his retirement from service in October 2023.

Our newly selected K9 Officer David Treleven has researched Police K9 kennels and has chosen Northern Michigan K9 to provide our next K9 at a cost of \$11,000.00. The purchase price includes a four-week training class and equipment. The purchase price also includes a one-year workability and three-year health (hips, elbows, spine, and eyes) guarantee. The training class will start May 1, 2023.

Funding for the new K9 will be provided from donations and grants received.

I am looking for approval to purchase the new K9 from Northern Michigan K9.



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: January 18, 2023
Re: Accept Pickup Truck Bid for (DHS) Flex Grant

Last month City Council approved the State of Wisconsin DHS Flex Grant. Part of the grant was to purchase a pickup truck, up to \$50,000.

Bids are being requested for the truck along with DPW which will be opened on January 17th. If the bid is over the \$50,000 already approved, I will be requesting the remaining funds to come from the Ambulance CIP, EMS Equipment fund.

If the bid is under the \$50,000, we will remove this item the night of the meeting.

I am looking for approval to use Ambulance CIP, EMS Equipment fund for anything over \$50,000. Feel free to contact me if you have questions.



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: January 18, 2023
Re: Accept Quote for Emergency Equipment for Pickup Truck

The fire department is updating our pickup truck through the DHS Flex grant and we need updated emergency LED lights, siren, push bar and graphics. I reached out to Belco Vehicle Solutions LLC which Antigo Police Department and the Langlade County Sheriff's Department uses and received a quote of \$10,577.12.

I am requesting to waive the bidding requirements and approve the quote from Belco Vehicle Solutions LLC for the lighting and graphics for the new pickup truck using CIP funds.

I am looking for approval to use 50% Ambulance CIP, EMS Equipment and 50% Fire CIP, Rescue Equipment funds for the quote. Feel free to contact me if you have questions.

Belco Vehicle Solutions, LLC
 299 North St
 Poynette, WI 53955 US
 (608) 635-0519
 belcovs@gmail.com
 belcovehiclesolutions.com



Estimate

ADDRESS

Antigo Fire Department
 700 Edison Street
 Antigo, WI 54409

ESTIMATE # 4986

DATE 01/02/2023

DESCRIPTION	QTY	COST	AMOUNT
John Petroskey c: 715.216.3343 s: 715.350.7350 jpetroskey@antigo-city.org 2023 Ford F250			
Installation 2023 3/4 Truck - Make to be determined	1	2,875.00	2,875.00
Purchase and installation of public safety equipment.			
Octply Black electronics mounting base.	1	56.00	56.00
WIRHUTILITY Belco custom wire harness. Includes 10' 4ga battery cable/ground cable.	1	198.50	198.50
COPETophatSS Copeland Engineering 6301 Top H.A.T SS Power Distribution Timer	1	157.57	157.57
100ampcir Install bay 100 amp circuit breaker	1	42.50	42.50
8026B RT Fuse Block, 12 Circuit With Ground, With Cover And Failed Fuse LED Indicator	1	55.00	55.00
8028B RT Fuse Block, 6 Circuit, With Cover And Failed Fuse LED Indicator	1	32.08	32.08
8gang 8 Gang terminal block	1	16.97	16.97
12gang 12 Barrier Strip	1	22.97	22.97
RL3040 Install Bay 40 Amp Relay	4	3.99	15.96

Attachment: Antigo FD 2023 Marked Truck Estimate 4986 01022023 (002) (5947 : Accept Quote for Emergency Equipment for Pickup Truck)

DESCRIPTION	QTY	COST	AMOUNT
Fuse 12 12 Gauge Covered Fuse Holder	4	2.49	9.96
1/4 Wave 1/4 Wave Antenna Mast and Base	1	18.99	18.99
17Antennamini 17' Antenna Cable With Brass Base, Mini UHF Connector	1	35.45	35.45
Product Sales Go Rhino 3000 Series Grill Guard with Brush Guard	1	934.22	934.22
5297WHDT Ford, F-150 Police Responder, 2021 - 2021, Push Bumper, Heavy Duty Go Rhino Wraparound Brush Guards, Steel, Textured, Mounts to Steel or Aluminum Push Bumper, Transfer kit included	1	435.70	435.70
C3-MR6MC-RW Code 3 MR6 LED Light Head Multi Color Red/White (Push bumper)	2	119.50	239.00
NOTE: WIRE WITH DISCONNECTS for removal to install snow plow			
.			
C3-100U Code 3, 100 Watt Siren speaker with universal bracket NOTE: Install behind grill)	1	184.49	184.49
.			
SOU-ETHFSS-SP-ISO SOUNDOFF, Select-A-Pattern Headlight Flasher w/ 18' wire leads for positive side switched headlight systems requiring electrical isolation	1	68.00	68.00
CD3794RW Code 3 MegaFlex, Dual Color, Red/White (Installed on front corner of bumper cover)	2	119.50	239.00
C3-M180S-MIRROR-R Code 3, Intersection/Mirror/Puddle light, Mirror light with vehicle specific bracket LED (RED)	2	158.50	317.00
C3-21TRMC Code 3 21TR. Multi Color 52" LED lightbar with 4 LED Takedowns, LED alleys, and black top lenses. Front secondary color white, rear secondary color amber. (price includes shipping and vehicle specific hook kit)	1	1,749.00	1,749.00
Z3SP-1 Code3, Z3 siren controller smart siren.	1	774.29	774.29
7170-0579-01 Universal Sloped Front Console with Cup Holder and Armrest; Includes 3 faceplates and 3 filler panels.	1	449.40	449.40
7160-0085 Gamber Johnson 29 Inch Top Plate	1	88.56	88.56
7160-0555 Gamber Johnson Ford F150 Leg Kit	1	115.33	115.33
MagMic Magnetic Mic Microphone Clip	1	42.00	42.00
ETFBSSN-P	1	62.67	62.67

Attachment: Antigo FD 2023 Marked Truck Estimate 4986 01022023 (002) (5947 : Accept Quote for Emergency Equipment for Pickup Truck)

DESCRIPTION	QTY	COST	AMOUNT
Sound Off Flashback (Taillight flasher)			
MWL-16-A	2	93.26	186.52
MAXXIMA 10 LED, 2900 LUMEN square work light, 12/24 VDC (Work lights attached to Back Rack)			
Shipping	1	150.00	150.00
Freight charge from Go Rhino			
Shipping - Gamber-Johnson	3	15.00	45.00
Shipping - Gamber-Johnson products			
Vinyl Graphics	1	800.00	800.00
Design and/or application of vinyl graphics per customer order.			
NOTE: Exact amount to be determined based on design approval.			
Product Sales	1	159.99	159.99
Battery Tender 12V Battery Charger (Includes shipping)			
Thank you for your business			
TOTAL			\$10,577.12

Accepted By

Accepted Date

Attachment: Antigo FD 2023 Marked Truck Estimate 4986 01022023 (002) (5947 : Accept Quote for Emergency Equipment for Pickup Truck)



To: Mayor and City Council
From: Jon Petroskey, Fire Chief
Date: January 18, 2023
Re: CIP for Fire Gear and Boots

As part of the CIP budget, I put money aside for firefighter PPE including turnout gear, helmets, boots, gloves and hoods. I did an emergency purchase for fire turnout gear and boots for a new firefighter. Our new firefighter is smaller framed and all the fire gear we have was too big for her along with the fire boots.

The purchase was made with Conway Shield who we have been doing business with for years and we have been fortunate to be included in the Wisconsin Value Bid to get the best price through Conway Shield.

Included is the invoice for the fire gear and boots. I am requesting approval to use CIP funds for this purchase.

Feel free to contact me if you have questions.

INVOICE

Conway Shield
14100 W Cleveland Ave
New Berlin, WI 53151
(800) 955-8489
conwayshield.com



Invoice Number: 0501902
Invoice Date: 11-Jan-2023
Invoice Due Date: 10-Feb-2023
Order Number: 0400753
SalesPerson: Mike Sipin
Customer No: 000039958

Sold To:

Antigo Fire Dept
700 Edison Street
Antigo WI 54409

Ship To:

Antigo Fire Dept
700 Edison Street
Antigo WI 54409

Confirm To:

Customer P.O.	Ship VIA	F.O.B	Terms
verbal	TBD		Net 30

Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
Description						
TOG-COAT	EACH	1.00	1.00	0.00	1,625.00	1,625.00
Generic Turnout Jacket Part Number						
TOG-PANT	EACH	1.00	1.00	0.00	1,285.00	1,285.00
Generic Turnout Pant Part Number						

NOTE: Customer requests a size Small suspenders be included with this order.

Net Invoice	2,910.00
Freight:	0.00
Sales Tax:	0.00
Invoice Total:	2,910.00
Less Deposit:	0.00
Invoice Balance:	2,910.00

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR REMITTANCE

Conway Shield
14100 W Cleveland Ave
New Berlin, WI 53151
(800) 955-8489
conwayshield.com



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Invoice Date: 11-Jan-2023
Invoice Due Date: 10-Feb-2023
Order Number: 0400753

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700 Edison Street
Antigo WI 54409

Ship To:

Antigo Fire Dept
700 Edison Street
Antigo WI 54409

CUSTOMER NO

000039958

INVOICE DATE

1/11/2023

INVOICE NO

0501902

INVOICE TOTAL

2,910.00

INVOICE

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Customer P.O.	Ship VIA	F.O.B	Terms
verbal	TBD		Net 30

Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
Description						
1201420-85-M	EACH	1.00	1.00	0.00	550.00	550.00
Globe Supreme Structural 14" Pull On MENS SIZE 8.5 MED						

Net Invoice 550.00

Freight: 20.50

Sales Tax: 0.00

Invoice Total: 570.50

Less Deposit: 0.00

Invoice Balance: 570.50

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Antigo WI 54409

CUSTOMER NO

000039958

INVOICE DATE

1/11/2023

INVOICE NO

0501913

INVOICE TOTAL

570.50



City of Antigo GIS



DISCLAIMER: The City of Antigo does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 20'

Print Date: 1/10/2023