



## City of Antigo

### Park, Cemetery and Recreation Commission Meeting

Council Chambers  
City Hall, 700 Edison Street

Monday, April 13, 2026  
5:30 PM

#### Call to Order

#### Approval of Minutes

1. Approve Minutes from the March 9, 2026 Meeting (Contingent upon Completion)

#### Discussion and Action May Occur on Any of the Following Agenda Items

2. Enter into a Lease Agreement for the Pump Track / Bicycle Park in the Railway Activity Park
3. Information Regarding Buckthorn Removal South of Elmwood Cemetery Using Goats
4. Election Cheese Curd Fundraiser Update
5. D. Wayne Lukas Memorial Trail Segment Along Hogan Street
6. Approval to Create an Adopt a Planter Program

#### Any Other Matters Authorized by Law to be Considered

#### Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Clerk-Treasurer's office, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

Date Mailed: April 9, 2026

Tim Kassis



Parks, Cemeteries, and Recreation  
City of Antigo  
700 Edison St.  
Antigo, WI 54409

**Date:** April 13, 2026  
**To:** Park, Cemetery and Recreation Commission  
**From:** Sarah Repp, Parks, Recreation & Cemetery Director  
**Subject:** Enter into a Lease Agreement for the Pump Track / Bicycle Park in the Railway Activity Park

The City of Antigo has successfully worked with volunteers and organizations to complete various park and community projects. Successes have included the local baseball and softball organizations, Single Track Trail volunteers, Disc Golf volunteers, Langlade County Radio Control Club Corporation (RC Track), Rotary, Optimists, and many more.

Without the cooperation, volunteerism, fundraising, and assistance these clubs, organizations and individuals provide, we would not have the wonderful amenities that enhance our community. I am recommending that we work with Antigo Optimists and Antigo Bike & Ski Club to lease parcels 201-3125.001 and 201-3426 per the contract.

**Fiscal Impact:**

**Recommendation:** Approve entering into a lease agreement for the Pump Track / Bicycle Park in the Railway Activity Park

**Attachments:**

1. Pump Track Contract - Facility Use
2. Map

## LEASE AGREEMENT FOR A PORTION OF RAILWAY ACTIVITY PARK

THIS LEASE AGREEMENT ("Lease") is entered into as of the \_\_\_\_\_ day of \_\_\_\_\_, 2025, between the **CITY OF ANTIGO**, a Wisconsin municipal corporation, Lessor ("City"), and the \_\_\_\_\_, a Wisconsin nonstock, nonprofit corporation, Lessee ("Club").

### **RECITALS**

Now, therefore, in consideration of the Recitals and the mutual covenants and agreements contained herein, the parties agree as follows:

1. **Premises.** The City hereby leases to the Club and the Club hereby leases from the City, a portion of the property described on attached Exhibit A, being a part of Railway Activity Park (1011 First Avenue).
2. **Term.** The initial term of this Lease shall be for one (1) year, commencing on the date of this Agreement and ending one (1) year there from. Upon the expiration of the initial term, this Lease shall be automatically extended upon the same terms for additional one (1) year periods unless either party gives at least 60 days prior written notice before the end of the term to the other of its decision not to extend the Lease for another term, or unless one of the following events shall first occur:
  - A. The City shall have delivered to Club written notice of default pursuant to paragraph 9 hereof, and Club shall not have cured or taken reasonable steps to begin to cure the default prior to the expiration of the then current lease term; or
  - B. The City and Club mutually agree in writing.
3. **Rent.** Club shall pay the City rent in the amount of \$1 (one dollar) per year due on each succeeding anniversary date of this Lease during any term of this Lease.
4. **Use.**
  - A. Club shall use the Complex primarily for the operation of a Pump Track and/or Bicycle Park.
  - B. Availability of the Complex for sports events sponsored by the Antigo Parks and Recreation Department shall be on an equal basis with other users of the facility. Access and usage issues relating to the City and other users shall be resolved by Club pursuant to the authority granted in paragraph 4 D below.
  - C. Club shall have all rights to all user fees, and all rent paid by approved assignees or sub-tenants shall belong to Club. The city shall not be required to pay user fees to Club for its use of the Complex, but the City shall be responsible for any preparations and for clean-up after City events.
  - D. Club is solely responsible for governance of the Complex, including but not limited to issues such as scheduling the use of the facilities, controlling access, and establishing rules and procedures for use of the Complex.
5. **Maintenance and Utilities.**
  - A. Club is solely responsible for any and all costs arising from and/or pertaining to the operation and maintenance of the Complex. All structures built on the Complex shall be constructed only upon consent of City and are subject to the site plan review and building permit process of the City. Upon termination of the lease, any structures remaining on the leased property shall belong to the City. Club is solely responsible for all lawn mowing of

the premises and it shall be kept in a neat and orderly condition free of any accumulation of garbage.

6. **Condition of Premises.** Club accepts the Complex in the condition as at the commencement of this Lease and will keep and maintain it and all improvements in a neat and orderly fashion in compliance with all applicable City ordinances. Upon termination of the Lease, Club will yield the Complex, including all structures thereon to the City in as good condition as at the commencement of the term of this Lease or construction of the improvements excepting only ordinary wear and tear and injury due to loss or casualty not negligently caused by Club.
7. **Destruction of Complex.** In the event any part or portion of the Complex is damaged or destroyed, City shall determine whether the damaged property should be restored or replaced or razed. Any available insurance proceeds shall be used for the restoring, replacing, or razing and any additional cost shall be paid by the City.
8. **Insurance.** Club shall provide at its expense the liability insurance coverage in the amount of a \$2,000,000 umbrella policy, naming the Club and its officers, and the City shall be named as an additional insured. City shall be furnished an acceptable certificate of insurance prior to the Club's use of the park. The City shall provide property insurance coverage for the Complex.
9. **Default.** If Club defaults under this Lease, City shall provide Club with written notice of default. Club shall cure, or take reasonable steps to begin to cure, said default within 30 days. If Club fails to do so, or discontinues curing said default after having begun to cure it within 15 days, City shall have the right at any time thereafter, upon written notice to Club, to declare this Lease terminated and the term ended and may re-enter the complex and expel Club without prejudice to any remedies which the City may have by law.
10. **Miscellaneous.**
  - A. This Lease may be modified or amended only upon the mutual written and executed agreement of the City and Club.
  - B. This Lease shall not be varied or waived by any oral representations or promises of either party or their agents.
  - C. This Lease may be terminated at any time upon the mutual written agreement of the City and Club.
  - D. This Lease may not be assigned by the club without the written consent of the City. This Lease shall be governed by the laws of the State of Wisconsin.
  - E. A short form memorandum of this Lease may be recorded with the Langlade County Register of Deeds.
  - F. All notices hereunder shall be in writing and either personally served or sent by certified mail, return receipt requested, and addressed as follows, or to such other address as either party may in writing designate to the other party from time-to-time.

To City: City of Antigo  
ATTN: City Attorney  
835 Fifth Avenue  
Antigo, WI 54409

To Club: .  
ATTN: President

IN WITNESS WHEREOF, the parties have executed this Lease, pursuant to authority duly granted, as of the date first above written.

CITY OF ANTIGO

BY: \_\_\_\_\_ Mayor

BY: \_\_\_\_\_ Clerk

Name of Club: \_\_\_\_\_

BY: \_\_\_\_\_ President

BY: \_\_\_\_\_ Secretary



- Addresses
- Parcels
- Parcel Numbers
- US Highways
- State Highways
- County Roads
- Local Roads
- Private and Other Roads
- Tie\_Sheet Maps
- Survey\_Maps
- Tie-Sheet Search
- Survey Search



Parks, Cemeteries, and Recreation  
City of Antigo  
700 Edison St.  
Antigo, WI 54409

**Date:** April 13, 2026  
**To:** Park, Cemetery and Recreation Commission  
**From:** Sarah Repp, Parks, Recreation & Cemetery Director  
**Subject:** Information Regarding Buckthorn Removal South of Elmwood Cemetery Using Goats

We have a large stand of buckthorn south of Elmwood Cemetery. Due to wells, we are unable to chemically remove the buckthorn, and have been removing and maintaining a large area with equipment. Maintenance and removal of the buckthorn must occur annually until the seed bank is no longer viable. However, realistically, we may always be dealing with this invasive.

Recently, staff saw a news report from Wausau about an area of park land that had been cleared of buckthorn using goats. We reached out to the owners of the business, and they are interested in our project, and are willing to stop this summer to review the stand, and provide us with an estimate to bring goats to clear sections of the stand. This removal method will supplement nicely with our current mechanized operations. If it is determined that our stand of invasive buckthorn is a good fit for Liberation Farms, we will bring back more information to the commission for a trial period that will occur potentially in 2027.

**Fiscal Impact:**

**Recommendation:**

**Attachments:**

None



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**Date:** April 13, 2026  
**To:** Park, Cemetery and Recreation Commission  
**From:** Sarah Repp, Parks, Recreation & Cemetery Director  
**Subject:** Election Cheese Curd Fundraiser Update

I am excited to report that Election Day Cheese Curd sales were successful, bringing in \$1,800 total. Thank you to Antigo Optimists for the use of the trailer. Parks crews prepped the trailer prior to the event, and broke it down following the event. Police and Fire each provided volunteers that staffed it throughout the day.

As always, it was a fun event, and a great opportunity for different departments to spend some time together, and get to know each other better.

**Fiscal Impact:** \$1,800

**Recommendation:**

**Attachments:**

None



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**Date:** April 13, 2026  
**To:** Park, Cemetery and Recreation Commission  
**From:** Sarah Repp, Parks, Recreation & Cemetery Director  
**Subject:** D. Wayne Lukas Memorial Trail Segment Along Hogan Street

There have been numerous conversations regarding the recognition of D. Wayne Lukas. Lisa Haefs reached out with an idea of incorporating racetrack poles that are placed every 1/16th of a mile around a racetrack. The new Hogan Street Trail Segment is just over 0.5 miles, so posts could be placed along the trail with information about D. Wayne Lukas on both sides of the posts. Lisa offered to provide the information about D. Wayne Lukas. If you were to walk from 1st Avenue to the HWY 64 Bypass, this would make a mile "loop", which would be a great way to recognize Mr. Lukas.

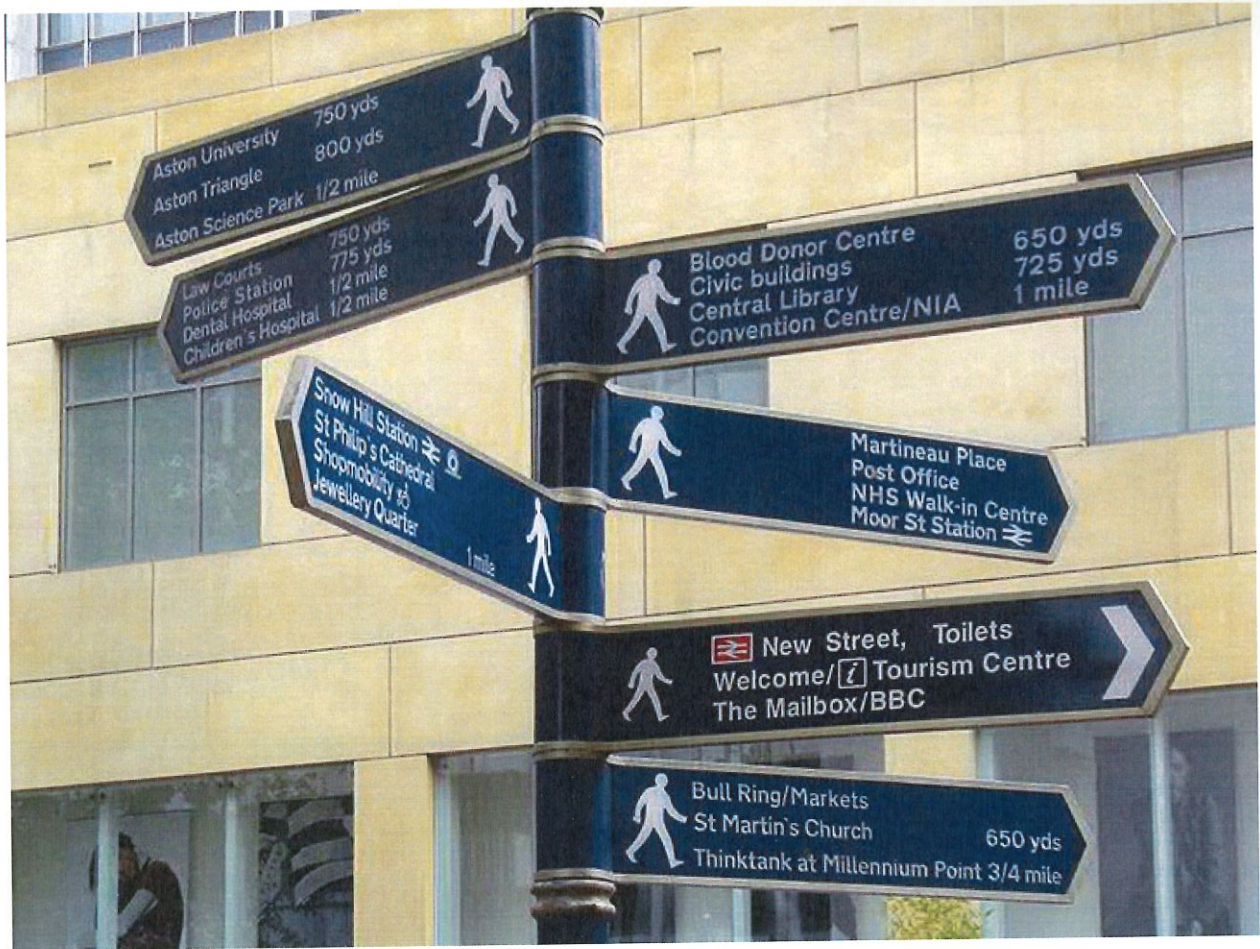
I would like to incorporate this into a larger initiative to create way-finding signage along the trail, which will show information such as mileage, walk times, and highlight various locations throughout our community that the trail connects. Additionally, this will provide a safety component, and provide law enforcement and safety personnel with better descriptors for the trail in case of an emergency.

**Fiscal Impact:**

**Recommendation:** Approve naming the trail segment along Hogan Street in memory and recognition of D. Wayne Lukas

**Attachments:**

1. 20260408182321024





Parks, Cemeteries, and Recreation  
City of Antigo  
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**Date:** April 13, 2026  
**To:** Park, Cemetery and Recreation Commission  
**From:** Sarah Repp, Parks, Recreation & Cemetery Director  
**Subject:** Approval to Create an Adopt a Planter Program

There has been interest in the community to create an Adopt a Planter Program. We currently have 20 planters downtown that are planted in the summer with the same flowers that are planted in the hanging baskets. Brinna has created some preliminary informational documents that show the planters and locations. We have already ordered the plants for the 2026 summer, and they will be planted the week after Memorial Day week. However, we have a fall and winter season where the planters are bare. Additionally, we have time to incorporate an adopt a planter program for the 2027 summer season.

We are proposing to offer an adopt a planter program for interested participants for fall and winter of 2026/2027, and incorporate a year-round adopt a planter program for 2027. Interested participants can register for planters, and they would be responsible for providing the flowers and/or decorations as well as general weeding. The City would still be able to water the planters as they are watering the hanging baskets that line our downtown streets.

**Fiscal Impact:**

**Recommendation:** Approve an Adopt A Downtown Planter Program

**Attachments:**

1. City of Antigo Adopt-a-Downtown Planter Program
2. 5th Ave Planter Info

## City of Antigo Adopt-a-Downtown Planter Program

1. Antigo Family Chiro (1029 5th Ave) – (1) 24x24 Planter
2. Broken Arrow (1005 5th Ave) – (2) 24x24 and (3) 36x36 Planters
3. 5th and Edison Lot – (1) 24x24 and (1) 36x36 Planters
4. Yesterdays Sign Park – (1) 36x36 and (1) 24x24 Planters
5. BMO Bank (734 5th Ave) – (1) 24x24 Planter
6. Chase Bank Drive-Thru (700 5th Ave) – (1) 72x72 Planter
7. Chase Bank (700 5th Ave) – (2) 24x24 and (2) 36x36 Planters
8. Northwoods IV (614 5th Ave) – (1) 72x72 and (1) 36x36 Planters
9. Bridge Mural (619 5th Ave) – (1) 72x72 Planter
10. Bridge Mural (619 5th Ave) – (1) 72x72 Planter



## Adopt-a-Downtown Planter Program Information

1. **Antigo Family Chiro** (1029 5th Ave) – (1) 24x24 Planter
2. **Broken Arrow** (1005 5th Ave) – (2) 24x24 and (3) 36x36 Planters
3. **5th and Edison Lot** – (1) 24x24 and (1) 36x36 Planters
4. **Yesterdays Sign Park** – (1) 36x36 and (1) 24x24 Planters
5. **BMO Bank** (734 5th Ave) – (1) 24x24 Planter
6. **Chase Bank** (700 5th Ave) – Drive-Thru: (1) 72x72 Planter
7. **Chase Bank** (700 5th Ave) – (2) 24x24 and (2) 36x36 Planters
8. **Northwoods IV** (614 5th Ave) – (1) 72x72 and (1) 36x36 Planters
9. **Bridge Mural** (619 5th Ave) – (1) 72x72 Planter
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