

CITY OF ANTIGO
ECONOMIC DEVELOPMENT COMMITTEE
MINUTES OF MEETING HELD
NOVEMBER 05, 2018

Economic Development Committee of the City of Antigo met in Regular Meeting on the above date at 6:00 PM in the Multi-Purpose Room, City Hall, Mayor Bill Brandt presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Alderpersion, Ward 4	Present	
Glenn Bugni	Ward 7	Absent	
Reinhardt Balcerzak	Ward 8	Present	
Bill Brandt	Mayor	Present	
Andrew Hessedal	Member	Present	
Gary Voytovich	Member	Present	
Brad Henricks	Member	Present	

Others in attendance: Mark Desotell, Director of Administrative Services; Angie Close, Langlade County Economic Development Corporation; Joe Draeger, Super Nicks/Super Monster; and Jaime Horswill, Utility/Clerical Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the October 1, 2018 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Alderpersion, Ward 4
SECONDER:	Andrew Hessedal, Member
AYES:	Bauknecht, Balcerzak, Brandt, Hessedal, Voytovich, Henricks
ABSENT:	Glenn Bugni

2. Request from Missy Spray for Partial Payment of Entrepreneur Grant based on the Opening of Missy's Inspiring Images for Items Completed to Date or to be Finished in 2018 - Remainder of the Work to be Suspended Until the Spring of 2019

Mark Desotell, Director of Administrative Services, provided a memo indicating that Missy Spray is requesting a partial payment for the completed work previously approved under her Entrepreneur Grant. She has opened Missy's Inspiring Images for business and has done a great job in renovating this downtown location. Some additional plumbing work is scheduled to be completed in the coming week and will be included in her request for partial grant reimbursement. Documentation of paid invoices for all work completed to date would need to be provided to Angie Close prior to any partial payments being made. The reason that full reimbursement is not being recommended at this time is that some of the external work is being suspended until the spring of 2019 due to current weather conditions. The City has not previously been presented with a situation where the project is split over two construction seasons but under these circumstances (due to the business being opened for operations) Mr. Desotell is recommending that the partial payment of the grant be made. If necessary, adjustments to the grant program guidelines will be developed and recommended for consideration at a future date.

Mayor Brandt noted that this would give Ms. Spray some operating capital this winter.

Angie Close, Langlade County Economic Development Corporation, advised that she has all of Ms. Spray's paid receipts at this time (approximately \$18,500) so the reimbursement would be approximately \$4,625.

Motion to approve the request from Missy Spray for a partial reimbursement of \$4,625 from her Entrepreneur's Grant with the remainder of the work to be suspended until the Spring of 2019.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Brad Henricks, Member
AYES:	Bauknecht, Balcerzak, Brandt, Hessedal, Voytovich, Henricks
ABSENT:	Glenn Bugni

3. Super Nicks Facade Grant Request

Joe Draeger, Super Nicks, provided a Facade Improvement Grant Program Application with a total expenditure of approximately \$33,500. The application notes the scope of the project is to turn a vacant building into an ice cream/coffee shop.

Mayor Brandt noted that the request is outside of the original facade grant map. In the past, the map has been amended if the Committee believes it will bring traffic downtown.

Motion to approve the Super Nicks Facade Grant Request for the property at 403 Superior Street up to \$3,000 of eligible expenses as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Brad Henricks, Member
SECONDER:	Tom Bauknecht, Alderperson, Ward 4
AYES:	Bauknecht, Balcerzak, Brandt, Hessedal, Voytovich, Henricks
ABSENT:	Glenn Bugni

4. Super Monster Downtown Entrepreneur's Grant Request

Mr. Draeger, Super Monster, provided a Downtown Entrepreneur's Grant Request. The proposed budget for the project is approximately \$134,000. His objective is to convert an existing, older structure located in the downtown to an updated day care facility. Mr. Draeger has a tenant who will, prior to start of this project, give a letter of commitment for a ten year renewable lease for the property once it is updated and completed. All of the building, excluding the new offices, will be remodeled and 60% of the existing parking lot will be turned into a fenced in playground with sod and pea gravel.

Upon inquiry by Mayor Brandt, Mr. Draeger noted that he would not start work until he receives a signed lease from the proposed tenant, which should be this week.

Upon inquiry by Alderperson Balcerzak, Mr. Draeger advised he will need his plans to be State approved, but sometimes the State will allow you to start work with the intention that if you do not follow State guidelines you will need to correct it. The State has allowed him to do this in other buildings that he owns.

Mr. Desotell noted that Mr. Draeger will need a conditional use permit as it is not zoned correctly for this.

Upon inquiry by Gary Voytovich, Mr. Draeger noted that his parking lot area is to the north of the building.

Upon inquiry by Mr. Voytovich, Ms. Close advised that if this request is approved with the money added by the City and CoVantage Credit Union, the balance in the grant fund would be \$1,816.18. There is a request to the County to add an additional \$25,000 which will be looked at in the near future.

Motion to approve the Downtown Entrepreneur's Grant Request for Super Monster at 524 Edison Street up to \$25,000 of eligible expenses.

RESULT:	RESOLUTION TO COUNCIL [UNANIMOUS]
	Next: 11/14/2018 6:00 PM
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tom Bauknecht, Alderperson, Ward 4
AYES:	Bauknecht, Balcerzak, Brandt, Hessedal, Voytovich, Henricks
ABSENT:	Glenn Bugni

Any Other Matters Authorized by Law to be Considered

Brad Henricks advised that he saw work being done on the former Java Junction building today.

Mayor Brandt advised that work is being done on the former Edison Club building as well.

INFORMATION ONLY

Adjournment

1. **Motion to:** Adjourn at 6:13 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Bill Brandt, Mayor
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Bauknecht, Balcerzak, Brandt, Hessedal, Voytovich, Henricks
ABSENT:	Glenn Bugni

Bill Brandt, Chairperson

Date