

CITY OF ANTIGO
ECONOMIC DEVELOPMENT COMMITTEE
MINUTES OF MEETING HELD
AUGUST 05, 2019

Economic Development Committee of the City of Antigo met in Regular Meeting on the above date at 6:00 PM in the Multi-Purpose Room, City Hall, Mayor Bill Brandt presiding.

Attendee Name	Title	Status	Arrived
Tom Bauknecht	Alderperson, Ward 4	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Bill Brandt	Mayor	Present	
Andrew Hessedal	Member	Present	
Gary Voytovich	Member	Present	
Brad Henricks	Member	Present	

Others in attendance: Alex Mak; Rebecca McPhail; Rick Montgomery; Angie Close, Langlade County Economic Development Corporation; Mark Desotell, Director of Administrative Services; and Jaime Horswill, Lead Office Assistant.

Discussion and Action May Occur on Any of the Following Agenda Items:

1. Approval of the Minutes from the June 3, 2019 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Andrew Hessedal, Member
AYES:	Bauknecht, Bugni, Balcerzak, Brandt, Hessedal, Voytovich, Henricks

2. Review both Facade Grant and Downtown Entrepreneur's Grant Balance and Future Funding

Angie Close, Langlade County Economic Development Corporation, provided a spreadsheet showing the Entrepreneur's Grant and Facade Grant draw downs.

According to Ms. Close if all approved grants receive the amount projected, the balance on the Entrepreneur's Grant is \$17,793.16. The balance on the Facade Grant is \$3,094.59. These amounts are current before any of the requests sought tonight.

Mayor Brandt advised that staff is working on getting another \$75,000 (\$25,000 each from CoVantage Credit Union, Langlade County and the City of Antigo) for the Entrepreneur's Grant. CoVantage Credit Union has already agreed and Langlade County is having meetings regarding this.

Mayor Brandt further noted that the Facade Grant was never suppose to last forever. This grant has been great spurring over \$565,000 in facade improvements.

INFORMATION ONLY

RESULT:	INFORMATION ONLY
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3. Possible Grant Recipient Extensions

Ms. Close advised that Alex Mak (I Stitch & Print) is requesting an extension for his Entrepreneur's and Facade Grants at 729 Fifth Avenue. Under the grant rules the project must be completed in one year or the money would revert back to the grant. Mr. Mak's grants would expire August 6, 2019.

Mr. Mak is from California and it is difficult to supervise and make sure things are getting done on a time schedule. It was his intent to come in May however had a string of family emergencies and was unable. It is his intent to stay here and make one small trip around Labor Day back to California. He is requesting an extension until the end of the year.

Mayor Brandt noted that some work has been done on the building.

Motion to extend the Entrepreneur's Grant and Facade Grant for I Stitch & Print until January 1, 2020 as requested.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Brad Henricks, Member
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Bauknecht, Bugni, Balcerzak, Brandt, Hessedal, Voytovich, Henricks

4. Antigo Party Rental Facade Grant

Antigo Party Rental provided a Facade Improvement Grant Program Application for windows in the amount of \$5,191.39.

Rebecca McPhail, Antigo Party Rental, advised that the building was vandalized, however there is no insurance to cover it. The Glass Company advised that it would be better to replace the whole front as the glass is not available and it is not double paned.

Ms. McPhail noted that the person who did it has been charged but is unsure if she will ever receive restitution.

Upon inquiry Ms. McPhail noted that the quote is for a new frame and window.

Mayor Brandt questioned if the broken piece was the 86" x 90" or the 109" x 92" as he believes which ever piece was broken should be eliminated as it should be ordered as restitution. Ms. McPhail is unsure.

Ms. McPhail noted that the next court date is scheduled August 27, 2019.

Mark Desotell, Director of Administrative Services, commented that the Committee needs to decide insurance or no insurance is the Committee going to be in the business of covering damages if someone is not carrying insurance?

Motion to approve the Facade Grant Request for Antigo Party Rental less restitution not to exceed \$1,713.15 as presented.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Bauknecht, Bugni, Balcerzak, Brandt, Hessedal, Voytovich, Henricks

5. Lil Angels Daycare 2019 Facade Grant 2019 Pilot Program Request for Painting and Stucco of Second Story

Lil Angels Day Care provided a Facade Improvement Grant Program Application for painting and stucco repair in the amount of \$7,100.

Ms. Close advised the project was the painting of the second story of the daycare. The property is owned by Antigo Housing Authority and rented to Lil Angels Day Care. This request is under the pilot program so the request would only be for \$1,500.

Motion to approve the facade grant request for Lil Angels Day Care under the pilot program for \$1,500.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Brad Henricks, Member
AYES:	Bauknecht, Bugni, Balcerzak, Brandt, Hessedal, Voytovich, Henricks

6. Antigo Food Producers Commercial Center 824/826 Fifth Avenue Facade Grant Request

Antigo Food Producers Commercial Center provided a Facade Improvement Grant Program Application for a total amount of \$14,000.

Gary Voytovich commented that it would take a cancellation of another project to have money available for this request. Ms. Close noted or the projected amount not coming in at what was proposed. There are currently four grants approved but not disbursed.

Upon inquiry by Mr. Desotell, Mayor Brandt advised that the pilot program money would be disbursed as first come first serve. The previous request for \$1,500 would come from the money available in the Facade Grant Program. If there is any money available for this request, it would come next.

Motion to approve the Antigo Food Producers Commercial Center Facade Grant request up to \$3,000 contingent upon available funding.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Bauknecht, Bugni, Balcerzak, Brandt, Hessedal, Voytovich, Henricks

7. Antigo Food Producers Commercial Center 824/826 Fifth Avenue Downtown Entrepreneurs Grant Request

Antigo Food Producers Commercial Center provided an Entrepreneur's Grant Program Application as well as a Business Startup Cost.

Upon inquiry by Andrew Hessedal, Ms. Close advised that the Antigo Food Producers Commercial Center will be a business that allows food producers to utilize a facility in order to market their products. People would be able to rent commercial kitchens by the hour, retail along with storage. They are also hoping for a distribution center to allow for distribution of products. Part of the concept would allow for cooking and education classes.

Both Mr. Desotell and Ms. Close commented that work has already begun and the space looks amazing.

Motion to approve the Entrepreneur's Grant request from Antigo Food Producers Commercial Center up to \$25,000 contingent upon funding.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Gary Voytovich, Member
SECONDER:	Glenn Bugni, Ward 7
AYES:	Bauknecht, Bugni, Balcerzak, Brandt, Hessedal, Voytovich, Henricks

8. KVB Entrepreneurs LLC Downtown Entrepreneur's Grant for 827 5th Avenue

KVB Enterprises LLC provided an Entrepreneur's Grant Program Application as well as a Business Plan and Business Startup Costs for 827 Fifth Avenue.

Ms. Close advised that this request is primarily for the roof. The estimate for the repair is \$40,000.

Upon inquiry by Gary Voytovich, Ms. Close acknowledged that there are two apartments above the bar.

Ms. Close noted that the eligible costs on the request total \$54,500, so the grant request would be \$13,625.

Upon inquiry by Alderperson Balcerzak, Mayor Brandt advised the establishment will be a bar that serves food.

Ms. Close noted that both owners have full time local jobs and plan to continue to work full time at them. They are or have hired a manager.

Motion to approve the Entrepreneur's Grant for KVB Enterprises LLC up to \$13,625 contingent upon funding.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tom Bauknecht, Alderperson, Ward 4
AYES:	Bauknecht, Bugni, Balcerzak, Brandt, Hessedal, Voytovich, Henricks

Any Other Matters Authorized by Law to be Considered

None

Adjournment

1. **Motion to:** Adjourn at 6:33 pm

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Alderperson, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Bauknecht, Bugni, Balcerzak, Brandt, Hessedal, Voytovich, Henricks

Bill Brandt, Chairperson

Date