

CITY OF ANTIGO
COMMON COUNCIL
DECEMBER 13, 2017

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer; James Pike, Communication and Technology Supervisor; Roger Musolff, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Dominic Frandrup, Library Director.

Others in attendance were: Michael Winter, City Attorney; Lisa Haefs, Antigo Daily Journal; Melissa Steckbauer, Corner Cafe; Bob and Pam Frei, Wild Epitome, LLC; Scott Martin, MSA Professional Services; and Dan Krueger.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the November 8, 2017 Meeting

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

CVMIC PRESENTATION

1. Pallin Allen, Cities and Villages Mutual Insurance Company (CVMIC) Presentation on the Company

Due to the weather condition, the presentation was cancelled and will be rescheduled.

CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

Lisa Haefs noted Michelle's Lodge at Moccasin Ski Trail in memory of Michelle Koss is done and a dedication is scheduled for December 30, 2017 at 1:30 p.m. She stated everyone is invited to the dedication.

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Rick LeBrun, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

CONSENT AGENDA RESOLUTIONS

Resolution No. 117-17: Approval of Operator Licenses for Laurie Brandt and Theresa Ferrel

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to Laurie Brandt and Theresa Ferrel pursuant to payment of fees.

Resolution No. 118-17: Approval of 4.5% Increase to Ambulance Base Rates, Interfacility Base Rates, and Mileage Rates Effective January 1, 2018

WHEREAS, the City of Antigo Fire Department wishes to stay current with ambulance rates for the communities it serves by increasing the base rates, interfacility base rates, and mileage rates; and,

WHEREAS, the Resident and Non-Resident, Interfacility and Mileage Rates will increase 4.5% to follow the industry standard.

Ambulance Base Rates		
	2017 Rate	2018 Rate
911 BLS - Resident	\$ 678.21	\$ 708.73
911 BLS - Non Resident	\$ 792.58	\$ 828.24
911 ALS 1- Resident	\$ 839.52	\$ 877.29
911 ALS 1- Non Resident	\$ 964.49	\$ 1,007.89
911 ALS 2 - Resident	\$ 969.06	\$ 1,012.67
911 ALS 2 - Non Resident	\$ 1,094.68	\$ 1,143.95
Mileage	\$ 17.83	\$ 18.63
Interfacility BLS	\$ 1,056.76	\$ 1,104.32
Interfacility ALS 1	\$ 1,122.81	\$ 1,173.33
Interfacility ALS 2	\$ 1,254.90	\$ 1,311.37
Interfacility Specialty Care	\$ 1,956.24	\$ 2,044.27

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a 4.5% increase in Resident and Non Resident base rate, Interfacility base rate and Mileage rate for the ambulance services as indicated above.

Resolution No. 119-17: Approving Bid for Gasoline/Diesel from Wagner Oil Company for a 2018-2019 Term

WHEREAS, bids were solicited for a two-year contract for gasoline and diesel fuel purchases for all City of Antigo departments; and,

WHEREAS, all bids were opened in the presence of Alderperson Bugni and have been reviewed by committee; and,

WHEREAS, Wagner Oil Company was the bid deemed most advantageous to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to allow for the acceptance of the Wagner Oil Company bid in the amount of \$.23 off the pump price including the Shell gas card rebate effective January 1, 2018 through December 31, 2019.

BE IT FURTHER RESOLVED, Wagner Oil Company and/or Shell will deduct the federal tax and complete any federal tax filing requirements at no cost to the City.

Resolution No. 120-17: 2017 Budget Transfers and Amendments

WHEREAS, every year budget transfers or amendments may be needed for situations that occur that were not known at budget time; and,

WHEREAS, department managers and the Clerk-Treasurer review the expenditures throughout the year to determine what transfers need to be made and present them to the Finance, Personnel & Legislative Committee when needed.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the following budget transfers/amendments for 2017:

2017 BUDGET TRANSFERS					
FUND TO	ACCOUNT	AMOUNT	FUND FROM	ACCOUNT	DESCRIPTION
100.460.00000.46720	PRC Recreation Programs	\$1,672.00	613.480.00000.48605	PRC Expend. Trust	Reimb for Flag Football from Dave Brandt Football
100.510.51910.53790	Uncollect Pers Prop Tax	\$365.00	100.510.51990.59000	Contingency Fund	Larger than Budgeted Pers Prop Tax Write Offs
100.540.54910.	Cemeteries	\$800.00	100.550.55220.	Ball Parks	Adjust Budget to Actual from Estimated
100.550.55460.	PC&R Campground	\$1,600.00	100.550.55220	Ball Parks	Adjust Budget to Actual from Estimated
	TOTAL	\$4,437.00			
2017 BUDGET ADJUSTMENTS					
Increase			Increase		
100.460.00000.46720	PRC Recreation Programs	\$1,160.19	100.550.55320.53260	PRC Other Operating	Record Rev/Exp for Program Shirts
217.620.62001.59620	TIF 4-Trans to Publ Impr	\$19,053.00	217.490.00000.49250	TIF 4- Fund Bal Appl	Transfer Funds for Entrepreneur Grant
224.620.62001.59610	Landfill Long Term Care	\$27,400.00	224.490.00000.49250	Landfill LTC-Fund Bal	Reflect Funds Allowed from State DNR
278.620.62001.56020	Hotel/Motel-Other Contr.	\$26,000.00	278.490.00000.49250	Hotel/Motel - Fund Bal	Record Addtl Rev/Exp for Contributions
470.620.62001.57230	Spec Assess-Abate Nuis	\$11,000.00	470.490.00000.49250	Spec Assess-Fund Bal	Rec Exp for House Clean Up
470.640.64001.57220	Spec Assess-Driveway	\$1,600.00	470.490.00000.49250	Spec Assess-Fund Bal	Rec Exp for Driveways being Assessed
610.620.62001	Library - Expendable Trust	\$16,700.00	610.480.00000.48607	Lib Exp Trust-Donation	Rec Unanticipated Exp from Trust Acct
613.620.62001	PRC - Expendable Trust	\$10,800.00	613.480.00000.48605	PRC Donations	Rec Unanticipated Exp from Trust Acct
614.620.62001	Police - Expendable Trust	\$5,400.00	614.480.00000.48604	Police - Donations K9	Rec Unanticipated Exp from Trust Acct
615.620.62001	Fire - Expendable Trust	\$4,300.00	615.480.00000.48223	Fire-Donations	Rec Unanticipated Exp from Trust Acct
	TOTAL	\$123,413.19			

Resolution No. 121-17: Carry Forward 2017 Funds to 2018

WHEREAS, every year funds are budgeted that need to be carried forward to the next budget cycle for various reasons such as: budgeting over several years for something or planned purchases or projects that will not be completed in 2017 or not paid for until 2018; and,

WHEREAS, the attached list indicates which funds the accounts are in, the amount of the carry forward, and the reason for the carry forward.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the Carry Forwards from 2017 to 2018 per the attached list with a total General Fund of \$756,782 and the Capital Equipment/Improvement Fund of \$1,756,464.

Resolution No. 122-17: Approval of Contract with MSA Professional Services for Lead Service Line Grant Administration

WHEREAS, the Wisconsin Department of Natural Resources has reopened the grant application for their Fiscal Year 2018 period as the result of additional funding available to municipalities for Lead Service Line (LSL) replacement under the Safe Drinking Water Program; and,

WHEREAS, the program will provide up to \$300,000 in grant funds for communities the size of Antigo for the investigation/replacement of suspected LSL's on the private side (typically water shut-off valve to a home's water meter) of residential, schools and day-care water service lines; and,

WHEREAS, staff estimates there are approximately 150 suspected lead service lines at locations previously updated by the City along the municipal side of the water service line and staff considers these to be priority locations for the initial LSL program application; and,

WHEREAS, staff solicited the assistance of MSA Professional Services for the assisting in the grant administration and correspondence the Wis DNR,

WHEREAS, MSA has projected an estimate \$7,000 in grant application administrative fees in order to meet the requirements of the Safe Drinking Water Program's LSL grant guidelines of which would require an amendment to the original Professional Services Agreement,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a Professional Services Agreement in an amount not-to-exceed \$7,000 with MSA Professional Services authorizing them to assist in administration and correspondence with the Wisconsin Department of Natural Resources for a private Lead Service Line replacement grant totaling \$300,000 under the Safe Drinking Water Program with funds being derived from the City's water utility

fund.

CONSENT AGENDA COMMUNICATIONS

Appointment of Karen Smith to Library Board to Replace a Resigning Member
Appoint Election Inspectors for the 2018-2019 Term
Department Manager Reports

NEW BUSINESS

MOTION

- 1. Conditional Use Permit for Robert & Pam Frei to Operate a Winery at 400 Prosser Place, B (approved by City Plan Commission 12/5/17)

Aldersperson Kassis moved, Aldersperson Bugni seconded, to approve the Conditional Use Permit for Robert and Pam Frei to operate a winery at 400 Prosser Place, B.

RESULT:	CARRIED - VOICE VOTE
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RESOLUTIONS

Resolution No. 123-17: Submission of Clermont Street (Third Avenue to Graham Avenue) as a Local Road Improvement Project (LRIP) under the Municipal Street Improvement (MSI) Program through WisDOT for the 2018/19 Biennium

WHEREAS, the Wisconsin Department of Transportation (WisDOT) Local Road Improvement Program (LRIP) allows for the submission of Municipal Street Improvement (MSI) projects; and,

WHEREAS, Clermont Street from 3rd Avenue to Graham Street is in need of repair and fits into the City’s 5-year Improvement Plan; and,

WHEREAS, this section of Clermont Street allows for the use of the limited MSI funds on this proposed pulverization and resurfacing project without having to address the underground infrastructure or to replace the existing curb & gutter; and,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the submission of a LRIP/MSI application for the reconstruction of Clermont Street from 3rd Avenue to Graham Avenue requesting the available funds in the amount of \$25,460.64.

BE IT FURTHER RESOLVED that the necessary local matching funds (50% minimum) for the MSI application are to be derived from the Capital Improvement Street Construction Program (442.640.64002) prior to the sunset of MSI application funds on June 30th, 2023 as required in the application.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Rick LeBrun, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

Resolution No. 124-17: Agreement with Servet Maksutoski for the Lease-Purchase of the City-Owned Facility at 623 Edison Street Formerly Known as the Edison Club.

WHEREAS, the City was approached by Servet Maksutoski expressing an interest to enter into a Lease-Purchase Agreement for the operation and eventual ownership of the Edison Club located at 623 Edison Street; and,

WHEREAS, the Finance, Personnel & Legislative Committee approved the development of a Lease-Purchase Agreement with Servet Maksutoski subject to an initial deposit of 3-month’s lease-purchase payment based on an accelerated combined payment for principle, interest and payment in lieu of taxes; and,

WHEREAS, the terms of the Lease-Purchase Agreement are based on a \$150,000 purchase price with a 20-year amortization, 5-year balloon payment and 5.5 % interest rate plus a payment in lieu of taxes with a required minimum monthly payment of \$2,000 with any excess funds being placed towards the principle balance; and,

WHEREAS, access to the former Edison Club will not be made available to the tenant until such time as a \$6,000 initial payment consisting of 2-month's rent and a \$2,000 security deposit is made to the City with the next monthly payment of \$2,000 due by March 1, 2018; and

WHEREAS, prior to gaining access to the facility the tenant shall provide proof of all required insurance and licensing.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the Lease-Purchase Agreement of the Edison Club at 623 Edison Street to Servet Maksutoski effective January 1, 2018 at lease-purchase payment of \$2,000 per month as outlined in the Lease-Purchase Agreement.

BE IT FURTHER RESOLVED, the Mayor and City Attorney are authorized to negotiate any further terms necessary to enter into this agreement with Servet Maksutoski.

Resolution 124-17 was pulled and will be discussed at a later date.

RESULT:	WITHDRAWN
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ORDINANCES

Ordinance No. 1298B: Ordinance Amending the Municipal Code of the City of Antigo to Delete and Amend a Portion of an Existing Ordinance Pertaining to Not Listing City Campground Fees in the Ordinance

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

LICENSES

"Class B" Fermented Malt Beverage and Intoxicating Liquor, Amusement Device, and Dance Hall Licenses for Melissa Steckbauer DBA Corner Cafe at 800 Fifth Avenue (Licenses Relinquished by Clarence Bouwma)

Alderson Kassis moved, Alderson Bugni seconded, to approve the "Class B" Fermented Malt Beverage and Intoxicating Liquor, Amusement Device, and Dance Hall Licenses for Melissa Steckbauer DBA Corner Cafe at 800 Fifth Avenue.

RESULT:	CARRIED - VOICE VOTE
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Transfer of Agent for Wal-Mart Stores East, LP for "Class A" Fermented Malt Beverage and Intoxicating Liquor License ~ New Agent Ben D. Sturm

Alderson Bugni moved, Alderson Rebstock seconded, to approve the Transfer of Agent for Wal-Mart Stores East, LP ~ new agent Ben D. Sturm.

RESULT:	CARRIED - VOICE VOTE
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Secondhand Article Dealer License for Randy B. Huff DBA Antigo Resale Frontier at 815 Fifth Avenue

Alderson Bugni moved, Alderson Bauknecht seconded, to approve the Secondhand Article Dealer License for Randy B. Huff DBA Antigo Resale Frontier at 815 Fifth Avenue.

RESULT:	CARRIED - VOICE VOTE
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Secondhand Article Dealer License for Robert C. Kemmer DBA Kemmer Industries LLC at 439 Milton Street

Alderson Balcerzak moved, Alderson Fischer seconded, to approve the Secondhand Article Dealer License for Robert C. Kemmer DBA Kemmer Industries LLC at 439 Milton Street.

RESULT:	CARRIED - VOICE VOTE
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Secondhand Jewelry Dealer License for Bart R. Markgraf DBA Bart R. Bullion and Coin at 608 Superior Street, Suite 11

Alderson Bauknecht moved, Alderson Rebstock seconded, to approve the Secondhand Jewelry Dealer License for Bart R. Markgraf DBA Bart R. Bullion and Coin at 608 Superior Street, Suite 11.

RESULT:	CARRIED - VOICE VOTE
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Secondhand Article Dealer and Secondhand Jewelry Dealer Licenses for Charles C. Braatz DBA Mojos and Antigo Thrift at 824 Fifth Avenue

Aldersperson Bugni moved, Aldersperson Balcerzak seconded, to approve the Secondhand Article Dealer and Secondhand Jewelry Dealer Licenses for Charles C. Braatz DBA Mojos and Antigo Thrift at 824 Fifth Avenue.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

- 1. Direct Deposits for November 3 and 17, 2017 Payrolls
- 2. Huntington Bank Account Payable Check Nos. 66780-66981
- 3. Self-Funding Heath Insurance Check Nos. 1948-1954
- 4. Block Grant Revolving Loan Fund Check Nos. 3522-3524

COMMITTEE REFERRALS

There will be a Committee of the Whole meeting on December 20, 2017 at 6:15 p.m. for a closed session discussion.

Alderspersons Kassis and Bugni noted they will be unable to attend.

ADJOURNMENT

Aldersperson Bauknecht moved, Aldersperson Kassis seconded, to adjourn at 6:16 p.m. Carried.

Approved:

Bill Brandt, Mayor

Attest:

Clerk - Treasurer