

CITY OF ANTIGO
COMMON COUNCIL
NOVEMBER 13, 2019

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Excused	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Eric Roller, Police Chief/Public Safety Director; James Pike, Communication and Technology Supervisor; Roger Musolff, Building Inspector/Zoning Administrator; Dominic Frandrup, Library Director; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Lisa Haefs, Antigo Daily Journal; Scott Martin, MSA Professional Services; Linda Szitta, Gloria Rettinger, Sheryl Perkins, Peg Jopek, Joe Jopek, Ken Shestak, and Joe Hermolin, in attendance for Library.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the October 9, 2019 Council Meeting and the September 11 and October 9, 2019 Committee of the Whole Meetings

Aldersperson Bugni moved, Aldersperson LeBrun seconded, to approve the October 9, 2019 Council minutes and the September 11 and October 9, 2019 Committee of the Whole minutes.

RESULT:	CARRIED - VOICE VOTE
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PUBLIC HEARING

1. Public Hearing will be held to discuss the proposed 2020 City of Antigo budget at which time all interested parties will be given the opportunity to address Council

Pursuant to notice, a public hearing was held to discuss the proposed 2020 City of Antigo budget.

Peg Jopek, 622 First Avenue, addressed Council on behalf of the Library. She noted how important libraries have been to her. Libraries have changed drastically from the old days and offer many special programs. It is a community benefit that goes on and on. She asked that the Library be considered an asset of the community and not just an expense.

Joe Jopek, 622 First Avenue, stated he seconds everything Peg said. He worked with Economic Development and knows a library is something people look for. He stated he heard that someone said the Library Foundation should support the Library. He stated as a board member they do.

Mark Desotell, Director of Administrative Services, reported yesterday he and Kaye Matucheski, Clerk Treasurer/Finance Director, had attended an executive committee meeting at the County. The Library is looking at a \$105,000 upgrade for a new air conditioning unit and HVAC electronic controllers. The City has dedicated \$35,000 toward the project same as the County has with anticipation that the Library would use \$35,000 of their carry forward balance toward their one-third of the project. He noted Dominic Frandrup, Library Director, has noted that Shawano will no longer be part of the cross county payment. The Board and Mr. Frandrup stated they no longer want to put in towards the project. Therefore, Mr. Desotell recommends moving \$17,500 from the Library levy allocation for their operating budget to the Capital Improvement/Equipment Plan for the HVAC replacement. The Library will be able to rely on

their carry forward balance which was approximately \$140,000 at the beginning of 2019. By doing this, the project can be completed in 2020.

Upon inquiry by Alderperson Feller Gottard, Ms. Matucheski noted the City, County, and Library will need to meet to discuss plans for next year's levy allocation.

Mr. Frandrup noted the \$4,400 revenue from White Lake as they have paid for additional hours for the manager.

There being no other individuals wishing to address this matter and after complying with statutory procedures, Alderperson Bugni moved, Alderperson Henricks seconded, to close the public hearing at 6:19 p.m.

RESULT:	CARRIED-VOICE VOTE
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CITIZEN COMMENT

- 1. Subjects on the Current Agenda
- 2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

CONSENT AGENDA RESOLUTIONS

Resolution No. 99-19: Approval of Operator's License for Theresa Wallace, Chandler Kotecki, Olivia C. Wickkiser, Carla J. Jones, Robert J. Orlet, Haley D. Verbanac, Christopher Maves, and Krystal M. Schreiber

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that Operator's Licenses be issued to Theresa Wallace, Chandler Kotecki, Olivia C. Wickkiser, Carla J. Jones, Robert J. Orlet, Haley D. Verbanac, Christopher Maves, and Krystal M. Schreiber pursuant to payment of fees.

Resolution No. 100-19: Approval of Sewer Credit in the Amount of \$52.91 for Landscape Watering at 427 Mayfair Street

WHEREAS, a summer sprinkler credit is in effect for summer months for watering of lawns and gardens; and,

WHEREAS, a few homes may still be watering especially if they have done any landscaping projects; and,

WHEREAS, the resident at 427 Mayfair Street has requested a credit for the sewer portion of the utility bill in the amount of \$52.91 because of a landscaping project.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a credit of \$52.91 for the sewer portion of the utility bill for 427 Mayfair Street due to a landscaping project requiring additional watering.

Resolution No. 101-19: Amendment #2 to the Professional Services Agreement for the Design of 5th Ave (Hwy 45 to Lincoln St.)

WHEREAS, the design, including Amendment #1, for the Fifth Avenue Downtown corridor roadway project (Highway 45/Superior Street to Lincoln Street) has been previously awarded by Council to MSA Professional Services (MSA) for anticipated reconstruction during the 2020 construction season; and,

WHEREAS, the project's Phase I Environmental Report has been completed by MSA and has identified the need for further soil investigation and testing within the road Right-of-Ways adjacent to 1046 Fifth Avenue; and,

WHEREAS, MSA has recommended a Phase II Environmental Site Assessment consisting of 5 drill borings (20' in depth each), 5 groundwater samples and 6 soil samples to evaluate the potential construction impacts prior to any actual excavation associated with the City's water, sanitary and storm water utilities; and,

WHEREAS, by conducting the Phase II Environmental Site Assessment the City will be in a better position to assure the project's timely completion while being prepared to handle any identified environmentally impacted soils as part of the construction project's bidding process; and,

WHEREAS, MSA submitted Amendment #2 for consideration (MSA Proposal Number P0058003000 to the original Professional Service Agreement) in the amount of \$6,788.00.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve Amendment #2 to the original Professional Services Agreement as submitted by MSA Professional Services for engineering services associated with Phase II Environmental Site Assessment in the road Right-of-Way adjacent to 1046 Fifth Avenue in the amount of \$6,788.00 with funding being derived as appropriate from the distribution of bonding, grant, enterprise and street budget accounts as available and subsequently authorized.

Resolution No. 102-19: Revision to Employee Manual Allowing for One Week (40 Hours) of Vacation Time to be Converted as Salaried Payroll for Exempt Employees that have Reached their Maximum Allowable Vacation Benefit Allotment

WHEREAS, it has been noted that it is sometimes difficult for those exempt employees that have reached their maximum allowable weeks of allotted vacation benefit to utilize all of the available days without sacrificing the operational needs of the City; and,

WHEREAS, requests from eligible exempt employee are to be submitted to the Director of Administrative Services, sufficiently in advance of the employee's anniversary date, for the conversion of up to one week (40 hours) annually as salaried payroll; and,

WHEREAS, the financial impact of this recommendation will be attributed to the Department budget from which the exempt employee serves in his/her capacity; and,

WHEREAS, the Director of Administrative Services requests that the proposed revisions to the Employee Manual become effective retroactively to the October 16, 2019 action of the Finance, Personnel and Legislative Review Committee.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to allow the Director of Administrative Services (effective as of October 16, 2019) to accommodate the request for the conversion of up to one week (40 hours) of vacation benefit annually as salaried payroll, with the financial impact attributed to the requesting Department Heads budget, at the time of the employee's anniversary date for those exempt employees that have reached the maximum allowable vacation benefit as listed in the City's Employee Manual.

Resolution No. 103-19: Proposed 2020 to 2022 Collective Bargaining Agreement Resulting from Contract Negotiations with Antigo Firefighters Union, Local 1000

WHEREAS, the labor agreement between the City of Antigo (City) and the Antigo Firefighters Union, Local 1000 (Union) will expire at the end of December 2019; and,

WHEREAS, representatives from the City and the Union negotiating teams arrived at mutually acceptable contract language changes; and,

WHEREAS, the Union scheduled a ratification vote based on the Tentative Agreement language and notified the employer's negotiating team of its acceptance; and,

WHEREAS, subsequent to the Union's ratification vote, the Finance, Personnel and Legislative Committee met on October 16, 2019 and approved the Tentative Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to approve the recommended changes to the labor agreement between the City of Antigo and the Antigo Firefighters Union, Local 1000 for the period of January 1, 2020 thru December 31, 2022 as identified within the Tentative Agreement and as memorialized in the Collective Bargaining Agreement.

CONSENT AGENDA COMMUNICATIONS

Department Manager Report
Re-Appointment of Ben Wilhelm to Broadband Commission
Re-Appointment of Lynn Schimmels to Historic Preservation Committee

NEW BUSINESS

RESOLUTIONS

Resolution No. 104-19: 2020 Health Insurance Plan Renewal with Aspirus Arise

WHEREAS, the City of Antigo’s Health Insurance is a Self-Funded Plan which means that the City sets the premiums for the upcoming year based on the recommendations from the actuaries of the third-party administrator and the claims experience; and,

WHEREAS, the City contracts with Aspirus Arise as the third-party administrator for the plan and with a stop loss carrier (Westport) for a \$60,000 level of stop loss; and,

WHEREAS, there are a few mandated coverage changes and a change in the way the claims processing is handled for out of network claims in addition to the premium, stop loss, and administrative fee changes.

WHEREAS, the charges approved by Committee were changed by \$.01 to assist in processing for payroll and the single stop loss charge was corrected as there was an error.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to approve the 2020 Health Insurance Premium Rates as follows:

Plan	Premium
Family	\$1,654.00
Limited Family	\$1,240.00
Single	\$ 600.00

BE IT FURTHER RESOLVED, the City will continue with services from Aspirus Arise as third-party administrator and stop loss coverage with Westport with the following fees:

Stop Loss	
Family and Limited Family	\$ 496.10
Single	\$ 205.06
Administration Fees	
All Plans	\$ 48.38

BE IT FURTHER RESOLVED, employees will pay 10% of all costs and the City will pay 90% of all costs with the funds derived from each department’s operating budget with a transfer to the Health Insurance Fund.

BE IT FURTHER RESOLVED, the following plan changes are being made:

- Preventive Services (pharmacy) -
 - Add coverage with no cost-sharing for bowel preparations related to a preventative colonoscopy (federal mandate).
 - Fluoride supplements for covered persons over six months of age but younger than 17 years old (federal mandate).
 - Vitamin D has been downgraded for covered persons age 65 or over with an increased risk of falls so will be subject to cost-sharing as determined by the plan’s prescription drug benefits (federal mandate).
- Telemedicine no longer requires direct contact between the health care practitioner and the covered person (Aspirus Arise addition).
- Breast Implant Removal will be covered if associated with anaplastic large cell lymphoma (Aspirus Arise addition).
- Clarification of Referrals – may be coverage for non-participating providers at the participating provider level of benefits if the health care services are medically necessary, as determined by Aspirus Arise, received during a period of time specified by Aspirus Arise and prior to the receipt of health care services.

- A referral must be
- requested by a participating provider,
 - provided to Aspirus Arise in writing, and
 - approved by Aspirus Arise in writing –
 - refer to policy for further specifics on this coverage (Aspirus Arise and City addition).

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 105-19: 2020 Dental Insurance Plan Renewal with Delta Dental

WHEREAS, the City of Antigo’s Dental Insurance is a Self-Funded Plan which means that the City sets the premiums for the upcoming year based on the recommendations from the actuaries of the third-party administrator and the claims experience; and,

WHEREAS, the premiums have increased slightly due to the rising costs of claims and a \$.20 increase in the administration fee; and,

WHEREAS, the Employee+Child premium is \$2.00 more than discussed at Committee due to an error in the memo; and,

WHEREAS, Delta Dental is our third-party administrator and the 2020 fee per month per participant is \$5.45 which is included in the rates.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to retain Delta Dental as the third-party administrator and set the 2020 Dental Insurance monthly rates which include the \$5.45 administration fee as follows:

Plan	Premium
Family	\$141.00
Employee+Spouse	\$ 76.00
Employee+Child	\$ 81.00
Single	\$ 40.00

BE IT FURTHER RESOLVED, premiums will be charged to each employee’s respective department with a transfer to the Dental Insurance Fund.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 106-19: Adoption of 2020 Budget for the City of Antigo Including the Enterprise Funds

RESOLVED, BY THE COMMON COUNCIL, City of Antigo, that the 2020 budget as submitted and attached, be and the same are hereby approved, and the sum of:

\$ 3,520,799.07	for General Purposes (Allowable Levy Limit)
\$ 125,000.00	for Additional Debt Service Purposes (Allowable under Levy Limit)
\$ 3,645,799.07	TOTAL

be, and is hereby levied against all taxable property, both real and personal, spread upon the tax roll for the tax year 2019.

BE IT FURTHER RESOLVED, the 2020 budgets are approved for the Enterprise Funds (Sanitary Sewer, Storm Sewer, Water, and Broadband) as per the attached cash flow budgets.

Mayor Brandt noted \$17,500 needs to be moved from Library operating to the Capital Improvement Plan fund for their project.

Alderpersion Balcerzak moved, Alderpersion Bugni seconded, to amend Resolution No. 106-19 to move \$17,500 from the Library levy allocation for operating budget to the Capital Improvement/Equipment plan for the HVAC replacement. Ayes were: Rebstock, Fischer, Bauknecht, LeBrun, Bugni, Balcerzak, and Henricks. Noes were: Feller Gottard. Carried.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 107-19: Employee Closed Session (Contingent Upon Approval at Committee of the Whole Meeting 11-13-19)

WHEREAS, an employee injured his knee in November, 2018 while at work and required surgery which Cities and Villages Mutual Insurance Company, the worker's compensation insurance company, denied payment after their investigation; and,

WHEREAS, the bills were submitted to Aspirus Arise, the health insurance carrier, who also denied the claim after their investigation; and,

WHEREAS, this has resulted in neither company paying the bills and the employee is being threatened with collection by the medical facility for non-payment; and,

WHEREAS, after reviewing the circumstances of the situation it is in the best interest of the City to direct Aspirus Arise to pay the medical bills as a health insurance claim which will have no affect on the Stop Loss Coverage as the bills are below the deductible and the knee claim has been closed.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to direct Aspirus Arise to pay the medical bills outstanding for Jim Pike's knee injury of November 5, 2018 not to exceed \$20,000 as a non-precedent setting action.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Rick LeBrun, Ward 6
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 108-19: Provide the Town of Elcho with Ambulance Service as of January 1, 2020 (Continent Upon Approval of Committee of the Whole Meeting 11-13-19) under a 5-year Agreement

WHEREAS, the City of Antigo was contacted by the Town of Elcho to discuss the factors associated with providing ambulance coverage as Elcho EMS was being considered for elimination by the Town Board; and,

WHEREAS, City of Antigo Fire Chief provided a draft of a 5-year service agreement for consideration by the Town Board and the City's Committee of the Whole; and,

WHEREAS, with the projected expanded service area the Fire Department intends to meet the increased demands without the need for increased staffing while still responding to the additional calls to be completed for the Town of Elcho; and,

WHEREAS, The Town of Elcho authorized at its October 24th meeting to enter into a 5-year agreement with the City of Antigo for ambulance services.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve providing ambulance service to the Town of Elcho based upon a five-year agreement effective January 1, 2020.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to make the necessary 2020 budget adjustments to record the additional revenue and expenditures associated with this Resolution.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

ORDINANCES

Ordinance No. 1317B: Ordinance Amending Section 2-888 of the Municipal Code of the City of Antigo to Delete the "Antigo/Langlade County Chamber of Commerce Director" and "Langlade County Economic Development Corporation Director" from the List of Hotel/Motel Tax Commissioners and Replace with "Two Community Members Who Own a Home or Business in the City of Antigo" (Contingent Upon Approval of the Committee of the Whole Meeting 11-13-19)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

APPOINTMENT

1. Appointment of Gordon Neve and Brady Koss to Hotel Motel Commission
Aldersperson Bugni moved, Aldersperson Henricks seconded, to approve the appointment of Gordon Neve and Brady Koss to the Hotel/Motel Room Tax Commission.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

- 1. Direct Deposits for October 4 and 18, 2019 Payrolls
- 2. BMO Bank Accounts Payable Check Nos. 71197-71529
- 3. Self-Funding Health Insurance Check Nos. 2017-2018

COMMITTEE REFERRALS

Mayor Brandt noted the November and December regularly scheduled Public Works meetings are being cancelled because of the holidays with a special Public Works meeting being held on Tuesday, December 3, at 5:30 p.m.

ADJOURNMENT

Aldersperson Bugni moved, Aldersperson Rebstock seconded, to adjourn at 6:29 p.m. Carried.

Approved:

Bill Brandt, Mayor

Attest:

Clerk - Treasurer