

**CITY OF ANTIGO
COMMON COUNCIL
OCTOBER 12, 2022**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Excused	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Excused	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Daniel Duley, Police Chief; Kirk Packard, Street Commissioner; James Pike, Communication and Technology Supervisor; Elizabeth McCarthy, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Jeanne Jensen, Deputy Clerk-Treasurer, and Angie Close, Langlade County Economic Development Corporation.

APPROVAL OF MINUTES

1. Approval of the Minutes from the September 14, 2022 Meeting and the Minutes from the September 21, 2022 Committee of the Whole Meeting

Aldersperson Bugni moved, Aldersperson Wagner seconded, to approve the September 14, 2022 Council and the September 21, 2022 Committee of the Whole Minutes.

RESULT:	CARRIED - VOICE VOTE
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PUBLIC HEARING

1. Public Hearing for Zoning Amendment Application for 413 Morse Street (Parcel #201-0733) to Classify Property as R-4, General Residence District Instead of B-4, Central Business District to Rezone to Residential for Buyer's Lender to Conform to Current and Longtime Use as an Existing Single-Family Dwelling (Approved by City Plan Commission on 9/6/2022)

Pursuant to notice, a public hearing was held for Zoning Amendment Application for 413 Morse Street (Parcel #201-0733) to Classify Property as R-4, General Residence District Instead of B-4, Central Business District to Rezone to Residential for Buyer's Lender to Conform to Current and Longtime Use as an Existing Single-Family Dwelling.

There being no individuals wishing to address this matter and after complying with statutory procedures, Aldersperson Wagner moved, Aldersperson Bugni seconded, to close the public hearing at 6:02 p.m.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Joel Wagner, Ward 6
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Wagner, Bugni, Henricks
EXCUSED:	Carol Feller Gottard, Reinhardt Balcerzak

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Wagner, Bugni, Henricks
EXCUSED:	Carol Feller Gottard, Reinhardt Balcerzak

CONSENT AGENDA RESOLUTIONS

Resolution No. 91-22: Severance Transfer from the Severance Reserve Account to the Park, Recreation & Cemetery Severance Account for a Retiring Employee Payout

WHEREAS, the City of Antigo budgets funds for severance payouts for retiring employees in a separate Severance Reserve Account to avoid a one-year spike in the operating budgets when an employee retires; and,

WHEREAS, when an employee retires a transfer from the reserve account to the operating account of the applicable department is needed to move the funds; and,

WHEREAS, one 2022 retiring employee's severance was not included on the approval list when the rest were approved so the Park, Recreation, and Cemetery account will need a transfer from the Severance Reserve.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Clerk-Treasurer/Finance Director to compete a transfer of \$10,259.98 from the Severance Reserve Account to the Parks Severance budget for a retiring employee.

Resolution No. 92-22: Accept Assistance to Firefighters Grant with 5% Match

WHEREAS, the City of Antigo Fire Department applied for the Assistance to Firefighters Grant (AFG) for Fire Fighter Health & Safety, and;

WHEREAS, the Fire Department has been notified that they have been awarded the AFG grant in the amount of \$32,693.33 with the City's match of \$1,634.67 (5%) for a total of \$34,328.00.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the Assistance to Firefighters Grant (AFG) in the amount of \$34,328.

Resolution No. 93-22: Replace the Existing Communication & Technology Supervisor Job Description with that of Information & Technology Director while Retaining the Pay Grade 9 Level Designation

WHEREAS, succession planning for the retirement of the City's Communication and Technology Supervisor is currently underway including the completion of an updated job description under the new title of Information & Technology Director; and,

WHEREAS, a copy of the updated job description is attached to this resolution; and,

WHEREAS, the position's Pay Grade 9 designation will remain unchanged within the existing Pay Matrix with an ad seeking a replacement candidate scheduled to be distributed subsequent to the October City Council meeting; and,

WHEREAS, selected candidates will be interviewed followed by a recommended replacement candidate presented through the Committee/Council process as required for a Department Head position including any final recommendations in regards to Pay Step and benefits.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the newly developed job description for an Information & Technology Director at a Pay Grade Level 9.

Resolution No. 94-22: Waive Event Fee and Insurance Requirement for Antigo High School Student Council's Homecoming Parade.

WHEREAS, various organizations request approval to waive insurance and event fees for community events using the following criteria with the understanding that not all insurance waiver requests will be granted due to the best interests of the City of Antigo:

- ☐ The event has occurred in the past with similar usage requests as in prior years.
- ☐ The event is open to the public and community at no charge and offers either an education experience for attendees or a remembrance or memorialization for those within our community.
- ☐ The picnic or event recognizes volunteers that have participated in a community service project.
- ☐ The organization or group is not creating a profit from the event. If funds are raised during the event they are invested back into our community and used for various community projects, events, programs or local organizations.

WHEREAS, Antigo High School (AHS) Student Council is hosting the AHS Homecoming events including a parade from All Saints to West Elementary to engage with and rally the community for the Homecoming Varsity Football game that evening; and,

WHEREAS, they are requesting waiver of the event permit fee and insurance requirement as approved by the Finance, Personnel and Legislative Committee.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve waiving the event permit fee and insurance for the Antigo High School Homecoming Parade that was held on October 7, 2022.

CONSENT AGENDA COMMUNICATIONS

Appointment of Jason Brettingen to Replace the Term of Lindsey Cornelius on the Parks, Cemetery and Recreation Commission, Term Expiring September 13, 2025.

Department Manager Reports

NEW BUSINESS

ORDINANCES

Ordinance No. 1337B: Ordinance Amending Section 14-1242 of the Municipal Code of the City of Antigo - Land Divisions other than Subdivisions, Procedures for Approval by Staff

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Wagner, Bugni, Henricks
EXCUSED:	Carol Feller Gottard, Reinhardt Balcerzak

Ordinance No. 1338B: Ordinance Amending Section No. 1095B of the Municipal Code of the City of Antigo so as to Classify 413 Morse Street (Parcel #201-0733) in the City of Antigo as R-4, General Residential District Instead of B-4, Central Business District.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Wagner, Bugni, Henricks
EXCUSED:	Carol Feller Gottard, Reinhardt Balcerzak

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Wagner, Bugni, Henricks
EXCUSED:	Carol Feller Gottard, Reinhardt Balcerzak

1. Direct Deposits for September 2, 16, and 30, 2022
2. BMO Bank Accounts Payable Check Nos. 78064 - 78239
3. Self-Funding Health Insurance Check Nos. 2097 - 2098
4. Block Grant Revolving Loan Check Nos. 3718 - 3722

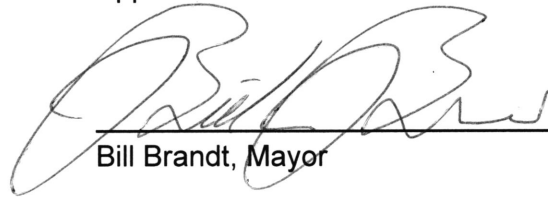
COMMITTEE REFERRALS

There were no committee referrals.

ADJOURNMENT

Aldersperson Kassis moved, Aldersperson Rebstock seconded, to adjourn at 6:07 p.m. Carried.

Approved:


Bill Brandt, Mayor

Attest:

Kay M Matuckek

Clerk - Treasurer