CITY OF ANTIGO

COMMON COUNCIL

OCTOBER 09, 2019

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

2. Additional Attendance

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Eric Roller, Police Chief/Public Safety Director; Kirk Packard, Street Commissioner; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Jeanne Jensen, Deputy Clerk-Treasurer, and Scott Martin, MSA Professional Services.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the September 11, 2019 Council Meeting

Alderperson Bugni moved, Alderperson LeBrun seconded, to approve the September 11, 2019 Council minutes.

RESULT:	**CARRIED - VOICE VOTE**

CITIZEN COMMENT

1. Subjects on the Current Agenda

2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

CONSENT AGENDA RESOLUTIONS

Resolution No. 92-19: Approval of Operator's Licenses for Robert Guenthner, Maryann C. Woodruff, Aleshia L. Dahms, and Skylar Sorano

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that Operator’s Licenses be issued to Robert Guenthner, Maryann C. Woodruff, Aleshia L. Dahms, and Skylar Sorano pursuant to payment of fees.

Resolution No. 93-19: Accept Payment Plan for $6,500 and Write Off Remaining Balance on Block Grant for 827 Pine Street

WHEREAS, the owner of the property at 827 Pine Street is selling the house to her daughter as she is no longer able to live there; and,

WHEREAS, there is not enough equity in the house to pay the first mortgage and the Block Grant per the opinion of the mortgage appraiser and the realtor who has had the house listed for sale; and,

WHEREAS, the selling price is $26,500 but there is also gift equity in the amount of $6,500 from the mother to the daughter and because the Block Grant will not be paid in full, the $6,500 equity is due to the Block Grant; and,

WHEREAS, Block Grant loans are not transferable but the daughter does not have the means to pay the $6,500 and if an arrangement is not made, the house will be foreclosed upon and the Block Grant will receive nothing toward the outstanding mortgage; and,

WHEREAS, it is in the best interest of the Block Grant program to recover some of the outstanding loan instead of having to write off the entire balance.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize a payment arrangement for $6,500 at 4% interest for 15 years with Randolph and Merrill Keen for the property at 827 Pine Street with the Block Grant having a second mortgage on the property.

BE IT FURTHER RESOLVED, the remaining Block Grant balance of $18,377 for Evelyn Laszewski will be written off and that mortgage will be satisfied.

Resolution No. 94-19: Write Off Remaining Charges of $1,990.75 for the Invoice to Respond to Hurricane Irma for the State of Wisconsin Emergency Management Structural Collapse Team

WHEREAS, the Antigo Fire Department has been part of the State of Wisconsin Emergency Management Structural Collapse Team since 2004 and the team continues to evolve and respond to disasters throughout the United States; and,

WHEREAS, the team responded to Hurricane Irma in September 2017 and reimbursement at the rate of $45 per hour for each member that responded was received; however, the City did not receive reimbursement for the back-fill of the station while the personnel were deployed; and,

WHEREAS, the City of Antigo sent an invoice to the State of Wisconsin for $5,859.75 but payment was only received for $3,869.00 as the State of Florida deemed the back-fill expense not eligible for reimbursement leaving an unpaid balance of $1,990.75 for this event; and,

WHEREAS, the 14 departments involved with the State of Wisconsin Collapse Rescue Team have let the contract expire (June 30, 2019) due to concerns with the contract as written so the State Fire Chiefs' Association is working with several legislators to make changes to the State Statue so the contracts can be re-written to make the 14 municipalities whole in future situations.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve writing off $1,990.75 for the backfill charges that were invoiced to the State of Wisconsin Department of Military Affairs, Emergency Management but not reimbursed by the State of Florida.

Resolution No. 95-19: 2.5% Cost of Living Adjustment (COLA) for Exempt & Non-Represented Staff for Calendar Year 2020 Consistent with the Negotiated Wage Increases Provided to Represented Police Officers

WHEREAS, Common Council reviews the cost-of-living adjustment for the exempt and non-represented employees as part of the annual budget process; and,

WHEREAS, the Committee of the Whole, at their September 11th meeting, was presented with the initial draft of the City's 2020 budget document including the associated budgetary impacts reflecting a recommended 2.5% salary increase for the above stated employees including the City Attorney and Assistant City Attorney; and,

WHEREAS, the Finance, Personnel and Legislative Committee met on September 18th and approved the recommended 2020 cost-of-living adjustment of 2.5 % as presented.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize a cost-of-living increase for the exempt employees including the City Attorney and Assistant City Attorney of 2.5% effective as of the first payroll of 2020 and for a 2.5% cost-of-living increase for the non-represented employees effective as of January 1, 2020.

BE IT FURTHER RESOLVED, that the funds needed to implement the cost-of-living increase be derived from each employee's respective fund/department wage accounts.

Resolution No. 96-19: Additional Vacation for the Director of Administrative Services of One Week as of September 4, 2019, and Another Week as of September 4, 2022

WHEREAS, when the Director of Administrative Services was hired in September, 2012, he requested additional vacation which was not granted as there were concerns as to how long he would stay with the City; and,

WHEREAS, at that time he was informed the City would revisit the vacation amount after a few years and he has now been employed for seven years with no consideration for a vacation change; and,

WHEREAS, the recommendation is to allow an additional week (four weeks) as of his 2019 anniversary date and an additional week (five weeks) as of his 2022 anniversary date.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to grant four weeks vacation as of September 4, 2019, and five weeks vacation as of September 4, 2022, to the Director of Administrative Services.

Resolution No. 97-19: Approve the Bid from American Asphalt for Pavement on Eighth Avenue and Thomas Street/Laurisa Lane Connector

WHEREAS, the 500 and 600 Blocks of Eighth Avenue and the newly constructed connection of Laurisa Lane and Thomas Street need to be completed; and,

WHEREAS, bids were requested to pulverize and pave Eighth Avenue from Springbrook to Highway 45 and install new curb and gutter and pavement between Laurisa Lane and Thomas Street; and,

WHEREAS, the bid from American Asphalt in the amount of $114,771.50 was considered to be the most advantageous to the City of Antigo.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the bid from American Asphalt in the amount of $114,771.50 to which the funding is provided from the Street Construction Capital Equipment/Improvement (CIP) Account.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete the necessary budget adjustments for this work.

Resolution No. 98-19: Authorize Purchase of Compact Tractor with Attachments for the Park, Recreation and Cemetery Department from Swiderski Equipment

WHEREAS, the Park Recreation and Cemetery Department accepted bids for a compact tractor, blower attachment, sweeper attachment, and bat-wing mower attachment; and,

WHEREAS, the total bid amount for the tractor and three attachments considered the most advantageous to the City was from Swiderski Equipment for $61,705.00; and,

WHEREAS, Swiderski Equipment offered a trade in price of $8,000 for the existing tractor and attachments and staff will also look at sending the tractor to the City's auction with a minimum bid to determine which option is better; and,

WHEREAS, the funds budgeted in the City's Capital Equipment/Improvement Plan (CIP) for the tractor and equipment is $60,000 so with the budgeted funds and the trade in revenue, the funds are available for this purchase.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to purchase a compact tractor with the blower, sweeper and bat-wing mower attachments from Swiderski Equipment in the amount of $61,705.00.

BE IT FURTHER RESOLVED, the existing compact tractor with attachments will either be traded to Swiderski Equipment or sold at auction whichever is most advantageous for the City.

BE IT FURTHER RESOLVED, funds for the purchase of the tractor and attachments will utilize CIP funds and the revenue from the old tractor with the Clerk-Treasurer/Finance Director authorized to complete the necessary budget adjustments.

CONSENT AGENDA COMMUNICATIONS

Appointment of Mary Hayes to Library Board

Department Manager Reports

NEW BUSINESS

LICENSES

Approve Agent Change for Krist Oil Company Licenses ~ New Agent Dana L. Wojciechowski

Alderperson Bugni moved, Alderperson Rebstock seconded, to approve the agent change for Krist Oil Company to new agent Dana L. Wojciechowski.

RESULT:	**CARRIED - VOICE VOTE**

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

1. Direct Deposits for September 6 and 20, 2019 Payrolls
2. BMO Bank Accounts Payable Check Nos. 71035-71325
3. Self- Funding Health Insurance Check Nos. 2015-2016
4. Block Grant Revolving Loan Check Nos. 3607-3615

COMMITTEE REFERRALS

There were no committee referrals.

ADJOURNMENT

Alderperson Kassis moved, Alderperson Rebstock seconded, to adjourn at 6:07 p.m. Carried.

Approved:

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Bill Brandt, Mayor

Attest:

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Clerk - Treasurer