

**CITY OF ANTIGO
COMMON COUNCIL
SEPTEMBER 09, 2020**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; and Dominic Frandrup, Library Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Angie Close, Langlade County Economic Development Corporation; Sandy Stetzer, Family Resource Center; Bob Zoretich, Langlade County Humane Society; Steven Martyn, MHV Billiards; and for a portion of the meeting, Angel Zimmerman, Boys & Girls Club.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the August 12, 2020 Meeting

Aldersperson Bugni moved, Aldersperson Feller Gottard seconded, to approve the August 12, 2020, Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

CONSENT AGENDA RESOLUTIONS

Resolution No. 88-20: Professional Service Agreement with MSA Professional Services to Analyze the Option for the use of Additional Chemical Treatment Versus Projected Plant Upgrades based upon Recent Total Maximum Daily Limit Changes by the Wisconsin Department of Natural Resources

WHEREAS, the City's 2020 Capital Equipment/Improvement Plan (CIP) budget for the Wastewater Treatment Plant included \$30,000 for the development plans for \$300,000 in anticipated plant upgrades in 2021 in order to be in compliance with phosphorus reduction requirements based upon projected Wisconsin Department of Natural Resources (WDNR) Total Maximum Daily Limit (TMDL) for our effluent watershed; and,

WHEREAS, the final WDNR TMDL limits identified for our effluent watershed were more favorable than anticipated and pilot chemical feed tests were conducted by Infrastructure Alternatives, Inc (IAI) over the past number of years; and,

WHEREAS, it is recommended by MSA Professional Services (MSA) that based upon the more favorable TMDL limits and pilot testing that the plant replacement versus chemical feed options be reevaluated to determine the best cost-benefit ratio for coming into phosphorus compliance; and,

WHEREAS, MSA has requested the utilization of \$2,500 from the \$30,000 designated in the 2021 CIP (WWI-38d) for this cost-benefit ratio analysis based upon the new parameters to determine if \$300,000 in 2021 plant upgrades remains necessary or if chemical ratio changes may be now more cost effective.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to transfer \$2,500 of 2020 CIP funds from the development of plans and specifications (WWI-38d) to this proposed Professional Services Agreement with MSA Professional Services for the appropriate cost-benefit ratio analysis to assist the City with its 2021 plant upgrade budget decision.

BE IT FURTHER RESOLVED, the remaining balance of \$27,500 will be retained in WWI-38d in case plant upgrades remain the recommended course of action based upon the study.

Resolution No. 89-20: Recommendation and Request for Additional CIP Funds for the Purchase of Two 3/4 Ton 4x4 Pickups with Attachments (one each at the Water & Wastewater Plants) as the Result of a Competitive Bid Process

WHEREAS, Infrastructure Alternatives, Inc. (IAI) solicited competitive bids on behalf of the City for the replacement of two ¾ ton 4x4 regular cab pickup trucks (with plows, tool box bodies and lift gates) with one each being designated for use at the City's Water and Wastewater Treatment Plants; and,

WHEREAS, the 2020 Capital Equipment/Improvement Plan (CIP) budget was established at \$40,000 each for these purchases under WTE-12 & WWE-33 respectively; and,

WHEREAS, competitive bids were solicited (three bidders responding) with Ewald of Oconomowoc being the lowest responsible bidder in the amount of \$44,922 per unit for a total purchase of \$89,844; and,

WHEREAS, it is recommended that an amount of \$5,000 each from the Water and Wastewater fund balances be applied to the WTE-12 & WWE-33 CIP budget items respectively bringing the authorized 2020 CIP amounts for each purchase to \$45,000.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to assign \$5,000 each from the Water & Wastewater fund balances to WTE-12 & WTE-33 respectively and to award the purchase of the two ¾ ton 4x4 regular cab pickup trucks (with plows, tool box bodies and lift gates) to Ewald of Oconomowoc at \$44,922 each for a total of \$89,844.

Resolution No. 90-20: Transfer CIP Funds from the 2020 Digester Upgrade Project for Emergency Repairs to the Sand Filter Pump Drive System at the City's Wastewater Treatment Plant to Address Emergency Repairs

WHEREAS, the City originally designated \$27,500 in its 2020 Capital Equipment/Improvement Plan (CIP) Budget at the Wastewater Treatment Plant for upgrades to the digester system; which can be delayed until the 2021 budget cycle; and,

WHEREAS, the drive system associated with the sand filter system at the Wastewater Treatment Plant is served by two pump drive systems providing redundancy in the operational capacity at the plant; and,

WHEREAS, failure of one the vacuum pump/drive systems has occurred requiring the immediate attention to repairs as recommended by Infrastructure Alternatives, Inc. (IAI) as the management consultant for the plant operations; and,

WHEREAS, due to the need for a redundant back-up system for the sand filtration is a higher priority than the digester system it was recommended that the bidding process be waived and that up to \$17,500 be transferred from CIP priority WWI-27 (Digester

Upgrades) to the immediate repair of the sand filter pump drive system to cover quoted repair costs and any unexpected contingencies; and,

WHEREAS, two quotes were received through IAI with the one from B&M Technical Service Inc. in the amount of \$15,640 for the replacement of the variable frequency drive and pump system being recommended for approval as the low responsible quote with any remaining funds from the CIP transfer and approved repairs being placed back into the Wastewater fund balance account for future plant replacement needs.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to transfer up to \$17,500 in 2020 CIP funds from WWI-27 (Digester Upgrade) to the sand filter pump/drive system replacement and waive the bidding process.

BE IT FURTHER RESOLVED, the project is awarded to B&M Technical Service, Inc. in the amount of \$15,640 plus contingencies up to \$17,500 with any remaining funds to be placed back into the Wastewater fund balance account for future plant replacement needs.

Resolution No. 91-20: Proposed Amendments to the City's Existing ATV/UTV Route Map Previously Established on September 12, 2018 in order to Accommodate Updates in the Adjacent Towns and Langlade County

WHEREAS, the City of Antigo adopted an Ordinance on September 12, 2018, amending Article V of Section 38 within the Municipal Code to create Division 3 (Sections 38-388 to 38-394) to provide access to ATV/UTV vehicles along designated City routes; and,

WHEREAS, a request from the Antigo Area ATV/UTV Club to amend the 2018 map has been made based upon route updates occurring with adjacent Town roads and Langlade County highways; and,

WHEREAS, Section 38-390 (c) of the Ordinance requires the City to update their ATV/UTV Route Map from time to time in order to designate the allowed routes of travel.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to update the City's ATV/UTV Route map to coincide with recent route changes made within the adjacent Towns and Langlade County as per the attached map.

Resolution No. 92-20: Waiver of Permit Fees and Insurance Requirements for 2020 Tee Pad Bash

WHEREAS, the Finance, Personnel and Legislative Committee has received a request from Evan Stoiber to waive the event permit fee and insurance requirement for the 2020 Tee Pad Bash on September 26, 2020; and,

WHEREAS, the event is a fundraiser for concrete pads to be placed at each of the disc golf tees.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to waive the event permit fee and insurance requirement for the 2020 Tee Pad Bash on September 26, 2020, as requested.

Resolution No. 93-20: Carry Forward \$250 from 2019 to 2020 for the Park, Recreation, and Cemetery Director's Uniform Allowance

WHEREAS, carry forwards for unexpended funds are completed at the end of each fiscal year; and,

WHEREAS, at the end of 2019 the carry forward of \$250 for the unused uniform allowance for the Park, Recreation, and Cemetery Director was inadvertently missed on the list and would have reverted to the undesignated fund balance; and,

WHEREAS, to allow for sufficient funds in the uniform allowance line item a carried forward is needed in 2020.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Clerk-Treasurer/Finance Director to complete a budget journal entry to carry forward \$250 in the Park, Recreation, and Cemetery Director's Uniform Allowance line item from the undesignated fund balance.

CONSENT AGENDA COMMUNICATIONS

Department Manager Reports
Mayor Appointments to Historic Preservation Committee
Mayor's Appointment and Re-appointments to Park, Cemetery and Recreation Commission

NEW BUSINESS

MOTIONS

- 1. Conditional Use Permit for Nathaniel M. Scheel to Allow Gunsmithing and Firearm Transfers at 321 Watson Street (Approved by City Plan Commission on 9/1/2020 with condition to allow no more than 30 guns associated with the business and no ammunition to be sold)

Mayor Brandt explained that this was approved by the City Plan Commission with the following conditions: a. to allow no more than thirty guns on the premises that are associated with the business and b. no ammunition is to be sold. He further explained that this is so that people can transfer guns to him to be fixed and transferred back to people once the work is completed.

Upon inquiry by Alderperson Feller Gottard, Mayor Brandt noted Mr. Scheel is not selling guns.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

LICENSES

MAM1 LLC Applications for "Class B" Fermented Malt Beverage and Intoxicating Liquor, Amusement Device, and Dance Hall Licenses at 410 State Highway 64 (Licenses Relinquished by BSD Brothers LLC dba Luigi's Pasta and Pizza) Contingent Upon Completion of Inspections

Alderperson Balcerzak moved, Alderperson Rebstock seconded, to approve the "Class B" Fermented Malt Beverage and Intoxicating Liquor, Amusement Device, and Dance Hall Licenses for MAM1 LLC at 410 State Highway 64 contingent upon completion of inspections.

RESULT:	CARRIED - VOICE VOTE
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Steves Auto dba MHV Billiards Application for Amusement Device and Amusement Parlor Licenses at 629 Fifth Avenue (Contingent Upon Completion of Inspections)

Alderperson Bugni moved, Alderperson Henricks seconded, to approve the Amusement Device and Amusement Parlor Licenses for Steves Auto dba MHV Billiards contingent upon completion of inspections.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

- 1. Direct Deposits for August 7 and 21, 2020 Payrolls
- 2. BMO Bank Accounts Payable Check Nos. 73321-73616
- 3. Self-Funding Health Insurance Check No. 2041
- 4. Block Grant Revolving Loan Check Nos. 3647-3648

COMMITTEE REFERRALS

Mayor Brandt noted the Finance, Personnel, and Legislative Committee meeting is next Wednesday and the County Board has also called a meeting at the same time. The City will go

ahead with the meeting as our date has been set forever and we will still have a quorum. He noted the three County Board members can decide which meeting they wish to attend.

Aldersperson Bugni noted how impressed he is with how main street looks. Aldersperson Feller Gottard noted that the two side streets at the intersection look really nice also.

Mayor Brandt noted Clermont Street will be closing the end of September from Second Avenue to North Avenue for some work. Mark Desotell, Director of Administrative Services, noted it will be closed for three to four weeks.

INFORMATION ONLY

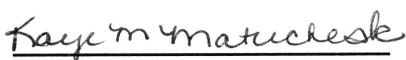
ADJOURNMENT

Aldersperson Bugni moved, Aldersperson Wagner seconded, to adjourn at 6:12 p.m. Carried

Approved:


Bill Brandt, Mayor

Attest:



Clerk - Treasurer