CITY OF ANTIGO
COMMON COUNCIL
AUGUST 14, 2019

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Excused	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Kirk Packard, Street Commissioner; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Lisa Haefs, Antigo Daily Journal; Scott Martin, MSA Professional Services; and Bob Piskula.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the July 10, 2019 Meeting

Alderperson Bugni moved, Alderperson Rebstock seconded, to approve the July 10, 2019 Council Minutes.

RESULT:	CARRIED - VOICE VOTE

PUBLIC HEARING

1. Public Hearing for the Vacation and Discontinuance of a Portion of Aurora Street Being the East 20 Feet Lying Between First Avenue and Second Avenue in Block 10 of the Original Plat of the City of Antigo

Pursuant to notice, a public hearing was held for the vacation and discontinuance of a portion of Aurora Street being the East 20 feet lying between First Avenue and Second Avenue in Block 10 of the Original Plat of the City of Antigo.

There being no individuals wishing to address this matter and after complying with statutory procedures, Alderperson Kassis moved, Alderperson Bugni seconded, to close the public hearing at 6:03 p.m.

RESULT:	CARRIED-VOICE VOTE

CITIZEN COMMENT

1. Subjects on the Current Agenda

2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Carol Feller Gottard

CONSENT AGENDA RESOLUTIONS

Resolution No. 72-19: Approval of Operator's Licenses for Brandee L. Malueg, Tamara L. Schroeder, Abigail M. King, Macaela Herman, Delby Rae Low, William P. VanBuskirk, Janice C. Klatt, and Taylor Erhart

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that Operator's Licenses be issued to Brandee L. Malueg, Tamara L. Schroeder, Abigail M. King, Macaela Herman, Delby Rae Low, William P. VanBuskirk, Janice C. Klatt, and Taylor Erhart pursuant to payment of fees.

Resolution No. 73-19: Accepting the Greater Green Bay Community Foundation Donation for $39,505.31 for the Fire Department

WHEREAS, the Greater Green Bay Community Foundation has donated $39,505.31 to the Antigo Fire Department for equipment on behalf of the Ola S. Adams family (relation to the daughter of Ron Pizl); and,

WHEREAS, the donated funds will be used to purchase a LUCAS chest compression device, brush guard for the ambulance, firefighter hoods, IV pumps, forcible entry tools, rescue helmets and a rope rescue tripod.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the Greater Green Bay Community Foundation donation on behalf of the Ola S. Adams family for $39,505.31 for the items listed above.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete the necessary budget adjustments to reflect this donation and expenditure.

Resolution No. 74-19: Assign the 2015 Chevrolet Traverse slated for Auction Sale to the Building Inspector/Zoning Administrator's Office and Schedule the Existing 2009 Chevrolet Impala for Sale at this Year's Auction (contingent upon approval by the Finance, Personnel & Legislative Committee at a meeting to be held August 14, 2019)

WHEREAS, earlier this year the City purchased a new 2019 Jeep Grand Cherokee for utilization as a general motor pool vehicle and subsequently scheduled the existing 2015 Chevrolet Traverse (Unit #8912) for sale at a general city auction to be conducted by North Central Sales in the early fall of 2019; and,

WHEREAS, while preparing initial projections for the 2020 budget year it was noted that the 2009 Chevrolet Impala (Unit #8911) currently being utilized by the office of the Building Inspector/Zoning Administrator was being slated for replacement in 2020; and,

WHEREAS, staff recommended as an overall cost savings measure to retain the 2015 Chevrolet Traverse and slate its use for the Building Inspector/Zoning Administrator's office and to consequently send the 2009 Chevrolet Impala to auction in its place; and,

WHEREAS, this recommendation removes any need to schedule the purchase of a new vehicle for the Building Inspector/Zoning Administrator's office in the 2020 budget cycle.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to remove the 2015 Chevrolet Traverse (Unit #8912) from auction sale and assign it to the Building Inspector/Zoning Administrator's office with the existing 2009 Chevrolet Impala (Unit #8911) being slated for auction sale by North Central Sales.

BE IT FUTHER RESOLVED, that the proceeds of the sale from the 2009 Chevrolet Impala go towards offsetting the 2019 budgetary needs for the purchase of the 2019 Jeep Grand Cherokee with any additional funds needed to come from the CIP

Undesignated Fund Balance with the Clerk-Treasurer/Finance Director authorized to complete the necessary budget adjustments.

CONSENT AGENDA COMMUNICATIONS

Appoint Sheryl Perkins to Library Board

Department Manger Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 75-19: Vacation and Discontinuance of Portion of Aurora Street being the East 20 feet lying between First Avenue and Second Avenue in Block 10 of the Original Plat of the City of Antigo

WHEREAS, the public interest requires that a portion of Aurora Street being the East 20 feet lying between First Avenue and Second Avenue in Block 10 of the Original Plat of the City of Antigo
be vacated and discontinued; and,

WHEREAS, the City Plan Commission has recommended said vacation and discontinuance;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council, City of Antigo that the portion of Aurora Street described above, be, and the same are hereby vacated and discontinued.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tim Kassis, Ward 3
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Carol Feller Gottard

Resolution No. 76-19: Award Industrial Park Storm Sewer Expansion Project (Bridge Street to Remington Pond) Designed to Diminish Water Back-up in Mainline Storm Sewers and at Loading Docks North of Highway 64 (Contingent upon approval by the Public Works Committee at a meeting to be held August 14, 2019)

WHEREAS, the bid letting for the Industrial Park Storm Sewer Expansion project from the west side of the intersection of Bridge/Saratoga Streets south across Highway 64 through the Saratoga Industrial Park to the existing storm sewer line located along Pierce Avenue was held on Wednesday, August 7, 2019; and,

WHEREAS, the low as-read bid amount of $1,066,993 by the construction firm of Musson Brothers, Inc. was determined to be the qualifying bid and recommended for award by MSA Professionals, as the City's project consultant, during the Public Works Committee special meeting held on August 14, 2019 prior to the City Council meeting; and,

WHEREAS, the City of Antigo, through Council action, previously bonded for this work to be completed in order to provide relief from storm water back-ups in the mainline sewer and at various manufacturing loading docks located north of Highway 64 and west of Highway 45.

NOW, THEREFORE, BE IT RESOLVED, BY the COMMON COUNCIL, City of Antigo, to approve the Industrial Park Storm Sewer expansion project in the amount of $1,066,993 from the construction firm of Musson Brothers, Inc. with the starting project date to be determined by MSA Professional Services upon the execution of required contract forms as signed by the Mayor and the Clerk-Treasurer/Finance Director.

BE IT FURTHER RESOLVED, the funds will be derived from the project bonding and storm sewer enterprise funds as appropriate with the Clerk-Treasurer/Finance Director authorized to complete the necessary budget adjustments.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Carol Feller Gottard

Resolution No. 77-19: Construction Services Agreement with MSA Professional Services for the Industrial Park Storm Sewer Project

WHEREAS, the City's Saratoga Industrial Park storm sewer system is incapable of transmitting run-off without impacts to loading docks, parking areas and adjoining property around the various manufacturing facilities during significant rainfall events; and,

WHEREAS, the current storm sewer outfall located along the west side of the Saratoga/Bridge Streets intersection is routinely submerged below existing surface water levels; and,

WHEREAS, bids for the project construction of a storm sewer system connecting the current outfall located at the Bridge/Saratoga Streets intersection to the south connecting into existing storm sewer at Pierce Avenue for eventual outfall to the Remington Detention Pond were opened on August 7, 2019 with a recommendation to City Council for award occurring at their August 14th regular meeting; and,

WHEREAS, the services of MSA Professional Services are being sought for limited construction administration and inspection to fill any gaps not being handled by the City's Public Works office; and,

WHEREAS, MSA Professional Services have been recommended by staff to provide these limited services in the amount of $35,000 to include but not limited to construction staking, review of project submittals, part-time observation, review contractor pay requests and change orders, develop as-built drawings and complete project close-out forms.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a Professional Services Agreement in an amount not-to-exceed $35,000 with MSA Professional Services authorizing them to begin limited construction administration and inspection services with the funds being derived from the storm utility enterprise fund and bonding amounts established for the project.

Mayor Brandt indicated that this agreement amount is not to exceed $35,000.

Mark Desotell, Director of Administrative Services, advised that the balance of the inspection services will be completed by the Surveyor/Project Manager's office. They will be providing the day to day inspections with interim inspections handled by MSA Professional Services.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Carol Feller Gottard

Resolution No. 78-19: Providing $50,000 for the Extension of Water & Sewer Mains from their Existing Termini on Progress Boulevard to the South Property Line of Waukesha Bearing in Conjunction with their 2019 Expansion Project

WHEREAS, Waukesha Bearing announced the expansion of their current site to include an additional 35,000 square feet of manufacturing space slated for completion within calendar year 2019; and,

WHEREAS, the proposed expansion will not only serve to preserve the current workforce but allow for the creation of additional jobs helping to secure Waukesha Bearings presence in the area for many years to follow; and,

WHEREAS, the City's infrastructure consisting of water main and sanitary sewer located on Progress Boulevard fails to reach the expansion site and requires the extension of these utilities along with the reconstruction of approximately the northern 200 feet of Progress Boulevard to the south property line of Waukesha Bearing; and, WHEREAS, the design-builder for the project, Keller Planners/Architects/Builders, has the capability to schedule and complete the necessary utility work within the Right-of-way of Progress Boulevard and the means to restore the street with a new asphalt surface; and,

WHEREAS, City staff has estimated the cost to complete the utility extensions and resurfacing of Progress Boulevard, including any necessary de-watering of the excavation trenches to be a minimum of $50,000; and,

WHEREAS, it is in the best interest of the City to assure that the necessary infrastructure is provided to the site in order to support the facility expansion, job retention and the hiring of additional employees by Waukesha Bearing.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to provide $50,000 for the installation of water and sanitary sewer mains (including pavement reconstruction) from their existing termini in Progress Boulevard to the south property limits of Waukesha Bearing with the work to be completed through Keller Planners/Architects/Builders on behalf of the City.

BE IT FURTHER RESOLVED, that the funds necessary for this work within the right-of-way of Progress Boulevard be derived from the City's sanitary, water and storm sewer utility funds along with the use of the City's Economic Development portion of the Hotel/Motel funds as warranted or needed with the Clerk-Treasurer/Finance Director authorized to complete any budget adjustments needed.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Carol Feller Gottard

Resolution No. 79-19: Addendum #1 to the 5th Ave. Professional Services Agreement with MSA Professional Services adding the Design for the Reconstruction of Clermont St. (5th to 6th Avenues) as an Alternate Bid to the Project Scope (Contingent upon approval by the Public Works Committee at a meeting to be held August 14, 2019)

WHEREAS, the design work for the 5th Avenue corridor project (Hwy 45 to Lincoln St) continues to advance but has not yet reached the 30% milestone date for updates to the Public Works Committee and Downtown business owners; and,

WHEREAS, staff during a routine assessment of the project scope and design concept parameters identified Clermont Street from 5th to 6th Avenues as a high impact transitional corridor between the proposed project and the previously completed 6th Avenue streetscape project; and,

WHEREAS, this section of Clermont Street has adequate underground municipal utilities and curb & gutter and is mainly in need of updated street lighting, sidewalks and asphalt resurfacing; and,

WHEREAS, the preliminary opinion of cost for adding this section of Clermont Street would require an additional $150,000 in project construction costs with the funds anticipated to be from either the current project budget or with the inclusion of future TIF funding generated from the corridor; and,

WHEREAS, MSA Professional Services is the design consultant of record for the 5th Avenue project with proposed Addendum # 1 to their Professional Services Agreement for the additional inclusion of the Clermont Street design (5th to 6th) being in the amount of $12,850.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve Addendum #1 to the Professional Services Agreement for the 5th Avenue design project in an amount not-to-exceed $12,850 with MSA Professional Services authorizing them to begin design engineering services for Clermont Street (5th to 6th Avenues) with the funds being derived from project bonding, enterprise funds and CIP budget for engineering as appropriately needed.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete the necessary budget adjustments.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Scott Henricks, Ward 9
SECONDER:	Sandra Fischer, Ward 2
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Carol Feller Gottard

Resolution No. 80-19: Proposed 2020 to 2022 Collective Bargaining Agreement Resulting from Contract Negotiations with the Labor Association of Wisconsin Representing the Antigo Professional Police Officers Association, Local 236 (Contingent upon approval by the Finance, Personnel & Legislative Committee at a meeting to be held August 14, 2019)

WHEREAS, the labor agreement between the City of Antigo and the Antigo Professional Police Officer's Association will expire at the end of December 2019; and,

WHEREAS, representatives from the City and the Union negotiating teams arrived at mutually acceptable contract language changes; and,

WHEREAS, the Union scheduled a ratification vote based on the Tentative Agreement language and notified the employer's negotiating team of its acceptance; and,

WHEREAS, subsequent to the Union's ratification vote, the Finance, Personnel and Legislative Committee met on August 14, 2019 and approved the Tentative Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to approve the recommended changes to the labor agreement between the City of Antigo and the Antigo Professional Police Officer's Association, Local 236 for the period of January 1, 2020 thru December 31, 2022 as memorialized by the Tentative Agreement and as memorialized in the Collective Bargaining Agreement.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Rick LeBrun, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Carol Feller Gottard

Resolution No. 81-19: Designating $50,000 to the Downtown Entrepreneur Grant from the City's Portion of a Joint City/County Project Program (Resulting from the Revolving Loan Fund Close Program) in order to Match a $25,000 Donation from CoVantage Credit Union (Contingent upon approval by the Finance, Personnel & Legislative Committee at a meeting to be held on August 14, 2019)

WHEREAS, the original and the second round of $75,000 in available funds ($25,000 each from CoVantage Credit Union, Langlade County/Langlade County Economic Development Corporation (LCEDC) and the City of Antigo) established in 2015 & 2018 respectively have been distributed to grant applicants; and,

WHEREAS, as an incentive to generate new business moving into vacant storefronts within the downtown business district, the Entrepreneur's Grant remains as an area of focus for the program's partners; and,

WHEREAS, CoVantage Credit Union has committed to a third round of donated funds in the amount of $25,000 to this grant program with the City providing matching funds of $50,000 from the joint City/County project fund created during the RLF Close program between the City and Langlade County bringing the overall funding established for this program to $225,000 since its inception; and,

WHEREAS, the Langlade County Executive Committee met on August 7, 2019 and expressed their interest in seeing this program advance for this third cycle of funds; and,

WHEREAS, this grant will reimburse a new business at a rate of $1.00 for every $4.00 they have spent to upgrade the building or to purchase allowable start-up needs for a maximum grant of $10,000 for those renting a vacant storefront and up to $25,000 for those purchasing a downtown building on a first come-first served basis; and, WHEREAS, the type of business that would qualify would be those that the City feels are compatible with the development goals within the downtown corridor; and,

WHEREAS, all grant applications will be discussed with the grant partners, reviewed by the LCEDC and then brought to the Finance, Personnel and Legislative Committee with final approval being granted by Council.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the third round donation of $25,000 from CoVantage Credit Union towards the Entrepreneurs Grant program for new businesses moving into the downtown business district and to provide $50,000 in matching funds from the City's remaining fund balance as established for joint City/County projects as a result of the RLF Close program decision process.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete the necessary budget adjustments.

Upon inquiry by Alderperson Bauknecht, Mayor Brandt explained that the $50,000 is $25,000 from each the City and the County out of the joint money.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Sandra Fischer, Ward 2
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Carol Feller Gottard

Resolution No. 82-19: Selection of 8th Avenue (Springbrook Creek to Hwy 45) as a 2019 Pavement Restoration Project Including a Budget Transfer of Funds from Street Operating to the Street Improvement CIP Fund (Contingent upon Approval from the Public Works and Finance, Personnel & Legislative Committees at meetings to be held on August 14, 2019)

WHEREAS, the Street Superintendent has requested the transfer of $56,000 from the 2019 Street Maintenance Operating fund into the 2019 Street Improvement CIP fund to establish a pavement restoration project; and,

WHEREAS, the Public Works staff and the Director of Administrative Services inventoried various roadways throughout the City and have recommended to the Public Works Committee that 8th Avenue from Springbrook Creek to Highway 45 as be selected for utilization of these limited funds; and,

WHEREAS, the FP&L Committee met and recommended the requested budget transfers necessary to consider a pavement restoration project; and,

WHEREAS, the completion of a pavement restoration project along 8th Avenue (Springbrook Creek to Hwy 45) will complete a multi-year reconstruction effort along the Field Street/8th Avenue corridor.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to transfer $56,000 from the 2019 Street Maintenance Operating budget (Account #100-530-53310-53260) into the 2019 Street Improvement CIP budget.

BE IT FURTHER RESOLVED, that the 8th Avenue pavement restoration project (Springbrook Creek to Hwy 45) be identified as the candidate project for utilization of these funds with any additional funds needed to complete the work (based on actual bid prices) be derived from any 2019 CIP Street Construction balances.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/ Finance Director is authorized to complete the necessary budget adjustments.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tim Kassis, Ward 3
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Carol Feller Gottard

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
EXCUSED:	Carol Feller Gottard

1. Direct Deposits for July 12 and 26, 2019 Payrolls
2. BMO Bank Accounts Payable Check Nos. 70759-70982
3. Self-Funding Health Insurance Check Nos. 2009-2012
4. Block Grant Revolving Loan Check Nos. 3604-3606

COMMITTEE REFERRALS

There were no committee referrals.

ADJOURNMENT

Alderperson Bugni moved, Alderperson Kassis seconded, to adjourn at 6:12 p.m. Carried.

Approved:

Bill Brandt

Bill Brandt, Mayor

Attest:

Kaye M Matucheski

Clerk - Treasurer