

**CITY OF ANTIGO
COMMON COUNCIL
AUGUST 12, 2020**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Aldersperson Balcerzak was in attendance via telephone.

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; and Eric Roller, Police Chief/Public Safety Director.

Others in attendance were: Jeanne Jensen, Deputy Clerk-Treasurer, and for a portion of the meeting David Maccoux, CliftonLarsonAllen, LLP (remotely); Daric Sprague and son.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the July 8, 2020 Council Meeting

Aldersperson Bugni moved, Aldersperson Henricks seconded, to approve the July 8, 2020 Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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PRESENTATION

1. David Maccoux, CliftonLarsonAllen, LLP--Presentation of 2019 Financial Statement

David Maccoux, CliftonLarsonAllen, LLP, gave a presentation of the 2019 Audit. Mr. Maccoux gave the presentation remotely with a power point presentation and thanked Council for being allowed to do it this way. He explained no modifications were made to the statements. He noted there was one new GASB Statement No. 84 implementation which did not affect the City's data accounting. Wisconsin Retirement System (WRS) continues to be well funded.

Mr. Maccoux reviewed the governmental fund balances. There were approximately \$236,000 carry forward funds. The balance in the special revenue funds remain constant with nothing unusual occurring in 2019. He noted there was about \$10 million in capital projects in 2019. There are no concerns in this area either. The City has been consistent with fund balance, he reviewed the graph included in his powerpoint. The City is in a very strong financial position going into 2020.

Mr. Maccoux then reviewed the Tax Incremental Districts. All Districts had excess revenues with the exception of TID 7 which is new. All the TIDs have positive fund balances. The unreimbursed project costs for each TID were then reviewed.

Mr. Maccoux reviewed the general obligation debt outstanding with \$11,000,000 in unused margin. The City is in a positive debt position. Revenue bonds outstanding were reviewed.

The enterprise funds were then discussed.

Water utility operating results has pretty consistent amounts. He noted costs related to WRS which are not actually dollars out the door. The water utility rate of return in 2019 was 6%. No concerns in this area.

Sewer utility operating results also had a slight drop in 2019. Expenses also have the WRS impact. There is a positive net income in the sewer utility also.

The Stormwater utility is operating at a loss. He noted depreciation is a large portion of the expense so they do not have concerns with this.

Health Insurance is doing well and has a sizable net position. This is a strong fund.

Dental Insurance is doing well also.

Upon inquiry by Alderperson Bauknecht, Mr. Maccoux explained the interest expense is so high on the stormwater utility because of the borrowing.

He noted the records of the City are maintained in good order and they received full cooperation from City staff during the audit process.

RESULT:	PLACED ON FILE-NO VOTE
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CITIZEN COMMENT

1. Subjects on the Current Agenda

2. Subjects Not on the Current Agenda

Daric Sprague, 325 S Superior, stated he wanted to speak about the 350 vehicles removed under the city ordinance noting he feels it is illegal.

Mayor Brandt noted he is not on the agenda and did not sign in to address Council since he arrived late; therefore, the matter will be referred to the Finance, Personnel, and Legislative committee. Mayor Brandt stated he can bring his paperwork to that meeting and he will be on the agenda so it can be discussed. Mayor Brandt noted the meeting will be next Wednesday at 6:00 p.m. and the City will mail him an agenda.

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

CONSENT AGENDA RESOLUTIONS

Resolution No. 83-20: Sell Stryker Power Load & Cot No Longer Needed by the Fire Department to Birnamwood EMS for \$15,500

WHEREAS, the City of Antigo purchased a used ambulance from Elcho EMS which included a Stryker PowerLoad System and Stryker Cot; and,

WHEREAS, the Fire Department now has extra equipment and the market value of the older PowerLoad System and Cot is \$15,000 with an additional cost of \$500 to remove the equipment from the City's oldest ambulance; and,

WHEREAS, Birnamwood EMS has expressed an interest in purchasing this equipment for \$15,500 which would be assisting a surrounding ambulance service with equipment the City no longer needs.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the sale of the older Stryker PowerLoad System and Stryker Cot to Birnamwood EMS for \$15,500.

BE IT FURTHER RESOLVED, the funds will be placed into the Ambulance Capital Equipment/Improvement Plan for cot replacement.

Resolution No. 84-20: Ratify Mayor Brandt's Action to Waive Shelter and Permit Fees and Insurance for Social Distancing Concert

WHEREAS, the Parks, Recreation, & Cemetery Director has received a request to waive the shelter reservation fee, event permit fee, and insurance requirement for a Social Distancing Concert on August 16, 2020, and

WHEREAS, the event is free to the public with the purpose of allowing people to enjoy music in our park, and

WHEREAS, due to the timing of the request, timely Committee approvals were not possible to be approved at the August Council meeting so Mayor Brandt has approved the waivers.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to ratify Mayor Brandt's decision and waive the shelter, event permit fee and insurance requirement for the Social Distancing Concert event on August 16, 2020.

Resolution No. 85-20: Carry Forward the 2019 \$4,900 State of Wisconsin Grant for the Purchase of Police Department Radios to 2020

WHEREAS, the Police Department received a \$4,900 grant from the State of Wisconsin in 2019 for the purchase of radios and these funds reverted to the undesignated fund balance at the end of the year; and,

WHEREAS, the radios were ordered in 2019 but were just received in June of 2020 so the invoice needs to be paid in 2020; and,

WHEREAS, a carry forward of the grant funds from 2019 to 2020 and a budget entry need to be done to show this purchase.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the carry forward of \$4,900 in grant funds from 2019 to the Police Department for the purchase of radios.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete the necessary budget/journal entries.

Resolution No. 86-20: Approving Parking Lot Agreement with Unified School District of Antigo

WHEREAS, the Unified School District of Antigo requested City participation to create a parking lot for North Elementary School utilizing City-owned property on the block which houses the Water Treatment Plant, and

WHEREAS, the school district would bear all costs associated with the creation of a parking lot, and

WHEREAS, a Parking Lot Lease Agreement has been developed by the City Attorney;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, that the development and lease of a parking lot for use by North Elementary School is approved as recommended by staff and committee with the school district bearing all costs associated with said development.

Resolution No. 87-20: Approve Volm Companies Request for Tree Plantings Along Parcel 201-2414

WHEREAS, Volm Companies has requested a tree line planted along the east edge of parcel number 2012414, and

WHEREAS, the City of Antigo owns this parcel 2012414, and

WHEREAS, the Park, Recreation and Cemetery Department will coordinate with Volm for a fall planting on this parcel, and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to allow for planting of a tree line along the east edge of parcel number 2012414 in conjunction with Volm Companies.

CONSENT AGENDA COMMUNICATIONS

Department Manager Reports

NEW BUSINESS

LICENSES

Emily A. Dahlke dba Kastawayz Request to Amend Liquor License Premise Description for 827 Fifth Avenue to be "On the First Story Building and Adjoining Rooms and Basement, Smoke Room, and Back Patio"

Aldersperson Kassis moved, Aldersperson Bugni seconded, to approve the liquor license premise description amendment for Emily A. Dahlke dba Kastawayz at 827 Fifth Avenue to be "On the First Story Building and Adjoining Rooms and Basement, Smoke Room, and Back Patio".

Upon inquiry by Aldersperson Kassis, Kaye Matucheski, Clerk-Treasurer/Finance Director, explained this is more of a correction to Ms. Dahlke's original premise description and is not a change from what the previous owners had on their license.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

- 1. Direct Deposits for July 10 and 24, 2020 Payrolls
- 2. BMO Bank Accounts Payable Check Nos. 73222-73457
- 3. Self-Funding Health Insurance Check Nos. 2037-2040

ANY OTHER MATTERS

1. Discussion Regarding Extending Mayor's Emergency Order Beyond August Council Meeting
Mayor Brandt noted his emergency powers will be up. They have been used for some policies at City Hall, an example would be the COVID tests at the Street Department. Mayor Brandt would like to extend for another 60 days with the approval of Council and then review again.

Aldersperson Kassis moved, Aldersperson Bauknecht seconded, to extend the Mayor's emergency powers for another 60 days for the day after the Council meeting in October.

RESULT:	CARRIED-VOICE VOTE
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COMMITTEE REFERRALS

Mayor Brandt noted the Daric Sprague referral to the Finance, Personnel, and Legislative Committee. He asked that City Attorney Michael Winter be at the meeting.

Mayor Brandt noted that Fifth Avenue is moving along and looking great.

ADJOURNMENT

Aldersperson Bugni moved, Aldersperson Wagner seconded, to adjourn at 6:32 p.m. Carried.

Approved:

Bill Brandt, Mayor

Attest:

Kaye M Matucheski

Clerk - Treasurer