

CITY OF ANTIGO
COMMON COUNCIL
AUGUST 10, 2022

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Daniel Duley, Police Chief; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Elizabeth McCarthy, Building Inspector/Zoning Administrator; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Kevin Passon, Antigo Daily Journal; Brian Mattmiller and Trevor McCarthy, Northstar Lanes; Angi Schreiber, Downtown Antigo Apartments; Angel Zimmerman, Boys and Girls Club; and for a portion of the meeting, Scott Sternhagen, CliftonLarsenAllen LP.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

- 1. Approval of the Minutes from the July 13, 2022 Meeting

Aldersperson Bugni moved, Aldersperson Kassis seconded, to approve the July 13, 2022, Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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Prior to the presentation by Scott Sternhagen, Mayor Brandt asked Daniel Duley, Police Chief, to extend a commendation from the Mayor and Council to Officer Schilling for performing life saving actions on a lady that was choking at the Kids Fishing Day held at Fleet Farm.

PRESENTATION

- 1. Scott Sternhagen, CliftonLarsenAllen LP - Presentation of 2021 Financial Statement

Scott Sternhagen, CliftonLarsenAllen LP, presented the 2021 financial statements. The audited financial reports were distributed to Council. Mr. Sternhagen noted the City received an unmodified opinion which is the highest the City can receive. He noted everything went well including the federal single audit. He explained the total general fund balance as of December 31, 2021, ended at \$5,350,970 which was higher than anticipated and the fund is in good financial shape. The special revenue funds ending balance is similar to prior years. The capital projects funds were reviewed with note that the Tax Incremental Finance District (TID) #7 did not have a loss. These funds are very stable which is good to see.

Mr. Sternhagen reviewed the unreimbursed project costs for the TID districts. Kaye Matucheski, Clerk-Treasurer/Finance Director, noted the City is looking at direct legislation to extend the life of TID #4.

General obligation debt outstanding was reviewed. Legal margin for new debt is \$12.3 million.

Mr. Sternhagen then presented a three year comparison for the water, sewer, and storm water utilities. He noted a study is currently being done for a possible rate increase. Water utility rate of return for 2021 was 5.44%. He noted stormwater utility is a little different than water and sewer with more fluctuation in the expenses each year.

He then reviewed the health insurance fund commenting that claims were higher in 2021 but they did see an increase in claims with a number of self-funded municipalities they work with.

Mayor Brandt thanked Mr. Sternhagen and his group noting they are good to work with.

CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

CONSENT AGENDA RESOLUTIONS**Resolution No. 75-22:** Donation of \$711.50 for Music in the Park Brochures

WHEREAS, Music in the Park has again requested funding for the printing of brochures for the summer music series in the amount of \$711.50; and,

WHEREAS, these brochures are distributed beyond the local area to draw people from other areas to Antigo for these concerts.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to approve \$711.50 to Music in the Park for the printing of brochures with the funds to be derived from the economic development portion of the Hotel/Motel Tax Funds.

Resolution No. 76-22: Authorize Clerk-Treasurer/Finance Director to Request Direct Legislation for an Extension to Tax Incremental Finance District 4 to Assist in Paying the Debt to the City

WHEREAS, Tax Increment Finance District 4 (TIF) was created in 1999 with boundaries along Ninth and Tenth Avenue to Superior Street to assist businesses in the area; and,

WHEREAS, TIF 4 was amended in 2005 to include north on Superior Street and west on Fifth Avenue to include the downtown area in the TIF; and,

WHEREAS, TIF 4 did not immediately cash flow so the City had to advance the debt service payments for the TIF with the idea that the City would be reimbursed for these advances; and,

WHEREAS, TIF 4 was set to expire in 2022 but there was a three-year extension available that moved the expiration date to 2025; however, this extension is not enough time to generate increments to repay the City; and,

WHEREAS, the Clerk-Treasurer/Finance Director would like to seek direct legislation to increase the life of TIF 4 by up to thirteen years, until 2035 in order to capture the increment and repay the debt.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Clerk-Treasurer/Finance Director to seek direct legislation to extend the life of Tax Increment Finance District 4 by up to thirteen years.

BE IT FURTHER RESOLVED, should TIF 4 repay the debt sooner than thirteen years, the TIF will be closed earlier than 2035.

Resolution No. 77-22: Transfer Funds for Severance for Retiring Employee Payouts from the Severance Reserve Account to the Employees' Home Departments

WHEREAS, when employees retire, they are paid out for the remaining time that has been accrued with the City with the funds derived from a Severance Reserve Account; and,

WHEREAS, funds are budgeted in a Severance Reserve Account each year so a transfer needs to be done from the reserve account to the retiring employee's home account where the payout is made; and,

WHEREAS, three employees recently retired so transfers need to be made to reflect the payouts.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize transfers from the Severance Reserve Account to the following: Police Department for Bruce Brown \$21,336.26 and Eric Roller \$42,336.27 and the Building Inspection Department for Roger Musolff \$20,361.48.

Resolution No. 78-22: Renew the Third Millenium Associates, Inc. Contract for Printing and Mailing Utility Bills with a Five-Year Term

WHEREAS, the City has contracted with Third Millenium Associates, Inc. (TMA) to print and mail utility bills at a cost of 14.942 cents plus postage for several years; and,

WHEREAS, the contract is expiring so staff checked with another vendor and that vendor advised they could not process the bills any less expensive; and,

WHEREAS, the TMA has been easy to work with and has agreed to keep the cost for processing the bills at 14.942 cents plus postage with a five-year agreement.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to renew the contract for five-years with Third Millenium Associates, Inc. for the printing and mailing of utility bills at a cost of 14.942 cents plus postage.

BE IT FURTHER RESOLVED, the funds will be derived from the Enterprise Funds operating budgets.

CONSENT AGENDA COMMUNICATIONS

Department Manager Reports

NEW BUSINESS

LICENSES

Approve "Class B" Fermented Malt Beverage and Intoxicating Liquor, Amusement Device, and Dance Hall Licenses for 111 Alliance, LLC, Brian Mattmiller, Agent located at 400 Prosser Place ~ Current Licenses Being Relinquished by Antigo Entertainment, LLC (Contingent Upon Completion of Inspections)

Aldersperson Kassis moved, Aldersperson Henricks seconded, to approve the licenses for 111 Alliance, LLC at 400 Prosser Place.

RESULT:	CARRIED - VOICE VOTE
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MOTIONS

- 1. Approve Conditional Use Application for JTK Consolidated LLC to Allow Education and Daycare for Boys & Girls Club of the Northwoods at 614 Fifth Avenue (Approved by City Plan Commission 8/2/2022)

Mayor Brandt noted it has been brought to the City's attention that there are people on the sex offender registration staying in the area. The Boys and Girls Club is aware of it and restrictions have been put in place.

Angel Zimmerman of the Boys and Girls Club addressed Council noting this is for the Teen Center which opened on June 13th. They were running out of room at the original location and teen registrations have increased with the new space.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks

1. Direct Deposits for July 8 and 22, 2022 Payrolls
2. BMO Bank Accounts Payable Check Nos. 77587 - 77597 & 77706 - 77890
3. Self-Funding Health Insurance Check Nos. 2091 - 2094
4. Block Grant Revolving Loan Check Nos. 3707 - 3709

COMMITTEE REFERRALS

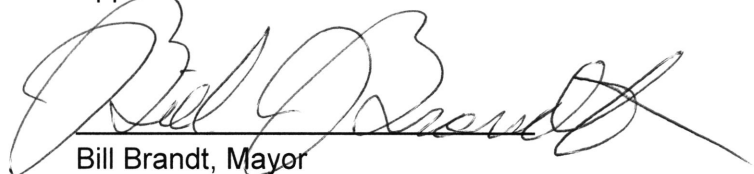
Upon Alderperson Wagner's request to rescind the Northpointe Development project resolution at the next Council meeting, Mayor Brandt noted the request is out of order. Mayor Brandt further commented the City entered into a contract with Northpointe and therefore as Mayor it is his duty not to allow the motion as it opens the City up to liability and himself up to personal liability. Mayor Brandt reported if you read the rules to rescind, there are three exceptions why it is out of order, one of those being that you have entered into a contract with the party involved, which is Northpointe. The contract was approved by Council in June of 2021 and in December of 2021 the contract with Northpointe was signed. Therefore bringing it up to be rescinded is out of order. The Mayor reported in his capacity as Mayor he has a lot of coverage in actions taken as long as he knows and feels he is doing the right thing. He noted he has researched it, talked with the City Attorney, and read from the League of Municipalities, and it all tells him that the motion is out of order. He further reported if he were to allow it he would open himself and his wife up personally to suit and he does not feel that is a good idea. He would have to obtain his own legal counsel instead of the City providing it for him.

Alderperson Kassis noted there is a Lake District meeting on Monday, August 15th at 6:00 p.m. and all Alderpersons are Lake District Commissioners.

ADJOURNMENT

Alderperson Kassis moved, Alderperson Rebstock seconded, to adjourn at 6:35 p.m. Carried.

Approved:



Bill Brandt, Mayor

Attest:

Kay M. Matuckoski

Clerk - Treasurer