

**CITY OF ANTIGO
COMMON COUNCIL
AUGUST 09, 2017**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Rick LeBrun	Ward 6	Present	
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Absent	
Bill Brandt	Mayor	Present	

Mayor Brandt excused Alderperson Henricks.

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer; Eric Roller, Police Chief/Public Safety Director; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; and Dominic Frandrup, Library Director.

Others in attendance were: Michael Winter, City Attorney, and Tommy Horswill, Infrastructure Alternatives.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the July 12, 2017 Meeting

Alderperson Bugni moved, Alderperson Kassis seconded, to approve the July 12, 2017, Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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CITIZEN COMMENT

1. Subjects on the Current Agenda

Mayor Brandt introduced the new Library Director, Dominic Frandrup, noting he is from Waupaca. Mr. Frandrup addressed Council giving a brief overview of his background.

2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Glenn Bugni, Ward 7
AYES:	LeBrun, Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Bugni, Balcerzak
ABSENT:	Scott Henricks

CONSENT AGENDA RESOLUTIONS

Resolution No. 73-17: Approval of Operator Licenses for EmmyLou Fleischman, Crystal Guinther, and Tristien Kuenzli

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to EmmyLou Fleischman, Crystal Guinther, and Tristien Kuenzli pursuant to payment of fees.

Resolution No. 74-17: Accept Assistance to Firefighters Grant (AFG) Award in the amount of \$102,781 and Approve City's 5% Match of \$5,139

WHEREAS, the City of Antigo Fire Department applied for the Assistance to Firefighters Grant (AFG) to purchase four Power Load systems which will lift and load the EMS cot with the patient, up to 700 pounds, and;

WHEREAS, this type of system has been available for about six years and has shown to reduce employee lifting injuries, and;

WHEREAS, at the time of the Finance, Personnel & Legislative Committee meeting, the Fire Department had received notification that the grant was favorably reviewed by a panel of their peers so the Committee agreed to accept the grant if it was received, and;

WHEREAS, since that time, the Fire Department has been notified that they have been awarded the AFG grant in the amount of \$102,781 with the City's match of \$5,139 (5%) for a total of \$107,920, and;

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the Assistance to Firefighters Grant (AFG) in the amount of \$102,781.

BE IT FURTHER RESOLVED, the 5% match (\$5,139) is approved with funds derived from the Ambulance Capital Equipment/Improvement (CIP) funds.

Resolution No. 75-17: City to Pay for Increase in Welfit Program Fees from \$34 to \$35 for Qualifying Employees

WHEREAS, the City previously approved employee participation in the Aspirus Langlade Hospital Welfit program with the City paying the \$34.00 per participant monthly fee for any employee utilizing the program a minimum of ten times per month, and;

WHEREAS, Aspirus Langlade Hospital has increased the per participant monthly fee to \$35.00 effective August 1, 2017, and;

WHEREAS, Aspirus Langlade Hospital invoices the individual employee and provides a participation list to the City identifying those employees meeting the ten visits per month with the employee being subsequently reimbursed through the City payroll as a taxable benefit.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve paying the \$35.00 per month fee for those employees meeting the minimum program requirements with funds derived from the Health Insurance Fund.

BE IT FURTHER RESOLVED, the City will reimburse the employee through the payroll system as a taxable benefit.

Resolution No. 76-17: Waive Uncharged Utility Fees in the Amount of \$993.69 Caused by a Coding Error

WHEREAS, several years ago the Public Service Commission (PSC) informed the City that charging for water fixed charges and usage if a meter was removed from a home had to be discontinued and then bill after the fact if the meter was reconnected in less than a year; and,

WHEREAS, a separate code was set up to address this situation but was found not to be a workable solution for this issue so the billing process was again changed; and,

WHEREAS, recently it was discovered that a few accounts did not have the code changed as it should have been to allow for billing when the meter was reconnected resulting in \$993.69 in unbilled charges; and,

WHEREAS, the affected accounts have been fixed to bill the correct amount going forward; and,

WHEREAS, due to this being the utility's error, the customers were not aware the bills they received were not for the entire amount due as they still received a bill each month for the other charges so the unbilled fees should be written off.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize writing off the \$993.69 from the Water Utility charges due to the error in coding.

Resolution No. 77-17: Selection of Precision Ice Blast on the Wastewater Treatment Plant Project for Blasting/Painting of a Primary Clarifier

WHEREAS, Infrastructure Alternatives, Inc. requested proposals from regionally available companies capable of providing on-site services for the blasting/painting for one of the two final clarifiers at the City's Wastewater Treatment Plant; and,

WHEREAS, the use of non-abrasive blast medias such as ice-blasting are desired in order to minimize grit build-up to protect the pumps and filter beds while completing the removal of loose paint in order to prepare the surface for re-painting resulting in extending the useful life of the final clarifier; and,

WHEREAS, Infrastructure Alternatives sought a comparison quote from a traditional abrasive blasting company and determined that this firm was not competitive in providing the required services; and,

WHEREAS, Precision Ice Blast Corporation of Peshtigo, WI submitted a complete proposal for the blasting/painting of the final clarifier and is familiar with working with the City of Antigo based on their prior success on several projects at our Water and Wastewater Treatment Plants including the 2015 final clarifier project; and,

WHEREAS, due to the specialty nature with this style of work Infrastructure Alternatives requested that the bidding requirement found in the City's Purchasing Policy be waived in favor of the acceptance of quotes for services; and,

WHEREAS, Infrastructure Alternatives originally estimated this 2017 Capital Equipment/Improvement Plan (CIP) work at a cost of \$25,000 in the City's 2017 CIP Budget (Item WWI-34) and is subsequently recommending the selection of Precision Ice Blast Corporation based on their experience along with their proposal being the lowest quoted price in the amount of \$21,990.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to waive the bidding requirements and to approve the blasting/painting of one final clarifier by Precision Ice Blast Corporation in the amount of \$21,990 with funds to be derived from the already budgeted 2017 CIP for the Wastewater Treatment Plant.

Resolution No. 78-17: Demolition Bid for Tax-Reverted Residential Home Impacted by Fire Damage Located at 217 Field Street

WHEREAS, the residential home located at 217 Field Street was damaged beyond repair as the result of a home fire and was subsequently transferred to the City by Langlade County through the Tax Reversion process; and,

WHEREAS, staff subsequently advertised and solicited bid proposals for the demolition and proper disposal of the resulting materials from the residential home; and,

WHEREAS, Duffek Sand & Gravel presented the only bid in the amount of \$8,495; and,

WHEREAS, this expense will be accounted for through the contractual services line item of the Demolition of Buildings account found in the 2017 operating budget.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to approve the hiring of Duffek Sand & Gravel of Antigo to proceed with the demolition and proper disposal of the materials from the residential home located at 217 Field Street with funds being derived from the 2017 Demolition of Buildings account (100-520-52510-52280).

Resolution No. 79-17: Asbestos Removal Bid at the Former Java Junction Building Previously Received by the City through the Tax-Reversion Process

WHEREAS, the downtown retail building located at 814 Fifth Avenue was previously transferred to the City of Antigo by Langlade County through the tax reversion process; and,

WHEREAS, staff subsequently worked with area developers and entrepreneur's without success in an attempt to re-purpose the building formerly known as the Java Junction; and,

WHEREAS, the building's condition is now such that renovation is not likely and the eventual demolition of the structure is pending; and,

WHEREAS, MSA Professional Services completed the testing and categorizing of the buildings asbestos containing materials followed by staff's advertisement and solicitation for asbestos removal bids; and,

WHEREAS, Mavo Systems Wisconsin, LLC presented the low bid proposal in the amount of \$5,286 with a \$750 contingency for the removal of boiler gaskets if determined to be present; and,

WHEREAS, this expense will be accounted for through the contractual services line item of the Demolition of Buildings account found in the 2017 operating budget.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to approve the bid of \$5,286 plus the \$750 contingency if needed from Mavo Systems Wisconsin, LLC to proceed with the asbestos removal and proper disposal of the materials from the former Java Junction building located at 814 Fifth Avenue with funds being derived from the 2017 Demolition of Buildings account (100-520-52510-52280).

CONSENT AGENDA COMMUNICATIONS

Department Manager's Reports

Appointment of Cathy LeBrun to Hotel Motel Commission

NEW BUSINESS

RESOLUTIONS

Resolution No. 80-17: Developer's Agreement for Phase 2 of a Multi-Family Housing Development Investment by S.C. Swiderski on 8.25 Acres of City-owned Property located in the Southwest Quadrant of the intersection of Pierce Avenue & Hogan Street (to be distributed at least one day before the meeting)

WHEREAS, the City of Antigo (hereinafter known as the City) received an Offer to Purchase from S.C. Swiderski, LLC (hereinafter known as the Developer) for 8.25 acres of City-owned property located in the southwest quadrant of the intersection of Pierce Avenue and Hogan Street; and,

WHEREAS, both the City and the Developer mutually agreed to the terms of the Offer-to-Purchase and subsequently endorsed the document memorializing the transaction; and,

WHEREAS, the Additional Provisions/Contingencies portion of the Offer-to-Purchase (lines 526 thru 534) dictate that the offer is contingent upon obtaining a signed Developer's Agreement endorsed by both parties including specific items as outlined in the Offer-to-Purchase; and,

WHEREAS, the Finance, Personnel and Legislative Committee met on July 19, 2017 and approved the Draft Developer's Agreement subject to final review by the attorneys for both the City and the Developer with any final revisions being incorporated for consideration by the full Council at their August 9, 2017, meeting.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to approve the Developer's Agreement with S.C. Swiderski, LLC for the construction of 40 to 56 two & three bedroom apartments (8 units maximum per building) with attached garages to be completed by September 30, 2020.

Mayor Brandt pulled Resolution No. 80-17 for additional discussion and changes to the developer's agreement.

RESULT:	WITHDRAWN
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ORDINANCES

Ordinance No. 1290B: Ordinance Amending Section 1-22 of the Municipal Code of the City of Antigo Regarding Fee Schedule for Any Payment Returned by the Financial Institution, Per Check

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Tom Bauknecht, Ward 4
AYES:	LeBrun, Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Bugni, Balcerzak
ABSENT:	Scott Henricks

Ordinance No. 1291B: Ordinance Amending Section 2-776 of the Municipal Code of the City of Antigo Regarding Fee for Returning Checks with Insufficient Funds; Reimbursement of Collection Costs

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	LeBrun, Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Bugni, Balcerzak
ABSENT:	Scott Henricks

LICENSES

Approval of Transfer of Agent for Class "A" Fermented Malt Beverage and Cigarette Licenses for Growmark, Inc. (dba Insight FS Fast Stop)- New Agent Stacy L. Klement

Aldersperson Bugni moved, Aldersperson Kassis seconded, to approve Stacy L. Klement as the new agent for Growmark, Inc.

RESULT:	CARRIED - VOICE VOTE
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PERMITS

1. Approving Street Closure of 7th Avenue and Field Street on August 20, 2017 for Badgerland Classics and Customs Car Show

Aldersperson Balcerzak moved, Aldersperson LeBrun seconded, to approve the Street Closure permit for Badgerland Classics and Customs Car Show on August 20, 2017.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Glenn Bugni, Ward 7
AYES:	LeBrun, Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Bugni, Balcerzak
ABSENT:	Scott Henricks

1. Direct Deposits for July 14 and 28, 2017 Payrolls
2. Huntington Bank Account Payable Check Nos. 65986-66180
3. Self-Funding Health Insurance Check Nos. 1936-1938

COMMITTEE REFERRALS

Mayor Brandt reported the Parks, Cemeteries, and Recreation Commission accepted a donation of over \$5,000 to straighten headstones of veterans from Jil and Karl Schulz. Mayor Brandt noted appreciation to Schulz's for their generous donation.

ADJOURNMENT

Aldersperson Bugni moved, Aldersperson Kassis seconded, to adjourn at 6:09 p.m. Carried.

Approved:

Bill Brandt, Mayor

Attest:

Clerk - Treasurer