CITY OF ANTIGO

COMMON COUNCIL

JULY 11, 2018

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Excused	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

2. Additional Attendance

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Eric Roller, Police Chief/Public Safety Director; Kirk Packard, Acting Street Commissioner; Jon Petroskey, Fire Chief; Charley Brinkmeier, Land Surveyor/Project Manager; and Dominic Frandrup, Library Director.

Others in attendance were: Jeanne Jensen, Deputy Clerk-Treasurer; David Maccoux, Schenck Government & Not-For-Profit Solutions; and Jamie Anderson, MSA Professional Services.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the June 13, 2018 Meeting

Alderperson Bugni moved, Alderperson Kassis seconded, to approve the June 13, 2018 Council Minutes.

RESULT:	CARRIED - VOICE VOTE

DAVID MACCOUX, SCHENCK GOVERNMENT & NOT-FOR-PROFIT SOLUTIONS

1. Presentation of 2017 Financial Statement by David Maccoux, Schenck Government & Not For Profit Solutions

David Maccoux, Schenck Government & Not-For-Profit Solutions, presented the 2017 Financial Statement. The City received an unqualified opinion which is the best opinion that can be received. There are no modifications or changes being recommended to the statements. Currently $69 million in assets are managed by the City with a net position increase of almost $1,000,000. This reflects a very strong budget year.

Mr. Maccoux then reviewed the Management Communication. Internal controls are reviewed during the audit and the only noted item is that Schenck prepares the report. He noted this is a very standard statement of fact for municipalities. He reported the audit went very well and that everyone they worked with was very cooperative. Following review he noted the City has a real strong fund balance.

Mr. Maccoux reported the City is working very effectively.

A review of the utility rate of return was completed. Mr. Maccoux noted there were no concerns and the current rates are still effective.

The cost side of the operation is being well monitored.

He noted there are new standards on leases and there may need to be some additional requirements in the future.

CITIZEN COMMENT

1. Subjects on the Current Agenda

2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Carol Feller Gottard

CONSENT AGENDA RESOLUTIONS

Resolution No. 61-18: Approval of Operator's License for Montana Aiuppy, Tina Greer, Myra Klante, Adrian Tomlin, Michaela Beilke, Toni Blaney, Patricia Gnacinski, Laurie Hackbarth, Amanda Hoff, Skye Breanna-Diane Jueck, Jane Krause, Michael O'Brien, Seamus Roff, and Teresa Zdrazil.

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to Montana Aiuppy, Tina Greer, Myra Klante, Adrian Tomlin, Michaela Beilke, Toni Blaney, Patricia Gnacinski, Laurie Hackbarth, Amanda Hoff, Skye Breanna-Diane Jueck, Jane Krause, Michael O'Brien, Seamus Roff, and Teresa Zdrazil pursuant to payment of fees.

Resolution No. 62-18: Appointment of Kirk Packard to The Position of Acting Street Commissioner with Retroactive Pay as of June 1, 2018

WHEREAS, the retirement date of Bob Piskula, Street Commissioner, was accepted effective on May, 30, 2018; and,

WHEREAS, the City of Antigo Employee Manual Hiring, Promotions, Transfers and Assignments section allows for the appointment of personnel to a higher classification on a temporary basis in order to fill a vacancy as an "acting appointment"; and,

WHEREAS, the Director of Administrative Services appointed Kirk Packard to the position of "Acting Street Commissioner" effective June 1, 2018 and subsequently presented the recommendation to the Finance, Personnel and Legislative (FP&L) Committee at their June 2018 meeting; and,

WHEREAS, the City Employee Manual indicates that an employee holding an "acting appointment" may receive a temporary pay increase if authorized; and,

WHEREAS, it was the recommendation of the Director of Administrative Services and subsequently supported by the FP&L Committee at their June 2018 meeting to provide a temporary pay increase (retroactive to June 1, 2018) to Kirk Packard at the entry level compensation for this position of $59,046.99 per year.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that a temporary pay increase be approved for Kirk Packard as the "Acting Street Commissioner" in the amount of $59,046.99 per year with the compensation being retroactive to June 1, 2018 to coincide with his "acting appointment" to this position by the Director of Administrative Services.

BE IT FURTHER RESOLVED, the funds will be derived from the Street Commissioner operating budget for wages.

CONSENT AGENDA COMMUNICATIONS

Proclamation Declaring June 21, 2018 Arbor Day

Department Head Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 63-18: Purchase of Building & Property Located at 511 Clermont Street from Owner Chris Henke with Funds Derived from the City's Demolition of Buildings Account

WHEREAS, it is in the City's best interest to purchase the building and property located at 511 Clermont Street for the purposes of demolition and continued economic development within the downtown corridor; and,

WHEREAS, the Finance Personnel & Legislative Committee met in closed session at their June 2018 meeting and entered back into open session to approve the purchase of 511 Clermont Street for the amount of $25,000 with funding to be derived from the Demolition of Buildings fund balance allocated within the 2018 City budget.

NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo to approve the purchase of 511 Clermont Street in the amount of $25,000 with funding being derived from the Demolition of Buildings (100-520-52510-52280) 2018 fund balance as allocated within the City Budget.

BE IT FURTHER RESOLVED, the costs to prepare and record the property transfer will be the City's with funds derived from the Demolition of Buildings account.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Carol Feller Gottard

PERMITS

1. Approving Street Closure of 7th Avenue and Field Street on August 19, 2018 for Badgerland Classics and Customs Car Show

Alderperson Kassis moved, Alderperson Balcerzak seconded, to approve the Street Closure of Seventh Avenue and Field Street on August 19, 2018 for the Badgerland Classics and Customs Car Show.

RESULT:	**CARRIED - VOICE VOTE**

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Rick LeBrun, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Carol Feller Gottard

1. Direct Deposits for June 1, 15, and 29, 2018 Payrolls
2. Huntington Bank Accounts Payable Check Nos. 68202-68370
3. Self-Funding Health Insurance Check Nos. 1973-1976
4. Block Grant Revolving Loan Check No. 3534

COMMITTEE REFERRALS

Mayor Brandt reminded Council the Historical Society Picnic is being held tonight.

Mayor Brandt noted Council approved the resolution confirming the appointment of Kirk Packard as Acting Street Commissioner tonight stating the process is now completed and Kirk is being recommended for the Street Commissioner position.

Kirk Packard, Acting Street Commissioner, thanked everyone for the opportunity.

There were no committee referrals.

ADJOURNMENT

Alderperson Bugni moved, Alderperson Kassis seconded, to adjourn at 6:24 p.m. Carried.

Approved:

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Bill Brandt, Mayor

Attest:

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Clerk - Treasurer