CITY OF ANTIGO
COMMON COUNCIL
JULY 08, 2020

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Excused	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Excused	
Joel Wagner	Ward 6	Excused	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services, and Kaye Matucheski, Clerk-Treasurer/Finance Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; and Rick Satterlee, Ayres Associates.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the June 10, 2020 Meeting

Alderperson Bugni moved, Alderperson Henricks seconded, to approve the June 10, 2020 Council Minutes.

RESULT:	CARRIED - VOICE VOTE

PRESENTATION

1. David Maccoux, CliftonLarsonAllen, LLP--Presentation of 2019 Financial Statement

Mayor Brandt stated the presentation has been cancelled for this month.

PUBLIC HEARING

1. Public Hearing for the vacation and discontinuance of a portion of Wausau Road being part of the Mary Deleglise Outlots located in the Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼) of Section 31, Township 31 North, Range 11 East, City of Antigo, more particularly described as follows: Beginning at the Southeast Corner of Lot 3 of the Mary Deleglise Outlots, also known as the Southeast Corner of Lot 3 of Volume 5, Certified Survey Maps, Page 37; thence Southeasterly perpendicular to the centerline of Wausau Road, 7.00 feet; thence Northeasterly parallel with the centerline of Wausau Road 145.00 feet; thence Northwesterly perpendicular to the centerline of Wausau Road 7.00 feet; thence Southwesterly, 145.00 feet along the Northwestern right-of-way line of Wausau Road

Pursuant to notice, a public hearing was held for the vacation and discontinuance of a portion of Wausau Road being part of the Mary Deleglise Outlots located in the Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼) of Section 31, Township 31 North, Range 11 East, City of Antigo, more particularly described as follows: Beginning at the Southeast Corner of Lot 3 of the Mary Deleglise Outlots, also known as the Southeast Corner of Lot 3 of Volume 5, Certified Survey Maps, Page 37; thence Southeasterly perpendicular to the centerline of Wausau Road, 7.00 feet; thence Northeasterly parallel with the centerline of Wausau Road 145.00 feet; thence Northwesterly perpendicular to the centerline of Wausau Road 7.00 feet; thence Southwesterly, 145.00 feet along the Northwestern right-of-way line of Wausau Road of the City of Antigo

There being no individuals wishing to address this matter and after complying with statutory procedures, Alderperson Bugni moved, Alderperson Bauknecht seconded, to close the public hearing at 6:05 p.m.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Fischer, Bauknecht, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis, Carol Feller Gottard, Joel Wagner

CITIZEN COMMENT

1. Subjects on the Current Agenda

2. Subjects Not on the Current Agenda

   Mark Desotell, Director of Administrative Services, introduced Rick Satterlee, Ayres Associates. Mr. Satterlee explained Ayres Associates was the engineer for the Eighth Avenue bridge replacement project. Mr. Satterlee commented there will be some State Municipal Agreements approved and then soon the engineer selection process can take place. He wanted to thank the City for the previous work and note their interest in continuing to work with the City for future projects. Ayres Associates has had 40+ years of history working with the City and County. He commented on two projects (one city/one county) that could possibly be done together to save some money as they would be in the area.

   Mayor Brandt thanked him for his interest in the City.

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

Mayor Brandt pulled Resolution No. 73-20 from the Consent Agenda as it has an error in it that will need to be amended.

RESULT:	**CARRIED [UNANIMOUS] (Approval of Consent Agenda as amended)**
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Bauknecht, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis, Carol Feller Gottard, Joel Wagner

CONSENT AGENDA RESOLUTIONS

Resolution No. 72-20: Approving Community Resource Website Utilizing Hotel Motel Administrative Funds and Discontinuing Billboard Contract

WHEREAS, the City of Antigo had a contract with CeeCeeMedia, LLC for a billboard positively showcasing our community for just over a year using Hotel Motel Economic Development funds for a cost of $250.00/month; and,

WHEREAS, the Finance, Personnel and Legislative Committee recommended to discontinue the contract for the billboard and instead use the Hotel Motel Economic Development funding for the Community Resource Website, which is $128.00/month and a $16.00/year domain cost for a total of $1,552.00 annually as the Hotel/Motel Tax Commission is no longer funding this; and,

WHEREAS, the Community Resource Website is a collaborative effort between Langlade County Economic Development Corporation, Langlade County Emergency Management, Antigo/Langlade County Chamber of Commerce, City of Antigo, and HeART (Health Aging in Rural Towns); and,

WHEREAS, the website hosts the Community Calendar as well as a variety of community resources and community links consolidated in one location providing comprehensive information to community members and visitors.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to discontinue the contract with CeeCee Media, LLC for the billboard space effective immediately.

BE IT FURTHER RESOLVED, the funds will be utilized for the Community Resource Website for an annual cost of $1,552 with funding derived from Hotel Motel Economic Development funds effective retroactively for 2020.

Resolution No. 73-20: has been moved to PULLED FROM CONSENT AGENDA

Resolution No. 74-20: State/Municipal Agreement for the Design & Construction of Clermont Street (Seventh to Tenth Avenues) under Wisconsin Department of Transportation's Surface Transportation Urban Program (STP-U)

WHEREAS, City Council previously approved the submission of an application for a Wisconsin Department of Transportation (WisDOT) grant under the Surface Transportation Urban Program (STP-U) for the reconstruction of Clermont Street from Seventh to Tenth Avenues; and,

WHEREAS, the City received positive notification of project funding selection from WisDOT on March 26, 2020 under the State's 2020-2025 Local Surface Transportation Program which provides for an 80% State & 20% Local match for design and roadway reconstruction; and,

WHEREAS, all proposed work within the application qualified for the 80% State matching funds with no Local requirement for 100% payment of any non-participating items; and,

WHEREAS, the next step in the grant process requires the completion of a State/Municipal Agreement to memorialize the responsibilities of each the City and the Wisconsin Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to enter into the State/Municipal Agreement for the design and construction of Clermont Street from Seventh to Tenth Avenues under State Project ID# 9835-00-04/70 providing an estimated $526,080 in STP-Urban Funds requiring an anticipated $131,250 in Local matching funds for an estimated total project amount of $657,600 including the project design.

Resolution No. 75-20: State/Municipal Agreement with the Wisconsin Department of Transportation under the Local Bridge Program for the Design & Construction of the Fourth Avenue Bridge over Springbrook Creek

WHEREAS, City Council previously approved the submission of an application for a Wisconsin Department of Transportation (WisDOT) grant under the Local Bridge program for the replacement of the Fourth Avenue Bridge over Springbrook Creek; and,

WHEREAS, the City received positive notification of project funding selection from WisDOT on March 26, 2020 under the State's 2020-2025 Local Bridge Program which provides for an 80% State & 20% Local match for design and bridge construction with limited pavement approach work; and,

WHEREAS, certain work has been defined as non-participating requiring 100% of the costs to be the responsibility of the City; and,

WHEREAS, the next step in the grant process requires the completion of a State/Municipal Agreement to memorialize the responsibilities of each the City and the Wisconsin Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to enter into the State/Municipal Agreement for the design and construction of the Fourth Avenue Bridge over Springbrook Creek for Bridge ID # P-34-0701 under State Project ID# 9835-00-01/71 providing an estimated $624,416 in Local Bridge Program funds requiring an anticipated $296,404 in Local matching funds for an estimated total project amount of $920,080 including the project design.

Resolution No. 76-20: Ratify Mayor Proclamation Extending the City of Antigo State of Emergency to August 13, 2020

WHEREAS, a novel strain of the coronavirus, named COVID- 19 has spread throughout numerous countries including the United States; and

WHEREAS, the World Health Organization declared a Public Health Emergency of International Concern; and

WHEREAS, on March 12, 2020, Wisconsin Governor Tony Evers issued Executive

Order# 72 Relating to a Proclamation Declaring a Health Emergency in Response to the COVID-19 Coronavirus; and

WHEREAS, on April 16, 2020, Wisconsin Governor Tony Evers directed Wisconsin Department of Health Services Secretary- designee, Andrea Palm, to extend the "Safer at Home" order until Tuesday, May 26th.

WHEREAS, on March 19, 2020, City of Antigo Mayor Bill Brandt declared a State of Emergency for the City of Antigo expiring on May 19, 2020, and extended this order until June 11, 2020.

NOW, THEREFORE, pursuant to sections 323. 11 and 323. 14 (4) of the Wisconsin Statutes, the City of Antigo hereby extends the local State of Emergency for the City of Antigo automatically expiring on August 13, 2020 at 8:00 a.m., unless extended. During the State of Emergency, it is hereby ordered that the City of Antigo will make all of its resources available to support actions and recommendations of Federal, State, and County public health agencies.

IT IS FURTHER ORDERED that:

1. All meetings of the Common Council, Committees, Boards, and/ or Commissions may be conducted with the health and safety of elected officials, employees and staff being given the greatest consideration, with access granted to the public to the full extent practicable.

2. All City of Antigo business travel is suspended for the duration of this emergency unless preauthorized.

3. The City shall take all further actions reasonable and necessary to prevent exposure to and/or spread of COVID- 19. Under 323. 14(4)(b), Stats., this proclamation shall be subject to ratification, alteration, modification or repeal by the governing body as soon as that body can meet, but the subsequent action taken by the governing body shall not affect the proper validity of this proclamation. As Chief Elected Official of the City of Antigo in testimony whereof I, Mayor Bill Brandt, have hereunto set my hand and have caused the great seal of the City of Antigo to be affixed.

THIS DECLARATION OF A STATE OF EMERGENCY is enacted this 11th day of June, 2020.

Bill Brandt, Mayor

Resolution No. 77-20: Ratify Mayor Brandt's Action to Accept a $5,000 Fire Department Donation from Banner Bank

WHEREAS, donations offered to the City must receive Committee and Council action to accept so there is a chance to review the stipulations and/or conditions of the donation; and,

WHEREAS, Banner Banks has graciously offered the Fire Department a $5,000 donation to be used for needed department purchases with the only stipulation that they receive credit for the donation; and,

WHEREAS, due to the timing of the donation, timely Committee approval was not possible in order for the donation to be accepted at the July Council meeting so Mayor Brandt has approved accepting the donation on behalf of the City of Antigo Fire Department.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to ratify Mayor Brandt's decision and accept the $5,000 donation from Banner Banks to the Fire Department.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to make the necessary budget entries to record the donation and purchases.

Resolution No. 78-20: Begin a Fire fighter/Paramedic Pilot Training Program for the City of Antigo Fire Department

WHEREAS, the Fire Department has been researching ways to address the shortage of applicants and retention of fire fighter/paramedics which is an issue with many fire departments; and,

WHEREAS, a Pilot Program aimed at prioritizing local candidates to enter into the Firefighter/Paramedic profession has been discussed to alleviate these issues; and,

WHEREAS, the intent is to assist local candidates that already possess some level of education in either of these categories; such as a candidate without the paramedic license and/or training but with fire training and an emergency medical technician (EMT) license would be hired and the person would attend the paramedic class; and,

WHEREAS, the Pilot Program is estimated to cost about $9,000 which includes tuition, books, testing fees, and background check and the City would require a five-year reimbursement agreement with the employee.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the Fire Department Fire Fighter/Paramedic Pilot Training Program effective immediately with costs covered from existing operating funds and the provision for a five-year reimbursement agreement with the employee.

BE IT FURTHER RESOLVED, the approval is contingent upon mutually acceptable terms between the City of Antigo (by the Mayor or his designee) and the Antigo Firefighters Union, Local 1000 (i.e. hours of work, benefits, and wages).

Resolution No. 79-20: Bid from James Peterson Sons Inc for Clermont Street Project (Third Avenue to North Avenue)

WHEREAS, the Public Works Committee has approved a pulverize and pavement project on Clermont Street from Third Avenue to North Avenue; and,

WHEREAS, bids were taken by City Staff and read aloud on June 17, 2020; and,

WHEREAS, the bid from James Peterson Sons Inc. in the amount of $319,774.38 was considered to be the most advantageous to the City of Antigo.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the bid from James Peterson Sons Inc. for the construction project on Clermont Street (Third Avenue to North Avenue) to be partially funded by Wisconsin Local Road Improvement Program (LRIP) Funds and the City of Antigo Street Construction Capital Equipment/Improvement Plan (CIP).

Resolution No. 80-20: Professional Service Agreement with Ruekert and Mielke Inc. for Sanitary Sewer Pipe near the Clermont Street Bridge

WHEREAS, during the smoke testing it was discovered that the sanitary sewer pipe over Springbrook Creek near the Clermont Street bridge was leaking smoke; and,

WHEREAS, the Public Works Committee has agreed to enter into a Professional Service Agreement with Ruekert and Mielke Inc. for design, permits, and bidding documents for replacement of the sanitary sewer pipe; and,

WHEREAS, for the professional services Ruekert and Mielke, Inc. is requesting $7,500 with funds being derived from the Sanitary Sewer Slip Lining account.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to enter into a Professional Service Agreement with Ruekert and Mielke Inc. for the sum of $7,500 to be derived from the Sanitary Sewer Slip Lining account for engineering services for replacement of the sanitary pipe over Springbrook Creek.

CONSENT AGENDA COMMUNICATIONS

Department Head Reports

PULLED FROM CONSENT AGENDA

Resolution No. 73-20: State/Municipal Agreement for the Design & Construction of Seventh Avenue (Clermont to Dorr Streets) under Wisconsin Department of Transportation's Surface Transportation Urban Program (STP-U)

WHEREAS, the City Council previously approved the submission of an application for a Wisconsin Department of Transportation (WisDOT) grant under the Surface Transportation Urban Program (STP-U) for the reconstruction of Seventh Avenue from Clermont to Dorr Streets; and,

WHEREAS, the City received positive notification of project funding selection from WisDOT on March 26, 2020 under the State's 2020-2025 Local Surface Transportation Program which provides for an 80% State & 20% Local match for design and roadway reconstruction; and,

WHEREAS, all proposed work within the application qualified for the 80% State matching funds with no Local requirement for 100% payment of any non-participating items; and,

WHEREAS, the next step in the grant process requires the completion of a State/Municipal Agreement to memorialize the responsibilities of each the City and the Wisconsin Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to enter into the State/Municipal Agreement for the design and construction of ~~Clermont Street from Tenth to Seventh Avenues~~ Seventh Avenue from Clermont to Dorr Streets under State Project ID# 9835-05-00/70 providing an estimated $288,000 in STP-Urban Funds requiring an anticipated $72,000 in Local matching funds for an estimated total project amount of $360,000 including the project design.

Mayor Brandt noted there is an error in the last paragraph of the resolution. It reads design and construction of Clermont Street from Tenth Avenue to Seventh Avenue but should read "of Seventh Avenue from Clermont Street to Dorr Street".

Alderperson Bugni moved, Alderperson Henricks seconded, to amend Resolution No. 73-20 as noted with the correction for design and construction of Seventh Avenue from Clermont Street to Dorr Street. Roll Call: Ayes were: Rebstock, Fischer, Bauknecht, Bugni, Balcerzak, and Henricks. Noes were: None. Absent: Kassis, Feller Gottard, and Wagner. Carried.

RESULT:	**CARRIED [UNANIMOUS] (Approval of Resolution No. 73-20 as amended)**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Fischer, Bauknecht, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis, Carol Feller Gottard, Joel Wagner

NEW BUSINESS

RESOLUTIONS

Resolution No. 81-20: Combine Nine Wards into Three Reporting Districts for the August 11, 2020 Partisan Primary

WHEREAS, a Partisan Primary Election is scheduled for August 11, 2020, with the only contested race on the ballot that of the Republican Candidates for the 35th Assembly District; and,

WHEREAS, normally the wards would be combined into one reporting unit but due to the amount of absentee ballots that have been requested, one reporting unit will not be sufficient to process all of those ballots that day; and,

WHEREAS, a large walk-in turnout of voters is not expected so the nine wards could be combined to three reporting units which will allow for processing absentee ballots and walk-in voters while allowing cost savings of programming and personnel.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo. to authorize the combining of the nine City wards in to three reporting units with Wards 1, 2, & 3 as Unit 1; Wards 4, 5, & 6 as Unit 2; and Wards 7, 8, & 9 as Unit 3.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Fischer, Bauknecht, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis, Carol Feller Gottard, Joel Wagner

Resolution No. 82-20: Vacation and Discontinuance of a portion of Wausau Road being part of the Mary Deleglise Outlots located in the Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼) of Section 31, Township 31 North, Range 11 East, City of Antigo, more particularly described as follows: Beginning at the Southeast Corner of Lot 3 of the Mary Deleglise Outlots, also known as the Southeast Corner of Lot 3 of Volume 5, Certified Survey Maps, Page 37; thence Southeasterly perpendicular to the centerline of Wausau Road, 7.00 feet; thence Northeasterly parallel with the centerline of Wausau Road 145.00 feet; thence Northwesterly perpendicular to the centerline of Wausau Road 7.00 feet; thence Southwesterly, 145.00 feet along the Northwestern right-of-way line of Wausau Road

WHEREAS, the public interest requires that a portion of Wausau Road being part of the Mary Deleglise Outlots located in the Southwest Quarter (SW ¼) of the Northeast Quarter (NE ¼) of Section 31, Township 31 North, Range 11 East, City of Antigo, more particularly described as follows: Beginning at the Southeast Corner of Lot 3 of the Mary Deleglise Outlots, also known as the Southeast Corner of Lot 3 of Volume 5, Certified Survey Maps, Page 37; thence Southeasterly perpendicular to the centerline of Wausau Road, 7.00 feet; thence Northeasterly parallel with the centerline of Wausau Road 145.00 feet; thence Northwesterly perpendicular to the centerline of Wausau Road 7.00 feet; thence Southwesterly, 145.00 feet along the Northwestern right-of-way line of Wausau Road of the City of Antigo be vacated and discontinued; and,

WHEREAS, the City Council Committee of the Whole has recommended said vacation and discontinuance;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council, City of Antigo that the portion of Wausau Road as described above, be, and the same are hereby vacated and discontinued.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Bauknecht, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis, Carol Feller Gottard, Joel Wagner

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Bauknecht, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis, Carol Feller Gottard, Joel Wagner

1. Direct Deposits for June 12 and 26, 2020 Payrolls
2. BMO Bank Accounts Payable Check Nos. 72908-73221
3. Self-Funding Health Insurance Check No. 2036
4. Block Grant Revolving Loan Check Nos. 3644-3646

COMMITTEE REFERRALS

Mayor Brandt noted the Fifth Avenue workers are working long days and the project is moving along. Some items they are finding are from around the time of World War II, which was probably the last time the infrastructure was worked on.

ADJOURNMENT

Alderperson Bugni moved, Alderperson Henricks seconded, to adjourn at 6:16 p.m. Carried.

Approved:

Bill Brandt, Mayor

Attest:

Kaye M Matuchesk

Clerk - Treasurer