

CITY OF ANTIGO
COMMON COUNCIL
MAY 11, 2022

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Excused	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Kirk Packard, Street Commissioner; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Charley Brinkmeier, Land Surveyor/Project Manager; and for a portion of the meeting, Eric Roller, Retiring Police Chief/Public Safety Director, and Daniel Duley, New Police Chief.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Kevin Passon, Antigo Daily Journal; Angie Close, Langlade County Economic Development Corporation; and for a portion of the meeting, Ann Roller; Caroline Roller; Nicholas Roller; Adam Schmidt; Lynn Duley; Anne Osborne; Charlene Gregurich, Joseph Husnick, Stephen Pool, Ryan Bula, Jerry Reichl, and Kyle Rustick, Antigo Police Department; Kelly Hays and Elizabeth Gebert, District Attorney's Office; Mark Weston, Langlade County Sheriff; and Travis Krueger, Sheriff's Office.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the April 13, 2022 Common Council Meeting and the April 19, 2022 Council Organizational Meeting

Aldersperson Wagner moved, Aldersperson Bauknecht seconded, to approve the April 13, 2022 Common Council Minutes and the April 19, 2022 Council Organizational Minutes.

RESULT:	CARRIED - VOICE VOTE
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PRESENTATION

1. Presentation of Service Weapon to Retiring Public Safety Director/Police Chief Eric Roller

Mayor Brandt expressed the City's gratitude to retiring Public Safety Director/Police Chief Eric Roller for the great service he has provided to the City though the years. Daniel Duley, incoming Police Chief, presented Mr. Roller with his service weapon.

Mr. Roller thanked the City for the support he had noting it has been a great career with a lot of memories.

2. Kaye Matucheski - Swearing-In Ceremony for Police Chief Daniel Duley

Kaye Matucheski, Clerk-Treasurer/Finance Director, administered the Oath of Office to new Police Chief Daniel Duley.

CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
EXCUSED:	Glenn Bugni

CONSENT AGENDA RESOLUTIONS

Resolution No. 47-22: Waiver of Special Event Fee for All Sauced Up LLC for an Event to be Held at the Heinzen Pavilion on May 11, 2022

WHEREAS, All Sauced Up LLC is a new business that is hosting a fundraising event to give back to community organizations, clubs, and volunteer groups to assist them in their goals of bettering the community; and,

WHEREAS, the Parks, Recreation, & Cemetery Director has received a request to waive the fee for the Special Event Permit as the money raised will be given back to various community groups; and,

WHEREAS, the Finance, Personnel, & Legislative Committee has approved the request to have the Special Event Fee waived.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the waiving of the special event fee for All Sauced Up LLC for an event to raise funds for community groups that is being held at the Heinzen Pavilion on May 11, 2022.

Resolution No. 48-22: Continue an Agreement with the State of Wisconsin for the Urban Search and Rescue Team with three Fire Department Employees Participating and Authorizing the Clerk-Treasurer/Finance Director to Complete Budget Transfers to Reflect the Reimbursement to the Fire Department

WHEREAS, the City of Antigo Fire Department has participated in the Statewide Structural Collapse Team since 2013 (which is now named the Urban Search and Rescue Team known as Wisconsin Task Force 1 (WI-TF1)) and have gained many benefits from the program; and,

WHEREAS, the Fire Chief is requesting to continue the contract for 2022 through June 30, 2024 with three fire department employees participating; and,

WHEREAS, the Finance, Personnel and Legislative Committee agreed it is beneficial to enter into a contract with the State of Wisconsin and maintain three employees to continue in the Statewide Urban Search & Rescue Team; and,

WHEREAS, any reimbursement from this agreement be transferred to the fire budget to offset the expenses

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the contract with the State of Wisconsin Department of Military Affairs and Division of Emergency Management for the Urban Search and Rescue Team for three employees with the fire department.

BE IT FURTHER RESOLVED, any funds reimbursed for the team be transferred to the Fire Department budget to offset the expenses with the Clerk-Treasurer/Finance Director authorized to complete the necessary budget transfers.

Resolution No. 49-22: Establish Pay Grades and Steps for the Police & Fire Chiefs as a Result of the Reorganization of the Public Safety Department

WHEREAS, Council previously approved the reorganization of the Public Safety Department into separate Police and Fire Departments each lead by a Chief's position in lieu of a Public Safety Director; and,

WHEREAS, as a result of that action, it was determined that the Police and Fire Chief positions be established as a Pay Grade 13 within the City's existing Pay Matrix chart; and,

WHEREAS, Dan Duley was promoted to the position of Police Chief by the Police and Fire Commission to be effective for the pay period beginning on May 8, 2022; and,

WHEREAS, it is recommended that Dan Duley be advanced to Pay Grade 13/Step 6 at an annual salary rate of \$91,753.20 with eligibility for a Pay Grade 13/Step 7 increase plus any Cost of Living Adjustment approved by Council effective the first payroll of 2023; and,

WHEREAS, it is the recommendation that Jon Petroskey after 14 years as the City's Fire Chief in conjunction with the additional responsibility being placed upon the position subsequent to the elimination of the Public Safety Director be advanced to Pay Grade 13/Step 10 effective for the pay period beginning on May 8, 2022 at an annual salary rate of \$102,867.91 with eligibility for any Cost of Living Adjustment approved by Council effective the first payroll of 2023.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to advance Police Chief Dan Duley to Pay Grade 13/Step 6 and Fire Chief Jon Petroskey to Pay Grade 13/Step 10 effective for the pay period beginning May 8, 2022.

BE IT FURTHER RESOLVED, that Chief Duley be eligible for Pay Grade 13/Step 7 and that both Chief Duley and Chief Petroskey be eligible for any Cost of Living adjustments provided by Council effective for the first payroll of 2023.

Resolution No. 50-22: Recruitment Academy Recommendation for Dillon West as a New Police Officer Hire to Replace an Existing Vacancy

WHEREAS, with the recent vacancies created due to promotions within the Police Department coupled with increased recruitment difficulty being experienced throughout the public safety profession, there is one open position within the Department; and,

WHEREAS, under an existing practice it has been required that any individual hired must have completed the required college credits and also the basic recruitment academy; and,

WHEREAS, based upon recent practice, the Police Chief is recommending to allow for the hiring of an individual officer in need of sponsorship by the City through the academy; and,

WHEREAS, candidate Dillon West, having nearly attained the required college credits compiled with his military experience, has not yet completed the academy training; and,

WHEREAS, candidate West would be hired and placed in the 12-week field training program and be sponsored through the 18-week police academy at North Central Technical College (NCTC); and,

WHEREAS, the employee would have one year to complete the Academy process and five years to complete the college credit requirement from the date of hire to meet the training and standards requirement of the State to be a certified police officer in Wisconsin; including allowing for the Police Chief to evaluate him through the 12-week training process; and,

WHEREAS, the State Training and Standards Bureau would cover the cost of the police academy and the City of Antigo would be responsible for the wages and benefits during the academy phase; however, the employee would also be required to sign the new hire agreement establishing a pay-back criteria for a portion of the hiring and training costs (100%, 75%, or 50%) if leaving employment within three years.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Police Department to hire candidate Dillon West based upon his nearly completed college credits and military experience without having yet completed the NCTC police academy.

BE IT FURTHER RESOLVED, that the City will sponsor candidate West through the 18-week police academy, with the State paying the academy costs and the Police Department paying the wages and benefits during the time the employee is

attending the NCTC police academy, with funds derived from the Police Department operating budget with the stipulation the employee would be required to sign the new hire agreement establishing pay-back criteria if leaving employment within three years.

Resolution No. 51-22: Utilization of \$25,000 from the Remaining Balances in the Entrepreneur & Facade Grant Programs to Match a Suick Foundation Grant Received by the Langlade County Economic Development Corporation for a New Effort Identified as the SEARCH Program for the Downtown Business Corridor

WHEREAS, the Langlade County Economic Development Corporation (LCEDC) received a \$25,000 grant from the Suick Family Foundation in order to assist business owners located within the Downtown corridor subsequent to the COVID-19 pandemic impacts; and,

WHEREAS, in order to expand the available funds a recommendation to match the Suick Foundation donation with \$25,000 from the remaining fund balances in the City's Entrepreneur and Façade Grant programs was presented and adopted; and,

WHEREAS, the LCEDC Director and the City's Director of Administrative Services collaborated on a new grant program identified as the Downtown Suick Economic Assistance Rewards Creating Hope (SEARCH) Grant which will provide grants to eligible Downtown businesses based upon a 50/50 matching criteria for a maximum amount of up to \$5,000 in grant funds for a \$10,000 project.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to match the Suick Family Foundation donation of \$25,000 with a combined total of \$25,000 from the remaining fund balances within the City's expired Entrepreneur and Façade Grant programs based upon a 50/50 matching requirement from eligible business owners for individual grants of up to a maximum of \$5,000 (\$10,000 project) under the new Downtown SEARCH Grant program.

BE IT FURTHER RESOLVED, that the City extends its sincere appreciation to the Suick Family for their generous donation towards the newly created Downtown SEARCH Grant program.

Resolution No. 52-22: Accept the Sealed Bid from Rock Hard Concrete in the Amount of \$75,303 for the 2022 Concrete Sidewalk and Driveway Approach Replacement Program

WHEREAS, the City solicited for bids for the 2022 Concrete Sidewalk & Driveway Approach Program and bids were opened on Tuesday, April 12, 2022; and,

WHEREAS, Rock Hard Concrete submitted the only bid for \$9.00 per square foot for the approximately 8367 square feet of concrete needed totaling a cost of \$75,303 for the entire 2022 Sidewalk Replacement Program; and,

WHEREAS, Rock Hard Concrete has been awarded this bid in the past and have been exceptional to work with.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the sealed bid of \$9.00 per square foot (total \$75,303) from Rock Hard Concrete for the completion of the 2022 Sidewalk & Driveway Approach Replacement Program.

BE IT FURTHER RESOLVED, the funds for this program will be derived from City operating funds and special assessments.

Resolution No. 53-22: Approval of the CIPP Contract and Funding

WHEREAS, the City of Antigo has discovered faulty sanitary sewer pipes throughout the community; and,

WHEREAS, plans and specifications were written and put out to bid to slip line the faulty pipes; and,

WHEREAS, Visu-Sewer was the only bid received in the amount of \$120,325.00; and,

WHEREAS, the funding for the project will be derived from the Sanitary Sewer Slip Lining and other funds from the Sanitary Sewer budget as the cost is more than budgeted.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the bid from Visu-Sewer for \$120,325.00 with funding from the budgeted funds for Slip Lining and additional funding derived from the Sanitary Sewer operating budget.

Resolution No. 54-22: Purchase Additional Voting Machine from Command Central for \$7,350 with Funds to be Derived from the Capital Improvement/Equipment Undesignated Fund Balance

WHEREAS, Langlade County supplied the City with two new voting machines in 2022 replacing the three that the City had previously; and,

WHEREAS, instead of dividing the City's nine ward totals into three machines (three wards each), the new machines had all nine ward totals in both machines which makes the possibility of errors in the number counts more likely as they cannot be checked throughout the day; and,

WHEREAS, having only two machines caused the election close process to take approximately one hour longer than in previous years so totals to the other entities (Antigo School District and Langlade County) were delayed; and,

WHEREAS, purchasing another voting machine will allow the City to go back to having only three wards in one machine which will make balancing and tallying more accurate and faster; and,

WHEREAS, it will be necessary to purchase the same machine as the two already in service which would be from Command Central at a cost of \$7,350.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the purchase of an additional voting machine from Command Central for \$7,350 with the funds to be derived from the Capital Improvement/Equipment Fund Undesignated Fund Balance with the Clerk-Treasurer/Finance Director authorized to complete the necessary budget adjustment.

Resolution No. 55-22: Request from the Antigo Lions Club Regarding the Extension of Noise Ordinances (June 2-5, 2022) as Part of the Off-Road Race Event and the Parade of Racers through Downtown Antigo

WHEREAS, the Antigo Lions Club is planning their 2nd Annual Off-Road Race event scheduled for June 4th & 5th (drivers anticipated to begin arriving into the area on Wednesday, June 1st) including a parade of racers celebration in Downtown Antigo with a performance by Jason McNabb and the Reign on Thursday, June 2, 2022; and,

WHEREAS, the Lions Club continues to meet on a weekly basis keeping City staff informed regarding key aspects of the event and have identified the need to request exemptions from two City noise ordinance requirements; and,

WHEREAS, racing is scheduled to run from 11:00 a.m. to 9:00 p.m. on Saturday and Sunday with the possibility for the event to extend until 11:00 p.m. each day due to weather, track conditions, clearing of accidents/breakdowns and other unforeseen circumstances associated with this event; and,

WHEREAS, a special Friday night PRO-2 double elimination race with a \$10,000 purse has been scheduled by the Lion's Club and race sponsors in order to generate additional public involvement; and,

WHEREAS, in order to welcome the racers, family and crews to the event bands are anticipated to potentially play at the fairgrounds on Friday evening until 11:00 p.m.; and,

WHEREAS, the restrictions of Chapter 22, Article II, Section 22-37(b)(2) requiring that noise be curtailed by 10:00 p.m. and Chapter 18, Article III, Division 1, Section 18-100(f)(7) restricting noise levels beyond 75dB (decibels) outside the perimeter of the event would prevent the reasonable completion of the event.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to extend the time of night for the noise ordinance under Chapter 22, Article II, Section 22-37 (b) (2) to 11:00 p.m. and to allow for noise in excess of 75dB under Chapter 18, Article III, Division 1, Section 18-100(f)(7) beyond the perimeter of the

event from Thursday June 2nd to Sunday June 5th of 2022 for testing, racing and supporting events.

Resolution No. 56-22: Identifying an Authorized City Representative for Water System Improvements including the Water Tower Replacement, SCADA Upgrades and Clear Well Rehabilitation Efforts at the City's Water Treatment Plant

WHEREAS, the City of Antigo, Langlade County, Wisconsin (the "Municipality") plans to undertake Water System Improvements (the "Project"); and

WHEREAS, it is necessary, desirable and in the best interests of the Municipality to designate one person as representative for the Project.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to hereby acknowledge and appoint the Director of Administrative Services as the authorized representative for the City of Antigo anticipated Water System Improvements project and related activities as follows:

- Authorized representative to the Wisconsin Department of Natural Resources including all technical and financial matters for the Water System Improvements project
- Authorized representative to the Environmental Protection Agency
- Authorized representative to any and all departments, agencies or corporations involved, currently or in the future, with the City of Antigo Water System improvement project

Resolution No. 57-22: Declaration of Official Intent to Reimburse Expenditures for the Safe Drinking Water Loan Program for Water System Improvements including Water Tower Replacement, SCADA Upgrades and Clear-Well Rehabilitation at the City's Water Treatment Plant

WHEREAS, the City of Antigo, Wisconsin hereinafter referred to as (the "Municipality") owns and operates a water supply and distribution system hereinafter referred to as (the "System") as a public utility; and,

WHEREAS, the Municipality plans to construct Water System Improvements (the "Project"); and,

WHEREAS, the Municipality expects to finance the Project on a long-term basis through the issue of tax-exempt bonds (hereinafter referred to as the "Bonds"); and,

WHEREAS, because the Bonds will not be issued prior to March of 2023, the Municipality must provide interim financing to cover the cost of the Project, which costs will be incurred prior to receipt of the proceeds of the Bonds; and,

WHEREAS, it is necessary, desirable, and in the best interests of the Municipality to advance moneys from its funds on hand on an interim basis to pay the costs of the Project until the Bonds are issued.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that:

- **Section 1. Expenditure of Funds.** The Municipality will make expenditures as needed from its funds on hand to pay the costs of the Project until Bond proceeds become available.
- **Section 2. Declaration of Official Intent.** The Municipality hereby officially declares its intent under Treasury Regulation Section 1.150-2 to reimburse said expenditures with proceeds of the Bonds, the principal amount of which is not expected to exceed \$2,000,000.
- **Section 3. Unavailability of Long-Term Funds.** No funds or payment of the Project from sources other than the Bonds are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside by the Municipality pursuant to its budget or financial policies.
- **Section 4. Public Availability of Official Intent Resolution.** This Declaration of Official Intent is a public record, which shall be maintained in the files of the Municipality and is available for public inspection pursuant to subchapter II of Chapter 19 of the Wisconsin Statutes, and shall remain available for public inspection until the Bonds are issued.

- **Section 5. Effective Date.** This resolution shall be effective upon its adoption and approval.

CONSENT AGENDA COMMUNICATIONS

Reappointment of Brad Henricks to the Police and Fire Commission with a Term Expiring May 1, 2027. Also, appointment of Sandi Robrecht to the Police and Fire Commission with a Term Expiring May 1, 2026.

Appointment of Tyler Schwarz to the Parks, Cemetery and Recreation Commission.

Department Manager Reports.

NEW BUSINESS

LICENSES

Approving Various License Renewals Upon Completion of Inspections For: Antigo Elks Lodge No. 662 Benevolent and Protective Order of Elks of the United States of America, Inc.; Ronald Lee Boettcher; Jacqueline Hipke dba Heartbreakers Bar N Grill, LLC; Its Beer 30, LLC Owned by Nicole Skinner; Randy R. Kolz dba Super G's, LLC; Never Enough, LLC; Ourada's Dixie Lunch, LLC; Linnea A. Swartzendruber dba Swartzendruber, LLC; Charles Turney dba Farmers Home Restaurant, LLC; Butch's Shop Rite, LLC; Schroeder Bros. Farms, Inc.; Ultimate Mart, LLC dba Pick N Save #115; Vosmek Drug Store, Inc. dba Lakeside Market; Wal-Mart Stores East, LP, NEW AGENT Bryan Nicolaus; Walgreen Co; Bryce Otto, LLC dba Martys Shell; Fleet Farm Group, LLC at 2505 Neva Road, NEW AGENT Rebecca Marie Sheridan; Fleet Farm Group, LLC at 2511 Neva Road, NEW AGENT Rebecca Marie Sheridan; Growmark, Inc.; Kramer-Schmidt Oil Corp; Krist Oil Co, NEW AGENT Dana L. Wojciechowski; Kwik Trip, Inc. at 455 State Hwy 64; Kwik Trip, Inc. at 815 S Superior Street; Marathon Express Mart, LLC; Wagner Shell Antigo, LLC; Timothy Suick/Palace Theater; Family Dollar Stores of Wisconsin, LLC; Cecil DeHart dba Funtime Antigo, LLC; and National Entertainment Network, LLC for video machines at Wal-Mart and Pick 'N Save

Aldersperson Bauknecht moved, Aldersperson Henricks seconded, to approve the various license renewals upon completion of inspections.

RESULT:	CARRIED - VOICE VOTE
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Mobile Home Camp/Park License (July 1, 2022 - June 30, 2023 Renewal) for Thomas A. and Sherry B. Light/Forrest Avenue Mobile Home Park at 506 Forrest Avenue (Contingent Upon Inspections)

Aldersperson Balcerzak moved, Aldersperson Kassis seconded, to approve the Mobile Home Camp/Park License for Thomas A. and Sherry B. Light/Forrest Avenue Mobile Home Park upon completion of inspections.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Carol Feller Gottard, Ward 5
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Balcerzak, Henricks
EXCUSED:	Glenn Bugni

1. Direct Deposits for April 1, 15 and 29, 2022 Payrolls
2. BMO Bank Accounts Payable Check Nos. 77173 - 77335
3. Self-Funding Health Insurance Check Nos. 2086 - 2087
4. Block Grant Revolving Loan Check Nos. 3701 - 3702

COMMITTEE REFERRALS

Mayor Brandt reminded Council All Sauced Up is at the Heinzen Pavilion tonight.

Mayor Brandt Informed Council the housing project with Northpointe Development Corporation was approved for the WHEDA tax credits so development will proceed.

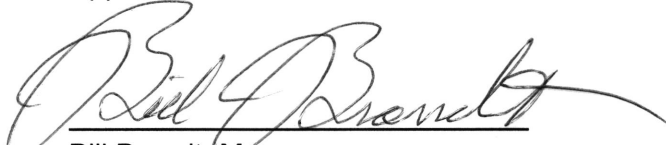
Upon inquiry by Alderperson Feller Gottard regarding Dorr Street, Charley Brinkmeier, Land Surveyor/Project Manager, explained the patch is being worked on.

Upon inquiry by Alderperson Bauknecht, Mark Desotell, Director of Administrative Services, noted the company involved with the solar project is still in negotiations with the power company.

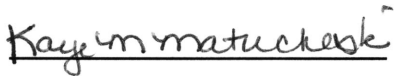
ADJOURNMENT

Alderperson Kassis moved, Alderperson Wagner seconded, to adjourn at 6:14 p.m. Carried.

Approved:


Bill Brandt, Mayor

Attest:



Clerk - Treasurer