CITY OF ANTIGO

COMMON COUNCIL

MAY 10, 2017

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Red Turney	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer; Eric Roller, Police Chief/Public Safety Director; Robert Piskula, Street Commissioner; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; and Charley Brinkmeier, Land Surveyor/Project Manager.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Amy Lynch, Human Resource Specialist; Lisa Haefs, Antigo Daily Journal; Scott Martin, MSA Professional Services; and for a portion of the meeting, Robin Carroll; and from the Antigo Police Department, Dave Carroll; Andy Hopfensperger; Joseph Husnick; Brady Goeks; James Kolpack; Dan Duley; and Chris May.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the April 18, 2017 Meeting

Alderperson Bugni moved, Alderperson Kassis seconded, to approve the April 18, 2017 Council Minutes.

RESULT:	CARRIED - VOICE VOTE

SERVICE RECOGNITION

1. Recognition of Retirement of Sergeant Dave Carroll

Mayor Brandt recognized Sergeant Carroll's 33 years of service.

Eric Roller, Police Chief/Public Safety Director, noted he wanted to recognize Dave Carroll for his 33 years of service with the City of Antigo. Chief Roller reviewed the various positions held and the progression Sergeant Carroll made in his time with the City. Chief Roller congratulated Dave and wished him the best in his retirement. Sergeant Carroll was presented with his service weapon.

CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda-The presiding officer will identify the appropriateness of public comments at this time and may place the matter on a future agenda, or could refer the matter to staff or committee for investigation and report.

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak

CONSENT AGENDA RESOLUTIONS

Resolution No. 43-17: Approval of Operator License for Daniel Hafner, Cheryl Marx, and Jayne Zelazoski.

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to Daniel Hafner, Cheryl Marx, and Jayne Zelazoski pursuant to payment of fees.

Resolution No. 44-17: Approving Various License Renewals Upon Completion of Inspections For: Antigo Elks Lodge No. 662 Benevolent and Protective Order of Elks of the United States of America, Inc.; BBJ, LLC; Ronald L. Boettcher; David and Charlene Bauknecht Partnership; El Tequila, LLC; Jacqueline Hipke dba Heartbreakers Bar N Grill, LLC; Its Beer 30 LLC Owned by Nicole Skinner; Randy R. Kolz dba Super G's LLC; Never Enough, LLC; Ourada's Dixie Lunch, LLC; James H. Reif; David Schlundt dba The Refuge, LLC; Taphouse, LLC; Charles Turney dba Farmer's Home Restaurant, LLC; Antigo Express, Inc.; Kwik Trip, Inc.; Antigo Bow Club, Inc.; PH Hospitality Group, LLC; Butch's Shop Rite, LLC; Schroeder Bros Farms, Inc.; Ultimate Mart, LLC Owned by Roundy's Supermarkets, Inc. dba Copps #8115; Vosmek Drug Store, Inc. dba Lakeside Market; Wal-Mart Stores East LP; Walgreen Co; Mills Fleet Farm Group, LLC located at 2511 Neva Road; Kramer-Schmidt Oil Corp; Krist Oil Company; Marathon Express Mart, LLC; Marty's Shell, LLC; Neelaarav, Inc.; Wagner Shell Antigo, LLC; Remington Oil Co., Inc. located at 601 Superior Street; Remington Oil Co., Inc. located at 101 Superior Street; Family Dollar Stores of Wisconsin, Inc.; Timothy Suick/Palace Theater; National Entertainment Network (for video machine located at Country Kitchen); National Entertainment Network (for video machine located at Copps); National Entertainment Network (for video machines located at Wal-Mart)

WHEREAS, the attached list of license holders have applied for license renewals as of July 1, 2017, and,

WHEREAS, statements duly executed by the Chief of Police, Building Inspector/Zoning Administrator, Health Department, and Fire Chief certifying that they have inspected said premises and found them to be in compliance will be on file before any licenses have been issued,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, that those persons, firms, and/or corporations named on the attached schedule be granted the licenses indicated opposite their names, for the licensing period July 1, 2017, through June 30, 2018, pursuant to ordinance upon payment of the fee.

BE IT FURTHER RESOLVED, the Clerk-Treasurer will issue the licenses upon receipt of the executed inspection statements and license holders have made payment of all outstanding invoices.

Resolution No. 45-17: Accepting Elywn J. Remington Foundation Donation to Fire Department and Authorizing Acceptance of Future Donations from the Elwyn J. Remington Foundation to the Fire Department

WHEREAS, the Elwyn Remington Foundation has donated $3,125 to the Antigo Fire Department in their annual fire department donations and requests these monies to be spent locally and to collaborate with other fire departments in a larger donation if possible; and

WHEREAS, the City of Antigo Fire Department has received donations from this Foundation in the past and is requesting the City of Antigo approve this donation and any future donations from the Elwyn Remington Foundation.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the Elwyn Remington Foundation donation in the amount of $3,125 with the stipulation that the funds be spent locally and to collaborate with other departments if possible.

BE IT FURTHER RESOLVED, the Fire Department is authorized to accept future donations from the Elwyn Remington Foundation.

Resolution No. 46-17: Approve Fire Lieutenant Job Description

WHEREAS, the job description for the Fire Lieutenant has not been updated since 1999; and,

WHEREAS, there is a need for an accurate and updated job description that covers this position; and,

WHEREAS, this job description was created and reviewed by the Fire Chief and the Human Resources Specialist using current job duties and responsibilities, changes within the industry, and input from the labor attorney.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to approve the attached job description for the position of Fire Lieutenant.

Resolution No. 47-17: Approve Firefighter/Paramedic (EMT) Job Description

WHEREAS, the City will be filling an opening within the ranks of the Fire Department with a new Firefighter/Paramedic (EMT); and,

WHEREAS, the current job description has not been updated since 2004; and,

WHEREAS, this job description was created and reviewed by the Fire Chief and the Human Resources Specialist using current job duties and responsibilities, changes within the industry, and input from the labor attorney.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description for the position of Firefighter/Paramedic (EMT).

Resolution No. 48-17: Approve Police Sergeant Job Description

WHEREAS, there is a position open for a Sergeant within the Police Department which will be filled from within; and

WHEREAS, there was a separate job description for each shift Sergeant which have not been updated since 2009; and,

WHEREAS, the job duties and responsibilities are similar for each shift Sergeant so the three descriptions were combined into one new description; and,

WHEREAS, this job description was created and reviewed by the Director of Public Safety/Police Chief and the Human Resources Specialist using current job duties and responsibilities, changes within the industry, and input from our labor attorney.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description for the position of Police Sergeant.

Resolution No. 49-17: Approve Police Officer Job Description

WHEREAS, the City will be filling an opening within the ranks of the Police Department with a new Police Officer; and,

WHEREAS, the current job description has not been updated since 2009; and,

WHEREAS, this job description was created and reviewed by the Director of Public Safety/Police Chief and the Human Resources Specialist using current job duties and responsibilities, changes within the industry, and input from the labor attorney.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description for the position of Police Officer.

Resolution No. 50-17: Approve Administrative Clerical Assistant Job Description

WHEREAS, the job description for the Administration & Department of Public Works (DPW) Offices Administrative Clerical Assistant was last updated in 2008; and,

WHEREAS, the job duties and responsibilities have changed throughout the years; and,

WHEREAS, this job description was created and reviewed by the Director of Administrative Services and the Human Resources Specialist with input from the person currently working in this position, updated job duties and responsibilities, and input from the labor attorney

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description for the position of Administrative Clerical Assistant within the Administration and DPW Offices.

Resolution No. 51-17: Approve Police Administrative Clerical Assistant Job Description

WHEREAS, there was a job description for each of two different clerical positions within the Police Department; and,

WHEREAS, the job descriptions have not been updated since 1999 and 2005 respectively; and,

WHEREAS, the job duties and responsibilities are similar for the positions so one job description should cover all three positions; and,

WHEREAS, this job description was created and reviewed by the Director of Public Safety/Police Chief and the Human Resources Specialist with input from the current job duties and responsibilities, changes within the industry, and input from the labor attorney.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description for the position of Police Administration Clerical Assistant.

Resolution No. 52-17: Professional Services Agreement with MSA for Drainage Study Options Addressing Localized Flooding within Industrial Park Properties Located North and East of the Saratoga/Bridge Street Intersection's Storm Sewer Outlet

WHEREAS, in order to identify the associated costs and feasibility associated with improvements to the storm sewer outfall (located west of the Saratoga/Bridge Street intersection) a drainage study is being sought through MSA Professionals; and,

WHEREAS, the drainage problems within the industrial park located to the north and east of this outfall are readily identifiable and include the following problems:

- Continuously submerged storm sewer pipe at the outfall location
- Storm water back-ups in the main line pipes
- Localized flooding at loading docks, green-areas and streets within the industrial park to the north and east of the outfall; and,

WHEREAS, the proposed Professional Services Agreement addresses a number of factors including the feasibility and cost analysis of primary and alternative solutions while coordinating with City staff to share existing elevation and infrastructure data; and,

WHEREAS, based on the demonstrated performance on similar type work along with the past working relationship with the City of Antigo it was approved by the Public Works Committee, based on staff recommendation, to waive the bidding requirement of the City's Purchasing Policy under Section #4 (Qualification Based Professional Services) and to enter into a Professional Service Agreement with MSA Professionals in an amount not-to-exceed $10,000.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to waive the bidding process and to enter into a Professional Services Agreement with MSA Professional Services for a drainage study (identifying alternative solutions along with associated feasibility and costs) connected with the inefficient storm water outfall located on the west side of the Saratoga/Bridge Street intersection leading to localized flooding in the industrial park at a cost not-to exceed $10,000 with funding derived from the Storm Water Utility Fund.

Resolution No. 53-17: Amendment #1 to MSA Professional Services Design Agreement for Clermont Street from Bridge Street to North City Limits (WisDOT TEA Project)

WHEREAS, during the 2013 calendar year the City of Antigo submitted an application for a Transportation Economic Assistance (TEA) grant based on the creation of jobs

as part of the Volm/Freshtec facility expansion on Clermont Street; and,

WHEREAS, the City was awarded $100,000 from the Wisconsin Department of Transportation (WisDOT) in 2014 and was given three years to initiate the project of which the project plans were approved and a bid letting was completed for the Clermont Street improvement project with construction to be completed during the 2017 calendar year; and,

WHEREAS, the original design Professional Service Agreement with MSA Professional Services ($35,000) was approved in October of 2013 at a projected cost of $30,000 for design and $5,000 for administration and due to the added project scope of nearly $40,000 in additional storm sewer improvements (addressing improvements along Clermont near Amron Corporation) along with an increased number of submittals required through WisDOT oversight process, the final design/administration costs increased by $7,500 to a total of $42,500; and,

WHEREAS, the impact to the 2017 budget will be $10,545 as $31,955 of the final total of $42,500 in design fees was previously invoiced during the 2014 thru 2016 calendar years with funds for this year's expenditures being derived from the City's Engineering Capital Improvement Program for Street Construction and the Storm Water Utility as appropriate.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve Amendment #1 (in an amount of $7,500) to the original design Professional Services Agreement with MSA Professional Services bringing the total compensation to $42,500 with the remaining balance ($10,545) to be invoiced to the City's 2017 Capital Improvement Program for Street Construction and Storm Water Utility as appropriate.

Resolution No. 54-17: Exception to Bid Under the City Purchasing Policy for Downtown Hanging Basket and Ground Planter Program including Consideration of Quote from Frisch's Greenhouses

WHEREAS, the City of Antigo's Hanging Flower Basket program is entering into its third year of service in the downtown and adjacent corridor; and,

WHEREAS, the program continues to be developed as a transitional solution as ground planters located along Fifth Avenue are being eliminated due to either the removal of mid-block bump-outs or they have served their useful life; and,

WHEREAS, the Downtown Antigo First Group continues to support the use of hanging flower baskets as an alternative to ground planters and conducts fundraising efforts to support the program including an Adopt a Basket campaign along with an Annual Comedy show; and,

WHEREAS, Frisch Greenhouses has been the long-term vendor utilized by the City of Antigo for the spring placement, summer maintenance and fall removal of plantings while providing the necessary expertise for the successful transition to hanging baskets; and,

WHEREAS, a quote for services to implement the 2017 planting program was received from Frisch Greenhouses in the amount of $11,939.50 which consists of $4,577.00 for the hanging basket program and $7,362.50 for the remaining ground planter program primarily along Sixth Avenue; and,

WHEREAS, the Director of Administrative Services requested and received authorization from the Finance, Personnel & Legislative Committee to approve the quote from Frisch Greenhouses under the Exception to Bidding Requirements under Category #3 (Used or Special Purpose) of the City's Purchasing Policy.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to waive the bid process under the Exception to Bidding Requirements under Category #3 (Used or Special Purpose) of the City's Purchasing Policy; and,

BE IT FURTHER RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the quote received from Frisch Greenhouses in the amount of $11,939.50 for the 2017 ground planter and hanging basket programs with funds being derived from the Contractual Services budget item from Alleys and Boulevards (100-530-53410-52280), which will be partially offset by donations from the Antigo First program.

Resolution No. 55-17: Bid Result Recommendations for the Replacement of 5 Roof Top Units Along with a Direct Digital Web-based Control System at City Hall

WHEREAS, sealed bids were solicited for the replacement of five roof top air conditioning (A/C) units along with a direct digital web-based control system and a five-year service maintenance schedule for the roof-top units based on a $75,000 projected budget; and,

WHEREAS, these units will individually serve the lobby, Council chambers, Clerk-Treasurers office, Public Works area and the Administrative wing respectively and are being recommended for replacement based on their age (City Hall constructed in 1994); and,

WHEREAS, a total of six bids were received with one determined as non-qualifying at the bid-opening as it failed to include a bid-bond in the amount of 5%; and,

WHEREAS, staff conducted post-bid meetings with the three lowest priced vendors to clarify the information provided within their bid packets; and,

WHEREAS, staff recommended and the FP&L Committee approved the purchase/installation for the five York model roof top units from Simmons Plumbing, LLC in the amount of $60,063.20 and for the purchase/installation of the JACE model web-based direct digital control system from North Central Mechanical, Inc. in the amount of $18,594.00 totaling $78,657.20 ($3,657.20 over the 2017 budgeted amount); and,

WHEREAS, staff additionally recommended and FP&L Committee approved that the routine maintenance service for the five roof-top units be awarded to Simmons Plumbing, LLC in the amount of $750 per year for a five-year period and that a software maintenance fee be awarded to North Central Mechanical, Inc.in the amount of $187.50 per year.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to approve Simmons Plumbing, LLC for the purchase/installation of the five York roof top A/C units in the amount of $60,063.20 along with approval for the routine maintenance service of the five units at an additional cost of $750 per year for a five-year period.

BE IT FURTHER RESOLVED, to approve North Central Mechanical, Inc. for the purchase/installation of the JACE web-based direct digital control system in the amount of $18,594.00 with a software maintenance fee of $187.50 per year.

BE IT FURTHER RESOLVED, to approve transfer of an additional $3,567.20 from the City's Capital Equipment/Improvement Plan (CIP) undesignated fund balance to be added to the existing $75,000 CIP budget to fully fund this project.

Resolution No. 56-17: Police Department 2017 Contractual Service Budget Increase of $5,000 for Costs Associated with Impounds According to Code of Ordinances Article VI Section 88 - Junk Vehicles and Appliances

WHEREAS, the increasing problem of junked vehicles located on residential properties and on other properties not properly zoned for such activity have compelled staff to initiate a concerted effort towards solving this matter; and,

WHEREAS, staff has developed an enforcement plan that includes the notification of a violation of ordinance, citations for non-compliant parties, potential impound, and eventual salvage or sale of impounded vehicles; and,

WHEREAS, addressing this matter will require the hiring of towing companies for the removal of non-compliant vehicles to either a City impound site and/or directly to a salvage yard; and,

WHEREAS, it is estimated that an additional $5,000 may be required to accomplish this effort within the already established 2017 budget; and,

WHEREAS, the funds to accomplish this effort are recommended to be derived from the City's Contingency account and be transferred to the Police Departments Contractual Services account.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the transfer of $5,000 from the City's Contingency account (100-510-51990-59000) to the Police Departments Contractual Services account (100-520-52110-52280) for the purpose of enforcing the City's Junk Vehicle and Appliance ordinance.

Resolution No. 57-17: Duffek Sand & Gravel Request for a Restructured Lease Payment Based on the Original Agreement Dated January 9th, 2008 and Subsequent Adjustment by Council Action on April 13th, 2016

WHEREAS, the existing Lease Agreement dated January 9th, 2008 between the City of Antigo and Duffek Sand & Gravel establishes the monthly payments required for principal, interest and a payment in lieu of taxes; and,

WHEREAS, Duffek Sand & Gravel on April 13th, 2016 was granted a payment reduction by Council action of the principal/interest payment from $10,830.76 per month to that of $7,000 per month for a one year period; and,

WHEREAS, Duffek Sand & Gravel has requested that another one year period of reduced principal/interest payments at a rate of $9,000 per month be considered as a significant portion of their annual revenue was impacted through the sale of certain portions of their operation; and,

WHEREAS, by lowering the monthly payments Duffek Sand & Gravel will be able to maintain operating funds for the remaining portion of their business; and,

WHEREAS, the Economic Development Committee approved an adjusted payment of $9,000 per month for a one year period at which point in time that the full payment per month will resume with the City determining a new payment schedule based on all amounts owed in arrears.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to authorize a reduced payment by Duffek Sand & Gravel to the Public Improvement Loan in the amount of $9,00 per month with payments being applied to interest first with full payments being recalculated at the end of the reduced period based on all amounts in arrears.

CONSENT AGENDA COMMUNICATIONS

Department Head Reports

Memo Appointing Roxann Bornemann to Police and Fire Commission

Memo appointing Beverly Golbach to the Antigo Housing Authority Board

NEW BUSINESS

RESOLUTIONS

Resolution No. 58-17: Approval of Clermont Street Construction Bid (Contingent Upon Approval of Special Public Works Committee Meeting)

WHEREAS, the Public Works Committee has approved a Wisconsin Department of Transportation Tea grant for the reconstruction of Clermont Street; and

WHEREAS, bids were taken by MSA Professional Services and were opened and read aloud; and

WHEREAS, the bid from Northeast Asphalt in the amount of $235,825 was considered to be the most advantageous to the City of Antigo.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the bid from Northeast Asphalt in the amount of $235,825 for the construction of Clermont Street to be funded by Wisconsin Department of Transportation TEA Grant and the City of Antigo Street Construction CIP.

Upon inquiry, Kaye Matucheski, Clerk-Treasurer, noted this was approved at the Special Public Works meeting held just prior to the Council meeting.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak

ORDINANCES

Ordinance No. 1283B: Ordinance Amending Section 38-173 of the Municipal Code of the City of Antigo so as to Allow for the Erection of Stop Signs on Ninth Avenue at the Intersection of Ninth Avenue and Hudson Street

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak

Ordinance No. 1284B: Ordinance Amending Section 2-932 of the Municipal Code of the City of Antigo Regarding Records Retention

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak

LICENSES

Mills Fleet Farm Group LLC Class "A" Fermented Malt Beverage and Cigarette Licenses for 2505 Neva Road/Mills Gas Mart (previously licensed under Fleet Wholesale Supply Co, LLC) contingent upon completion of necessary inspections

Alderperson Kassis moved, Alderperson Bugni seconded, to approve the Class "A" Fermented Malt Beverage and Cigarette Licenses for Mills Fleet Farm Group LLC at 2505 Neva Road/Mills Gas Mart.

RESULT:	**CARRIED - VOICE VOTE**

VACANT NINTH WARD ALDERPERSON POSITION

1. Discussion on Options for Vacant Ninth Ward Alderperson Position

Mayor Brandt explained the process followed in past situations when an Alderperson position has been open. The City has published ads in the paper requesting letters of interest. Applicants would then come to Council and express their interest with Council voting on who they would like to take office.

Council agreed this is what they would like to do.

Upon inquiry, it was noted publications will be placed and applications accepted with a deadline for presentation and decision to take place at the June Council meeting.

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Turney, Bugni, Balcerzak

1. Direct Deposits for April 7 and 21, 2017 Payrolls
2. Huntington Bank Account Payable Check Nos. 65364-65556
3. Self-Funding Health Insurance Check Nos. 1922-1924
4. Block Grant Revolving Loan Fund Check Nos. 3509-3511

COMMITTEE REFERRALS

Alderperson Kassis noted at the last Parks, Cemetery, and Recreation Commission meeting they toured the Heinzen Pavilion noting it is very nice.

Alderperson Balcerzak suggested having an open house.

ADJOURNMENT

Alderperson Kassis moved, Alderperson Bugni seconded, to adjourn at 6:13 p.m. Carried.

Approved:

_____

Bill Brandt, Mayor

Attest:

_____

Clerk - Treasurer