CITY OF ANTIGO

COMMON COUNCIL MEETING

COUNCIL CHAMBERS	Wednesday, May 10, 2017
CITY HALL	6:00 PM

CALL TO ORDER BY PRESIDING OFFICER

ROLL CALL

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the April 18, 2017 Meeting

SERVICE RECOGNITION

1. Recognition of Retirement of Sergeant Dave Carroll

CITIZEN COMMENT

Individuals not listed below and wishing to address Council must sign in prior to the meeting. A time limit of 5 minutes will apply unless otherwise approved by Council. Any ruling by the presiding officer relative to Citizen Comments may be overruled by a majority vote of members present.

1. Subjects on the Current Agenda - *The presiding officer will call each speaker to the floor during this portion of the meeting. The presiding officer may determine the order of speakers so testimony is heard in the most logical groupings*
2. Subjects Not on the Current Agenda-The presiding officer will identify the appropriateness of public comments at this time and may place the matter on a future agenda, or could refer the matter to staff or committee for investigation and report.

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

CONSENT AGENDA

CONSENT AGENDA RESOLUTIONS

43-17 Approval of Operator License for Daniel Hafner, Cheryl Marx, and Jayne Zelazoski.

44-17 Approving Various License Renewals Upon Completion of Inspections For: Antigo Elks Lodge No. 662 Benevolent and Protective Order of Elks of the United States of America, Inc.; BBJ, LLC; Ronald L. Boettcher; David and Charlene Bauknecht Partnership; El Tequila, LLC; Jacqueline Hipke dba Heartbreakers Bar N Grill, LLC; Its Beer 30 LLC Owned by Nicole Skinner; Randy R. Kolz dba Super G's LLC; Never Enough, LLC; Ourada's Dixie Lunch, LLC; James H. Reif; David Schlundt dba The Refuge, LLC; Taphouse, LLC; Charles Turney dba Farmer's Home Restaurant, LLC; Antigo Express, Inc.; Kwik Trip, Inc.; Antigo Bow Club, Inc.; PH Hospitality Group, LLC; Butch's Shop Rite, LLC; Schroeder Bros Farms, Inc.; Ultimate Mart, LLC Owned by Roundy's Supermarkets, Inc. dba Copps #8115; Vosmek Drug Store, Inc. dba Lakeside Market; Wal-Mart Stores East LP; Walgreen Co; Mills Fleet Farm Group, LLC located at 2511 Neva Road; Kramer-Schmidt Oil Corp; Krist Oil Company; Marathon Express Mart, LLC; Marty's Shell, LLC; Neelaarav, Inc.; Wagner Shell Antigo, LLC; Remington Oil Co., Inc. located at 601 Superior Street; Remington Oil Co., Inc. located at 101 Superior Street; Family Dollar Stores of Wisconsin, Inc.; Timothy Suick/Palace Theater; National Entertainment Network (for video machine

located at Country Kitchen); National Entertainment Network (for video machine located at Copps); National Entertainment Network (for video machines located at Wal-Mart)

45-17 Accepting Elywn J. Remington Foundation Donation to Fire Department and Authorizing Acceptance of Future Donations from the Elwyn J. Remington Foundation to the Fire Department

46-17 Approve Fire Lieutenant Job Desscription

47-17 Approve Firefighter/Paramedic (EMT) Job Description

48-17 Approve Police Sergeant Job Description

49-17 Approve Police Officer Job Description

50-17 Approve Administrative Clerical Assistant Job Description

51-17 Approve Police Administrative Clerical Assistant Job Description

52-17 Professional Services Agreement with MSA for Drainage Study Options Addressing Localized Flooding within Industrial Park Properties Located North and East of the Saratoga/Bridge Street Intersection's Storm Sewer Outlet

53-17 Amendment #1 to MSA Professional Services Design Agreement for Clermont Street from Bridge Street to North City Limits (WisDOT TEA Project)

54-17 Exception to Bid Under the City Purchasing Policy for Downtown Hanging Basket and Ground Planter Program including Consideration of Quote from Frisch's Greenhouses

55-17 Bid Result Recommendations for the Replacement of 5 Roof Top Units Along with a Direct Digital Web-based Control System at City Hall

56-17 Police Department 2017 Contractual Service Budget Increase of $5,000 for Costs Associated with Impounds According to Code of Ordinances Article VI Section 88 - Junk Vehicles and Appliances

57-17 Duffek Sand & Gravel Request for a Restructured Lease Payment Based on the Original Agreement Dated January 9th, 2008 and Subsequent Adjustment by Council Action on April 13th, 2016

CONSENT AGENDA COMMUNICATIONS

1. Department Head Reports
2. Memo Appointing Roxann Bornemann to Police and Fire Commission
3. Memo appointing Beverly Golbach to the Antigo Housing Authority Board

NEW BUSINESS

RESOLUTIONS

58-17 Approval of Clermont Street Construction Bid (Contingent Upon Approval of Special Public Works Committee Meeting)

ORDINANCES

1283B Ordinance Amending Section 38-173 of the Municipal Code of the City of Antigo so as to Allow for the Erection of Stop Signs on Ninth Avenue at the Intersection of Ninth Avenue and Hudson Street

1284B Ordinance Amending Section 2-932 of the Municipal Code of the City of Antigo Regarding Records Retention

LICENSES

1. Mills Fleet Farm Group LLC Class "A" Fermented Malt Beverage and Cigarette Licenses for 2505 Neva Road/Mills Gas Mart (previously licensed under Fleet Wholesale Supply Co, LLC) contingent upon completion of necessary inspections

VACANT NINTH WARD ALDERPERSON POSITION

1. Discussion on Options for Vacant Ninth Ward Alderperson Position

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

1. Direct Deposits for April 7 and 21, 2017 Payrolls
2. Huntington Bank Account Payable Check Nos. 65364-65556
3. Self-Funding Health Insurance Check Nos. 1922-1924
4. Block Grant Revolving Loan Fund Check Nos. 3509-3511

COMMITTEE REFERRALS

Referral of any matters to committees. No discussion or action may be taken on the referral.

ADJOURNMENT

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact Jaime Horswill, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

DATE MAILED: May 05,2017 BILL BRANDT

"Antigo Area on the go"

To: Mayor and City Council

From: Eric Roller, Public Safety Director/Police Chief

Date: May 10, 2017

Re: Recognition of Retirement of Sergeant Dave Carroll

Sgt. Dave Carroll retirement after 33 years of service to the City of Antigo

ORIGIN: Police Chief

May 10, 2017

RESOLUTION NO. 43-17

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to Daniel Hafner, Cheryl Marx, and Jayne Zelazoski pursuant to payment of fees.

_____

Mayor

Attest:

_____

Clerk – Treasurer

ORIGIN: Mayor

May 10, 2017

RESOLUTION NO. 44-17

WHEREAS, the attached list of license holders have applied for license renewals as of July 1, 2017, and,

WHEREAS, statements duly executed by the Chief of Police, Building Inspector/Zoning Administrator, Health Department, and Fire Chief certifying that they have inspected said premises and found them to be in compliance will be on file before any licenses have been issued,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, that those persons, firms, and/or corporations named on the attached schedule be granted the licenses indicated opposite their names, for the licensing period July 1, 2017, through June 30, 2018, pursuant to ordinance upon payment of the fee.

BE IT FURTHER RESOLVED, the Clerk-Treasurer will issue the licenses upon receipt of the executed inspection statements and license holders have made payment of all outstanding invoices.

_____

Mayor

Attest:

_____

Clerk – Treasurer

2017-2018 LICENSING PERIOD

NAME	CLASS B TAVERN LICENSE	CLASS A COMBINATION LICENSE	CLASS A BEER LICENSE	CLASS B BEER LICENSE	CLASS A BEER & CIDER LICENSE	DANCE HALL LICENSE	VIDEO LICENSE	CIGARETTE LICENSE
ANTIGO ELKS LODGE NO.662 BENEVO AND PROTECTIVE ORDER OF ELKS OF THE UNITED STATE OF AMERICA INC	X					X	X	
ANTIGO ENTERTAINMENT, LLC	Not being requested at this time as renewal applications have not been filed.							
ARNA HOSPITALITY dba AMERICAS BEST INN	Not being requested at this time as renewal applications have not been filed.							
DAVID & CHARLENE BAUKNECHT PARTNERSHIP	X					X	X	
RONALD LEE BOETTCHER	X					X	X	X
BBJ, LLC dba BB Jacks	X						X	
EL TEQUILA, LLC	X					X		
JACQUELINE HIPKE dba HEARTBREAKERS BAR N GRILL LLC	X					X	X	
ITS BEER 30 LLC OWNED BY NICOLE SKINNER	X					X	X	X
RANDY R KOLZ dba SUPER G'S, LLC.	X					X	X	X
NEVER ENOUGH, LLC	X					X	X	
OURADA'S DIXIE LUNCH, LLC	X					X	X	
ANNAVILLE PURDUN dba BELLE'S SMOKEHOUSE, LLC	Not being requested at this time as renewal applications have not been filed.							
JAMES H. REIF	X					X	X	
SCHIZMARS, LLC	Not being requested at this time as renewal applications have not been filed.							
DAVID SCHLUNDT dba THE REFUGE, LLC	X					X	X	
LINNEA A. SWARTZENDRUBER dba SWARTZENDRUBER, LLC	Not being requested at this time as renewal applications have not been filed.							
TAPHOUSE, LLC	X					X	X	X
CHARLES TURNEY dba FARMERS HOME RESTAURANT, LLC	X						X	
VLV LLC OWNED BY VICKIE L. WAGNER dba VICKIE AND THE VETS	Not being requested at this time as renewal applications have not been filed.							

2017-2018 LICENSING PERIOD

NAME	CLASS B TAVERN LICENSE	CLASS A COMBINATION LICENSE	CLASS A BEER LICENSE	CLASS B BEER LICENSE	CLASS A BEER & CIDER LICENSE	DANCE HALL LICENSE	VIDEO LICENSE	CIGARETTE LICENSE
BUTCH'S SHOP RITE, LLC.		X						X
SCHROEDER BROS. FARMS, INC.		X						
ULTIMATE MART LLC OWNED BY ROUNDY'S SUPERMARKETS, INC dba COPPS #8115		X						
VOSMEK DRUG STORE, INC. dba LAKESIDE MARKET		X						X
WAL-MART STORES EAST, LP		X						X
WALGREEN CO.		X						X
ANTIGO BOW CLUB, INC.				X		X		
PH HOSPITALITY GROUP, LLC dba PIZZA HUT				X				
KRAMER-SCHMIDT OIL CORP. dba Gas-N-Go Travel Center (2120 Neva Road)			X					X
MILLS FLEET FARM GROUP LLC dba Mills Gas Mart at 2505 Neva Road	New Application Being Considered Under New Business. Previously Fleet Wholesale Supply Co, LLC.		X					X
MILLS FLEET FARM GROUP LLC dba Mills Fleet Farm at 2511 Neva Road			X					X
GROWMARK INC.	Not being requested at this time as renewal applications have not been filed.							
KRIST OIL CO			X					X
KWIK TRIP, INC.					X			X
MARATHON EXPRESS MART, LLC.			X					X
MARTY'S SHELL, LLC			X					X
NEELAARAV, INC. (BP South)			X					X
ANTIGO EXPRESS, INC. dba DAYBREAK					X			X
REMINGTON OIL COMPANY, INC. (101 Superior Street)			X					X
REMINGTON OIL COMPANY, INC. (601 Superior Street)			X					X
WAGNER SHELL ANTIGO, LLC			X					X
TIMOTHY SUICK / PALACE THEATER							X	

2017-2018 LICENSING PERIOD

NAME	CLASS B TAVERN LICENSE	CLASS A COMBINATION LICENSE	CLASS A BEER LICENSE	CLASS B BEER LICENSE	CLASS A BEER & CIDER LICENSE	DANCE HALL LICENSE	VIDEO LICENSE	CIGARETTE LICENSE
FAMILY DOLLAR STORES OF WISCONSIN INC								X
NATIONAL ENTERTAINMENT NETWORK, LLC (for video machines located at Wal-Mart)							X	
NATIONAL ENTERTAINMENT NETWORK, LLC (for video machine located at Country Kitchen)							X	
NATIONAL ENTERTAINMENT NETWORK, LLC (for video machine located at Copps)							X	

ORIGIN: Finance, Personnel and Legislative Committee

May 10, 2017

RESOLUTION NO. 45-17

WHEREAS, the Elwyn Remington Foundation has donated $3,125 to the Antigo Fire Department in their annual fire department donations and requests these moneies to be spent locally and to collaborate with other fire departments in a larger donation if possible; and

WHEREAS, the City of Antigo Fire Department has received dontations from this Foundation in the past and is requesting the City of Antigo approve this donation and any future donations from the Elwyn Remington Foundation.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the Elwyn Remington Foundation donation in the amount of $3,125 with the stipulation that the funds be spent locally and to collaborate with other departments if possible.

BE IT FURTHER RESOLVED, the Fire Department is authorized to accept future donations from the Elwyn Remington Foundation.

_____

Mayor

Attest:

_____

Clerk – Treasurer

ORIGIN: Finance, Personnel and Legislative Committee

May 10, 2017

RESOLUTION NO. 46-17

WHEREAS, the job description for the Fire Lieutenant has not been updated since 1999; and,

WHEREAS, there is a need for an accurate and updated job description that covers this position; and,

WHEREAS, this job description was created and reviewed by the Fire Chief and the Human Resources Specialist using current job duties and responsibilities, changes within the industry, and input from the labor attorney.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to approve the attached job description for the position of Fire Lieutenant.

_____

Mayor

Attest:

_____

Clerk – Treasurer

POSITION DESCRIPTION

Class Title:	Lieutenant	Union:	IAFF, Local 1000
Department:	Fire	FLSA Status:	Non-exempt
Location:	Fire Station	Position Status:	Regular Full Time
Date:	04/10/17		

GENERAL PURPOSE

An employee in this position will be the first-line supervising officer providing management and direction. Work as a Lieutenant requires regular public contact with a high degree of tact, judgment, and technical knowledge. Command assignments involve responsibility for maintaining discipline, and instructing subordinates in the proper maintenance of apparatus and equipment, and at the fire, for effectively directing operations until relieved of command by a superior officer. Work also involves direction of, and participation in, training classes and drills as directed by the Fire Chief. Employees in this position provide fire protection and emergency medical services through direct supervision for the preservation of life and property. This is accomplished by responding to emergency calls, providing basic and advanced-level emergency medical services, hazardous materials responses, participating in firefighting and rescue activities, providing public education, engaging in fire prevention duties. Other duties include maintaining the fire station, Hazmat operations, performing inspections of commercial/residential properties, conducting tours, inspecting and repairing equipment, and performing related duties as assigned. The Chief or Director of Public Safety review work through inspection of condition of apparatus and quarters, checks on reports, records, and evaluation of discipline among subordinate firefighting /paramedic (EMT) personnel.

SUPERVISION RECEIVED

An employee in this position works under the general supervision of the Fire Chief, and under the broad policy guidance of the Director of Public Safety.

SUPERVISION EXERCISED

An employee in this position exercises supervision over subordinate department personnel including full-time firefighters/paramedics (EMT), paid-on-call emergency medical technicians, and volunteer personnel.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Lieutenant Duties

- Maintains supervision of shift operations.
- Responsible for motivating, supervising, training, and evaluating subordinate level employees.
- Responsible for the prompt and safe arrival of apparatuses.
- Participates in identifying opportunities for improving fire suppression methods and procedures, firefighting hazardous materials, emergency preparedness, hazardous communications, and EMS training programs; identifies resource needs, reviews with appropriate management staff and implements improvements.
- Updates Fire Chief regularly about the operation of their shift.
- Works directly with community groups and citizens on community oriented fire and EMS objectives.
- Assigns work activities and projects as needed assuring there is adequate staffing while maintaining all safety measures.
- Supervises the cleaning and maintenance of equipment and quarters, inspects personnel and maintains discipline, instructs and drills personnel in firefighting and EMS methods, techniques and related subjects, transmits orders and information as directed by the Fire Chief and Director of Public Safety.
- Assists in conducting fire investigations into fire causes in cooperation with police and other fire personnel.

Draft - New description

Attachment: Lieutenant - Draft (46-17 : Approve Fire Lieutenant Job Desscription)

- Exercises supervision of all department policies and procedures, rules and regulations, and standard operating guidelines (SOG's), to all subordinate personnel.
- Assists with planning and conducting fire safety programs for schools, churches, civic organizations and other community groups.
- Manage and review daily records and Incident Reports.
- Manage all worker compensation injuries by getting the employee emergency assistance if needed, getting a completed report of injury, completing the supervisor section, ensuring that the Chief along with human resources are aware of any injury.

General

- Maintain prompt, predictable and regular physical attendance.
- Maintain the ability to lawfully operate designated motor vehicles and equipment at all times that duties are performed.
- Maintain the ability to travel throughout and enter all locations of the City of Antigo Fire Department service area.
- Provide truthful and accurate written and verbal communications.
- Maintain the ability to competently and credibly testify in court.
- Maintain, and actively promote, effective working relationships with coworkers and management.
- Write reports in a thorough and legible manner and complete all related paperwork relative to tasks assigned.
- Maintain availability, as able, by radio or telephone for response to emergencies, transfers, and fires.
- Initiate contact with both business operators and residents, maintaining open communications within the community.
- Maintain strict confidentiality in accordance with Wisconsin State Statutes, HIPPA, and department policy, including but not limited to, names of those encountered within the scope of emergency medical services and any protected health information, personnel issues, contact and interaction with the public, and any other information heard, handled, or obtained within the scope of the position.
- Attend classes, training, and drills in firefighting, emergency medical services, hazardous materials, and any other related courses or training requested or ordered by the Fire Chief to maintain and enhance techniques and responses.
- Deliver public education programs, tours, lectures and other programs to aid in the development of public fire safety - i.e. latch key program, kids' safety day, health and career fairs, etc.
- Perform search and rescue operations to locate and remove individuals and victims from fire and emergency situations.
- Assist in developing plans for special assignments such as emergency preparedness, hazardous communications, training programs, firefighting, hazardous materials, and emergency medical activities.
- Perform general maintenance work in the upkeep of the city facilities and equipment; clean and wash walls and floors; care for grounds around city facilities, make minor repairs; wash hoses.
- Wash, clean, polish, maintains, and test apparatus and equipment.
- Ensure equipment and vehicles are restocked and ready for the next emergency.

Firefighting

- Perform firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire suppression tasks and clean up.
- Participate in fire drills.
- Receive and relay fire calls and alarms.
- Operate radio and other communication equipment.

Draft - New description

Attachment: Lieutenant - Draft (46-17 : Approve Fire Lieutenant Job Desscription)

- Perform a variety of technical and manual labor duties required to locate, control, and extinguish fires including:
    - Connections to fire hydrants
    - Connecting hoses and nozzles
    - Laying supply and attack lines
    - Using visual, sensory, technical, and judgmental criteria to locate fire sources
    - Use fire streams
    - Carrying, positioning, raising, and climbing ground and aerial ladders
    - Using a variety of hand held and powered equipment necessary to locate, control, and extinguish fires
- Perform a variety of technical and manual labor tasks to ventilate structures involved in fire, smoke, and odor calls including placing of fans and/or hose streams; mechanically opening roofs, floors, walls, doors, windows, and vents.
- Perform forcible entry operations to gain access into structures using a variety of tools.
- Perform salvage operations to prevent undue damage to property not involved in fire and/or emergency situations including the placement of salvage covers, removing of personal property, removing water, smoke and heat from structures, and common sense handling of others property.
- Maintain fire equipment, apparatus, and facilities.
- Perform repairs to departmental equipment as needed and if knowledgeable in the repair.
- Participate in the inspection of buildings, hydrants, and other structures in fire prevention programs to ensure compliance with local and state codes, and nationally recognized good practices and standards.
- Become familiar with structures, to inform owners and occupants of the benefits of sound fire prevention practices.
- Complete fire inspection reports in thorough and legible manner and in an appropriate time frame.

Emergency Medical Response

- Respond to emergency medical incidents.
- May serve as driver of the ambulance.
- Analyze patient needs and administer advanced emergency medical assistance.
- Perform a variety of technical and manual labor tasks to provide basic and advanced medical care and transport to patients in emergency and non-emergency medical situations.
- Perform examination of patients to determine primary and secondary medical problems by using questioning, physical examination, and use of diagnostic equipment.
- Administer medications and medical interventions according to established protocols.
- Prepare and package patients for transport and provide lifting, carrying, and moving of patients from a variety of areas to the ambulance.
- Perform tasks to effectively remove trapped persons from vehicles, structures, cave-ins or other confined spaces using a variety of tools, equipment, and knowledge.
- Perform tasks to rescue persons from water or ice/water situations.
- Strive to promote the department in new trends.

Hazardous Material

- Perform a variety of technical and manual labor task to identify, control, and mitigate releases of hazardous material.
- Perform tasks to decontaminate victims and responders exposed to hazardous materials.

Draft - New description

Attachment: Lieutenant - Draft (46-17 : Approve Fire Lieutenant Job Desscription)

- May perform entry into hazardous materials environment wearing appropriate chemical protective equipment and perform manual tasks such as operate detection instruments, work with hand tools, power tools, and equipment.

PERIPHERAL DUTIES

- Participate in community events and organizations to give the department a familiar face within the community; especially in events sponsored by the department.
- Perform other related duties as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience

(A) High school diploma or GED equivalent; and
(B) Wisconsin State Firefighter I Certification; and
(C) Wisconsin State Firefighter II Certification; and
(D) Completion of CVMIC(s) Certificate in Supervision within two (2) years of appointment; and
(E) Continue to receive advanced training in a variety of fire suppression, rescue, hazardous materials, and emergency medical services coursework to pursue an Associates Degree.

Education and Experience preferred

(A) Wisconsin State Driver Operator Pumper; and
(B) Wisconsin State Driver Operator Aerial; and
(C) Wisconsin State Fire Inspector
(D) Wisconsin Emergency Medical Technician Paramedic Certification and/or Critical Care Paramedic

Necessary Knowledge, Skills, and Abilities

(A) Considerable knowledge of all firefighting and emergency techniques and procedures in accordance with the ability to become proficient with established policies and guidelines.
(B) Proficient of the uses, maintenance requirements, and location of all emergency equipment, tools, and apparatus used by the department.
(C) Considerable knowledge of the behavioral characteristics of fire as it relates to flammable liquids, chemicals, gases combustible materials, hazardous material, and electricity.
(D) Considerable knowledge of building construction, fire and building codes, and the ability to apply this knowledge to specific fire and emergency situations and related activities.
(E) Ability to work effectively under stressful conditions; handle sensitive and, at times, disturbing information and situations; and maintain composure under emergency situations.
(F) Ability to exercise sound judgment and analyze situations quickly and objectively to determine the proper course of action within the established framework of policies and procedures.
(G) Ability to perform strenuous or peak physical effort during emergency, training, or station maintenance activities for prolonged periods of time under condition of extreme heights, intense heat, cold, or smoke.
(H) Skill in operating a motor vehicle under adverse conditions in a safe responsible manner while adhering to the laws of Wisconsin that pertain to emergency vehicle operation.
(I) Ability to communicate, understand, and effectively follow oral and written instructions.
(J) Ability to establish and maintain effective working relationships and communication with subordinates, peers, supervisors, other agencies, and the general public with the ability to exercise discretion.
(K) Extensive knowledge of the geography of the fire/EMS service area.
(L) Must have a working knowledge or ability and willingness to obtain a working knowledge of the following:
    a. Windows operating systems and programs with an emphasis on Microsoft office; and
    b. Ability to navigate web applications, and have an understanding of other emergent technologies and peripherals; and

Draft - New description

Attachment: Lieutenant - Draft (46-17 : Approve Fire Lieutenant Job Desscription)

c. Other software available to the department

(M) Skill in operating tools and equipment listed below.

(N) Ability to meet the special requirements listed below.

Special Requirements

(A) Must be of high moral character and be self-controlled, hard-working, and have highly ethical habits;

(B) Must be in good physical condition to perform the essential job functions of a firefighter/paramedic (EMT); and

(C) Must possess a valid Wisconsin Diver License with a good driving record; and

(D) Must be a United States citizen; and

(E) Must be able to clearly speak, read, and write the English language; and

TOOLS AND EQUIPMENT USED

Motor vehicles, including fire/EMS apparatus, fire pumps, hoses, other standard firefighting equipment, ladders, first aid equipment, ventilators, defibrillators, IV pumps, emergency medical equipment, long boards, cots, keyboard, computer, iPad, radios, telephone, various software used within the department; and any other tools and equipment available for use within the department.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. Employees must have acceptable sensory capabilities in hearing and olfactory senses. Hand-eye coordination is necessary to operate computers and various pieces of equipment.

Tasks involve the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven terrain, bending, stooping, climbing ladders, kneeling, crouching, working in confined spaces, lifting or carrying moderately heavy (25 - 50 pounds) items and occasionally very heavy (100 pounds and over) items or persons, and control combative individuals.

While performing the duties of this job, the employee is frequently required to stand, walk sit, climb, balance, stoop, kneel, crouch, talk, hear, smell, use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The ability to coordinate eyes, hands, feet and limbs in performing skilled movements is necessary.

Work Environment

Work is required in adverse environmental conditions. The noise level in the work environment may vary from quiet to loud. The work is frequently outdoors and exposed to extreme weather conditions. The employee occasionally works near moving mechanical parts; and in high, precarious places. They are occasionally exposed to explosions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, vibration and wet and/or humid conditions.

Work is performed outdoor, indoor, in an ambulance or other moving vehicle.

Universal precautions are used with all blood and bodily fluids

Draft - New description

Attachment: Lieutenant - Draft (46-17 : Approve Fire Lieutenant Job Desscription)

SELECTION GUIDELINES

Formal application; review of education and experience; interview; reference check; background check; psychological examination; appropriate Police and Fire Commission testing including written and physical agility tests; and other job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Draft - New description

Attachment: Lieutenant - Draft (46-17 : Approve Fire Lieutenant Job Desscription)

ORIGIN: Finance, Personnel and Legislative Committee

May 10, 2017

RESOLUTION NO. 47-17

WHEREAS, the City will be filling an opening within the ranks of the Fire Department with a new Firefighter/Paramedic (EMT); and,

WHEREAS, the current job description has not been updated since 2004; and,

WHEREAS, this job description was created and reviewed by the Fire Chief and the Human Resources Specialist using current job duties and responsibilities, changes within the industry, and input from the labor attorney.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description for the position of Firefighter/Paramedic (EMT).

_____

Mayor

Attest:

_____

Clerk – Treasurer

POSITION DESCRIPTION

Class Title:	Firefighter/Paramedic (EMT)	Union:	IAFF, Local 1000
Department:	Fire	FLSA Status:	Non-exempt
Location:	Fire Station	Position Status:	Regular Full Time
Date:	04/10/17		

GENERAL PURPOSE

Employees in this position provide fire protection and emergency medical services for the preservation of life and property. This is accomplished by responding to emergency calls, providing basic and advanced-level emergency medical services, hazardous materials responses, participating in firefighting and rescue activities, providing public education, engaging in fire prevention duties. Other duties include maintaining the fire station, Hazmat operations, performing inspections of commercial/residential properties, conducting tours, inspecting and repairing equipment, and performing related duties as assigned. Supervisors review work through inspection, observation of results, and through oral and written reports.

SUPERVISION RECEIVED

An employee in this position works under the general supervision of a Fire Lieutenant or his or her designee and the Fire Chief, and under the broad policy guidance of the Director of Public Safety.

SUPERVISION EXERCISED

May assist to coordinate, instruct, or supervise the work of paid-on-call emergency medical technicians, new recruits and/or other fire personnel, and ride-along students as assigned.

ESSENTIAL DUTIES AND RESPONSIBILITIES

General

- Maintain prompt, predictable and regular physical attendance.
- Maintain the ability to lawfully operate designated motor vehicles and equipment at all times that duties are performed.
- Maintain the ability to travel throughout and enter all locations of the City of Antigo Fire Department service area.
- Provide truthful and accurate written and verbal communications.
- Maintain the ability to competently and credibly testify in court.
- Maintain, and actively promote, effective working relationships with coworkers and management.
- Write reports in a thorough and legible manner and complete all related paperwork relative to tasks assigned.
- Maintain availability, as able, by radio or telephone for response to emergencies, transfers, and fires.
- Initiate contact with both business operators and residents, maintaining open communications within the community.
- Maintain strict confidentiality in accordance with Wisconsin State Statutes, HIPPA, and department policy, including but not limited to, names of those encountered within the scope of emergency medical services and any protected health information, personnel issues, contact and interaction with the public, and any other information heard, handled, or obtained within the scope of the position.
- Attend classes, training, and drills in firefighting, emergency medical services, hazardous materials, and any other related courses or training requested or ordered by the Fire Chief to maintain and enhance techniques and responses.
- Deliver public education programs, tours, lectures and other programs to aid in the development of public fire safety - i.e. latch key program, kids' safety day, health and career fairs, etc.

Draft - New description

Attachment: Firefighter-Paramedic (EMT) - Draft (47-17 : Approve Firefighter/Paramedic (EMT) Job Description)

- Perform search and rescue operations to locate and remove individuals and victims from fire and emergency situations.
- Assist in developing plans for special assignments such as emergency preparedness, hazardous communications, training programs, firefighting, hazardous materials, and emergency medical activities.
- Perform general maintenance work in the upkeep of the city facilities and equipment; clean and wash walls and floors; care for grounds around city facilities, make minor repairs; wash hoses.
- Wash, clean, polish, maintains, and test apparatus and equipment.
- Ensure equipment and vehicles are restocked and ready for the next emergency.

Firefighting

- Perform firefighting activities including driving fire apparatus, operating pumps and related equipment, laying hose, and performing fire suppression tasks and clean up.
- Participate in fire drills.
- Receive and relay fire calls and alarms.
- Operate radio and other communication equipment.
- Perform a variety of technical and manual labor duties required to locate, control, and extinguish fires including:
    - Connections to fire hydrants
    - Connecting hoses and nozzles
    - Laying supply and attack lines
    - Using visual, sensory, technical, and judgmental criteria to locate fire sources
    - Use fire streams
    - Carrying, positioning, raising, and climbing ground and aerial ladders
    - Using a variety of hand held and powered equipment necessary to locate, control, and extinguish fires
- Perform a variety of technical and manual labor tasks to ventilate structures involved in fire, smoke, and odor calls including placing of fans and/or hose streams; mechanically opening roofs, floors, walls, doors, windows, and vents.
- Perform forcible entry operations to gain access into structures using a variety of tools.
- Perform salvage operations to prevent undue damage to property not involved in fire and/or emergency situations including the placement of salvage covers, removing of personal property, removing water, smoke and heat from structures, and common sense handling of others property.
- Maintain fire equipment, apparatus, and facilities.
- Perform repairs to departmental equipment as needed and if knowledgeable in the repair.
- Participate in the inspection of buildings, hydrants, and other structures in fire prevention programs to ensure compliance with local and state codes, and nationally recognized good practices and standards.
- Become familiar with structures, to inform owners and occupants of the benefits of sound fire prevention practices.
- Complete fire inspection reports in thorough and legible manner and in an appropriate time frame.

Emergency Medical Response

- Respond to emergency medical incidents.
- May serve as driver of the ambulance.
- Analyze patient needs and administer advanced emergency medical assistance.
- Perform a variety of technical and manual labor tasks to provide basic and advanced medical care and transport to patients in emergency and non-emergency medical situations.

Draft - New description

- Perform examination of patients to determine primary and secondary medical problems by using questioning, physical examination, and use of diagnostic equipment.
- Administer medications and medical interventions according to established protocols.
- Prepare and package patients for transport and provide lifting, carrying, and moving of patients from a variety of areas to the ambulance.
- Perform tasks to effectively remove trapped persons from vehicles, structures, cave-ins or other confined spaces using a variety of tools, equipment, and knowledge.
- Perform tasks to rescue persons from water or ice/water situations.
- Strive to promote the department in new trends.

Hazardous Material

- Perform a variety of technical and manual labor task to identify, control, and mitigate releases of hazardous material.
- Perform tasks to decontaminate victims and responders exposed to hazardous materials.
- May perform entry into hazardous materials environment wearing appropriate chemical protective equipment and perform manual tasks such as operate detection instruments, work with hand tools, power tools, and equipment.

PERIPHERAL DUTIES

- Participate in community events and organizations to give the department a familiar face within the community; especially in events sponsored by the department.
- Perform other related duties as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience

(A) High school diploma or GED equivalent; and
(B) Wisconsin State Firefighter I Certification; and
(C) Wisconsin Emergency Medical Technician Paramedic Certification

Education and Experience preferred

(A) Associate Degree in Fire Science; and
(B) Wisconsin State Driver Operator Pumper; and
(C) Wisconsin State Driver Operator Aerial; and
(D) Wisconsin State Firefighter II Certification; and
(E) Wisconsin State Fire Inspector

Necessary Knowledge, Skills, and Abilities

(A) Working knowledge of all firefighting and emergency techniques and procedures in accordance with the ability to become proficient with established policies and guidelines.
(B) Working knowledge with the ability to become proficient of the uses, maintenance requirements, and location of all emergency equipment, tools, and apparatus used by the department.
(C) Working knowledge of the behavioral characteristics of fire as it relates to flammable liquids, chemicals, gases combustible materials, hazardous material, and electricity.
(D) Working knowledge of building construction, fire and building codes, and the ability to apply this knowledge to specific fire and emergency situations and related activities.
(E) Ability to work effectively under stressful conditions; handle sensitive and, at times, disturbing information and situations; and maintain composure under emergency situations.

Draft - New description

Attachment: Firefighter-Paramedic (EMT) - Draft (47-17 : Approve Firefighter/Paramedic (EMT) Job Description)

(F) Ability to exercise sound judgment and analyze situations quickly and objectively to determine the proper course of action within the established framework of policies and procedures.
(G) Ability to perform strenuous or peak physical effort during emergency, training, or station maintenance activities for prolonged periods of time under condition of extreme heights, intense heat, cold, or smoke.
(H) Skill in operating a motor vehicle under adverse conditions in a safe responsible manner while adhering to the laws of Wisconsin that pertain to emergency vehicle operation.
(I) Ability to communicate, understand, and effectively follow oral and written instructions.
(J) Ability to establish and maintain effective working relationships and communication with subordinates, peers, supervisors, other agencies, and the general public with the ability to exercise discretion.
(K) Ability to learn the geography of the fire/EMS service area.
(L) Must have a working knowledge or ability and willingness to obtain a working knowledge of the following:
    a. Windows operating systems and programs with an emphasis on Microsoft office; and
    b. Ability to navigate web applications, and have an understanding of other emergent technologies and peripherals; and
    c. Other software available to the department
(M) Skill in operating tools and equipment listed below.
(N) Ability to meet the special requirements listed below.

Special Requirements

(A) Must be of high moral character and be self-controlled, hard-working, and have highly ethical habits;
(B) Must be in good physical condition to perform the essential job functions of a firefighter/paramedic (EMT); and
(C) Must possess, or be able to obtain by the time of hire, a valid Wisconsin Diver License with a good driving record; and
(D) Must be a United States citizen; and
(E) Must be at least 18 years old; and
(F) Must be able to clearly speak, read, and write the English language; and
(G) Must pass a drug screening.

TOOLS AND EQUIPMENT USED

Motor vehicles, including fire/EMS apparatus, fire pumps, hoses, other standard firefighting equipment, ladders, first aid equipment, ventilators, defibrillators, IV pumps, emergency medical equipment, long boards, cots, keyboard, computer, iPad, radios, telephone, various software used within the department; and any other tools and equipment available for use within the department.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. Employees must have acceptable sensory capabilities in hearing and olfactory senses. Hand-eye coordination is necessary to operate computers and various pieces of equipment.

Tasks involve the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven terrain, bending, stooping, climbing ladders, kneeling, crouching, working in confined spaces, lifting or carrying moderately heavy (25 - 50 pounds) items and occasionally very heavy (100 pounds and over) items or persons, and control combative individuals.

Draft - New description

Attachment: Firefighter-Paramedic (EMT) - Draft (47-17 : Approve Firefighter/Paramedic (EMT) Job Description)

While performing the duties of this job, the employee is frequently required to stand, walk sit, climb, balance, stoop, kneel, crouch, talk, hear, smell, use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The ability to coordinate eyes, hands, feet and limbs in performing skilled movements is necessary.

Work Environment

Work is required in adverse environmental conditions. The noise level in the work environment may vary from quiet to loud. The work is frequently outdoors and exposed to extreme weather conditions. The employee occasionally works near moving mechanical parts; and in high, precarious places. They are occasionally exposed to explosions, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, vibration and wet and/or humid conditions.

Work is performed outdoor, indoor, in an ambulance or other moving vehicle.

Universal precautions are used with all blood and bodily fluids

SELECTION GUIDELINES

Formal application; review of education and experience; interview; reference check; background check; psychological examination; appropriate Police and Fire Commission testing including written and physical agility tests; drug screen test; and other job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Draft - New description

Attachment: Firefighter-Paramedic (EMT) - Draft (47-17 : Approve Firefighter/Paramedic (EMT) Job Description)

ORIGIN: Finance, Personnel and Legislative Committee

May 10, 2017

RESOLUTION NO. 48-17

WHEREAS, there is a position open for a Sergeant within the Police Department which will be filled from within; and

WHEREAS, there was a separate job description for each shift Sergeant which have not been updated since 2009; and,

WHEREAS, the job duties and responsibilities are similar for each shift Sergeant so the three descriptions were combined into one new description; and,

WHEREAS, this job description was created and reviewed by the Director of Public Safety/Police Chief and the Human Resources Specialist using current job duties and responsibilities, changes within the industry, and input from our labor attorney.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description for the position of Police Sergeant.

_____

Mayor

Attest:

_____

Clerk – Treasurer

POSITION DESCRIPTION

Class Title:	Sergeant	Union:	LAW, Local 236
Department:	Police	FLSA Status:	Non-exempt
Location:	Police Station	Position Status:	Regular Full Time
Date:	04/05/17		

GENERAL PURPOSE

An employee in this position will be responsible for the general day-to-day supervision of their assigned shift within the police department. Work as a Sergeant requires regular public contact with a high degree of tact, judgment, and technical knowledge. In accordance with Local Ordinances, State Statues, Federal Law, and established departmental and city policies, procedures, and guidelines, performs a wide variety of police and law enforcement activities that include an element of personal danger and exposure to adverse conditions. The employee must be able to act without direct supervision and to exercise independent judgment in meeting emergencies. Duties are primarily service oriented and include protection of life and property, dispensing information, arbitrating disputes, providing assistance through referrals, crime prevention and investigation, apprehending criminals, directing traffic, and other public safety services. Work is reviewed by inspection, observation of results, and through oral and written reports.

SUPERVISION RECEIVED

An employee in this position works under the general supervision the Police Captain or the Director of Public Safety/Police Chief. They will take direction from the Detective Sergeant on criminal investigations and at crime scenes.

SUPERVISION EXERCISED

An employee in this position exercises supervision over subordinates working under all current laws, ordinances, and the broad policy guidelines of the Police Captain and Director of Public Safety/Police Chief. This employee will also supervise the Detective Sergeant for patrol duties and day-to-day operations of the department.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Sergeant Duties

- Maintain supervision of shift operations.
- Directs patrols and maintains proper patrol standards.
- Oversees reports and court documentation of subordinate officers.
- Responsible for training and supervising subordinate personnel.
- Updates superiors regularly about the operation of their shift.
- Requests additional instructions and guidance when needed.
- Works directly with community groups and citizens on community oriented policing objectives.
- Collaborates with all other Sergeants and officers to maintain day to day operations.
- Performs annual performance evaluations on subordinates.
- Review schedule to maintain proper shift fill.
- Manage all worker compensation injuries by getting the employee emergency assistance if needed, getting a completed report of injury, completing the supervisor section, ensuring that the Captain or Chief along with human resources are aware of any injury.

General

- Maintain prompt, predictable and regular physical attendance.
- Maintain the ability to lawfully operate designated motor vehicles and equipment at all times that duties are performed.
- Maintain the ability to travel throughout and enter all different properties in the jurisdiction.

Draft - New description

Attachment: Sergeant - Draft (48-17 : Approve Police Sergeant Job Description)

- Provide truthful/accurate written and verbal communications.
- Maintain the ability to competently and credibly testify in court.
- Maintain the ability to lawfully carry and use a firearm.
- Maintain, and actively promote, effective working relationships with coworkers and management.
- Works to assigned shift using own judgment in deciding course of action being expected to handle difficult and emergency situations without assistance.
- Interview and interrogate victims, witnesses, and suspects as appropriate.
- Maintain continuous preventative patrol throughout the city streets, parks, commercial and residential areas to preserve the peace and enforce the law.
- Maintain availability, as able, by radio or telephone for consultation on emergencies.
- Participate in investigating criminal law violations occurring in the City of Antigo:
    - Protect crime scenes
    - Perform surveillance
    - Conduct lawful searches of persons and property
    - Confiscate and secure all evidence and contraband seized according to law and policy
    - Compile information regarding the crimes
    - Conduct follow-up investigations
    - Question witnesses, victims, and suspects to determine factual material and provide evidence of leads
    - Prepare cases for filing of charges
- Apprehend violators and make proper arrests or summonses while enforcing state statutes and city ordinances.
- Initiate contact with both business operators and residents, maintaining open communications within the community.
- Maintain strict confidentiality in accordance with Wisconsin State Statutes and department policy, including but not limited to, personnel issues, contact and interaction with the public, and any other information heard, handled, or obtained within the scope of the position or through contact with County personnel.
- Attempt to resolve domestic disputes, disturbances and other incidents through counseling, referral or other peaceful means, settle disputes among neighbors, juveniles, or other groups, and resolve any and all complaints from citizens of the community.
- Maintain the peace and security of the community, respond to public disturbances, and maintain civil obedience at group functions.
- Enforce laws and ordinances within the city; make felony and misdemeanor arrests; and issue appearance notices, and traffic citations.
- Provide for the safe and convenient flow of traffic and pedestrians within the City, investigate traffic accidents, investigate reported or observed violations of law, enforce traffic violations, conduct driver intoxication investigations, and promote vehicular and pedestrian safety.
- Respond to emergency radio calls and investigates robberies, civil disturbances, domestic disputes, fights, drunkenness, missing children, prowlers, abuse of drugs, and other necessary emergency calls. Takes appropriate law enforcement action.
- Testify in criminal and civil court proceedings and give depositions.
- Render miscellaneous police services such as providing information and/or assistance to the public; informing citizens of available services in the community, promoting crime prevention through community and educational programs, making presentations to the public and local organization concerning crime prevention and related police matters; locating and reporting fires and fire hazards, defective water or gas mains, sidewalk and highway defects, or obstructions and defective street lights; responding to abate a nuisance calls; and checking licenses and permits as necessary.

Draft - New description

Attachment: Sergeant - Draft (48-17 : Approve Police Sergeant Job Description)

- Prepares a variety of reports and records including reports of investigation, field interrogation reports, alcohol reports, influence reports, breathalyzer check list, vehicle impoundment form, traffic hazard report, and other reports assigned to an officer in the course of their work.
- Maintains departmental equipment, supplies, and facilities.
- Maintains contact with the general public, court officials and other city officials in the performance of police operation activities.

PERIPHERAL DUTIES

- Participate in community events and organizations to give the department a familiar face within the community.
- Perform other related duties as assigned

DESIRED MINIMUM QUALIFICATIONS

Education and Experience

(A) High school diploma or GED equivalent; and
(B) Be certified by the Wisconsin Law Enforcement Standards Board; and
(C) Continue to receive advanced training in a variety of law enforcement areas
(D) Minimum of three years' work experience as a fully commissioned police officer or an equivalent combination of education and experience; and
(E) Earn a two (2) year associates degree in Police Science from a Wisconsin Vocational, Technical, or adult education district or its accredited equivalent from another state; or
(F) Earn 60 fully accredited college level credits.

Necessary Knowledge, Skills, and Abilities

(A) Considerable knowledge of modern law enforcement principles, procedures, techniques, and equipment
(B) Considerable knowledge of departmental rules, regulations, policies, and procedures.
(C) Ability to work effectively under stressful conditions; handle sensitive and, at times, disturbing information and situations; and maintain composure under emergency situations.
(D) Ability to exercise sound judgment and analyze situations quickly and objectively to determine the proper course of action within the established framework of policies and procedures.
(E) Skill in operating a motor vehicle under adverse conditions.
(F) Ability to organize high volumes of data and legal principles into accurate and understandable police reports.
(G) Ability to communicate, understand, and effectively follow oral and written instructions.
(H) Ability to communicate effectively with superiors, subordinates, and the general public, with the ability to exercise discretion.
(I) Ability to establish and maintain effective working relationships with subordinates, peers, and supervisors.
(J) Ability to care for and safely operate a variety of firearms and chemical agents.
(K) Extensive knowledge of the city's geography.
(L) Must have a working knowledge or ability and willingness to obtain a working knowledge of the following:
    a. Windows operating systems and programs with an emphasis on Microsoft office; and
    b. Ability to navigate web applications, and have an understanding of other emergent technologies and peripherals
    c. Any other software available to the department
(M) Skill in operating tools and equipment listed below.
(N) Ability to meet the special requirements listed below.

Draft - New description

Attachment: Sergeant - Draft (48-17 : Approve Police Sergeant Job Description)

Special Requirements

(A) Must be of high moral character, and be self-controlled, hard-working, and have highly ethical habits; and free of any felony, serious misdemeanor, or domestic abuse conviction; and
(B) Must be in good physical condition to perform the essential job functions of a law enforcement officer; and
(C) Must possess a valid Wisconsin Diver License with a good driving record; and
(D) Must be a United States citizen; and
(E) Must be able to clearly speak, read, and write the English language; and

TOOLS AND EQUIPMENT USED

Motor vehicles, firearms, baton, handcuffs, chemical agents, Taser, keyboard, computer, radios, telephone, various software used within the department; and any other tools and equipment available for use within the department.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. Employees must have acceptable sensory capabilities in hearing and olfactory senses. Hand-eye coordination is necessary to operate computers and various pieces of equipment.

Tasks involve the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven terrain, bending, stooping, working in confined spaces, frequently lifting or carrying moderately heavy (20 – 50 pounds) items and occasionally very heavy (100 pounds and over) items. Employees must climb ladders, jump fences, grapple with combative suspects, run for long distances, and move from extended sitting to quick activity.

While performing the duties of this job, the employee is frequently required to stand, walk sit, climb, balance, stoop, kneel, crouch, talk, hear, smell, use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The ability to coordinate eyes, hands, feet and limbs in performing skilled movements is necessary.

Work Environment

Work is required in adverse environmental conditions. The noise level in the work environment may vary from quiet to loud. The work is frequently outdoors and exposed to extreme weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives. They are occasionally exposed to explosives, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, vibration and wet and/or humid conditions.

Work is performed outdoor, indoor, in a patrol vehicle, on a bicycle, on foot or other various modes of transportation.

Universal precautions are used with all blood and bodily fluids

SELECTION GUIDELINES

Selection is through the Director of Public Safety/Police Chief with the approval of the Police and Fire Commission. Determination of hire includes rating of education and experience; may include a written test, oral interview, reference checks, psychological examination and other job related tests.

Draft - New description

Attachment: Sergeant - Draft (48-17 : Approve Police Sergeant Job Description)

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Draft - New description

Attachment: Sergeant - Draft (48-17 : Approve Police Sergeant Job Description)

ORIGIN: Finance, Personnel and Legislative Committee

May 10, 2017

RESOLUTION NO. 49-17

WHEREAS, the City will be filling an opening within the ranks of the Police Department with a new Police Officer; and,

WHEREAS, the current job description has not been updated since 2009; and,

WHEREAS, this job description was created and reviewed by the Director of Public Safety/Police Chief and the Human Resources Specialist using current job duties and responsibilities, changes within the industry, and input from the labor attorney.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description for the position of Police Officer.

_____

Mayor

Attest:

_____

Clerk – Treasurer

POSITION DESCRIPTION

Class Title:	Police Officer	Union:	LAW, Local 236
Department:	Police	FLSA Status:	Non-exempt
Location:	Police Station	Position Status:	Regular Full Time
Date:	04/05/17		

GENERAL PURPOSE

In accordance with Local Ordinances, State Statues, Federal Law, and established departmental and city policies, procedures, and guidelines, performs a wide variety of police and law enforcement activities that include an element of personal danger and exposure to adverse conditions. The employee must be able to act without direct supervision and to exercise independent judgment in meeting emergencies. Duties are primarily service oriented and include protection of life and property, dispensing information, arbitrating disputes, providing assistance through referrals, crime prevention and investigation, apprehending criminals, directing traffic, and other public safety services. Work is reviewed by inspection, observation of results, and through oral and written reports.

SUPERVISION RECEIVED

An employee in this position works under the general supervision of a Sergeant, Captain, or his or her designee, and under the broad policy guidance of the Director of Public Safety/Police Chief.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Maintain prompt, predictable and regular physical attendance.
- Maintain the ability to lawfully operate designated motor vehicles and equipment at all times that duties are performed.
- Maintain the ability to travel throughout and enter all different properties in the jurisdiction.
- Provide truthful/accurate written and verbal communications.
- Maintain the ability to competently and credibly testify in court.
- Maintain the ability to lawfully carry and use a firearm.
- Maintain, and actively promote, effective working relationships with coworkers and management.
- Works to assigned shift using own judgment in deciding course of action being expected to handle difficult and emergency situations without assistance.
- Interview and interrogate victims, witnesses, and suspects as appropriate.
- Maintain continuous preventative patrol throughout the city streets, parks, commercial and residential areas to preserve the peace and enforce the law.
- Maintain availability, as able, by radio or telephone for consultation on emergencies.
- Participate in investigating criminal law violations occurring in the City of Antigo:
    - Protect crime scenes
    - Perform surveillance
    - Conduct lawful searches of persons and property
    - Confiscate and secure all evidence and contraband seized according to law and policy
    - Compile information regarding the crimes
    - Conduct follow-up investigations
    - Question witnesses, victims, and suspects to determine factual material and provide evidence of leads
    - Prepare cases for filing of charges
- Apprehend violators and make proper arrests or summonses while enforcing state statutes and city ordinances.

Draft - New description

Attachment: Police Officer - Draft (49-17 : Approve Police Officer Job Description)

- Initiate contact with both business operators and residents, maintaining open communications within the community.
- Maintain strict confidentiality in accordance with Wisconsin State Statutes and department policy, including but not limited to, personnel issues, contact and interaction with the public, and any other information heard, handled, or obtained within the scope of the position or through contact with County personnel.
- Attempt to resolve domestic disputes, disturbances and other incidents through counseling, referral or other peaceful means, settle disputes among neighbors, juveniles, or other groups, and resolve any and all complaints from citizens of the community.
- Maintain the peace and security of the community, respond to public disturbances, and maintain civil obedience at group functions.
- Enforce laws and ordinances within the city; make felony and misdemeanor arrests; and issue appearance notices, and traffic citations.
- Provide for the safe and convenient flow of traffic and pedestrians within the City, investigate traffic accidents, investigate reported or observed violations of law, enforce traffic violations, conduct driver intoxication investigations, and promote vehicular and pedestrian safety.
- Respond to emergency radio calls and investigates robberies, civil disturbances, domestic disputes, fights, drunkenness, missing children, prowlers, abuse of drugs, and other necessary emergency calls. Takes appropriate law enforcement action.
- Testify in criminal and civil court proceedings and give depositions.
- Render miscellaneous police services such as providing information and/or assistance to the public; informing citizens of available services in the community, promoting crime prevention through community and educational programs, making presentations to the public and local organization concerning crime prevention and related police matters; locating and reporting fires and fire hazards, defective water or gas mains, sidewalk and highway defects, or obstructions and defective street lights; responding to abate a nuisance calls; and checking licenses and permits as necessary.
- Prepares a variety of reports and records including reports of investigation, field interrogation reports, alcohol reports, influence reports, breathalyzer check list, vehicle impoundment form, traffic hazard report, and other reports assigned to an officer in the course of their work.
- Maintains departmental equipment, supplies, and facilities.
- Maintains contact with the general public, court officials and other city officials in the performance of police operation activities.

PERIPHERAL DUTIES

- Participate in community events and organizations to give the department a familiar face within the community.
- Perform other related duties as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience

(A) High school diploma or GED equivalent; and
(B) Be certified or certifiable by the Wisconsin Law Enforcement Standards Board; and
(C) Earn a two (2) year associates degree in Police Science from a Wisconsin Vocational, Technical, or adult education district or its accredited equivalent from another state; or
(D) Earn 60 fully accredited college level credits.

Draft - New description

Attachment: Police Officer - Draft (49-17 : Approve Police Officer Job Description)

Necessary Knowledge, Skills, and Abilities

(A) General knowledge of modern law enforcement principles, procedures, techniques, and equipment with the ability to develop a working knowledge of departmental rules, regulations, policies, and procedures.
(B) Ability to work effectively under stressful conditions; handle sensitive and, at times, disturbing information and situations; and maintain composure under emergency situations.
(C) Ability to exercise sound judgment and analyze situations quickly and objectively to determine the proper course of action within the established framework of policies and procedures.
(D) Skill in operating a motor vehicle under adverse conditions.
(E) Ability to organize high volumes of data and legal principles into accurate and understandable police reports.
(F) Ability to communicate, understand, and effectively follow oral and written instructions.
(G) Ability to communicate effectively with superiors, subordinates, and the general public, with the ability to exercise discretion.
(H) Ability to establish and maintain effective working relationships with subordinates, peers, and supervisors.
(I) Ability to care for and safely operate a variety of firearms and chemical agents.
(J) Ability to learn the city's geography.
(K) Must have a working knowledge or ability and willingness to obtain a working knowledge of the following:
    a. Windows operating systems and programs with an emphasis on Microsoft office; and
    b. Ability to navigate web applications, and have an understanding of other emergent technologies and peripherals
    c. Any other software available to the department
(L) Some skilling in operating tools and equipment listed below.
(M) Ability to meet the special requirements listed below.

Special Requirements

(A) Must be of high moral character, and be self-controlled, hard-working, and have highly ethical habits; and free of any felony, serious misdemeanor, or domestic abuse conviction; and
(B) Must be in good physical condition to perform the essential job functions of a law enforcement officer; and
(C) Must possess, or be able to obtain by the time of hire, a valid Wisconsin Diver License with a good driving record; and
(D) Must be a United States citizen; and
(E) Must be at least 18 years old; and
(F) Must be able to clearly speak, read, and write the English language; and
(G) Must pass a drug screening.

TOOLS AND EQUIPMENT USED

Motor vehicles, firearms, baton, handcuffs, chemical agents, Taser, keyboard, computer, radios, telephone, various software used within the department; and any other tools and equipment available for use within the department.

PHYSICAL DEMANDS AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. Employees must have acceptable sensory capabilities in hearing and olfactory senses. Hand-eye coordination is necessary to operate computers and various pieces of equipment.

Draft - New description

Attachment: Police Officer - Draft (49-17 : Approve Police Officer Job Description)

Tasks involve the regular, and at times sustained, performance of heavier physical tasks such as walking over rough or uneven terrain, bending, stooping, working in confined spaces, lifting or carrying moderately heavy (20 – 50 pounds) items and occasionally very heavy (100 pounds and over) items and control combative individuals. Employees must climb ladders, jump fences, grapple with suspects, run for long distances, and move from extended sitting to quick activity.

While performing the duties of this job, the employee is frequently required to stand, walk sit, climb, balance, stoop, kneel, crouch, talk, hear, smell, use hands to finger, handle, feel or operate objects, tools or controls; and reach with hands and arms. The ability to coordinate eyes, hands, feet and limbs in performing skilled movements is necessary.

Work Environment

Work is required in adverse environmental conditions. The noise level in the work environment may vary from quiet to loud. The work is frequently outdoors and exposed to extreme weather conditions. The employee occasionally works near moving mechanical parts; in high, precarious places; and with explosives. They are occasionally exposed to explosives, fumes or airborne particles, toxic or caustic chemicals, extreme cold, extreme heat, vibration and wet and/or humid conditions.

Work is performed outdoor, indoor, in a patrol vehicle, on a bicycle, on foot or other various modes of transportation.

Universal precautions are used with all blood and bodily fluids

SELECTION GUIDELINES

Formal application; review of education and experience; interview; reference check; background check; psychological examination; appropriate Police and Fire Commission testing including written and physical agility tests; drug screen test; and other job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Draft – New description

Attachment: Police Officer - Draft (49-17 : Approve Police Officer Job Description)

ORIGIN: Finance, Personnel and Legislative Committee

May 10, 2017

RESOLUTION NO. 50-17

WHEREAS, the job description for the Administration & Department of Public Works (DPW) Offices Administrative Clerical Assistant was last updated in 2008; and,

WHEREAS, the job duties and responsibilities have changed throughout the years; and,

WHEREAS, this job description was created and reviewed by the Director of Administrative Services and the Human Resources Specialist with input from the person currently working in this position, updated job duties and responsibilities, and input from the labor attorney

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description for the position of Administrative Clerical Assistant within the Administration and DPW Offices.

_____

Mayor

Attest:

_____

Clerk – Treasurer

POSITION DESCRIPTION

Class Title: Administration Clerical Assistant
Department: Administration
Location: City Hall
Date: 03/24/2017

FLSA Status: Non-exempt (hourly)
Position Status: Regular Full Time

GENERAL PURPOSE

The main role of this position is to provide assistance to the public either in person, through correspondence, or via phone calls. An employee in this position also performs a variety of clerical duties related to or for Administration including department heads within the Public Works area (Parks/Recreation/Cemetery (PRC) Director, Building Inspector/Zoning Administrator, Land Surveyor/Project Manager, and the Communications & Technology Supervisor).

SUPERVISION RECEIVED

Works under the direction of the Director of Administrative Services (DOAS) with frequent interaction from the department heads within the Public Works area plus the occasional requests from the Mayor.

SUPERVISION EXERCISED

None

ESSENTIAL DUTIES AND RESPONSIBILITIES

General

- Maintain prompt, predictable, and regular physical attendance working assigned hours.
- Maintain the ability to lawfully operate designated motor vehicles at all times duties are performed.
- Maintain the ability to travel throughout and enter all different properties in the jurisdiction.
- Provide truthful and accurate written and verbal communications.
- Maintain strict confidentiality in accordance with Wisconsin State Statutes and City policy, including but not limited to, interaction with the public, personnel issues, and any other information heard, handled, or obtained within the scope of the position or through other personnel.
- Maintain, and actively promote, effective working relationships with coworkers and management.
- Serve as a notary public.
- Abide and assist with the implementation of safety rules and procedures.
- Works independently to complete tasks as assigned.
- Research pricing and product guidelines as assigned to determine cost-effective pricing for purchases

Public Contact/Communication

- Greet the public in a courteous and friendly manner using diplomacy and tact on the phone and in person.
- Answer in-coming calls to City Hall; forward calls and direct people to the appropriate personnel or department.
- Process and assess any request/complaint received from the public and forward the information to the appropriate person and/or assist in the resolution process as capable.
- Distribute information regarding area activities and community events to visitors.
- Communicate official plans, policies, and procedures to the staff and public as directed.
- Regularly update social media for the PRC and other departments as requested.
- Assist the public on a daily basis with questions, reservations/registrations, and transactions for the Public Works area departments.
- Assist the PRC Director with implementing the summer programming including preparation of activities.
- Update the departments along with the Director when receiving complaints regarding sidewalks including documentation as needed.

DRAFT - NEW DESCRIPTION

Attachment: Administrative Clerical Assistant (50-17 : Approve Administative Clerical Assistant Job Description)

- Receipt and collect cash for reservations and registrations.

Data Entry/Records Retention

- Perform clerical work including data processing, filing, writing letters, using the electronic storage program, and light bookkeeping for Administration staff and the department heads within the Public Works area.
- Assist in receiving applications and issuance of permits as directed.
- Assist in documenting ordinance violations and notifications as assigned.
- Type and edit a variety of correspondence, reports, memoranda, and other material requiring accuracy and completeness with special attention given to grammar and punctuation.
- Inputs data into standard office and departmental forms; codes accounts payable invoices as approved by department head; compiles data for reports; scans information into software.
- Assist with maintenance of cemetery records.

Safety

- Maintain all city safety policies and records in accordance with State requirements in an organized format and centralized location.
- Coordinate and oversee the implementation of the employee safety program under the guidance of CVMIC and the individual department supervisors.
- Develop and update safety policies as necessary. Train staff on new policies and procedures as established.
- Maintain individual employee training records and schedule specific training as necessary either on-line through CVMIC or by working with CVMIC representative(s) directly.
- Inform employees when training must be completed on-line through CVMIC as necessary.
- Coordinate and maintain MSDS Online software (or similar software) to keep Materials Safety Data Sheet information current.
- Coordinate with CVMIC for the distribution of educational materials and facility inspection reports. Communicate CVMIC(s) recommendations for corrections or additional precautions to necessary department heads and the DOAS to ensure compliance to established regulations.
- Meet with new employees to review all safety policies. Meet with the seasonal staff annually to review safety policies and procedures.
- Assist the DOAS in the event of an inspection by the Wisconsin Department of Safety and Professional Services. Responsible for assisting the DOAS or departments in correcting any noncompliance areas or corrective recommendations in a timely manner.
- Participate in accident investigations where City facilities or assets are involved as requested.

Other Departmental Duties

- Schedule appointments for Administration staff and department heads within the Public Works area.
- Participate and assist in department events as needed.
- Create posters and graphic presentations.
- Update the City website when directed.
- Assist with preparing the PRC payroll for final signature by the PRC Director.
- Maintain and purchase routine office supplies ensuring that budget guidelines are being met.
- Assist in the development of forms and adoption of changes in procedures due to progress within departments.
- Assist various department heads with preparing for events or meetings.
- Attends city meetings when requested.

PERIPHERAL DUTIES

- Take minutes at city meetings in the absence of the assigned personnel.

DRAFT - NEW DESCRIPTION

Attachment: Administrative Clerical Assistant (50-17 : Approve Administative Clerical Assistant Job Description)

- Attend seminars and workshops, when directed or permission received.
- Attend CVMIC Risk Management/Loss Control meetings as time permits.
- Assist in the distribution of annual mercury correspondence and document survey of mercury disposal as assigned. Work to update policies addressing municipal water emergency operations.
- Perform other duties as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

(A) Graduation from high school or GED equivalent with additional technical school or college credits preferred; and
(B) Knowledge of and demonstrated skills in general office practices such as typing and filing; and
(C) Two years of increasingly responsible related experience; or
(D) Any equivalent combination of related education and experience

Necessary Knowledge, Skills, and Abilities:

(A) Proficient knowledge of Windows based system with an emphasis in Word and Excel; Access (database) knowledge or the ability to learn is required. Use of or the ability to learn to use PowerPoint and Publisher preferred.
(B) Ability to navigate web applications, and have an understanding of other emergent technologies and peripherals or a willingness to learn.
(C) Maintain familiarity with a variety of concepts, practices, and procedures in the field of safety and the municipal organization including OSHA and the Department of Safety and Professional Service municipal departmental safety regulations and administration requirements.
(D) Ability and willingness to learn new software.
(E) Ability to obtain and maintain Notary Public Commission status.
(F) Ability to effectively meet and deal with the public in a courteous manner utilizing diplomacy and tact.
(G) Ability to communicate effectively and function calmly with staff and the public.
(H) Ability to work with frequent interruptions.
(I) Ability to maintain accurate, complete records and prepare clear and detailed reports in a timely manner.
(J) Maintain strict confidentiality at all times.
(K) Some knowledge of local ordinances; and departmental rules and regulations.
(L) Ability to organize and prioritize effectively and independently to complete tasks as assigned.
(M) Ability to be a self-starter by initiating and completing projects and programs after discussion with the appropriate department head
(N) Ability to communicate effectively both verbally and in writing.
(O) Working knowledge of or the ability to learn to use Springbrook permit and financial modules, MSDS Online, Rec1 Recreation software, Adobe Acrobat, Laserfiche, and any other software introduced into the position.
(P) Skill in operation of listed tools, equipment, and software.

Special Requirements

(A) Must possess or have the ability to possess, by the time of hire, a valid Wisconsin Driver's License without record of suspension or revocation in any state.

Tools and Equipment Used:

Personal computer (Microsoft Word, Excel, Access, PowerPoint, and Publisher software), 10-key calculator, telephone, copy machine, fax machine, postage machine, scanner, laminator, and any other tools and equipment available for use.

DRAFT - NEW DESCRIPTION

Attachment: Administrative Clerical Assistant (50-17 : Approve Administative Clerical Assistant Job Description)

PHYSICAL AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is frequently required to sit, talk, and hear. Hand-eye coordination is necessary to operate computers. Employees must be able to wait on the public at a counter away from their desk. The employee is occasionally required to reach with arms and hands, bend, stoop or squat. The employee must use hands to finger, handle, feel or operate objects or controls.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, and the ability to adjust focus.

Work Environment

In the normal course of work this position is typically exposed to an office setting that is occasionally quiet but more frequently noisy and fast-paced. There are frequent time pressures placed on this position. There are frequent time interruptions including telephone calls, greeting and working with the public, meeting and working with various department heads.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

DRAFT - NEW DESCRIPTION

ORIGIN: Finance, Personnel and Legislative Committee

May 10, 2017

RESOLUTION NO. 51-17

WHEREAS, there was a job description for each of two different clerical positions within the Police Department; and,

WHEREAS, the job descriptions have not been updated since 1999 and 2005 respectively; and,

WHEREAS, the job duties and responsibilities are similar for the positions so one job description should cover all three positions; and,

WHEREAS, this job description was created and reviewed by the Director of Public Safety/Police Chief and the Human Resources Specialist with input from the current job duties and responsibilities, changes within the industry, and input from the labor attorney.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description for the position of Police Administration Clerical Assistant.

_____

Mayor

Attest:

_____

Clerk – Treasurer

POSITION DESCRIPTION

Class Title:	Administration Clerical Assistant		
Department:	Police	FLSA Status:	Non-exempt (hourly)
Location:	Police Station	Position Status:	Regular Full Time
Date:	04/05/17		

GENERAL PURPOSE

The main role of this position is to provide assistance to the public in person, through correspondence, and via phone calls. Employees in this position also perform a variety of clerical duties related to or for law enforcement personnel. In addition, they provide assistance to the Langlade County dispatchers in the role of a backup.

SUPERVISION RECEIVED

Works under the direction of the Director of Public Safety/Police Chief with frequent interaction with the Police Captain, and/or their designee(s).

SUPERVISION EXERCISED

None

ESSENTIAL DUTIES AND RESPONSIBILITIES

General

- Maintain prompt, predictable, and regular physical attendance working assigned hours.
- Maintain the ability to lawfully operate designated motor vehicles at all times that duties are performed.
- Maintain the ability to travel throughout and enter all different properties in the jurisdiction.
- Provide truthful and accurate written and verbal communications.
- Maintain the ability to competently and credibly testify in court.
- Maintain strict confidentiality in accordance with Wisconsin State Statutes and department policy, including but not limited to, personnel issues, police contact and interaction with the public, and any other information heard, handled, or obtained within the scope of the position or through contact with County personnel.
- Maintain, and actively promote, effective working relationships with coworkers and management.
- Assist the Police Chief and Captain in compiling, maintaining, and updating department policies and procedures.
- Process parking tickets by taking in money and reconciling tickets. Send out late notices and refer late parking tickets to officers to issue Wisconsin Uniform Traffic Citations.
- Collect and reconcile cash for various tasks, including but not limited to, temporary DMV license plates, parking tickets, open records requests, and donations (i.e. DARE, K9, Crusade for Kids); and create a weekly deposit to send to the Clerk/Treasurer's Office for processing.
- Issue truancy citations and theft of library citations based upon referrals from either the school system, Department of Social Services, or the library.
- Assist in purchasing department uniforms and related law enforcement equipment for departmental staff including the tracking of uniform allowance and sending any overages to accounts receivable in the Clerk/Treasurer's Office so that an invoice for repayment may be issued to the employee.
- Serves as Notary Public
- Act in the capacity of a Court Officer
- Assist the Auditors by getting them any information they need to complete the audit and able to answer any questions for them.
- Abide and assist with the implementation of safety rules and procedures.

DRAFT - NEW DESCRIPTION

Attachment: Administrative Clerical Assistant (51-17 : Approve Police Administrative Clerical Assistant Job Description)

Data Entry/Records Retention

- Maintain, compile, and update training records for all police department employees, vehicles impound records, uniform crime reports, annual reports, and in-house computer records with current information.
- Utilize the State of Wisconsin TIME system (or other current software) for obtaining information for law enforcement to initiate and complete criminal investigations.
- Enter, file, and record accident reports per Wisconsin Department of Transportation regulations.
- Create documents, correspondence and reports for the Police Chief, Captain or their designee(s).
- Compile and update computerized and hard copy files, including but not limited to, sex offender registrations, bike and animal registrations, business alarm files, and dispositions on arrests and citations.
- Type and update a variety of police investigative reports, victim, witness, and perpetrator statements and other dictations.

Public Contact/Communication

- Greets the public in person, via the phone, or through correspondence in a courteous manner using diplomacy and tact.
- Answer emergency and nonemergency calls, at times handling people under duress and obtaining essential information to direct law enforcement or emergency services.
- Forwards calls and directs people to the appropriate personnel or agency.
- Provide and take information for officers and department records and enter information into the current department software.
- Determine and evaluate the requests/complaints from the public and dispatch and forward the information to the appropriate person.
- Create calls for service, offenses, and update department files using record management system.
- Assist with inquiries for help from the Salvation Army regarding vouchers for food, shelter, and/or transportation or help to find another solution for their need of assistance.
- Respond to open records requests regarding department criminal investigative files in accordance with current State Statutes and departmental policy for the public and prepare records requests for other agencies, including but not limited to, Law Enforcement Agencies, Department of Social Services, and Probation & Parole.

Wisconsin Department of Motor Vehicles (DMV) Work

- Act as a Special Agent for the Wisconsin DMV.
- Issue and transfer license plates.
- Process titles and renew plates.
- Assist the public with motor vehicle forms and applications.
- Collect payment for temporary license plates.
- Learn and maintain knowledge of vehicle registration laws and regulations.

Payroll/Accruals

- Maintain and update daily schedule and update personnel records for work hours, overtime, compensatory time, sick leave and PAL time.
- Working knowledge of Police Union contract to assure compliance for payroll and accruals received.
- Enter, proof, edit and reconcile payroll data along with the computation of biweekly payroll to provide to the appropriate personnel in the Clerk/Treasurer's Office.
- Update and calculate wage increases and vacation accruals when applicable.

DRAFT - NEW DESCRIPTION

Attachment: Administrative Clerical Assistant (51-17 : Approve Police Administrative Clerical Assistant Job Description)

- Track all accrual usage, additions, and balances to send to the appropriate personnel in the Clerk/Treasurer's Office biweekly with the payroll to ensure that police records match those in the payroll system.
- Receives and resolves police department personnel questions regarding payroll information.
- Receives and investigates payroll and accrual questions from payroll personnel
- Contacts payroll personnel for any assistance needed in interpreting the contract or completing the payroll or accrual worksheets.

PERIPHERAL DUTIES

- Provide assistance, in the form of serving as a back-up, to the Langlade County Dispatch Center with 911 calls and radio overload; dispatch law enforcement, fire EMS, helicopters, or outside support agencies.
- Assist in maintaining the department website. Update website with daily public reports and department information. Update Facebook with information as directed. When working on the website or Facebook, attention to detail, grammar, and punctuation should be reviewed cautiously.
- Attend seminars and workshops, when directed, related to duties and responsibilities.
- Perform other duties as assigned.

DESIRED MINIMUM QUALIFICATIONS

Education and Experience:

(A) Graduation from high school or GED equivalent with additional technical school or college credits preferred; and
(B) Knowledge of and demonstrated skills in general office practices such as typing and filing;
(C) Knowledge of accounting, bookkeeping, record keeping, accounts receivable, and accounts payable preferred; and
(D) Two years of increasingly responsible related experience; or
(E) Any equivalent combination of related education and experience

Necessary Knowledge, Skills, and Abilities:

(A) Proficient knowledge of Windows based system with an emphasis in Word and Excel.
(B) Ability to navigate web applications, and have an understanding of other emergent technologies and peripherals or a willingness to learn.
(C) Ability to learn new software specific to law enforcement.
(D) The ability to obtain and maintain Notary Public Commission status.
(E) Ability to effectively meet and deal with the public in a courteous manner utilizing diplomacy and tact.
(F) Ability to communicate effectively and function calmly under stressful and emergency situations.
(G) Ability to handle sensitive and, at times, disturbing information.
(H) Ability to maintain accurate, complete records and prepare clear and detailed reports in a timely manner is extremely important as assignments could be used in future criminal and civil cases.
(I) Maintain strict confidentiality at all times.
(J) Considerable knowledge of vehicle registration laws.
(K) Knowledgeable of federal, state, and local ordinances; and department rules and regulations.
(L) Ability to organize and prioritize effectively.
(M) Ability to be a self-starter by initiating and completing projects and programs after discussion with the Police Chief, Captain, or their designee(s).
(N) Ability to become familiar with WI State Statute 19.35 (open records) and learn the statutory exceptions and confidentiality requirements pertaining to law enforcement contained in WI State Statute 19.36
(O) Ability to gather facts from witnesses and victims in an appropriate and efficient manner to be able to relay the information to responding units or the appropriate personnel.

DRAFT - NEW DESCRIPTION

Attachment: Administrative Clerical Assistant (51-17 : Approve Police Administrative Clerical Assistant Job Description)

(P) Knowledge of the City of Antigo and Langlade County geography.
(Q) Ability to communicate effectively both verbally and in writing.

Special Requirements

(A) Must possess or have the ability to possess, by the time of hire, a valid Wisconsin Driver's License without record of suspension or revocation in any state.
(B) Ability to obtain and maintain certification for CIB/TIME system.

Tools and Equipment Used:

Personal computer (Microsoft Word and Excel software), law enforcement record management system, 10-key calculator, telephone, copy machine, fax machine, Dispatch Communications Equipment, Transaction of Information for Management of Enforcement (TIME System), Badger TraCS (traffic and Criminal Software), and any other tools and equipment available for use.

PHYSICAL AND WORK ENVIRONMENT

The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is frequently required to sit, talk, and hear. Hand-eye coordination is necessary to operate computers. Employees must be able to wait on the public at a counter away from their desk. The employee is occasionally required to reach with arms and hands, bend, stop or squat. The employee must use hands to finger, handle, feel or operate objects or controls.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, and the ability to adjust focus.

Work Environment

In the normal course of work this position is typically exposed to an office setting that is usually moderately noisy. There are frequent time pressures placed on this position including urgent deadlines. There are frequent time interruptions including telephone calls, greeting and working with the public, and acting as a back-up to the Langlade County Dispatch Center.

SELECTION GUIDELINES

Formal application, rating of education and experience; oral interview and reference check; job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

DRAFT - NEW DESCRIPTION

Attachment: Administrative Clerical Assistant (51-17 : Approve Police Administrative Clerical Assistant Job Description)

ORIGIN: Public Works Committee

May 10, 2017

RESOLUTION NO. 52-17

WHEREAS, in order to identify the associated costs and feasibility associated with improvements to the storm sewer outfall (located west of the Saratoga/Bridge Street intersection) a drainage study is being sought through MSA Professionals; and,

WHEREAS, the drainage problems within the industrial park located to the north and east of this outfall are readily identifiable and include the following problems:

- Continuously submerged storm sewer pipe at the outfall location
- Storm water back-ups in the main line pipes
- Localized flooding at loading docks, green-areas and streets within the industrial park to the north and east of the outfall; and,

WHEREAS, the proposed Professional Services Agreement addresses a number of factors including the feasibility and cost analysis of primary and alternative solutions while coordinating with City staff to share existing elevation and infrastructure data; and,

WHEREAS, based on the demonstrated performance on similar type work along with the past working relationship with the City of Antigo it was approved by the Public Works Committee, based on staff recommendation, to waive the bidding requirement of the City's Purchasing Policy under Section #4 (Qualification Based Professional Services) and to enter into a Professional Service Agreement with MSA Professionals in an amount not-to-exceed $10,000.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to waive the bidding process and to enter into a Professional Services Agreement with MSA Professional Services for a drainage study (identifying alternative solutions along with associated feasibility and costs) connected with the inefficient storm water outfall located on the west side of the Saratoga/Bridge Street intersection leading to localized flooding in the industrial park at a cost not-to exceed $10,000 with funding derived from the Storm Water Utility Fund.

_____

Mayor

Attest:

_____

Clerk – Treasurer

ORIGIN: Public Works Committee

May 10, 2017

RESOLUTION NO. 53-17

WHEREAS, during the 2013 calendar year the City of Antigo submitted an application for a Transportation Economic Assistance (TEA) grant based on the creation of jobs as part of the Volm/Freshtec facility expansion on Clermont Street; and,

WHEREAS, the City was awarded $100,000 from the Wisconsin Department of Transportation (WisDOT) in 2014 and was given three years to initiate the project of which the project plans were approved and a bid letting was completed for the Clermont Street improvement project with construction to be completed during the 2017 calendar year; and,

WHEREAS, the original design Professional Service Agreement with MSA Professional Services ($35,000) was approved in October of 2013 at a projected cost of $30,000 for design and $5,000 for administration and due to the added project scope of nearly $40,000 in additional storm sewer improvements (addressing improvements along Clermont near Amron Corporation) along with an increased number of submittals required through WisDOT oversight process, the final design/administration costs increased by $7,500 to a total of $42,500; and,

WHEREAS, the impact to the 2017 budget will be $10,545 as $31,955 of the final total of $42,500 in design fees was previously invoiced during the 2014 thru 2016 calendar years with funds for this year's expenditures being derived from the City's Engineering Capital Improvement Program for Street Construction and the Storm Water Utility as appropriate.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve Amendment #1 (in an amount of $7,500) to the original design Professional Services Agreement with MSA Professional Services bringing the total compensation to $42,500 with the remaining balance ($10,545) to be invoiced to the City's 2017 Capital Improvement Program for Street Construction and Storm Water Utility as appropriate.

_____

Mayor

Attest:

_____

Clerk – Treasurer

ORIGIN: Finance, Personnel and Legislative Committee

May 10, 2017

RESOLUTION NO. 54-17

WHEREAS, the City of Antigo's Hanging Flower Basket program is entering into its third year of service in the downtown and adjacent corridor; and,

WHEREAS, the program continues to be developed as a transitional solution as ground planters located along Fifth Avenue are being eliminated due to either the removal of mid-block bump-outs or they have served their useful life; and,

WHEREAS, the Downtown Antigo First Group continues to support the use of hanging flower baskets as an alternative to ground planters and conducts fundraising efforts to support the program including an Adopt a Basket campaign along with an Annual Comedy show; and,

WHEREAS, Frisch Greenhouses has been the long-term vendor utilized by the City of Antigo for the spring placement, summer maintenance and fall removal of plantings while providing the necessary expertise for the successful transition to hanging baskets; and,

WHEREAS, a quote for services to implement the 2017 planting program was received from Frisch Greenhouses in the amount of $11,939.50 which consists of $4,577.00 for the hanging basket program and $7,362.50 for the remaining ground planter program primarily along Sixth Avenue; and,

WHEREAS, the Director of Administrative Services requested and received authorization from the Finance, Personnel & Legislative Committee to approve the quote from Frisch Greenhouses under the Exception to Bidding Requirements under Category #3 (Used or Special Purpose) of the City's Purchasing Policy.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to waive the bid process under the Exception to Bidding Requirements under Category #3 (Used or Special Purpose) of the City's Purchasing Policy; and,

BE IT FURTHER RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the quote received from Frisch Greenhouses in the amount of $11,939.50 for the 2017 ground planter and hanging basket programs with funds being derived from the Contractual Services budget item from Alleys and Boulevards (100-530-53410-52280), which will be partially offset by donations from the Antigo First program.

_____

Mayor

Attest:

Clerk – Treasurer

ORIGIN: Finance, Personnel and Legislative Committee

May 10, 2017

RESOLUTION NO. 55-17

WHEREAS, sealed bids were solicited for the replacement of five roof top air conditioning (A/C) units along with a direct digital web-based control system and a five-year service maintenance schedule for the roof-top units based on a $75,000 projected budget; and,

WHEREAS, these units will individually serve the lobby, Council chambers, Clerk-Treasurers office, Public Works area and the Administrative wing respectively and are being recommended for replacement based on their age (City Hall constructed in 1994); and,

WHEREAS, a total of six bids were received with one determined as non-qualifying at the bid-opening as it failed to include a bid-bond in the amount of 5%; and,

WHEREAS, staff conducted post-bid meetings with the three lowest priced vendors to clarify the information provided within their bid packets; and,

WHEREAS, staff recommended and the FP&L Committee approved the purchase/installation for the five York model roof top units from Simmons Plumbing, LLC in the amount of $60,063.20 and for the purchase/installation of the JACE model web-based direct digital control system from North Central Mechanical, Inc. in the amount of $18,594.00 totaling $78,657.20 ($3,657.20 over the 2017 budgeted amount); and,

WHEREAS, staff additionally recommended and FP&L Committee approved that the routine maintenance service for the five roof-top units be awarded to Simmons Plumbing, LLC in the amount of $750 per year for a five-year period and that a software maintenance fee be awarded to North Central Mechanical, Inc.in the amount of $187.50 per year.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to approve Simmons Plumbing, LLC for the purchase/installation of the five York roof top A/C units in the amount of $60,063.20 along with approval for the routine maintenance service of the five units at an additional cost of $750 per year for a five-year period.

BE IT FURTHER RESOLVED, to approve North Central Mechanical, Inc. for the purchase/installation of the JACE web-based direct digital control system in the amount of $18,594.00 with a software maintenance fee of $187.50 per year.

BE IT FURTHER RESOLVED, to approve transfer of an additional $3,567.20 from the City's Capital Eqiupment/Improvement Plan (CIP) undesignated fund balance to be added to the existing $75,000 CIP budget to fully fund this project.

Mayor

Attest:

_____

Clerk – Treasurer

ORIGIN: Finance, Personnel and Legislative Committee

May 10, 2017

RESOLUTION NO. 56-17

WHEREAS, the increasing problem of junked vehicles located on residential properties and on other properties not properly zoned for such activity have compelled staff to initiate a concerted effort towards solving this matter; and,

WHEREAS, staff has developed an enforcement plan that includes the notification of a violation of ordinance, citations for non-compliant parties, potential impound, and eventual salvage or sale of impounded vehicles; and,

WHEREAS, addressing this matter will require the hiring of towing companies for the removal of non-compliant vehicles to either a City impound site and/or directly to a salvage yard; and,

WHEREAS, it is estimated that an additional $5,000 may be required to accomplish this effort within the already established 2017 budget; and,

WHEREAS, the funds to accomplish this effort are recommended to be derived from the City's Contingency account and be transferred to the Police Departments Contractual Services account.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the transfer of $5,000 from the City's Contingency account (100-510-51990-59000) to the Police Departments Contractual Services account (100-520-52110-52280) for the purpose of enforcing the City's Junk Vehicle and Appliance ordinance.

_____

Mayor

Attest:

_____

Clerk – Treasurer

ORIGIN: Economic Development Committee

May 10, 2017

RESOLUTION NO. 57-17

WHEREAS, the existing Lease Agreement dated January 9th, 2008 between the City of Antigo and Duffek Sand & Gravel establishes the monthly payments required for principal, interest and a payment in lieu of taxes; and,

WHEREAS, Duffek Sand & Gravel on April 13th, 2016 was granted a payment reduction by Council action of the principal/interest payment from $10,830.76 per month to that of $7,000 per month for a one year period; and,

WHEREAS, Duffek Sand & Gravel has requested that another one year period of reduced principal/interest payments at a rate of $9,000 per month be considered as a significant portion of their annual revenue was impacted through the sale of certain portions of their operation; and,

WHEREAS, by lowering the monthly payments Duffek Sand & Gravel will be able to maintain operating funds for the remaining portion of their business; and,

WHEREAS, the Economic Development Committee approved an adjusted payment of $9,000 per month for a one year period at which point in time that the full payment per month will resume with the City determining a new payment schedule based on all amounts owed in arrears.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to authorize a reduced payment by Duffek Sand & Gravel to the Public Improvement Loan in the amount of $9,00 per month with payments being applied to interest first with full payments being recalculated at the end of the reduced period based on all amounts in arrears.

_____

Mayor

Attest:

_____

Clerk – Treasurer

Antigo Public Library

City/County Library Report
March, 2017

Details on any portion of the following report are available upon request.

I. Circulation Statistics

Users by Residency	Jan. 16	Feb. 17	Mar. 17
Antigo, City of	4,575	4,293	5,716
Langlade County			
Ackley, Town of	235	183	196
Ainsworth, Town of	45	50	102
Antigo, Town of	529	421	567
Elcho, Town of	337	533	458
Evergreen, Town of	236	288	234
Langlade, Town of	185	152	196
Neva, Town of	325	271	406
Norwood, Town of	396	291	425
Parrish, Town of	0	0	0
Peck, Town of	87	71	103
Polar, Town of	429	366	451
Price, Town of	50	54	51
Rolling, Town of	714	586	673
Summit, Town of	88	18	57
Upham, Town of	227	265	237
Vilas, Town of	93	38	72
White Lake, Vill. of	277	347	350
Wolf River, Town of	351	283	306
Subtotal Langlade County	4,604	4,217	4,884
Forest County	102	76	112
Lincoln County	22	22	6
Marathon County	301	288	402
Oconto County	36	10	48
Oneida County	68	96	175
Shawano County	411	428	458
Other Counties	36	35	28
Out of State	0	0	0
Subtotal	10,155	9,465	11,829
WisCat &V-Cat Borrowing	1,392	1142	1,594
Total Circulation	11,547	10,607	13,423

The state's annual report must include items borrowed from the other V-Cat libraries and WisCat and checked out by our patrons. Therefore, I have transferred the total V-Cat borrowing (see below) to the column of total circulation above.

Attachment: Library Report (DOC-2017-18 : Department Head Reports)

Antigo Public Library

Included in the above numbers is the circulation of materials from our branch libraries as follows:

Elcho	246
Elton	234
White Lake	194

II. Interlibrary Loans

	Feb. 17	Mar.17
# Items Lent	50	65
# Items Borrowed	33	51

III. Public Workstation Usage

For the month of March, 2017, total patron use of Internet PCs in the libraries was 1,049:

Antigo – Adult	994
Antigo – Juvenile	125
Elcho	5
Elton	42
White Lake	14

IV. Library Walk-In Traffic

During the month of February the main library in Antigo had walk-in traffic of 8,713.

V. APL Patron Use of Library Materials by patron type in March:

	Total	(Elcho)	(Elton)	(White Lake)
Adult (17-over)	7,435	(92)	(129)	(232)
Juvenile (0-17)	1,234	(83)	(8)	
Institution	187			
Homebound	123			
Teachers	305			
Staff	234		(8)	

VI. Outreach and Network News – Elizabeth Simek

Eastview hired a new activities director for the Reflections Unit recently who contacted me and asked to set up deliveries for picture books for their weekly readings. We have been working together for a month, and now I am able to get books and DVDs to match their themes and holidays. We also got two new Outreach patrons on the Blue Wing at Eastview. The Pickerel and Elcho Nutrition Sites have had steady check outs this March.

High winds caused some power issues for the library. The lights flickered quite a few times within an hour, and this caused all the computers in the building to shut down suddenly. Our server also went down at this time as well as our WiFi. We put signs up to let our patrons know that the computers and WiFi were going down sporadically throughout the evening due to the high winds. I started taking a five week OverDrive Support course in March.
The WiFi usage for March was 7581

Attachment: Library Report (DOC-2017-18 : Department Head Reports)

Antigo Public Library

VII. Youth Services Librarian Report – Steph Cherrywell

Activities and projects between mid-March and mid-April, 2017

I'm making some changes to the afternoon clubs this month. I'm phasing out the anime club as an 'official' thing, since the focus has shifted a lot (and away from anime) since the founders graduated from school; essentially it's just a few kids who come to hang out now and often play board games and such, and they can do that in the game room without needing my direct involvement. Some kids enjoyed the anime more than the social aspect and have since drifted away; I'm planning on doing a couple of more serious evening anime showings in the summer for that audience.

I've also added a new club--a EGO meetup in the McGinley room on the first Wednesday of every month. Other libraries have had a lot of success with monthly LEGO clubs, and I managed to get about ten kids for the first session, so I decided to make it a regular thing. Hopefully the attendance will build over time and during the summer if people get used to it being scheduled.

For National Library Week, we had bingo games for all ages including a morning session for preschoolers and an evening one for older kids and teens. We got a pretty good number, especially in the morning, and it went smoothly--the kids really enjoying matching the pictures of baby and adult living organisms in picture bingo. There was also a Samsung VR headset available in the library during the week, to great enthusiasm and excitement from both staff and patrons.

I also gave a presentation to a group of homeschool students about using the library and visited the 4K in Elcho for a story time, in addition to my regular activities.

Event attendance:

Date and Event	Youth	Adults	Total
March 14 -Gaming club	3	0	
March 15 - Story time - Library	16	7	
March 16 - Anime club	6	0	
March 21 - Gaming club	6	0	
March 22 - Story time - Library	10	8	
March 23 - Story time - Head Start	62	8	
March 24 - Homeschool presentation	20	10	
March 28 - Gaming club	6	0	
March 29 - Story time - Library	8	6	
April 4 - Story time - Leroyer Childcare	27	3	
April 4 - Story time - Elcho 4K	10	3	
April 5 - Story time - Library	9	7	
April 5 -West elementary visit	40	2	
April 5 - LEGO free play	10	4	
April 6 - Story time - Head Start	45	6	
April 11 - Gaming club	4	0	
April 12 - Storytime/Bingo (preschool)	17	10	
April 12 - Bingo (older kids)	6	0	

Attachment: Library Report (DOC-2017-18 : Department Head Reports)

Antigo Public Library

VIII. Daytime Book Club

Please join us for the upcoming daytime book club which will meet on Wednesday, May 3, at 1:30 p.m. to discuss:

The Underground Railroad by Colson Whitehead

IX. V-CAT Lending and Borrowing

Antigo's library **lent** the following number of materials to patrons of other V-Cat libraries in February, 2017:

Abbotsford	6	Neillsville	51
Colby	43	Owen	9
Crandon	56	Rhinelander	105
Dorchester	0	Rib Lake	49
Gilman	10	Stetsonville	12
Granton	7	Thorp	20
Greenwood	22	Three Lakes	26
Laona	7	Tomahawk	63
Loyal	14	Westboro	8
Marathon Cnty	706	Withee	3
Medford	90	WVLS	0
Merrill	151		
Minocqua	125	TOTAL	1,583

X. National Library Week

National Library Week last week (April 10-15) was a success. We had many local companies donate to our cause. Donations included gift cards, fruit and baked goods. Last Tuesday evening Dan Bauknecht spoke of the growing methamphetamine and opioid epidemic in Langlade County. It was a very well attended presentation.

Maria Pregler
Library Director

Attachment: Library Report (DOC-2017-18 : Department Head Reports)

ECONOMIC DEVELOPMENT CORPORATION
Activity Report: Month Ending April, 2017

ECONOMIC DEVELOPMENT REVOLVING LOAN FUND (EDRLF)

- Total Balance Available to Loan **$361,499**

COMMUNITY DEVELOPMENT FUND

- Total Balance Available to Loan **$75,680**

EDC Activities Report

-- Economic Development Corporation Business Website: 589 Visits; with 75.38% new visitors for month of April.

Top referral sites: alcinfo.com

Main Keyword Searched: Langlade County Economic Development

-- Facebook: 189 "Likes" The top post reached 875 people. The post was about a new store downtown called MoonShadow Dreams. There were 24 reactions, comments & shares and 89 post clicks.

Economic Development Information:

Business Development/Retention and Expansion Activities

- Five (5) Business Expansion Projects
- Two (2) New Business Inquiries

Workforce Development

- Small Business Development Center/WWBIC continued utilizing LCEDC conference room to meet with Langlade County businesses to help with business financial needs. He attended twice in April.
- Held monthly workshop with Forward Services in LCEDC office. Workshops will be offered every third Wednesday from 10-noon and then open hours from 1-4 pm.
- UMOS (Transitional Job Center) is using LCEDC conference room from 1-4 pm every second and fourth Wednesday of the month.

Entrepreneurship:

- Started the 2017 Spring Entrepreneurial Course on April 6th. The course is offered in partnership with NTC Business and Industry and is funded through the Suick Family Foundation. The Entrepreneurs Course runs on Thursday nights from April 6 through June 1.

Broadband:

- Broadband Infrastructure is now one of LCEDC focus points. Spoke to a gentleman that will help lead a committee to work on efforts and strategic planning.

Education:

- Attended the Antigo High School Career Day to promote Entrepreneurship
- Presented to Langlade County Board on efforts of North Central ITBEC
- Attended Unified School District of Antigo FAB LAB Grant Award Ceremony (Angie is part of the FAB Lab Steering Committee)

Meetings/Trainings attended:

1. NTC Advisory Council
2. Antigo First Economic Development Work Group
3. Langlade County Substance Abuse
4. NEWCAP for new CDBG READI Program
5. City Council for Public Hearing of a PF-CDBG Grant Application
6. Antigo First Downtown Vision
7. Incubator Space Availability in Antigo Discussion with NTC
8. Regional Planning Commission

Attachment: April 2017 EDC Report (DOC-2017-18 : Department Head Reports)

Tourism Development

-- Tourism Website: 1,847 visits, with 73.63% new visitors for Months of April:

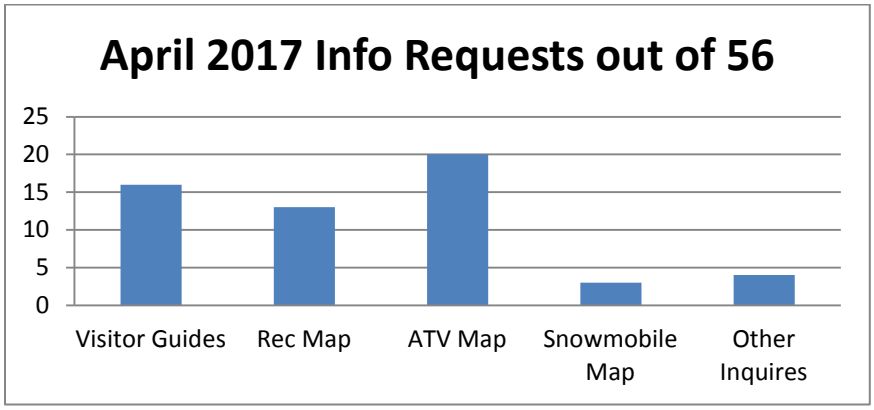
Top referral site: co.langlade.wi.us Main Keyword Searched: ATV trails opening in Langlade County

-- Northcentralwisconsin.com: This is the portal website through ITBEC and we received 28 visits to Langlade County Page in the month of April.

-- App Downloads: 18 downloads in April, 2017 **total downloads 3,402**

-- Recreation Information Requests: 56 Recreation Requests in April, 2017**;**

Top Request: ATV Maps



-- Distributed: 1,530 2017 Recreation Maps from the Economic Development Corporation Office since January 2017.

-- Facebook: 10,728 "Likes." The top post was about the ATV trails will be opening on May 1st at 7 am. This post reached 10,685 people with 291 reactions, comments & shares and 605 post clicks.

-- Everbridge: There have been 392 people that have registered since June 1, 2016.

-- alcinfo.com: This is the portal webpage for all City of Antigo and Langlade County information. There were 41 referrals back to the langladecounty.org website and 27 referrals to the langladecountyedc.org website.

Other Tourism Information:

- Continued updating alcinfo.com webpage. New alcinfo.com responsive design was launched.
- Continued sending out Everbridge mass notifications.
- Continued marketing Everbridge and alcinfo.com webpage.
- Highway 55 in Langlade County has been designated at a National Scenic By-Way called Wolf River/Nicolet Scenic Byway. It is part of a 145 mile figure eight route. The DOT is working on signs along with a date of an official announcement. An app is being developed to promote area attractions on the first ever figure eight scenic by-way.
- Continuted Working with the City of Antigo and the Chamber on the City of Antigo's Destination Assessement. Database survey winner was announced. On-site survey boxes were created. The boxes will be placed at business in May.
- Attended the Forestry Department meeting on expandeding the mountain bike trails at Jack Lake and wrote two letters of support for various funding opprtunities.
- Attended the DNR Listening session.
- Attended Travel Wisconsin webinar on the 2017 spring marketing plan for the Department of Tourism.

Attachment: April 2017 EDC Report (DOC-2017-18 : Department Head Reports)

Kaye M. Matucheski
City of Antigo
700 Edison Street
Antigo, WI 54409
(715)623-3633, ext. 102
kmatucheski@antigo-city.org

Clerk-Treasurer

Memo

To: Mayor Brandt and Common Council

From: Kaye M. Matucheski, City Clerk-Treasurer

Date: May 1, 2017

Re: May Council Report

The assessment roll for 2017 is complete so Open Book was held today for any property owner that has questions. There were only a few appointments set up with the assessor, Mark Haferman. He did indicate that the City of Antigo had a lot of activity in 2016 that had to be reviewed with house sales and building/remodeling projects. This is a good sign as the assessed value directly affects the tax rate for city property owners. The Board of Review will be held on Monday, May 22, 2017 from 8:30 – 10:30 a.m.

This time of the year is a good time to catch up on paperwork that does not get done during the tax and election seasons. One of the areas that we usually work on is organizing the files that need to be kept in the vault and those that go to our off-site storage building. Once it dries out a little, we will begin this process.

A fellow Wisconsin Accela user (formerly Springbrook) which is the computer software that runs a majority of our processes, has started a Wisconsin Users Group so that we can work with each other to strengthen the relationship we have with Accela. Three of us will be attending this session this week. I am excited to be able to network with those that use the same software. There have been some issues since Accela took over Springbrook so I think collectively we will have a stronger voice with the company.

I attended the CVMIC Strategic Planning meeting last week. For those that do not know, CVMIC stands for Cities and Villages Mutual Insurance Company and they are the provider of most of the city's insurance policies. They are much more than just an insurance company for the City and I hope to schedule a short presentation at a future Council meeting for a review of what CVMIC does for us. Stay tuned for more information.

Amy Lynch, Human Resource Specialist, has spent considerable time on implementing NEOGOV which is software for the application/hiring process for open positions. This software was provided at no cost from CVMIC but Amy had to do the manual data entry to get the information into the software. She has done a spectacular job and I heard many compliments regarding her work from the CVMIC people. Everything is now online for our hiring so the process is conducted more uniformly. Thank you to Amy for getting this going.

Nothing else for this month, so as always if there are any questions or concerns, please feel free to contact me.

Attachment: Clerk-Treasurer May 2017 (DOC-2017-18 : Department Head Reports)

ERIC ROLLE
CHIEF OF POLICE & DIRECTOR OF PUBLIC SAFET
EROLLER@ANTIGO-CITY.OR

ANTIGO POLICE DEPARTMENT

May 2, 2017

Mav 2017 Council report

April 2017 Antigo Police Department Activities

During the month of April the Antigo Police Department had 1113 Calls for Service and 438 Offenses. We had 98 adult arrests and 6 juvenile arrests. We issued 63 traffic citations and 22 non traffic citations and issued 32 warnings. Our front office staff completed 159 vehicle transactions.

Trainings for the month of April included informational training from the Department of Social Services on dealing with child abuse. Detective Sergeant Duley and Officer Servi attended the Long Term missing Child Training in Milwaukee. Captain Kolpack and Officer Goeks attended the annual Homicide Training Conference in Kohler. Officer Rustick and Husnick completed the second week of three weeks of training on Leadership in Police Organizations in Rhinelander. All members of the department and all members of the Langlade County Sheriff's Department completed the Emergency Vehicle Operations Training instructed by Officer Brown. Sgt. Ison of the Sheriff's Department instructed all members of the two departments on Defensive Tactics. Detective Sergeant Duley and Servi attended the Internet Crimes against Children training in Green Bay. Officer Bula and K9 Natscho attended training at the Stenig Tal Kennels in Campbellsport. All members of the Special Response Team completed the monthly training.

We continue to work proactively on the drug problem within the community and had a number of controlled buys and search warrants as a result of the work put together by the officers. We are still seeing a lot of Meth related incidents with small children in these homes. The District Attorney has been working on tougher sentencing and longer prison terms with the repeated drug offenders and hopefully this will help decrease the drug related offenses.

The Special Response Team assisted Oneida County on an incident and was also utilized on a number of the search warrants in the city and county.

Community service events for the month included the career fair at the Antigo High School that Officer Husnick and Rustick assisted with. Officer Rustick and Lt Bauknecht of the Sheriff's Dept. gave a talk at the public library on the drug issues within the community. Officer Brown has been finishing up the Dare Program and has been doing individual graduation ceremonies with each of the schools.

We had a larger security presence at the Antigo High School Prom this year and had lots of media attention due to the first prom held after last year's shooting. We tried to focus on moving forward and having the students have a good experience without overshadowing the event with police and media. Everything went well during the night and we had lots of thanks for our presence.

Officer Hopfensperger was given a medal of valor award for his actions at the 2016 prom at the annual Homicide Investigators Conference in Kohler and a number of our officers were able to attend the awards presentation.

Sgt. Dave Carroll has given his notice of retirement after 33 years with the Antigo Police Department. Sgt. Carroll has been supervising the second shift for the last number of years. We wish him well in his retirement and thank him for his dedicated service to our community.

Eric J. Roller Director of Public Safety

Attachment: Police Dept Rept (DOC-2017-18 : Department Head Reports)

INFRASTRUCTURE ALTERNATIVES

May 10, 2017
Mark Desotell, Mayor, & City Council Members
700 Edison Street
Antigo, WI 54409

Water and Waste Water Reports for March 2017

Routine and preventative maintenance was performed as required on the equipment at the facilities. Other maintenance activities during the month are as followed. The wastewater and water treatment plants are operated and maintained per EPA & DNR requirements.

Wastewater Plant:

1. Maintenance on equipment and buildings continues.

Operating Data Summary:

Monthly Flow	46.852	MG
Average Daily Flow	1.511	MGD
Average Influent BOD	208	mg/L
Average Influent Total Suspended Solids	199	mg/L
Average Effluent BOD (Permit : 15 mg/L)	4.57	mg/L
Average Effluent Total Suspended Solids	3.88	mg/L
Average Effluent Ammonia Nitrogen	0.11	mg/L
Average Effluent Phosphorus	0.732	mg/L
Average KWH/Day of Electricity	4503	KWH

Attachment: Infrastructure Alt Report (DOC-2017-18 : Department Head Reports)

7888 Childsdale Ave
Rockford, MI 49341

Phone: (616) 866-1600
Fax: (616) 866-1611
www.infralt.com

INFRASTRUCTURE ALTERNATIVES

……..

The water plant is operated and maintained per EPA & DNR requirements

Water Plant:

1. Routine Maintenance continues.

Operating Data Summary:

Average Fluoride	0.75	P.P.M.
Total Gallons of Water Softened	29.763	M.G.
Average Daily Treated Flow	0.960	MGD
Total Lime Used	52,626	Lbs.
Total Sodium Hypochlorite Used	2184.5	Lbs.
Fluoride Used	960	Lbs.
Total Sodium Aluminate Used	265.5	Lbs.
Aqua Hawk 307 (Conditioner)	26.5	Lbs.
Average Iron for Finished Water	0.0	mg/L
Average Hardness ($CaCO_3$) for Finished Water	127	mg/L
Well 15 Pumpage (In Million Gal.)	6.034	Gallons
Well 18 Pumpage (In Million Gal.)	5.729	Gallons
Well 19 Pumpage (In Million Gal.)	9.046	Gallons
Well 20 Pumpage (In Million Gal.)	9.701	Gallons

If you have any questions, please feel free to call me at 627-2710.

Sincerely,

Tommy Horswill
Project Manager, Infrastructure Alternatives

7888 Childsdale Ave
Rockford, MI 49341

Phone: (616) 866-1600
Fax: (616) 866-1611
www.infralt.com

Attachment: Infrastructure Alt Report (DOC-2017-18 : Department Head Reports)

To: Mayor and City Council

From: Mark Desotell, Director of Administrative Services

Date: May 4, 2017

Re: Administrator's Report for April of 2017

---

1. **Contacts/meetings Attended**
   a. I had the pleasure of grilling for the Springbrook Clean-up volunteers; they did a great job
   b. Congrats to Sandy & Barb as our newest Council members; orientation meeting went well
   c. Met with Cheryl Dietrich of NEWCAP to discuss States READI Grant program
   d. Attended Joint Finance Committee meeting for State Budget Hearings
   e. Met with AVAIL Board to discuss facility goals
   f. Met with Angie Close and prospective developer in regards to a potential commercial project
   g. Provided a proclamation on behalf of the Mayor for the "Week of the Young Child" ceremony
2. **Mission Antigo Efforts – Week of June 12th**
   a. The Mission Antigo Group is poised to enter their second year of dedicated community service to the citizens of Antigo addressing projects ranging from those in personal need of support to those that impact the community at large. Aside from their personal missions (i.e. the home needing a touch of paint, a front door replaced or a tree planted) this year's public improvements will include mulch landscaping on a graveled slope along 5th Avenue @ Springbrook and the continuation of a painted mural on the sight-screen plywood barrier at the same location. We applaud their efforts.
3. **Fab Lab Grant – Unified School District of Antigo**
   a. Along with the $15,000 provided by the City of Antigo, the Governor was in Antigo to announce that the Unified School District of Antigo was awarded a $25,000 grant from the State of Wisconsin to advance their FAB Lab Program. Private donors from the community helped to assure this effort.
4. **Deleglise Street Resurfacing Project (5th Ave. to 10th Ave.)**
   a. This project is an example of the need to address a street project with a deteriorated riding surface and failing curb and gutter without the necessary funds to conduct a complete reconstruction (i.e. water, sanitary & storm infrastructure will only be marginally addressed if at all). The pavement structure is marginal at best and consists of 3 to 4 inches of existing blacktop over a soil/cement "mixed" base of approximately 4 inches in depth. Gravel base is almost non-existent. In terms of road building my best description for you is "not much to work with".
   b. Bob, Charley and I met with NE Asphalt and we are developing a plan of action that will deliver the best solution possible utilizing limited funds. Our street Crew will remove the deteriorated curb and add gravel prior to pavement pulverization utilizing our Street Crews to help control costs. We will likely replace the concrete curb & gutter at the intersections but utilize bituminous curb as a mainline solution. Please be patient when judging the project as it will not be your typical expectation of an urban project. We have more roadways in this type of condition and if this approach works we will be able to address them accordingly in an effort to stretch limited funding.
5. **Multi-family Developments**
   a. SC Swiderski is nearly completed with the 88-unit Prosser Place phase of their investment in Antigo. I will continue to work with them and keep you informed regarding the next phase of their investment.
6. **TSI Power**
   a. Had a great visit with TSI Power and Angie Close and I learned a great deal regarding their leadership, staff, product line and both short and long-term company goals. They are a great asset to our area and employee a very knowledgeable and talented workforce.
7. **Junk Vehicle Ordinance Enforcement**
   a. Recommended changes to ordinance language not expected until June Council meeting
8. **May on the on the Horizon**
   a. Annual meetings for LCEDC (May 9th) and for Antigo Housing Authority (May 25th)

Attachment: Council Memo 5-4-17 (DOC-2017-18 : Department Head Reports)

City of Antigo
Mayor

Memo

To: Common Council

From: Mayor Bill Brandt

Date: May 10, 2017

Re: Police and Fire Commission

One term on the Police and Fire Commission has expired. I would like to re-appoint Ms. Roxann Bornemann to this committee to a term expiring 5/01/2022. I respectfully request Council confirmation at this time.

If you have any questions, please contact my office prior to the meeting.

Attachment: Bornemann-Police (DOC-2017-19 : Police Fire Comm Appt)

City of Antigo
Mayor

Memo

To: Common Council

From: Mayor Bill Brandt

Date: May 10, 2017

Re: Antigo Housing Authority Board

One term on the Antigo Housing Authority Board expires today. I would like to re-appoint Ms. Beverly Golback to this committee to a term expiring 5/10/2022. I respectfully request Council confirmation at this time.

If you have any questions, please contact my office prior to the meeting.

Attachment: Golbach to AHA (DOC-2017-20 : AHA appointment)

ORIGIN: Public Works Committee

May 10, 2017

RESOLUTION NO. 58-17

WHEREAS, the Public Works Committee has approved a Wisconsin Department Of Transportation Tea grant for the reconstruction of Clermont Street; and

WHEREAS, bids were taken by MSA Professional Services and were opened and read aloud; and

WHEREAS, the bid from Northeast Asphalt in the amount of $235,825 was considered to be the most advantageous to the City of Antigo.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the bid from Northeast Asphalt in the amount of $235,825 for the construction of Clermont Street to be funded by Wisconsin Department Of Transporation TEA Grant and the City of Antigo Street Construction CIP.

_____

Mayor

Attest:

_____

Clerk – Treasurer

NOTICE OF AWARD

Date: _____

Project:
Clermont Street Improvements

Owner:	Owner's Contract No.:
City of Antigo	58041
Contract:	Engineer's Project No.:

Bidder:
Northeast Asphalt, Inc.

Bidder's Address: *[send Notice of Award Certified Mail, Return Receipt Requested]*
1524 Atkinson Drive

Green Bay, WI 54303

You are notified that your Bid dated April 4, 2017 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for the Clermont Street Improvements

The Contract Price of your Contract is two hundred and thirty-five thousand, eight hundred and twenty-five dollars and zero cents ($235,825.00).

3 copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

3 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner 3 fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Antigo
Owner

By: _____
Authorized Signature

_____
Title

Copy to Engineer

Attachment: Notice of Award (58-17 : TEA Grant)

BID TABULATION

PROJECT: Clermont Street Reconstruction — **PROJECT NUMBER: 00058041**

OWNER: City of Antigo — **BID DATE: 4/5/2017**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	Northeast Asphalt Green Bay, Wisconsin UNIT PRICE	Northeast Asphalt Green Bay, Wisconsin TOTAL PRICE	American Asphalt Mosinee, Wisconsin UNIT PRICE	American Asphalt Mosinee, Wisconsin TOTAL PRICE	Kautza Excavating LLC Birnamwood, Wisconsin UNIT PRICE	Kautza Excavating LLC Birnamwood, Wisconsin TOTAL PRICE
1	Mobilization, Bonds, & Insurance	1	L.S.	$ 8,950.00	$ 8,950.00	$ 3,900.00	$ 3,900.00	$ 15,000.00	$ 15,000.00
2	Traffic Control	1	L.S.	$ 2,250.00	$ 2,250.00	$ 2,400.00	$ 2,400.00	$ 1,800.00	$ 1,800.00
3	Erosion and Sedimentation Controls	1	L.S.	$ 1,800.00	$ 1,800.00	$ 1,800.00	$ 1,800.00	$ 1,775.00	$ 1,775.00
4	Furnish & Install 2" Thick Polystryene Insulation	192	S.F.	$ 1.75	$ 336.00	$ 2.00	$ 384.00	$ 1.75	$ 336.00
5	Furnish & Install 18" Dia. RCP Class 3 Storm Sewer	611	L.F.	$ 42.00	$ 25,662.00	$ 51.00	$ 31,161.00	$ 48.00	$ 29,328.00
6	Furnish & Install Storm Manhole, Type 1	15	V.F	$ 215.00	$ 3,225.00	$ 295.00	$ 4,425.00	$ 215.00	$ 3,225.00
7	Furnish & Install Storm Manhole, Type 1, Base & Casting	3	EA.	$ 1,250.00	$ 3,750.00	$ 1,200.00	$ 3,600.00	$ 1,250.00	$ 3,750.00
8	Furnish & Install Storm Manhole, Type 3	6	V.F	$ 445.00	$ 2,670.00	$ 490.00	$ 2,940.00	$ 445.00	$ 2,670.00
9	Furnish & Install Storm Manhole, Type 3, Base & Casting	1	EA.	$ 1,475.00	$ 1,475.00	$ 1,700.00	$ 1,700.00	$ 1,475.00	$ 1,475.00
10	Connect to existing Storm Sewer pipes at MH 1.0	1	L.S.	$ 930.00	$ 930.00	$ 1,500.00	$ 1,500.00	$ 1,930.00	$ 1,930.00
11	Watermain Offset for Storm Sewer	1	L.S.	$ 6,430.00	$ 6,430.00	$ 8,500.00	$ 8,500.00	$ 6,430.00	$ 6,430.00
12	Remove and Replace Concrete Curb & Gutter	700	L.F.	$ 26.95	$ 18,865.00	$ 23.15	$ 16,205.00	$ 24.00	$ 16,800.00
13	Unclassified Excavation	1	L.S.	$ 6,000.00	$ 6,000.00	$ 9,800.00	$ 9,800.00	$ 6,000.00	$ 6,000.00
14	Excavation Below Subgrade	200	C.Y.	$ 4.00	$ 800.00	$ 7.00	$ 1,400.00	$ 4.00	$ 800.00
15	Furnish & Install Granular Borrow	200	C.Y.	$ 11.00	$ 2,200.00	$ 8.40	$ 1,680.00	$ 11.00	$ 2,200.00
16	Existing Manhole Casting Adjustment	5	EA.	$ 150.00	$ 750.00	$ 230.00	$ 1,150.00	$ 150.00	$ 750.00
17	Existing Water Valve Box Adjustment	3	EA.	$ 150.00	$ 450.00	$ 110.00	$ 330.00	$ 150.00	$ 450.00
18	Salvage Asphalt Pavement, Milling, 2" Nominal Depth	5,000	S.Y.	$ 1.65	$ 8,250.00	$ 2.56	$ 12,800.00	$ 1.68	$ 8,400.00
19	Pulverize and Relay Asphaltic Pavement and Base	3,000	S.Y.	$ 0.65	$ 1,950.00	$ 1.69	$ 5,070.00	$ 0.69	$ 2,070.00
20	Granular Subbase, 24" Thick	1,200	S.Y.	$ 9.17	$ 11,004.00	$ 5.60	$ 6,720.00	$ 9.17	$ 11,004.00
21	Base Aggregate Dense 1 1/4-Inch, 8-Inch Thick	1,300	S.Y.	$ 6.92	$ 8,996.00	$ 3.94	$ 5,122.00	$ 6.92	$ 8,996.00
22	Furnish & Install 4" Thick Aggregate Shoulder	360	S.Y.	$ 11.70	$ 4,212.00	$ 11.81	$ 4,251.60	$ 8.75	$ 3,150.00
23	Asphaltic Concrete Pavement, Type 4 LT 58-28 S, 2-Inch Thick Overlay	5,400	S.Y.	$ 6.55	$ 35,370.00	$ 7.32	$ 39,528.00	$ 6.58	$ 35,532.00
24	Asphaltic Concrete Pavement, Type 4 LT 58-28 S, 4-Inch Thick	4,400	S.Y.	$ 16.20	$ 71,280.00	$ 15.22	$ 66,968.00	$ 16.50	$ 72,600.00
25	Sawcut Asphalt Pavement	1,260	L.F.	$ 2.00	$ 2,520.00	$ 2.00	$ 2,520.00	$ 2.00	$ 2,520.00
26	Turf Restoration	1	L.S.	$ 5,700.00	$ 5,700.00	$ 5,750.00	$ 5,750.00	$ 5,400.00	$ 5,400.00
	CONSTRUCTION TOTAL: Items #1-26				$ 235,825.00		$ 241,604.60		$ 244,391.00

Attachment: Bid Tabs (58-17 : TEA Grant)

BID TABULATION

PROJECT: Clermont Street Reconstruction **PROJECT NUMBER: 00058041**
OWNER: City of Antigo **BID DATE: 4/5/2017**

				Musson Bros Rhinelander, Wisconsin					
ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNITS	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
1	Mobilization, Bonds, & Insurance	1	L.S.	$ 20,700.00	$ 20,700.00	$ -	$ -	$ -	$ -
2	Traffic Control	1	L.S.	$ 1,700.00	$ 1,700.00	$ -	$ -	$ -	$ -
3	Erosion and Sedimentation Controls	1	L.S.	$ 3,000.00	$ 3,000.00	$ -	$ -	$ -	$ -
4	Furnish & Install 2" Thick Polystryene Insulation	192	S.F.	$ 3.75	$ 720.00	$ -	$ -	$ -	$ -
5	Furnish & Install 18" Dia. RCP Class 3 Storm Sewer	611	L.F.	$ 49.00	$ 29,939.00	$ -	$ -	$ -	$ -
6	Furnish & Install Storm Manhole, Type 1	15	V.F	$ 215.00	$ 3,225.00	$ -	$ -	$ -	$ -
7	Furnish & Install Storm Manhole, Type 1, Base & Casting	3	EA.	$ 1,500.00	$ 4,500.00	$ -	$ -	$ -	$ -
8	Furnish & Install Storm Manhole, Type 3	6	V.F	$ 400.00	$ 2,400.00	$ -	$ -	$ -	$ -
9	Furnish & Install Storm Manhole, Type 3, Base & Casting	1	EA.	$ 1,750.00	$ 1,750.00	$ -	$ -	$ -	$ -
10	Connect to existing Storm Sewer pipes at MH 1.0	1	L.S.	$ 1,000.00	$ 1,000.00	$ -	$ -	$ -	$ -
11	Watermain Offset for Storm Sewer	1	L.S.	$ 5,500.00	$ 5,500.00	$ -	$ -	$ -	$ -
12	Remove and Replace Concrete Curb & Gutter	700	L.F.	$ 30.00	$ 21,000.00	$ -	$ -	$ -	$ -
13	Unclassified Excavation	1	L.S.	$ 11,500.00	$ 11,500.00	$ -	$ -	$ -	$ -
14	Excavation Below Subgrade	200	C.Y.	$ 13.00	$ 2,600.00	$ -	$ -	$ -	$ -
15	Furnish & Install Granular Borrow	200	C.Y.	$ 11.00	$ 2,200.00	$ -	$ -	$ -	$ -
16	Existing Manhole Casting Adjustment	5	EA.	$ 300.00	$ 1,500.00	$ -	$ -	$ -	$ -
17	Existing Water Valve Box Adjustment	3	EA.	$ 225.00	$ 675.00	$ -	$ -	$ -	$ -
18	Salvage Asphalt Pavement, Milling, 2" Nominal Depth	5,000	S.Y.	$ 1.65	$ 8,250.00	$ -	$ -	$ -	$ -
19	Pulverize and Relay Asphaltic Pavement and Base	3,000	S.Y.	$ 0.65	$ 1,950.00	$ -	$ -	$ -	$ -
20	Granular Subbase, 24" Thick	1,200	S.Y.	$ 7.00	$ 8,400.00	$ -	$ -	$ -	$ -
21	Base Aggregate Dense 1 1/4-Inch, 8-Inch Thick	1,300	S.Y.	$ 5.40	$ 7,020.00	$ -	$ -	$ -	$ -
22	Furnish & Install 4" Thick Aggregate Shoulder	360	S.Y.	$ 5.00	$ 1,800.00	$ -	$ -	$ -	$ -
23	Asphaltic Concrete Pavement, Type 4 LT 58-28 S, 2-Inch Thick Overlay	5,400	S.Y.	$ 6.55	$ 35,370.00	$ -	$ -	$ -	$ -
24	Asphaltic Concrete Pavement, Type 4 LT 58-28 S, 4-Inch Thick	4,400	S.Y.	$ 16.20	$ 71,280.00	$ -	$ -	$ -	$ -
25	Sawcut Asphalt Pavement	1,260	L.F.	$ 1.75	$ 2,205.00	$ -	$ -	$ -	$ -
26	Turf Restoration	1	L.S.	$ 2,500.00	$ 2,500.00	$ -	$ -	$ -	$ -
	CONSTRUCTION TOTAL: Items #1-26				$ 252,684.00		$ -		$ -

Attachment: Bid Tabs (58-17 : TEA Grant)

ORDINANCE NO.: 1283B

An Ordinance Amending Section 38-173 of the Municipal Code of the City of Antigo so as to allow for the erection of stop signs on Ninth Avenue at the intersection of Ninth Avenue and Hudson Street, designating Hudson Street as the through street at that intersection.

The Common Council of the City of Antigo does ordain as follows:

Section 1. Stop signs shall be erected at the intersection of Ninth Avenue and Hudson Street, designating Hudson Street as the through street at that intersection.

Section 2. This Ordinance shall be in force and effect from and after its passage and publication.

ADOPTED: _____, 2017.

APPROVED: _____, 2017.

_____
Bill Brandt, Mayor

ATTEST:

_____
Kaye Matucheski, City Clerk

Attachment: 1283 B (1283B : 9th Ave Stop Sign)

ORDINANCE NO. : 1284B

An Ordinance Amending Section 2-932 of the Municipal Code of the City of Antigo.

The Common Council of the City of Antigo does ordain as follows:

Section l. Section 2-932(b) is amended to read as follows:

(b) *Microfilming, optical imaging or electronic formatting of records.* Local units of government may keep and preserve public records through the use of microfilm or another reproductive device, optical imaging or electronic formatting, providing the microfilm or other reproductive device, optical imaging or electronic formatting meets the applicable standards in Wis. Stats. §16.61(7) and 16.612. Retention periods and estimated costs and benefits of converting records between media should be considered. After verification, paper records converted to microfilm or another reproductive device, optical imaging or electronic formatting should be destroyed. The retention periods identified in this section apply to records in any media.

Section 2. This Ordinance shall be in force and effect from and after its passage and publication.

ADOPTED: _____, 2017.

APPROVED: _____, 2017.

_____
Bill Brandt, Mayor

ATTEST:

_____
Kaye Matucheski, City Clerk

Attachment: 1284B (1284B : Retention)

Attachment: Mills Fleet Farm Group LLC Class A Beer and Cigarette License (DOC-2017-21 : Mills Fleet

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning JULY 01 20 17 ;
ending JUNE 30 20 18

TO THE GOVERNING BODY of the: ☐ Town of ☐ Village of ☑ City of ANTIGO

County of LANGLADE Aldermanic Dist. No. _____ (if required by ordinance)

LICENSE REQUESTED ▶	
TYPE	FEE
☑ Class A beer	$ 135
☐ Class B beer	$
☐ Class C wine	$
☐ Class A liquor	$
☐ Class A liquor (cider only)	$ N/A
☐ Class B liquor	$
☐ Reserve Class B liquor	$
☐ Class B (wine only) winery	$
Publication fee	$ 26
TOTAL FEE	$ 161

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☑ LIMITED LIABILITY COMPANY ☐ CORPORATION/NONPROFIT ORGANIZATION hereby makes application for the alcohol beverage license(s) checked above.
2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): ▶ MILLS FLEET FARM GROUP LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	PRESIDENT/CEO WAYNE SALES	19120 SE REACH ISLAND LN	JUPITER, FL 33458-1125
Vice President/Member	EXECUTIVE VP/COO HUGH LEASUM	2055 OLAD PLANK RD	DEPERE, WI 54115
Secretary/Member	EXECUTIVE VP/CFO JEFFRY MEEK	7035 PALLADIUM COURT	APPLETON, WI 54913
Treasurer/Member			
Agent ▶	STORE MANAGER JONATHAN DEMARS	2006 CHARLOTTE STREET	ANTIGO, WI 54409
Directors/Managers			

3. Trade Name ▶ MILLS GAS MART Business Phone Number 715-623-2063
4. Address of Premises ▶ 2505 NEVA ROAD Post Office & Zip Code ▶ ANTIGO, WI 54409
5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☑ Yes ☐ No
6. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☑ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☑ No
8. (a) **Corporate/limited liability company applicants only:** Insert state DELAWARE and date 02/24/16 of registration.
   (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☑ Yes ☐ No
   (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☑ Yes ☐ No

   (NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)
9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) GAS MART 1-STORY BLOCK BLDG LOCATED AT 2505 NEVA ROAD
10. Legal description (omit if street address is given above): _____
11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☑ Yes ☐ No
    (b) If yes, under what name was license issued? FLEET WHOLESALE SUPPLY CO, LLC / AGENT: JONATHAN DEMARS
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5d) before beginning business? [phone 1-800-937-8864] ☑ Yes ☐ No
13. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☑ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☑ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 20 day of March, 2017

Amy LeGrand
(Clerk/Notary Public)

My commission expires 03/22/19

Amy LeGrand Notary Public, State of Wisconsin

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner)

(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 4/3/17	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Attachment: Mills Fleet Farm Group LLC Class A Beer and Cigarette License (DOC-2017-21 : Mills Fleet

SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT ORGANIZATION OR LIMITED LIABILITY COMPANY

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☑ City of ANTIGO County of LANGLADE

The undersigned duly authorized officer(s)/members/managers of MILLS FLEET FARM GROUP LLC
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as MILLS GAS MART
(trade name)

located at 2505 NEVA ROAD / ANTIGO, WI 54409

appoints JONATHAN DE MARS
(name of appointed agent)

2006 CHARLOTTE STREET / ANTIGO, WI 54409
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☑ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

MILLS GAS MART / 2505 NEVA RD / ANTIGO, WI 54409

Is applicant agent subject to completion of the responsible beverage server training course? ☑ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 90+ DAYS

Place of residence last year 2006 CHARLOTTE STREET / ANTIGO, WI 54409

For: MILLS FLEET FARM GROUP LLC
(name of corporation/organization/limited liability company)

By: _____
(signature of Officer/Member/Manager)

And: _____
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, JONATHAN DE MARS (print/type agent's name), hereby accept this appointment as agent for the corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

_____ 3/20/2017
(signature of agent) (date)

Agent's age 34

2006 CHARLOTTE STREET / ANTIGO, WI 54409
(home address of agent)

Date of birth 02/14/1983

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 4/19/17 (date) by _____ (signature of proper local official) Title Chief of Police (town chair, village president, police chief)

AT-104 (R. 4-09)

Wisconsin Department of Revenue

Attachment: Mills Fleet Farm Group LLC Class A Beer and Cigarette License (DOC-2017-21 : Mills Fleet

Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

MUNICIPAL USE ONLY

License Number	
Period Covered	7/1/2017-6/30/2018
Date of Issuance	

Applicant's Wisconsin 15-digit Sales Tax Account Number

← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship)				Federal Employer Identification No. (FEIN)
MILLS FLEET FARM GROUP LLC				
Trade or Business Name *(if different than Legal Name)*				Telephone Number
MILLS GAS MART				(715) 623-2063
Business Address (License Location)			Business Located In ☑ City ☐ Village ☐ Town	Business Telephone
2505 NEVA ROAD				(920) 731-8121 x2458
City	State	ZIP Code	of: ANTIGO	County
ANTIGO	WI	54409		LANGLADE
Mailing Address *(if different than Business Address)*			City	State / ZIP Code
1300 S LYNNDALE DRIVE			APPLETON	WI 54914

Organization *(check one)*

☐ Sole Proprietor ☐ Wisconsin Corporation – Enter date incorporated: _____

☐ Partnership ☐ Out-of-State Corporation – Are you registered to do business in Wisconsin? ☐ YES ☐ NO

☑ Other *(describe)* LIMITED LIABILITY CO

☑ YES ☐ NO 1. Does the applicant understand that they must purchase cigarettes only from distributors or jobbers who hold a permit with the Wisconsin Department of Revenue?

☑ YES ☐ NO 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-261-6435. See application form CTP-129, revenue.wi.gov/forms/excise/ctp-129.pdf.)

☑ YES ☐ NO 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?

☑ YES ☐ NO 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (SmokeCheck.org)

☑ YES ☐ NO 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?

☑ YES ☐ NO 6. Does the applicant understand that they may not sell single cigarettes?

☑ YES ☐ NO 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?

☑ YES ☐ NO 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at www.doj.state.wi.us/dls/tobacco-directory may be sold in Wisconsin?

Cigarettes / Tobacco will be sold ☑ over counter ☐ through vending machine ☐ both

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

(Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)

SUBSCRIBED AND SWORN TO BEFORE ME

this 20 day of March, 2017

Amy LeGrand

(Clerk / Notary Public)

My commission expires 03/22/19

Amy LeGrand
Notary Public, State of Wisconsin

CTP-200 (R. 9-15)
Wisconsin Department of Revenue

Accounts Payable

Voucher Register

User: kmeyer
Printed: 05/04/2017 - 4:59PM

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
1922	CITYOFA1	225-620-62001-59870	March WellFit	WellFit	4/13/2017		4/13/2017	170.00	1,922
	City of Antigo								
1923	EMPLOYE1	225-620-62001-59850	Monthly EAP Services	0317-6132	4/13/2017		4/13/2017	272.55	1,923
	Employee Resource Center Inc								
1924	EMPLOYE3	225-620-62001-52280	Admin Fee	1823405	4/20/2017		4/20/2017	87.40	1,924
	Employee Benefits Corporation								
3509	KITSEXTE	240-620-62001-59900	Rehabilitation - Corby	HO #23	4/27/2017		4/27/2017	7,500.00	3,509
	George Kitsemble Jr								
3510	LANGLADE	240-620-62001-59900	Rehabilitation - Zahurones	18406	4/27/2017		4/27/2017	43.00	3,510
	Langlade Abstract & Title Co								
3510	LANGLADE	240-620-62001-59900	Rehabilitation - Cornelius	18429	4/27/2017		4/27/2017	43.00	3,510
	Langlade Abstract & Title Co								
3511	MSAPROFE	240-620-62001-59900	Rehabilitation - Chase	I9	4/27/2017		4/27/2017	375.00	3,511
	MSA Professional Services Inc								
3511	MSAPROFE	240-620-62001-59900	Rehabilitation - Curran	I10	4/27/2017		4/27/2017	375.00	3,511
	MSA Professional Services Inc								
3511	MSAPROFE	240-620-62001-59900	Rehabilitation - Hoeldt	I11	4/27/2017		4/27/2017	225.00	3,511
	MSA Professional Services Inc								
3511	MSAPROFE	240-620-62001-59900	Rehabilitation - Joseph	I12	4/27/2017		4/27/2017	75.00	3,511
	MSA Professional Services Inc								
3511	MSAPROFE	240-620-62001-59900	Rehabilitation - Lenz	I13	4/27/2017		4/27/2017	375.00	3,511
	MSA Professional Services Inc								
65364	ANTIGOWA	285-620-62001-52190	Public Library	4948-001	4/13/2017		4/13/2017	220.03	65,364
	Antigo Water & Sewer								
65365	CHARTBUS	285-620-62001-52130	Public Library	87081	4/13/2017		4/13/2017	114.46	65,365
	Charter Communications								
65365	CHARTBUS	285-620-62001-52280	Public Library	87081	4/13/2017		4/13/2017	100.00	65,365
	Charter Communications								
65366	CITYGAS1	285-620-62001-52170	Public Library	67110	4/13/2017		4/13/2017	739.21	65,366
	City Gas Company								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65367	FRNTIER Frontier Communications	285-620-62001-52130	Public Library	21203-5	4/13/2017		4/13/2017	48.34	65,367
65368	WISCON18 Wisconsin Public Service	285-620-62001-52150	Public Library	402052155-0001	4/13/2017		4/13/2017	1,399.21	65,368
65369	CARDMEMB Cardmember Service	100-510-51420-53100	Cash Register Rolls - Pike	Reliable Paper	4/13/2017		4/13/2017	44.70	65,369
65369	CARDMEMB Cardmember Service	100-510-51440-53260	Election - Matucheski	Copps	4/13/2017		4/13/2017	50.34	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-51610	Gloves Musolff	Dash	4/13/2017		4/13/2017	65.90	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53090	Duley	Positive Concep	4/13/2017		4/13/2017	157.04	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53090	Penlight for DRE Musolff	Amazon	4/13/2017		4/13/2017	47.02	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53160	Training Hotel Husnick Duley	Comfort Inn	4/13/2017		4/13/2017	182.04	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53160	Training Hotel Husnick Duley	Comfort Inn	4/13/2017		4/13/2017	-18.04	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53160	Training Hotel Husnick Duley	Comfort Inn	4/13/2017		4/13/2017	91.02	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53160	Training Hotel Husnick Duley	Comfort Inn	4/13/2017		4/13/2017	-9.02	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53160	Training Meal Kolpack	Calderone	4/13/2017		4/13/2017	24.30	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53160	Training Hotel Kolpack	Hyatt Regency	4/13/2017		4/13/2017	115.00	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53160	Training Hotel Kolpack	Inn on Woodlake	4/13/2017		4/13/2017	82.00	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53300	Rx Arch 22 Duley	Walmart	4/13/2017		4/13/2017	14.00	65,369
65369	CARDMEMB Cardmember Service	100-520-52110-53600	Undercover Holster Rustick Musolff	Cabelas	4/13/2017		4/13/2017	85.39	65,369
65369	CARDMEMB Cardmember Service	100-520-52210-53090	Training Hotel Parking Vollmar	Parking	4/13/2017		4/13/2017	84.00	65,369
65369	CARDMEMB Cardmember Service	100-520-52210-53090	Training Hotel Berg Vollmar	Hyatt	4/13/2017		4/13/2017	310.77	65,369
65369	CARDMEMB Cardmember Service	100-520-52210-53090	Training Hotel Berg Vollmar	Hyatt	4/13/2017		4/13/2017	-40.77	65,369

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65369	CARDMEMB Cardmember Service	100-520-52210-53160	Training Hotel Petroskey	FlatCreek	4/13/2017		4/13/2017	82.00	65,369
65369	CARDMEMB Cardmember Service	100-530-53120-53110	Ink - Brinkmeier	CompandSave Inl	4/13/2017		4/13/2017	179.98	65,369
65369	CARDMEMB Cardmember Service	100-530-53230-53160	Rural Water Conference - Piskula	Marriot Hotel	4/13/2017		4/13/2017	396.00	65,369
65369	CARDMEMB Cardmember Service	100-530-53240-53300	Oil Sample Kits - Piskula	Polaris Labs	4/13/2017		4/13/2017	175.30	65,369
65369	CARDMEMB Cardmember Service	100-550-55210-53300	Tire Swing Boot - Repp	SwingSetMall	4/13/2017		4/13/2017	42.95	65,369
65369	CARDMEMB Cardmember Service	100-550-55220-53300	4 Wheel Line Chalker - Repp	Beacon Athletic	4/13/2017		4/13/2017	900.60	65,369
65369	CARDMEMB Cardmember Service	100-550-55320-53260	Easter Supplies - Repp	Dollar Tree	4/13/2017		4/13/2017	64.36	65,369
65369	CARDMEMB Cardmember Service	100-550-55320-53260	Easter Supplies - Repp	Walgreens	4/13/2017		4/13/2017	27.57	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53160	Application Payment Clifford Petroskey	Nat Reg EMT	4/13/2017		4/13/2017	115.00	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53160	Training Hotel Finn Vollmar	Best Western	4/13/2017		4/13/2017	235.98	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53160	Training Hotel Finn Vollmar	Best Western	4/13/2017		4/13/2017	-30.00	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53160	Recertification Fee Vollmar	SafeKids	4/13/2017		4/13/2017	50.00	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53160	AEMT Member Vollmar	EMT	4/13/2017		4/13/2017	39.95	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53160	Training Book Smith Vollmar	Jones & Bartlet	4/13/2017		4/13/2017	39.95	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53260	Sheets Vollmar	Walmart	4/13/2017		4/13/2017	18.88	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53260	Training Hotel Vollmar	Hyatt	4/13/2017		4/13/2017	310.77	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53260	Training Hotel Vollmar	Hyatt	4/13/2017		4/13/2017	-40.77	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53260	Sport Mat System Vollmar	SaniStride	4/13/2017		4/13/2017	132.32	65,369
65369	CARDMEMB Cardmember Service	270-620-62001-53300	Vent Bag Smith Vollmar	Galls	4/13/2017		4/13/2017	112.95	65,369

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65369	CARDMEMB Cardmember Service	270-620-62001-53600	Pants & Gloves Smith Vollmar	Galls	4/13/2017		4/13/2017	106.86	65,369
65369	CARDMEMB Cardmember Service	285-620-62001-52280	Cloud Service Taylor	XO Commun	4/13/2017		4/13/2017	34.40	65,369
65369	CARDMEMB Cardmember Service	285-620-62001-53100	ID Cards - Cherrywell	Amazon	4/13/2017		4/13/2017	15.88	65,369
65369	CARDMEMB Cardmember Service	285-620-62001-53180	2 Rolls of Stamps Taylor	USPS	4/13/2017		4/13/2017	98.00	65,369
65369	CARDMEMB Cardmember Service	285-620-62001-53300	Wrench Taylor	NorthernTool	4/13/2017		4/13/2017	40.72	65,369
65369	CARDMEMB Cardmember Service	285-620-62001-53640	Books Taylor	Amazon	4/13/2017		4/13/2017	47.72	65,369
65369	CARDMEMB Cardmember Service	285-620-62001-53740	DVDs Taylor	Great Courses	4/13/2017		4/13/2017	181.20	65,369
65369	CARDMEMB Cardmember Service	285-620-62001-53740	DVD Taylor	PBS	4/13/2017		4/13/2017	19.99	65,369
65369	CARDMEMB Cardmember Service	285-620-62001-53740	Wii Game - Cherrywell	Amazon	4/13/2017		4/13/2017	50.63	65,369
65369	CARDMEMB Cardmember Service	285-620-62001-53740	DVD - Cherrywell	Amazon	4/13/2017		4/13/2017	53.88	65,369
65369	CARDMEMB Cardmember Service	285-620-62001-53750	Toys - Cherrywell	Amazon	4/13/2017		4/13/2017	72.96	65,369
65369	CARDMEMB Cardmember Service	850-850-99200-53100	Cash Register Rolls - Pike	Reliable Paper	4/13/2017		4/13/2017	63.32	65,369
65369	CARDMEMB Cardmember Service	910-950-99210-52250	Cash Register Rolls - Pike	Reliable Paper	4/13/2017		4/13/2017	63.32	65,369
65369	CARDMEMB Cardmember Service	920-940-99020-53260	Cash Register Rolls - Pike	Reliable Paper	4/13/2017		4/13/2017	14.90	65,369
65370	CITYGAS1 City Gas Company	100-510-51610-52170	City Hall	157650	4/13/2017		4/13/2017	1,142.05	65,370
65370	CITYGAS1 City Gas Company	100-530-53230-52170	Street Shop	253800	4/13/2017		4/13/2017	1,130.69	65,370
65370	CITYGAS1 City Gas Company	100-550-55210-52170	815 Hudson St	269200	4/13/2017		4/13/2017	12.75	65,370
65370	CITYGAS1 City Gas Company	415-640-64001-56240	623 Edison St	21900	4/13/2017		4/13/2017	317.70	65,370
65371	JENSDEAN Dean Jensen	270-620-62001-53600	Shoes	Reimbursement	4/13/2017		4/13/2017	73.48	65,371

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65372	LYNCHAMY Amy Lynch	100-510-51420-53160	Training - Hotel & Meal	Reimbursement	4/13/2017		4/13/2017	143.72	65,372
65373	MINNESO1 Minnesota Life Insurance Co	100-000-00000-21525	May Life Insurance Coverage	April	4/13/2017		4/13/2017	2,069.41	65,373
65374	NORCENWI North Central WI Regional Planning Commission	100-510-51110-52280	City Comprehensive Plan Update	2017-14	4/13/2017		4/13/2017	2,500.00	65,374
65375	PISKUROB Robert Piskula	100-530-53230-53160	Operator's Renewal Fee	Reimbursement	4/13/2017		4/13/2017	45.00	65,375
65375	PISKUROB Robert Piskula	100-530-53230-53450	Clothing	Reimbursement	4/13/2017		4/13/2017	43.90	65,375
65376	RUSTICKK Kyle Rustick	100-520-52110-53160	Training Meals	Reimbursement	4/13/2017		4/13/2017	34.67	65,376
65377	UB*00273 DORI/RANDY HOWARD	910-000-00000-21100	Refund Check		4/12/2017		4/12/2017	1,080.00	65,377
65378	WDOJCI WI Dept of Justice	100-520-52110-53160	Conference Registration	DM061	4/13/2017		4/13/2017	40.00	65,378
65379	WIDILHRU WI Dept of Wrkforce Developmnt	100-550-55310-54190	3 Benefit Charges - Louwsma Minus C	000008300721	4/13/2017		4/13/2017	507.39	65,379
65380	WISCON18 Wisconsin Public Service	100-510-51610-52150	Christmas Lighting	402052155-0041	4/13/2017		4/13/2017	1,119.68	65,380
65380	WISCON18 Wisconsin Public Service	100-520-52110-52150	119 Superior St	402052155-0075	4/13/2017		4/13/2017	29.52	65,380
65380	WISCON18 Wisconsin Public Service	100-530-53230-52150	Street Shop	402052155-0012	4/13/2017		4/13/2017	516.50	65,380
65380	WISCON18 Wisconsin Public Service	415-640-64001-56240	623 Edison St	402052155-0136	4/13/2017		4/13/2017	96.37	65,380
65381	ZACKJUL Julie M Zack	100-550-55310-53100	Laminating Sheets	Reimbursement	4/13/2017		4/13/2017	22.01	65,381
65382	AFLAC AFLAC	100-000-00000-21534	PR Batch 00902.04.2017 AFLAC		4/19/2017		4/19/2017	260.56	65,382
65382	AFLAC AFLAC	270-000-00000-21534	PR Batch 00902.04.2017 AFLAC		4/19/2017		4/19/2017	78.61	65,382
65382	AFLAC AFLAC	850-000-00000-21534	PR Batch 00902.04.2017 AFLAC		4/19/2017		4/19/2017	24.03	65,382
65382	AFLAC AFLAC	910-000-00000-21534	PR Batch 00902.04.2017 AFLAC		4/19/2017		4/19/2017	62.38	65,382
65382	AFLAC AFLAC	920-000-00000-21534	PR Batch 00902.04.2017 AFLAC		4/19/2017		4/19/2017	17.66	65,382

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65383	COAHEALT	100-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Fan		4/19/2017		4/19/2017	1,847.99	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	100-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Lin		4/19/2017		4/19/2017	641.45	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	100-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Sin		4/19/2017		4/19/2017	201.78	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	100-000-00000-21520	PR Batch 00902.04.2017 Health Family		4/19/2017		4/19/2017	80.00	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	235-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Lin		4/19/2017		4/19/2017	4.29	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	270-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Fan		4/19/2017		4/19/2017	461.77	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	270-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Lin		4/19/2017		4/19/2017	266.59	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	270-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Sin		4/19/2017		4/19/2017	37.02	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	270-000-00000-21520	PR Batch 00902.04.2017 Health Single		4/19/2017		4/19/2017	5.78	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	270-000-00000-21520	PR Batch 00902.04.2017 Hlth Sng Rep		4/19/2017		4/19/2017	72.84	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	285-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Fan		4/19/2017		4/19/2017	80.00	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	285-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Sin		4/19/2017		4/19/2017	119.40	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	850-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Fan		4/19/2017		4/19/2017	247.73	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	850-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Lin		4/19/2017		4/19/2017	50.06	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	910-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Fan		4/19/2017		4/19/2017	302.47	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	910-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Lin		4/19/2017		4/19/2017	87.23	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	910-000-00000-21520	PR Batch 00902.04.2017 Health Family		4/19/2017		4/19/2017	79.63	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	920-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Fan		4/19/2017		4/19/2017	260.04	65,383
	City of Antigo Health Ins Fund								
65383	COAHEALT	920-000-00000-21520	PR Batch 00902.04.2017 Flex Hlth Lin		4/19/2017		4/19/2017	37.18	65,383
	City of Antigo Health Ins Fund								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65383	COAHEALT	920-000-00000-21520	PR Batch 00902.04.2017 Health Family		4/19/2017		4/19/2017	0.37	65,383
	City of Antigo Health Ins Fund								
65384	NATIONWI	100-000-00000-21550	PR Batch 00902.04.2017 Nationwide D		4/19/2017		4/19/2017	3,330.87	65,384
	Nationwide Retirement Solutions								
65384	NATIONWI	270-000-00000-21550	PR Batch 00902.04.2017 Nationwide D		4/19/2017		4/19/2017	1,323.24	65,384
	Nationwide Retirement Solutions								
65384	NATIONWI	850-000-00000-21550	PR Batch 00902.04.2017 Nationwide D		4/19/2017		4/19/2017	66.64	65,384
	Nationwide Retirement Solutions								
65384	NATIONWI	910-000-00000-21550	PR Batch 00902.04.2017 Nationwide D		4/19/2017		4/19/2017	19.51	65,384
	Nationwide Retirement Solutions								
65384	NATIONWI	920-000-00000-21550	PR Batch 00902.04.2017 Nationwide D		4/19/2017		4/19/2017	52.74	65,384
	Nationwide Retirement Solutions								
65385	NORTHSHO	100-000-00000-21550	PR Batch 00902.04.2017 North Shore I		4/19/2017		4/19/2017	1,742.98	65,385
	North Shore Bank, FSB								
65385	NORTHSHO	235-000-00000-21550	PR Batch 00902.04.2017 North Shore I		4/19/2017		4/19/2017	1.25	65,385
	North Shore Bank, FSB								
65385	NORTHSHO	270-000-00000-21550	PR Batch 00902.04.2017 North Shore I		4/19/2017		4/19/2017	181.05	65,385
	North Shore Bank, FSB								
65385	NORTHSHO	850-000-00000-21550	PR Batch 00902.04.2017 North Shore I		4/19/2017		4/19/2017	30.50	65,385
	North Shore Bank, FSB								
65385	NORTHSHO	910-000-00000-21550	PR Batch 00902.04.2017 North Shore I		4/19/2017		4/19/2017	91.99	65,385
	North Shore Bank, FSB								
65385	NORTHSHO	920-000-00000-21550	PR Batch 00902.04.2017 North Shore I		4/19/2017		4/19/2017	67.23	65,385
	North Shore Bank, FSB								
65386	NORWESMU	100-000-00000-21534	PR Batch 00902.04.2017 Long Term D:		4/19/2017		4/19/2017	135.76	65,386
	Northwestern Mutual Life Ins Company								
65386	NORWESMU	235-000-00000-21534	PR Batch 00902.04.2017 Long Term D:		4/19/2017		4/19/2017	1.32	65,386
	Northwestern Mutual Life Ins Company								
65386	NORWESMU	270-000-00000-21534	PR Batch 00902.04.2017 Long Term D:		4/19/2017		4/19/2017	107.90	65,386
	Northwestern Mutual Life Ins Company								
65386	NORWESMU	850-000-00000-21534	PR Batch 00902.04.2017 Long Term D:		4/19/2017		4/19/2017	35.12	65,386
	Northwestern Mutual Life Ins Company								
65386	NORWESMU	910-000-00000-21534	PR Batch 00902.04.2017 Long Term D:		4/19/2017		4/19/2017	14.64	65,386
	Northwestern Mutual Life Ins Company								
65386	NORWESMU	920-000-00000-21534	PR Batch 00902.04.2017 Long Term D:		4/19/2017		4/19/2017	41.40	65,386
	Northwestern Mutual Life Ins Company								
65387	UNIONFD	100-000-00000-21530	PR Batch 00902.04.2017 Un Dues FD		4/19/2017		4/19/2017	124.91	65,387
	Fire Department, Local 1000								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65387	UNIONFD	270-000-00000-21530	PR Batch 00902.04.2017 Un Dues FD		4/19/2017		4/19/2017	415.09	65,387
	Fire Department, Local 1000								
65388	UNIONPD	100-000-00000-21530	PR Batch 00902.04.2017 Un Dues PD		4/19/2017		4/19/2017	249.50	65,388
	Professional Police Officers, Local 236								
65389	UNITEWAY	100-000-00000-21533	PR Batch 00902.04.2017 United Way D		4/19/2017		4/19/2017	32.50	65,389
	United Way of Langlade County, Inc								
65390	WISCTF	100-000-00000-21555	PR Batch 00902.04.2017 Child Support		4/19/2017		4/19/2017	429.83	65,390
	Wisconsin Support Collections Trust Fund								
65390	WISCTF	270-000-00000-21555	PR Batch 00902.04.2017 Child Support		4/19/2017		4/19/2017	654.83	65,390
	Wisconsin Support Collections Trust Fund								
65390	WISCTF	270-000-00000-21555	PR Batch 00902.04.2017 Income Withh		4/19/2017		4/19/2017	677.50	65,390
	Wisconsin Support Collections Trust Fund								
65390	WISCTF	910-000-00000-21555	PR Batch 00902.04.2017 Child Support		4/19/2017		4/19/2017	42.92	65,390
	Wisconsin Support Collections Trust Fund								
65390	WISCTF	920-000-00000-21555	PR Batch 00902.04.2017 Child Support		4/19/2017		4/19/2017	23.61	65,390
	Wisconsin Support Collections Trust Fund								
65391	ACIDREMA	270-620-62001-52280	Annual Fee for Paramedic Protocol	0381-17-01	4/20/2017		4/20/2017	400.00	65,391
	Acid Remap LLC								
65392	INTERNT1	100-510-51420-53120	Annual Membership Fee - Matucheski	Membership	4/20/2017		4/20/2017	160.00	65,392
	Interntl Inst of Muni Clerks								
65393	SCHMIDRO	100-550-55330-53600	Safety Shoes	Reimbursement	4/20/2017		4/20/2017	51.99	65,393
	Rose Schmidt								
65394	UNIFIEDS	415-640-64001-56110	Donation for FabLab	Donation	4/20/2017		4/20/2017	15,000.00	65,394
	Unified School Dist Of Antigo								
65395	WISCON18	100-550-55440-52150	Hockey Rink	402052155-0046	4/20/2017		4/20/2017	27.13	65,395
	Wisconsin Public Service								
65396	WITTENBE	100-510-51410-52130	Mayor	538300	4/20/2017		4/20/2017	64.72	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	100-510-51415-52130	Admin Services	538300	4/20/2017		4/20/2017	64.72	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	100-510-51420-52130	Clerk Treasurer	538300	4/20/2017		4/20/2017	144.10	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	100-510-51440-52130	Elections	538300	4/20/2017		4/20/2017	8.55	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	100-510-51450-52130	IT Dept	538300	4/20/2017		4/20/2017	73.27	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	100-510-51455-52130	Safety	538300	4/20/2017		4/20/2017	18.32	65,396
	Wittenberg Telephone Company								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65396	WITTENBE	100-520-52210-52130	Fire Dept	538300	4/20/2017		4/20/2017	200.28	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	100-520-52410-52130	Inspector	538300	4/20/2017		4/20/2017	25.65	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	100-530-53110-52130	Street Dept	538300	4/20/2017		4/20/2017	127.00	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	100-530-53120-52130	Engineering	538300	4/20/2017		4/20/2017	83.04	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	100-550-55330-52130	PRC Dept	538300	4/20/2017		4/20/2017	102.58	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	270-620-62001-52130	Ambulance	538300	4/20/2017		4/20/2017	200.28	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	850-850-99200-52130	Sewer Dept	538300	4/20/2017		4/20/2017	47.63	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	910-950-99210-52130	Water Dept	538300	4/20/2017		4/20/2017	47.63	65,396
	Wittenberg Telephone Company								
65396	WITTENBE	920-950-99200-52130	Storm	538300	4/20/2017		4/20/2017	13.43	65,396
	Wittenberg Telephone Company								
65397	ZIRNGNAT	100-520-52110-53160	Training Hotel - Zirngible & Hoppy	Reimbursement	4/20/2017		4/20/2017	540.00	65,397
	Nathan Zirngible								
65398	ACCPLANN	285-620-62001-57120	Stat Issues	18657	4/20/2017		4/20/2017	126.25	65,398
	ACC Planned Service Inc								
65399	ANTIGOCA	285-620-62001-53540	Restroom Supplies	196725	4/20/2017		4/20/2017	49.90	65,399
	Antigo Candy Company LLC								
65400	BAKERTA2	100-000-00000-13120	Books - Taylor	2032773322	4/20/2017		4/20/2017	16.14	65,400
	Baker & Taylor								
65400	BAKERTA2	285-620-62001-53630	Books	2941465	4/20/2017		4/20/2017	-15.67	65,400
	Baker & Taylor								
65400	BAKERTA2	285-620-62001-53630	Books	2032740296	4/20/2017		4/20/2017	160.72	65,400
	Baker & Taylor								
65400	BAKERTA2	285-620-62001-53640	Books	2032735902	4/20/2017		4/20/2017	296.74	65,400
	Baker & Taylor								
65400	BAKERTA2	285-620-62001-53640	Books	2032752570	4/20/2017		4/20/2017	350.97	65,400
	Baker & Taylor								
65400	BAKERTA2	285-620-62001-53640	Books	2032773322	4/20/2017		4/20/2017	332.94	65,400
	Baker & Taylor								
65400	BAKERTA2	285-620-62001-53640	Books	2032778252	4/20/2017		4/20/2017	729.70	65,400
	Baker & Taylor								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65400	BAKERTA2 Baker & Taylor	285-620-62001-53640	Books	2032783553	4/20/2017		4/20/2017	538.56	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53650	Books	2032752805	4/20/2017		4/20/2017	155.71	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53650	Books	2032780166	4/20/2017		4/20/2017	82.70	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53650	Books	2032791714	4/20/2017		4/20/2017	371.44	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53690	Books	2032732547	4/20/2017		4/20/2017	258.24	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53690	Books	2032759663	4/20/2017		4/20/2017	9.51	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53690	Books	2032786815	4/20/2017		4/20/2017	56.64	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53690	Books	2032794970	4/20/2017		4/20/2017	115.00	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53720	Books	2032735902	4/20/2017		4/20/2017	19.59	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53720	Books	2032752570	4/20/2017		4/20/2017	5.49	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53720	Books	2032778252	4/20/2017		4/20/2017	55.58	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53720	Books	2032783553	4/20/2017		4/20/2017	90.61	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53720	Books	2032780166	4/20/2017		4/20/2017	114.20	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	B578362CM	4/20/2017		4/20/2017	-10.77	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	B47376070	4/20/2017		4/20/2017	37.56	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	B47751520	4/20/2017		4/20/2017	17.99	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	B47751521	4/20/2017		4/20/2017	21.59	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	B47751522	4/20/2017		4/20/2017	21.59	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	B47751523	4/20/2017		4/20/2017	14.39	65,400

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	T57202380	4/20/2017		4/20/2017	411.35	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	T57324960	4/20/2017		4/20/2017	199.32	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	T57324961	4/20/2017		4/20/2017	21.59	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	B48110240	4/20/2017		4/20/2017	449.23	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	B48245710	4/20/2017		4/20/2017	14.23	65,400
65400	BAKERTA2 Baker & Taylor	285-620-62001-53740	Books	B48328910	4/20/2017		4/20/2017	35.99	65,400
65400	BAKERTA2 Baker & Taylor	610-620-62001-53720	Books	2032783553	4/20/2017		4/20/2017	173.56	65,400
65401	BIBLIOTH Bibliotheca LLC	285-620-62001-53100	Models	SI0025208	4/20/2017		4/20/2017	103.88	65,401
65402	BOVKRIST Kristy Bovre	285-620-62001-53160	Meeting Mileage	Reimbursement	4/20/2017		4/20/2017	10.80	65,402
65403	CLERMON1 Clermont Printing Company Inc	285-620-62001-53100	Envelopes	41434-001	4/20/2017		4/20/2017	18.99	65,403
65404	DEMCOINC Demco Inc	285-620-62001-53100	Office Supplies	6111206	4/20/2017		4/20/2017	108.00	65,404
65405	DISPLAYS Display Sales	285-620-62001-53100	Flags	10608	4/20/2017		4/20/2017	61.75	65,405
65406	ELMUSAIN ELM USA Inc	285-620-62001-53100	DVD Cleaner Supplies	2497AAA	4/20/2017		4/20/2017	130.50	65,406
65407	FINDAWAY Findaway World LLC	285-620-62001-53720	Audio Books	213306	4/20/2017		4/20/2017	146.22	65,407
65407	FINDAWAY Findaway World LLC	285-620-62001-53720	Audio Books	212363	4/20/2017		4/20/2017	329.94	65,407
65408	FRANCSLS Frances L Simek Memorial Library	285-620-62001-53920	Lost Book - Cunningham	2017-0412	4/20/2017		4/20/2017	40.00	65,408
65409	GALEGRO1 Gale Group	285-620-62001-53640	Books	60422756	4/20/2017		4/20/2017	38.92	65,409
65409	GALEGRO1 Gale Group	285-620-62001-53640	Books	60269178	4/20/2017		4/20/2017	38.92	65,409
65410	GRANCOML Granton Community Library	285-620-62001-53920	Lost Book - Cunningham	385380	4/20/2017		4/20/2017	13.99	65,410

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65411	GRAPHOUS Graphic House Inc	610-620-62001-53100	Signs	4649	4/20/2017		4/20/2017	814.00	65,411
65412	JOURNAL Journal Sentinel Inc	285-620-62001-53680	Newspapers	1810118	4/20/2017		4/20/2017	83.72	65,412
65413	MIDAMEBK MidAmerica Books	285-620-62001-53650	Books	413158	4/20/2017		4/20/2017	93.75	65,413
65414	MIDWESTT Midwest Tape LLC	285-620-62001-53740	DVD	94865930	4/20/2017		4/20/2017	44.99	65,414
65415	MINPUBLI Minocqua Public Library	285-620-62001-53920	Damaged Book - Pierce	Antigo20170405	4/20/2017		4/20/2017	12.00	65,415
65415	MINPUBLI Minocqua Public Library	285-620-62001-53920	Billed - Cunningham	Antigo20170411	4/20/2017		4/20/2017	35.00	65,415
65416	PENWORTH Penworthy Company	285-620-62001-53650	Books	527603	4/20/2017		4/20/2017	330.41	65,416
65417	PETTYCA2 Petty Cash - Public Library	285-620-62001-53100	Library Week Supplies	Walmart	4/20/2017		4/20/2017	33.87	65,417
65417	PETTYCA2 Petty Cash - Public Library	285-620-62001-53100	Library Week Supplies	Walmart	4/20/2017		4/20/2017	16.35	65,417
65417	PETTYCA2 Petty Cash - Public Library	285-620-62001-53180	Postage	USPS	4/20/2017		4/20/2017	5.94	65,417
65417	PETTYCA2 Petty Cash - Public Library	285-620-62001-53180	Postage	USPS	4/20/2017		4/20/2017	2.97	65,417
65417	PETTYCA2 Petty Cash - Public Library	285-620-62001-53180	Postage	FS	4/20/2017		4/20/2017	10.94	65,417
65417	PETTYCA2 Petty Cash - Public Library	285-620-62001-53180	Postage	USPS	4/20/2017		4/20/2017	2.97	65,417
65417	PETTYCA2 Petty Cash - Public Library	285-620-62001-53180	Postage	USPS	4/20/2017		4/20/2017	2.50	65,417
65418	RECORDED Recorded Books Inc	285-620-62001-53720	CDs	75502576	4/20/2017		4/20/2017	407.80	65,418
65418	RECORDED Recorded Books Inc	285-620-62001-53720	CDs	75514871	4/20/2017		4/20/2017	58.20	65,418
65418	RECORDED Recorded Books Inc	285-620-62001-53720	CDs	75507950	4/20/2017		4/20/2017	359.20	65,418
65419	TOMAHAWK Tomahawk Public Library	285-620-62001-53920	Lost Book - Heuss	302	4/20/2017		4/20/2017	25.00	65,419
65420	VICTORYJ Victory Janitorial Inc	285-620-62001-53540	Restroom Supplies	93746	4/20/2017		4/20/2017	188.87	65,420

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65421	ANTIGOWA Antigo Water & Sewer	100-520-52110-52280	119 Superior St	1159-016	4/27/2017		4/27/2017	114.02	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-540-54910-52190	Lake Park Shelter	1159-022	4/27/2017		4/27/2017	54.56	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-540-54910-52190	Antigo Cemetery	1159-028	4/27/2017		4/27/2017	16.68	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-550-55210-52190	1048 Virginia St	1159-108	4/27/2017		4/27/2017	9.06	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-550-55210-52190	Hudson St Shelter	1159-031	4/27/2017		4/27/2017	45.26	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-550-55210-52190	Robins Roost	1159-024	4/27/2017		4/27/2017	18.44	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-550-55210-52190	Nantasket Soccer Field	1159-008	4/27/2017		4/27/2017	26.95	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-550-55210-52190	City Park Shelter	1159-007	4/27/2017		4/27/2017	24.49	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-550-55210-52190	Field St Warming House	1159-032	4/27/2017		4/27/2017	123.44	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-550-55220-52190	Little League Park	1159-023	4/27/2017		4/27/2017	139.99	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-550-55330-52190	PRC Shop	1159-025	4/27/2017		4/27/2017	73.15	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-550-55420-52190	City Park Wading Pool	1159-019	4/27/2017		4/27/2017	52.80	65,421
65421	ANTIGOWA Antigo Water & Sewer	100-550-55460-52190	Hudson St Campground	1159-010	4/27/2017		4/27/2017	167.04	65,421
65422	BLACKHIL Blackhawk Hill	278-620-62001-56020	Triple Crown Festival Expenses	Donation	4/27/2017		4/27/2017	4,300.00	65,422
65423	CITYGAS1 City Gas Company	100-550-55210-52170	420 Field St	343500	4/27/2017		4/27/2017	33.28	65,423
65423	CITYGAS1 City Gas Company	100-550-55330-52170	510 Division St	257020	4/27/2017		4/27/2017	180.65	65,423
65424	HUNTSHER Sherri Hunter	100-000-00000-24200	West City Park Shelter	Refund	4/27/2017		4/27/2017	1.56	65,424
65424	HUNTSHER Sherri Hunter	100-460-00000-46720	West City Park Shelter	Refund	4/27/2017		4/27/2017	28.44	65,424
65425	JENSDEAN Dean Jensen	270-620-62001-53600	Pants	Reimbursement	4/27/2017		4/27/2017	63.29	65,425

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65426	LANGCTYT	100-520-52110-53550	May Law Enforcement Building Rent	April	4/27/2017		4/27/2017	6,396.00	65,426
	Langlade County Treasurer								
65427	NORTHCE9	100-520-52210-53160	Driver/Oper Exam SmithHamRottierAs	15990006	4/27/2017		4/27/2017	800.00	65,427
	Northcentral Technical College								
65427	NORTHCE9	100-520-52210-53160	Fire Officer Exam Krueger	15990006	4/27/2017		4/27/2017	80.00	65,427
	Northcentral Technical College								
65428	UB*00274	910-000-00000-21100	Refund Check		4/25/2017		4/25/2017	100.00	65,428
	DON BANKS								
65429	AFLAC	100-000-00000-21534	PR Batch 00901.05.2017 AFLAC		5/2/2017		5/2/2017	256.36	65,429
	AFLAC								
65429	AFLAC	270-000-00000-21534	PR Batch 00901.05.2017 AFLAC		5/2/2017		5/2/2017	126.91	65,429
	AFLAC								
65429	AFLAC	850-000-00000-21534	PR Batch 00901.05.2017 AFLAC		5/2/2017		5/2/2017	24.51	65,429
	AFLAC								
65429	AFLAC	910-000-00000-21534	PR Batch 00901.05.2017 AFLAC		5/2/2017		5/2/2017	63.79	65,429
	AFLAC								
65429	AFLAC	920-000-00000-21534	PR Batch 00901.05.2017 AFLAC		5/2/2017		5/2/2017	1.73	65,429
	AFLAC								
65430	COADENTA	100-000-00000-21527	PR Batch 00901.05.2017 Dental Ins		5/2/2017		5/2/2017	1,847.80	65,430
	City of Antigo Dental Ins Fund								
65430	COADENTA	270-000-00000-21527	PR Batch 00901.05.2017 Dental Ins		5/2/2017		5/2/2017	210.00	65,430
	City of Antigo Dental Ins Fund								
65430	COADENTA	285-000-00000-21527	PR Batch 00901.05.2017 Dental Ins		5/2/2017		5/2/2017	241.00	65,430
	City of Antigo Dental Ins Fund								
65430	COADENTA	850-000-00000-21527	PR Batch 00901.05.2017 Dental Ins		5/2/2017		5/2/2017	151.00	65,430
	City of Antigo Dental Ins Fund								
65430	COADENTA	910-000-00000-21527	PR Batch 00901.05.2017 Dental Ins		5/2/2017		5/2/2017	95.00	65,430
	City of Antigo Dental Ins Fund								
65430	COADENTA	920-000-00000-21527	PR Batch 00901.05.2017 Dental Ins		5/2/2017		5/2/2017	7.20	65,430
	City of Antigo Dental Ins Fund								
65431	COAHEALT	100-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Fan		5/2/2017		5/2/2017	1,954.33	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	100-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Lin		5/2/2017		5/2/2017	588.93	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	100-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Sin		5/2/2017		5/2/2017	177.76	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	100-000-00000-21520	PR Batch 00901.05.2017 Hlth Fam Nor		5/2/2017		5/2/2017	30,545.34	65,431
	City of Antigo Health Ins Fund								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65431	COAHEALT	100-000-00000-21520	PR Batch 00901.05.2017 Hlth Fam Rep		5/2/2017		5/2/2017	17,010.49	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	100-000-00000-21520	PR Batch 00901.05.2017 Hlth Limited		5/2/2017		5/2/2017	12,019.16	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	100-000-00000-21520	PR Batch 00901.05.2017 Hlth Limited		5/2/2017		5/2/2017	3,010.07	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	100-000-00000-21520	PR Batch 00901.05.2017 Health Family		5/2/2017		5/2/2017	80.00	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	100-000-00000-21520	PR Batch 00901.05.2017 Hlth Sng Non		5/2/2017		5/2/2017	2,258.10	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	100-000-00000-21520	PR Batch 00901.05.2017 Hlth Sng Rep		5/2/2017		5/2/2017	2,224.12	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	235-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Fan		5/2/2017		5/2/2017	7.75	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	235-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Lim		5/2/2017		5/2/2017	15.73	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	235-000-00000-21520	PR Batch 00901.05.2017 Hlth Fam Nor		5/2/2017		5/2/2017	181.12	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	235-000-00000-21520	PR Batch 00901.05.2017 Hlth Limited		5/2/2017		5/2/2017	401.43	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	270-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Fan		5/2/2017		5/2/2017	472.33	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	270-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Lim		5/2/2017		5/2/2017	282.45	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	270-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Sin		5/2/2017		5/2/2017	31.19	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	270-000-00000-21520	PR Batch 00901.05.2017 Hlth Fam Nor		5/2/2017		5/2/2017	1,870.13	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	270-000-00000-21520	PR Batch 00901.05.2017 Hlth Fam Rep		5/2/2017		5/2/2017	9,171.33	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	270-000-00000-21520	PR Batch 00901.05.2017 Hlth Limited		5/2/2017		5/2/2017	1,459.73	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	270-000-00000-21520	PR Batch 00901.05.2017 Hlth Limited		5/2/2017		5/2/2017	5,748.31	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	270-000-00000-21520	PR Batch 00901.05.2017 Health Single		5/2/2017		5/2/2017	29.85	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	270-000-00000-21520	PR Batch 00901.05.2017 Hlth Sng Rep		5/2/2017		5/2/2017	1,539.38	65,431
	City of Antigo Health Ins Fund								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65431	COAHEALT	285-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Fan		5/2/2017		5/2/2017	80.00	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	285-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Sin		5/2/2017		5/2/2017	89.55	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	285-000-00000-21520	PR Batch 00901.05.2017 Hlth Fam Nor		5/2/2017		5/2/2017	1,870.13	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	285-000-00000-21520	PR Batch 00901.05.2017 Hlth Sng Non		5/2/2017		5/2/2017	2,258.10	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	850-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Fan		5/2/2017		5/2/2017	201.87	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	850-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Lim		5/2/2017		5/2/2017	69.21	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	850-000-00000-21520	PR Batch 00901.05.2017 Hlth Fam Nor		5/2/2017		5/2/2017	4,719.17	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	850-000-00000-21520	PR Batch 00901.05.2017 Hlth Limited		5/2/2017		5/2/2017	1,766.17	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	910-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Fan		5/2/2017		5/2/2017	268.98	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	910-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Lim		5/2/2017		5/2/2017	78.29	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	910-000-00000-21520	PR Batch 00901.05.2017 Hlth Fam Nor		5/2/2017		5/2/2017	8,157.93	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	910-000-00000-21520	PR Batch 00901.05.2017 Hlth Limited		5/2/2017		5/2/2017	1,998.01	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	910-000-00000-21520	PR Batch 00901.05.2017 Health Family		5/2/2017		5/2/2017	80.00	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	920-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Fan		5/2/2017		5/2/2017	214.74	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	920-000-00000-21520	PR Batch 00901.05.2017 Flex Hlth Lim		5/2/2017		5/2/2017	52.19	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	920-000-00000-21520	PR Batch 00901.05.2017 Hlth Fam Nor		5/2/2017		5/2/2017	5,019.82	65,431
	City of Antigo Health Ins Fund								
65431	COAHEALT	920-000-00000-21520	PR Batch 00901.05.2017 Hlth Limited		5/2/2017		5/2/2017	1,331.99	65,431
	City of Antigo Health Ins Fund								
65432	EMPLOYE3	100-000-00000-21545	PR Batch 00901.05.2017 Flex Admin		5/2/2017		5/2/2017	115.96	65,432
	Employee Benefits Corporation								
65432	EMPLOYE3	235-000-00000-21545	PR Batch 00901.05.2017 Flex Admin		5/2/2017		5/2/2017	1.43	65,432
	Employee Benefits Corporation								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65432	EMPLOYE3	270-000-00000-21545	PR Batch 00901.05.2017 Flex Admin		5/2/2017		5/2/2017	39.54	65,432
	Employee Benefits Corporation								
65432	EMPLOYE3	285-000-00000-21545	PR Batch 00901.05.2017 Flex Admin		5/2/2017		5/2/2017	4.45	65,432
	Employee Benefits Corporation								
65432	EMPLOYE3	850-000-00000-21545	PR Batch 00901.05.2017 Flex Admin		5/2/2017		5/2/2017	8.64	65,432
	Employee Benefits Corporation								
65432	EMPLOYE3	910-000-00000-21545	PR Batch 00901.05.2017 Flex Admin		5/2/2017		5/2/2017	15.88	65,432
	Employee Benefits Corporation								
65432	EMPLOYE3	920-000-00000-21545	PR Batch 00901.05.2017 Flex Admin		5/2/2017		5/2/2017	14.35	65,432
	Employee Benefits Corporation								
65433	UNIONFD	100-000-00000-21530	PR Batch 00901.05.2017 Un Dues FD		5/2/2017		5/2/2017	112.05	65,433
	Fire Department, Local 1000								
65433	UNIONFD	270-000-00000-21530	PR Batch 00901.05.2017 Un Dues FD		5/2/2017		5/2/2017	427.95	65,433
	Fire Department, Local 1000								
65434	NATIONWI	100-000-00000-21550	PR Batch 00901.05.2017 Nationwide D		5/2/2017		5/2/2017	3,438.87	65,434
	Nationwide Retirement Solutions								
65434	NATIONWI	270-000-00000-21550	PR Batch 00901.05.2017 Nationwide D		5/2/2017		5/2/2017	1,219.56	65,434
	Nationwide Retirement Solutions								
65434	NATIONWI	850-000-00000-21550	PR Batch 00901.05.2017 Nationwide D		5/2/2017		5/2/2017	37.15	65,434
	Nationwide Retirement Solutions								
65434	NATIONWI	910-000-00000-21550	PR Batch 00901.05.2017 Nationwide D		5/2/2017		5/2/2017	19.50	65,434
	Nationwide Retirement Solutions								
65434	NATIONWI	920-000-00000-21550	PR Batch 00901.05.2017 Nationwide D		5/2/2017		5/2/2017	77.92	65,434
	Nationwide Retirement Solutions								
65435	NORTHSHO	100-000-00000-21550	PR Batch 00901.05.2017 North Shore I		5/2/2017		5/2/2017	1,676.37	65,435
	North Shore Bank, FSB								
65435	NORTHSHO	235-000-00000-21550	PR Batch 00901.05.2017 North Shore I		5/2/2017		5/2/2017	3.28	65,435
	North Shore Bank, FSB								
65435	NORTHSHO	270-000-00000-21550	PR Batch 00901.05.2017 North Shore I		5/2/2017		5/2/2017	193.45	65,435
	North Shore Bank, FSB								
65435	NORTHSHO	850-000-00000-21550	PR Batch 00901.05.2017 North Shore I		5/2/2017		5/2/2017	29.03	65,435
	North Shore Bank, FSB								
65435	NORTHSHO	910-000-00000-21550	PR Batch 00901.05.2017 North Shore I		5/2/2017		5/2/2017	87.12	65,435
	North Shore Bank, FSB								
65435	NORTHSHO	920-000-00000-21550	PR Batch 00901.05.2017 North Shore I		5/2/2017		5/2/2017	125.75	65,435
	North Shore Bank, FSB								
65436	NORWESMU	100-000-00000-21534	PR Batch 00901.05.2017 Long Term D		5/2/2017		5/2/2017	126.58	65,436
	Northwestern Mutual Life Ins Company								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65436	NORWESMU	235-000-00000-21534	PR Batch 00901.05.2017 Long Term D:		5/2/2017		5/2/2017	6.52	65,436
	Northwestern Mutual Life Ins Company								
65436	NORWESMU	270-000-00000-21534	PR Batch 00901.05.2017 Long Term D:		5/2/2017		5/2/2017	192.14	65,436
	Northwestern Mutual Life Ins Company								
65436	NORWESMU	850-000-00000-21534	PR Batch 00901.05.2017 Long Term D:		5/2/2017		5/2/2017	34.57	65,436
	Northwestern Mutual Life Ins Company								
65436	NORWESMU	910-000-00000-21534	PR Batch 00901.05.2017 Long Term D:		5/2/2017		5/2/2017	3.58	65,436
	Northwestern Mutual Life Ins Company								
65436	NORWESMU	920-000-00000-21534	PR Batch 00901.05.2017 Long Term D:		5/2/2017		5/2/2017	46.07	65,436
	Northwestern Mutual Life Ins Company								
65437	UNIONPD	100-000-00000-21530	PR Batch 00901.05.2017 Un Dues PD		5/2/2017		5/2/2017	249.50	65,437
	Professional Police Officers, Local 236								
65438	UNITEWAY	100-000-00000-21533	PR Batch 00901.05.2017 United Way D		5/2/2017		5/2/2017	32.50	65,438
	United Way of Langlade County, Inc								
65439	WISCTF	100-000-00000-21555	PR Batch 00901.05.2017 Child Support		5/2/2017		5/2/2017	370.46	65,439
	Wisconsin Support Collections Trust Fund								
65439	WISCTF	270-000-00000-21555	PR Batch 00901.05.2017 Child Support		5/2/2017		5/2/2017	642.73	65,439
	Wisconsin Support Collections Trust Fund								
65439	WISCTF	270-000-00000-21555	PR Batch 00901.05.2017 Income Withh		5/2/2017		5/2/2017	677.50	65,439
	Wisconsin Support Collections Trust Fund								
65448	ANTIGOWA	100-530-53230-52190	Street Shop - Main	1159-004	5/4/2017		5/4/2017	298.76	65,448
	Antigo Water & Sewer								
65448	ANTIGOWA	850-830-88310-52190	Street Shop - Water Only	1159-005	5/4/2017		5/4/2017	288.42	65,448
	Antigo Water & Sewer								
65449	BERGERAL	100-550-55330-53600	Work Clothes	Reimbursement	5/4/2017		5/4/2017	115.98	65,449
	Alan Berger								
65450	DESJARST	100-530-53230-53160	Safety Boots	Reimbursement	5/4/2017		5/4/2017	174.08	65,450
	Steve Des Jarlais								
65451	HUSJOE	100-520-52110-53160	Training Meals	Reimbursement	5/4/2017		5/4/2017	16.81	65,451
	Joseph Husnick								
65452	LAMBEAU	100-510-51410-52130	Services	22255967	5/4/2017		5/4/2017	11.39	65,452
	BCN Telecom, Inc.								
65452	LAMBEAU	100-510-51415-52130	Services	22255967	5/4/2017		5/4/2017	11.39	65,452
	BCN Telecom, Inc.								
65452	LAMBEAU	100-510-51420-52130	Services	22255967	5/4/2017		5/4/2017	17.09	65,452
	BCN Telecom, Inc.								
65452	LAMBEAU	100-510-51450-52130	Services	22255967	5/4/2017		5/4/2017	8.54	65,452
	BCN Telecom, Inc.								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65452	LAMBEAU BCN Telecom, Inc.	100-510-51455-52130	Services	22255967	5/4/2017		5/4/2017	8.54	65,452
65452	LAMBEAU BCN Telecom, Inc.	100-520-52210-52130	Services	22255967	5/4/2017		5/4/2017	17.09	65,452
65452	LAMBEAU BCN Telecom, Inc.	100-520-52410-52130	Services	22255967	5/4/2017		5/4/2017	8.54	65,452
65452	LAMBEAU BCN Telecom, Inc.	100-530-53120-52130	Services	22255967	5/4/2017		5/4/2017	17.09	65,452
65452	LAMBEAU BCN Telecom, Inc.	100-550-55330-52130	Services	22255967	5/4/2017		5/4/2017	8.54	65,452
65452	LAMBEAU BCN Telecom, Inc.	270-620-62001-52130	Services	22255967	5/4/2017		5/4/2017	17.09	65,452
65452	LAMBEAU BCN Telecom, Inc.	850-850-99200-52130	Services	22255967	5/4/2017		5/4/2017	8.54	65,452
65452	LAMBEAU BCN Telecom, Inc.	910-950-99210-52130	Services	22255967	5/4/2017		5/4/2017	8.54	65,452
65453	LNGCTYBA Langlade County Junior	100-550-55320-53260	League/14 Players Fee	Orange Team	5/4/2017		5/4/2017	290.00	65,453
65453	LNGCTYBA Langlade County Junior	100-550-55320-53260	League/13 Players Fee	Navy Blue Team	5/4/2017		5/4/2017	275.00	65,453
65453	LNGCTYBA Langlade County Junior	100-550-55320-53260	League/13 Players Fee	Kelly Green Tea	5/4/2017		5/4/2017	275.00	65,453
65453	LNGCTYBA Langlade County Junior	100-550-55320-53260	League/13 Players Fee	Red Team	5/4/2017		5/4/2017	275.00	65,453
65454	MUNICIP3 Municipal Treas Assoc Of Wisc	100-510-51420-53120	Membership Dues - Jensen	Dues	5/4/2017		5/4/2017	55.00	65,454
65455	NEOFUNDS Neofunds by Neopost	100-510-51610-53180	Postage Machine	11258149	5/4/2017		5/4/2017	1,000.00	65,455
65455	NEOFUNDS Neofunds by Neopost	100-510-51610-53180	Postage Machine	11258149	5/4/2017		5/4/2017	-82.28	65,455
65456	PACKARDK Kirk Packard	100-530-53230-53060	CDL Refund	Reimbursement	5/4/2017		5/4/2017	40.00	65,456
65457	RUSTICKK Kyle Rustick	100-520-52110-53160	Training Meals	Reimbursement	5/4/2017		5/4/2017	93.21	65,457
65458	THEISENJ Jeremy Theisen	100-530-53230-53060	CDL Refund	Reimbursement	5/4/2017		5/4/2017	40.00	65,458
65459	VERIZWIR Verizon Wireless Services LLC	100-000-00000-13120	Service - Repp	9784363074	5/4/2017		5/4/2017	10.00	65,459

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65459	VERIZWIR Verizon Wireless Services LLC	100-000-00000-13120	Service - Brinkmeier	9784363074	5/4/2017		5/4/2017	10.00	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-000-00000-13120	Service - Petroskey	9784363074	5/4/2017		5/4/2017	10.00	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-510-51410-52130	Admin - Brandt	9784363074	5/4/2017		5/4/2017	39.60	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-510-51415-52130	Admin - Desotell	9784363074	5/4/2017		5/4/2017	39.60	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-510-51420-52130	Admin - Matucheski	9784363074	5/4/2017		5/4/2017	39.60	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-510-51450-52130	Admin - Pike	9784363074	5/4/2017		5/4/2017	39.60	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-510-51450-52410	City Hall	9784363074	5/4/2017		5/4/2017	40.01	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-520-52110-52130	Police Dept	9784363074	5/4/2017		5/4/2017	138.70	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-520-52210-52130	Fire Dept	9784363074	5/4/2017		5/4/2017	139.47	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-520-52410-52130	Inspector	9784363074	5/4/2017		5/4/2017	39.89	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-530-53110-52130	Street Dept	9784363074	5/4/2017		5/4/2017	40.57	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-530-53120-52130	Engineering	9784363074	5/4/2017		5/4/2017	79.38	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-530-53370-52280	Street Signs	9784363074	5/4/2017		5/4/2017	40.01	65,459
65459	VERIZWIR Verizon Wireless Services LLC	100-550-55310-52130	PRC Dept	9784363074	5/4/2017		5/4/2017	83.50	65,459
65459	VERIZWIR Verizon Wireless Services LLC	270-620-62001-52130	Ambulance	9784363074	5/4/2017		5/4/2017	70.57	65,459
65459	VERIZWIR Verizon Wireless Services LLC	850-850-99200-52130	Sewer	9784363074	5/4/2017		5/4/2017	40.00	65,459
65459	VERIZWIR Verizon Wireless Services LLC	910-930-96410-52130	Water	9784363074	5/4/2017		5/4/2017	80.00	65,459
65459	VERIZWIR Verizon Wireless Services LLC	920-950-99200-52130	Storm	9784363074	5/4/2017		5/4/2017	40.00	65,459
65460	WASTEMA1 Waste Management Inc	100-510-51610-52360	City of Antigo	5163075-0414-7	5/4/2017		5/4/2017	148.01	65,460

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65460	WASTEMA1	100-530-53230-52360	Street Dept	5163074-0414-0	5/4/2017		5/4/2017	276.24	65,460
	Waste Management Inc								
65460	WASTEMA1	100-530-53410-52280	City of Antigo Light Poles	5163073-0414-2	5/4/2017		5/4/2017	190.44	65,460
	Waste Management Inc								
65460	WASTEMA1	100-550-55210-52360	Antigo Park & Rec	5163076-0414-5	5/4/2017		5/4/2017	355.39	65,460
	Waste Management Inc								
65460	WASTEMA1	285-620-62001-52280	City of Antigo	5163075-0414-7	5/4/2017		5/4/2017	57.18	65,460
	Waste Management Inc								
65461	WIRURAL1	910-950-99200-53160	Membership Renewal - Koeppel	W1428	5/4/2017		5/4/2017	40.00	65,461
	WI Rural Water Association								
65462	WISCON18	100-510-51610-52150	City Hall	402052155-0041	5/4/2017		5/4/2017	1,814.60	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53230-52150	Street Shop	402052155-0012	5/4/2017		5/4/2017	492.47	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53370-52150	Cross Lights - Superior & 7th	402052155-0002	5/4/2017		5/4/2017	59.88	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53370-52150	Signal 45 & 64	402052155-0034	5/4/2017		5/4/2017	79.37	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53370-52150	Signal Clermont & 5th	402052155-0037	5/4/2017		5/4/2017	41.49	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53370-52150	Traffic Light Hwy 64	402052155-0040	5/4/2017		5/4/2017	73.86	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53370-52150	Signal Superior & 5th	402052155-0045	5/4/2017		5/4/2017	62.61	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53420-52150	Street Lighting	402052155-0035	5/4/2017		5/4/2017	11,215.74	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53420-52150	601 5th Ave	402052155-0130	5/4/2017		5/4/2017	56.79	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53420-52150	Thelmas Alley	402052155-0051	5/4/2017		5/4/2017	104.92	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53420-52150	6th Ave Ornaments	402052155-0053	5/4/2017		5/4/2017	87.04	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53420-52150	4th & Superior St Lights	402052155-0055	5/4/2017		5/4/2017	49.28	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53420-52150	6th & Superior St Lights	402052155-0056	5/4/2017		5/4/2017	57.69	65,462
	Wisconsin Public Service								
65462	WISCON18	100-530-53420-52150	5th & Lincoln St Lights	402052155-0057	5/4/2017		5/4/2017	79.12	65,462
	Wisconsin Public Service								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65462	WISCON18 Wisconsin Public Service	100-530-53420-52150	4th & Edison St Lights	402052155-0058	5/4/2017		5/4/2017	69.20	65,462
65462	WISCON18 Wisconsin Public Service	100-530-53420-52150	5th & Edison St Lights	402052155-0059	5/4/2017		5/4/2017	77.69	65,462
65462	WISCON18 Wisconsin Public Service	100-530-53420-52150	4th & Clermont St Lights	402052155-0060	5/4/2017		5/4/2017	93.69	65,462
65462	WISCON18 Wisconsin Public Service	100-530-53420-52150	4th Ave Parking Lot	402052155-0061	5/4/2017		5/4/2017	51.65	65,462
65462	WISCON18 Wisconsin Public Service	100-530-53420-52150	Hudson St Bridge	402052155-0079	5/4/2017		5/4/2017	84.07	65,462
65462	WISCON18 Wisconsin Public Service	100-530-53420-52150	Cross Lights Superior & 3rd	402052155-0090	5/4/2017		5/4/2017	46.49	65,462
65462	WISCON18 Wisconsin Public Service	100-530-53450-52150	Street Lighting	402052155-0035	5/4/2017		5/4/2017	539.82	65,462
65462	WISCON18 Wisconsin Public Service	100-540-54910-52150	Elmwood Cemetery	402052155-0016	5/4/2017		5/4/2017	42.53	65,462
65462	WISCON18 Wisconsin Public Service	100-540-54910-52150	Aurora Cemetery	402052155-0007	5/4/2017		5/4/2017	63.23	65,462
65462	WISCON18 Wisconsin Public Service	100-550-55210-52150	4th Ave & Field St Lights	402052155-0117	5/4/2017		5/4/2017	55.43	65,462
65462	WISCON18 Wisconsin Public Service	100-550-55210-52150	420 Field St	402052155-0104	5/4/2017		5/4/2017	95.30	65,462
65462	WISCON18 Wisconsin Public Service	100-550-55210-52150	2nd Ave	402052155-0106	5/4/2017		5/4/2017	55.33	65,462
65462	WISCON18 Wisconsin Public Service	100-550-55210-52150	6th Ave Pavilion	402052155-0125	5/4/2017		5/4/2017	222.75	65,462
65462	WISCON18 Wisconsin Public Service	100-550-55210-52150	Aurora St Park	402052155-0039	5/4/2017		5/4/2017	55.02	65,462
65462	WISCON18 Wisconsin Public Service	100-550-55210-52150	Roadside Park	402052155-0038	5/4/2017		5/4/2017	17.25	65,462
65462	WISCON18 Wisconsin Public Service	100-550-55210-52150	Bandstand	402052155-0031	5/4/2017		5/4/2017	40.56	65,462
65462	WISCON18 Wisconsin Public Service	100-550-55210-52150	Watson St Park	402052155-0018	5/4/2017		5/4/2017	219.50	65,462
65462	WISCON18 Wisconsin Public Service	100-550-55210-52150	Watson St Shelter	402052155-0005	5/4/2017		5/4/2017	32.65	65,462
65462	WISCON18 Wisconsin Public Service	100-550-55210-52150	728 Hudson St	402052155-0089	5/4/2017		5/4/2017	106.65	65,462

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65462	WISCON18	100-550-55220-52150	805 Ackley St	402052155-0112	5/4/2017		5/4/2017	29.94	65,462
	Wisconsin Public Service								
65462	WISCON18	100-550-55220-52150	Lake Park	402052155-0030	5/4/2017		5/4/2017	20.71	65,462
	Wisconsin Public Service								
65462	WISCON18	100-550-55220-52150	Little League Ballpark	402052155-0123	5/4/2017		5/4/2017	30.67	65,462
	Wisconsin Public Service								
65462	WISCON18	100-550-55330-52150	PRC Shop	402052155-0006	5/4/2017		5/4/2017	114.34	65,462
	Wisconsin Public Service								
65462	WISCON18	100-550-55460-52150	Hudson St Campgrounds	402052155-0029	5/4/2017		5/4/2017	60.87	65,462
	Wisconsin Public Service								
65463	WITTENBE	100-510-51410-52130	Mayor	538300	5/4/2017		5/4/2017	64.72	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-510-51415-52130	Admin Services	538300	5/4/2017		5/4/2017	64.72	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-510-51420-52130	Clerk Treasurer	538300	5/4/2017		5/4/2017	144.10	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-510-51440-52130	Elections	538300	5/4/2017		5/4/2017	8.55	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-510-51450-52130	IT Dept	538300	5/4/2017		5/4/2017	73.27	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-510-51450-52410	City of Antigo	275400	5/4/2017		5/4/2017	683.34	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-510-51450-52410	City of Antigo	554000	5/4/2017		5/4/2017	59.95	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-510-51455-52130	Safety	538300	5/4/2017		5/4/2017	18.32	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-520-52110-52280	City of Antigo Police Dept	433300	5/4/2017		5/4/2017	120.00	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-520-52210-52130	Fire Dept	538300	5/4/2017		5/4/2017	200.28	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-520-52410-52130	Inspector	538300	5/4/2017		5/4/2017	25.65	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-530-53110-52130	Street Dept	538300	5/4/2017		5/4/2017	127.00	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-530-53120-52130	Engineering	538300	5/4/2017		5/4/2017	83.04	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	100-550-55330-52130	Parks/Rec	538300	5/4/2017		5/4/2017	102.58	65,463
	Wittenberg Telephone Company								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65463	WITTENBE	270-620-62001-52130	Ambulance	538300	5/4/2017		5/4/2017	200.28	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	850-850-99200-52130	Sewer	538300	5/4/2017		5/4/2017	47.63	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	910-950-99210-52130	Water	538300	5/4/2017		5/4/2017	47.63	65,463
	Wittenberg Telephone Company								
65463	WITTENBE	920-950-99200-52130	Storm	538300	5/4/2017		5/4/2017	13.43	65,463
	Wittenberg Telephone Company								
65464	ADVANAUT	850-830-88310-53290	Comb Test Kit	2785-224632	5/4/2017		5/4/2017	89.78	65,464
	Advance Auto Parts								
65464	ADVANAUT	920-930-96550-53300	Belt & Fluid	2785-224687	5/4/2017		5/4/2017	53.90	65,464
	Advance Auto Parts								
65465	ALADFIRE	100-520-52210-52280	SCBA Cylinder Tests	139862	5/4/2017		5/4/2017	1,726.50	65,465
	Aladdin Fire Protection LLC								
65466	AMERMESS	100-520-52110-52280	Alpha Pager	U1319631	5/4/2017		5/4/2017	9.25	65,466
	American Messaging								
65467	AMWELGAS	100-530-53240-53300	Cylinder Rental	4710956	5/4/2017		5/4/2017	86.90	65,467
	American Welding & Gas Inc								
65467	AMWELGAS	270-620-62001-53360	Cylinder Rental	4738189	5/4/2017		5/4/2017	31.97	65,467
	American Welding & Gas Inc								
65467	AMWELGAS	270-620-62001-53360	Cylinder Rental	4746507	5/4/2017		5/4/2017	41.98	65,467
	American Welding & Gas Inc								
65468	ANTIGOAU	100-520-52210-53320	Halogen Headlamp	235277	5/4/2017		5/4/2017	5.63	65,468
	Antigo Auto Parts Inc								
65468	ANTIGOAU	100-530-53240-53300	Make Pipe	235170	5/4/2017		5/4/2017	36.00	65,468
	Antigo Auto Parts Inc								
65469	ANTIGOCA	100-550-55210-53260	Restroom Supplies	196865	5/4/2017		5/4/2017	185.20	65,469
	Antigo Candy Company LLC								
65469	ANTIGOCA	423-620-62001-52460	Spring Clean Up Chips	196880	5/4/2017		5/4/2017	60.48	65,469
	Antigo Candy Company LLC								
65470	ANTIGODA	100-510-51110-53140	Resolution 23-17	CITY 3/13	5/4/2017		5/4/2017	78.96	65,470
	Antigo Daily Journal								
65470	ANTIGODA	100-510-51110-53140	Notice - Dombrowski	CITY 3/13	5/4/2017		5/4/2017	37.52	65,470
	Antigo Daily Journal								
65470	ANTIGODA	100-510-51110-53140	Resolution 22-17	CITY 3/13	5/4/2017		5/4/2017	96.72	65,470
	Antigo Daily Journal								
65470	ANTIGODA	100-510-51110-53140	Minutes	CITY 3/29	5/4/2017		5/4/2017	263.67	65,470
	Antigo Daily Journal								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65470	ANTIGODA Antigo Daily Journal	100-510-51110-53140	Rasmussen Notice	CITY 3/31	5/4/2017		5/4/2017	31.60	65,470
65470	ANTIGODA Antigo Daily Journal	100-510-51110-53140	Year Subscription	Subscription	5/4/2017		5/4/2017	103.22	65,470
65470	ANTIGODA Antigo Daily Journal	100-510-51420-53140	Open Positions	CITY	5/4/2017		5/4/2017	49.73	65,470
65470	ANTIGODA Antigo Daily Journal	100-510-51440-53140	Public Test	CITY 3/25	5/4/2017		5/4/2017	31.60	65,470
65470	ANTIGODA Antigo Daily Journal	100-510-51440-53140	Abesntee Voting	CITY 3/07	5/4/2017		5/4/2017	90.80	65,470
65470	ANTIGODA Antigo Daily Journal	100-510-51610-53140	Rooftop Air Bid	CITY 3/16	5/4/2017		5/4/2017	65.12	65,470
65470	ANTIGODA Antigo Daily Journal	100-530-53120-53140	Pipe Lining Contract	CITY 3/18	5/4/2017		5/4/2017	47.36	65,470
65470	ANTIGODA Antigo Daily Journal	100-530-53120-53140	Sidewalk Bids	CITY 3/30	5/4/2017		5/4/2017	53.28	65,470
65470	ANTIGODA Antigo Daily Journal	100-530-53120-53140	Deleglise St Trail	CITY 3/30	5/4/2017		5/4/2017	53.28	65,470
65470	ANTIGODA Antigo Daily Journal	100-530-53230-53140	Open Positions	CITY	5/4/2017		5/4/2017	49.73	65,470
65470	ANTIGODA Antigo Daily Journal	100-530-53350-53140	Special Storm Brush	CITY 3/09	5/4/2017		5/4/2017	82.88	65,470
65470	ANTIGODA Antigo Daily Journal	100-550-55310-53140	Position Vacancy	CITY 3/18	5/4/2017		5/4/2017	76.96	65,470
65470	ANTIGODA Antigo Daily Journal	100-550-55310-53140	Portable Toilets	CITY 3/20	5/4/2017		5/4/2017	41.44	65,470
65470	ANTIGODA Antigo Daily Journal	100-550-55310-53140	POsition Vacancy	CITY 3/23	5/4/2017		5/4/2017	76.96	65,470
65470	ANTIGODA Antigo Daily Journal	100-550-55310-53140	Open Positions	CITY	5/4/2017		5/4/2017	49.72	65,470
65470	ANTIGODA Antigo Daily Journal	270-620-62001-53140	Open Positions	CITY	5/4/2017		5/4/2017	49.73	65,470
65470	ANTIGODA Antigo Daily Journal	285-620-62001-53140	Open Positions	CITY	5/4/2017		5/4/2017	49.73	65,470
65470	ANTIGODA Antigo Daily Journal	442-640-64002-58080	Clermont St Ad	CITY 3/16	5/4/2017		5/4/2017	82.88	65,470
65470	ANTIGODA Antigo Daily Journal	442-640-64002-58080	Clermont St Ad	CITY 3/09	5/4/2017		5/4/2017	84.88	65,470

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65470	ANTIGODA Antigo Daily Journal	442-640-64002-58080	Clermont St Bids	CITY 3/25	5/4/2017		5/4/2017	82.88	65,470
65470	ANTIGODA Antigo Daily Journal	442-640-64002-58080	Public Hearing	CITY 3/28	5/4/2017		5/4/2017	78.96	65,470
65470	ANTIGODA Antigo Daily Journal	910-940-99030-53140	Water Customers	CITY 3/25	5/4/2017		5/4/2017	35.52	65,470
65470	ANTIGODA Antigo Daily Journal	910-940-99030-53140	Water Customers	CITY 3/29	5/4/2017		5/4/2017	35.52	65,470
65471	ANTROTAR Antigo Rotary Club	100-510-51410-53120	Member Dues - Brandt	Qtrly Dues	5/4/2017		5/4/2017	134.00	65,471
65472	ARAMARK Aramark Uniform Services Inc	100-510-51610-52280	Mat Service	1788059314	5/4/2017		5/4/2017	39.42	65,472
65472	ARAMARK Aramark Uniform Services Inc	100-510-51610-52280	Mat Service	1788068969	5/4/2017		5/4/2017	39.42	65,472
65472	ARAMARK Aramark Uniform Services Inc	100-530-53230-53130	Mat Service	1788059313	5/4/2017		5/4/2017	59.54	65,472
65472	ARAMARK Aramark Uniform Services Inc	100-530-53230-53130	Mat Service	1788068968	5/4/2017		5/4/2017	59.54	65,472
65472	ARAMARK Aramark Uniform Services Inc	100-550-55330-52280	Mat Service	1788068972	5/4/2017		5/4/2017	28.40	65,472
65472	ARAMARK Aramark Uniform Services Inc	270-620-62001-53260	Mat Service	1788068970	5/4/2017		5/4/2017	14.62	65,472
65473	ASSOCAPP Associated Appraisal Consultants, Inc	100-510-51530-52280	May Services	126505	5/4/2017		5/4/2017	2,146.77	65,473
65474	AUTOVAL1 APH Stores Inc	100-530-53240-53300	Oil Filters	609062832	5/4/2017		5/4/2017	37.13	65,474
65474	AUTOVAL1 APH Stores Inc	100-530-53240-53300	Acc Drive Belt	609063685	5/4/2017		5/4/2017	59.98	65,474
65474	AUTOVAL1 APH Stores Inc	100-530-53240-53300	Plastic Fuel Line	609063809	5/4/2017		5/4/2017	9.90	65,474
65474	AUTOVAL1 APH Stores Inc	100-530-53240-53300	Pole Blade	609062958	5/4/2017		5/4/2017	9.99	65,474
65474	AUTOVAL1 APH Stores Inc	100-530-53240-53300	Battery	609063489	5/4/2017		5/4/2017	262.00	65,474
65474	AUTOVAL1 APH Stores Inc	100-530-53240-53300	Oil Filter & Door Hinge	609063205	5/4/2017		5/4/2017	47.39	65,474
65474	AUTOVAL1 APH Stores Inc	100-530-53240-53300	Radiator Hose & Clamps	609063931	5/4/2017		5/4/2017	48.22	65,474

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65474	AUTOVAL1 APH Stores Inc	100-530-53240-53300	Universal Joints	609063684	5/4/2017		5/4/2017	47.99	65,474
65474	AUTOVAL1 APH Stores Inc	100-530-53240-53300	Air Filters	609063993	5/4/2017		5/4/2017	50.50	65,474
65474	AUTOVAL1 APH Stores Inc	270-620-62001-53340	HD Fuel Fllet	609063142	5/4/2017		5/4/2017	25.53	65,474
65474	AUTOVAL1 APH Stores Inc	270-620-62001-53340	Fuel Filter	609063141	5/4/2017		5/4/2017	25.53	65,474
65474	AUTOVAL1 APH Stores Inc	910-930-96550-53300	HD Fuel Fleet	609063192	5/4/2017		5/4/2017	11.22	65,474
65474	AUTOVAL1 APH Stores Inc	910-930-96550-53300	HD Hydro Const	609063217	5/4/2017		5/4/2017	42.49	65,474
65474	AUTOVAL1 APH Stores Inc	920-930-96510-53300	Master Disconnect	609063025	5/4/2017		5/4/2017	28.67	65,474
65474	AUTOVAL1 APH Stores Inc	920-930-96510-53300	Master Disconnect	609063026	5/4/2017		5/4/2017	28.67	65,474
65475	AVAILINC Avail Inc	100-560-56720-56020	2017 Donation	Donation	5/4/2017		5/4/2017	15,000.00	65,475
65476	B&BCONTA B & B Containers LLC	100-530-53410-52280	Material from 5th Ave Planters	12121	5/4/2017		5/4/2017	97.80	65,476
65476	B&BCONTA B & B Containers LLC	100-530-53410-52280	Material from 5th Ave Planters	12163	5/4/2017		5/4/2017	71.20	65,476
65477	BANCZMAR Mary Banczak	100-550-55320-53260	Baseball Shirts	6984	5/4/2017		5/4/2017	55.00	65,477
65478	BIRNAMW1 Birnamwood Area Ambulance Inc	270-000-00000-21155	Total Receivables	April	5/4/2017		5/4/2017	5,613.47	65,478
65479	BOUNDTRE Bound Tree Medical LLC	270-620-62001-53300	Blood Pressure Gauge	82460795	5/4/2017		5/4/2017	177.99	65,479
65479	BOUNDTRE Bound Tree Medical LLC	270-620-62001-53300	Stethoscope	82462271	5/4/2017		5/4/2017	237.98	65,479
65479	BOUNDTRE Bound Tree Medical LLC	270-620-62001-53360	Supplies	82472616	5/4/2017		5/4/2017	597.88	65,479
65479	BOUNDTRE Bound Tree Medical LLC	270-620-62001-53360	Iodine Swabsticks	82476562	5/4/2017		5/4/2017	12.06	65,479
65479	BOUNDTRE Bound Tree Medical LLC	270-620-62001-53360	Cold Packs & Hand Rinse	82471385	5/4/2017		5/4/2017	71.37	65,479
65479	BOUNDTRE Bound Tree Medical LLC	270-620-62001-53360	Glucose Supplies & Lancets	82475114	5/4/2017		5/4/2017	183.43	65,479

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65480	BRUCEMUN	920-930-96510-53300	Air Cylinder	P02912	5/4/2017		5/4/2017	158.92	65,480
	Bruce Municipal Equipment Inc								
65481	BYREQUES	100-510-51450-52410	Web Site Hosting (May 17-April 18)	18140	5/4/2017		5/4/2017	300.00	65,481
	James & Lori Hext								
65482	CIMINOSG	100-520-52110-53440	40 S&W	14946	5/4/2017		5/4/2017	500.00	65,482
	Cimino's Gun & Archery Inc								
65483	CINTASCO	100-530-53230-53450	Cabinet Restock	5007733456	5/4/2017		5/4/2017	55.12	65,483
	Cintas Corporation #2								
65483	CINTASCO	100-550-55330-52280	Cabinet Restock	5007733455	5/4/2017		5/4/2017	35.08	65,483
	Cintas Corporation #2								
65484	CLERMON1	100-510-51110-53100	Paper	41767-001	5/4/2017		5/4/2017	15.99	65,484
	Clermont Printing Company Inc								
65484	CLERMON1	100-510-51410-53100	Envelopes	41507-001	5/4/2017		5/4/2017	54.50	65,484
	Clermont Printing Company Inc								
65484	CLERMON1	100-510-51415-53160	Envelopes	41508-001	5/4/2017		5/4/2017	74.00	65,484
	Clermont Printing Company Inc								
65484	CLERMON1	100-510-51450-53030	Toner	42288-001	5/4/2017		5/4/2017	111.00	65,484
	Clermont Printing Company Inc								
65484	CLERMON1	100-510-51610-53100	Clips	41767-001	5/4/2017		5/4/2017	2.99	65,484
	Clermont Printing Company Inc								
65484	CLERMON1	100-520-52110-53100	Toner	41467-001	5/4/2017		5/4/2017	369.00	65,484
	Clermont Printing Company Inc								
65484	CLERMON1	100-520-52110-53100	Toner	42289-001	5/4/2017		5/4/2017	369.00	65,484
	Clermont Printing Company Inc								
65484	CLERMON1	100-520-52110-53100	Toner Credit	41497-002	5/4/2017		5/4/2017	-111.00	65,484
	Clermont Printing Company Inc								
65484	CLERMON1	100-520-52210-53100	Labels	41790-001	5/4/2017		5/4/2017	69.98	65,484
	Clermont Printing Company Inc								
65484	CLERMON1	100-520-52410-53100	Envelopes	41862-001	5/4/2017		5/4/2017	81.00	65,484
	Clermont Printing Company Inc								
65484	CLERMON1	100-550-55460-53260	Envelopes	41767-001	5/4/2017		5/4/2017	12.98	65,484
	Clermont Printing Company Inc								
65485	COAHEALT	910-950-99262-52220	Stop & Loss - Rank June	May	5/4/2017		5/4/2017	215.40	65,485
	City of Antigo Health Ins Fund								
65486	COMDEVAG	100-560-56710-59810	Mgmt Fee	1042017	5/4/2017		5/4/2017	4,424.12	65,486
	Langlade County Economic Development Corporati								
65486	COMDEVAG	415-640-64001-59920	Admin Fee	1042017	5/4/2017		5/4/2017	1,825.88	65,486
	Langlade County Economic Development Corporati								

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65487	CRUMRUSS Russell Crum	100-510-51610-52280	April Cleaning Service	2958	5/4/2017		5/4/2017	1,135.00	65,487
65487	CRUMRUSS Russell Crum	100-510-51610-53260	Hand Soap	2958	5/4/2017		5/4/2017	6.84	65,487
65488	CTLCOMPA CTL Company Inc	100-510-51610-53260	Restroom Supplies	S2174952.001	5/4/2017		5/4/2017	72.36	65,488
65489	DRAEGRPR Draeger Propane LLC	100-530-53240-53300	Propane Refills	3893	5/4/2017		5/4/2017	104.26	65,489
65490	EISENBER Leslie E Eisenberg PH.D	100-520-52110-51700	Services	A09-9229	5/4/2017		5/4/2017	45.00	65,490
65491	ELCHORES Elcho EMS	270-000-00000-21158	Total Receivables	April	5/4/2017		5/4/2017	1,039.56	65,491
65492	EMBLEMEN Emblem Enterprises Inc	100-520-52210-53260	Patch	681757	5/4/2017		5/4/2017	122.17	65,492
65492	EMBLEMEN Emblem Enterprises Inc	270-620-62001-53260	Patch	681757	5/4/2017		5/4/2017	122.18	65,492
65493	EOJOHNSO E O Johnson Company Inc	100-510-51610-52280	Contract 47301-01	108133	5/4/2017		5/4/2017	358.00	65,493
65494	FASTENA1 Fastenal Company	100-530-53240-53300	Drills, Connectors & Terminals	155875	5/4/2017		5/4/2017	105.20	65,494
65494	FASTENA1 Fastenal Company	100-530-53240-53300	Drills, Connectors & Terminals	155807	5/4/2017		5/4/2017	84.70	65,494
65494	FASTENA1 Fastenal Company	100-530-53370-53260	Nutsetter	156257	5/4/2017		5/4/2017	9.59	65,494
65494	FASTENA1 Fastenal Company	100-550-55330-53260	Supplies	156205	5/4/2017		5/4/2017	16.86	65,494
65494	FASTENA1 Fastenal Company	100-550-55330-53260	Cable Ties	155498	5/4/2017		5/4/2017	10.18	65,494
65494	FASTENA1 Fastenal Company	100-550-55330-53260	Supplies	155678	5/4/2017		5/4/2017	84.13	65,494
65494	FASTENA1 Fastenal Company	100-550-55340-53300	Supplies	155802	5/4/2017		5/4/2017	2.13	65,494
65494	FASTENA1 Fastenal Company	100-550-55340-53300	Supplies	156333	5/4/2017		5/4/2017	12.02	65,494
65494	FASTENA1 Fastenal Company	100-550-55340-53300	Supplies	156310	5/4/2017		5/4/2017	14.38	65,494
65494	FASTENA1 Fastenal Company	100-550-55340-53300	Supplies	156298	5/4/2017		5/4/2017	233.99	65,494

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65495	FIRESFTY Fire Safety USA, Inc	100-520-52210-53600	Rescue Gloves - Baginski	99750	5/4/2017		5/4/2017	42.00	65,495
65496	GALLSLLC Galls LLC	100-520-52110-53600	Radio Case - Goeks	7286619	5/4/2017		5/4/2017	44.95	65,496
65496	GALLSLLC Galls LLC	100-520-52110-53600	Radio Case - Goeks	7286619	5/4/2017		5/4/2017	-36.00	65,496
65496	GALLSLLC Galls LLC	100-520-52110-53600	Assault Carrier - Rustick	7300186	5/4/2017		5/4/2017	177.07	65,496
65496	GALLSLLC Galls LLC	270-620-62001-53600	Pants - Krueger	7301478	5/4/2017		5/4/2017	83.94	65,496
65497	HDSUPPLY HD Supply Waterworks Ltd	910-000-00000-16346	IPERL Meters	H084089	5/4/2017		5/4/2017	225.00	65,497
65497	HDSUPPLY HD Supply Waterworks Ltd	910-930-96510-53290	Valve Boxes & Foam Plugs	H093822	5/4/2017		5/4/2017	864.11	65,497
65498	HITTDOU Douglas Hitt	100-530-53240-53300	Steel	6149	5/4/2017		5/4/2017	143.67	65,498
65499	INDUSTRI Industrial Marketing	920-930-96550-53300	Bleeder Door Switches	41539	5/4/2017		5/4/2017	100.23	65,499
65500	INFRASTR Infrastructure Alternatives Inc	850-820-94020-52280	Wastewater Treatment Plant Maintenan	19162	5/4/2017		5/4/2017	50,867.00	65,500
65500	INFRASTR Infrastructure Alternatives Inc	850-820-94020-52280	Contract Change	January	5/4/2017		5/4/2017	5.00	65,500
65500	INFRASTR Infrastructure Alternatives Inc	850-820-94020-52280	Contract Change	February	5/4/2017		5/4/2017	5.00	65,500
65500	INFRASTR Infrastructure Alternatives Inc	850-820-94020-52280	Contract Change	March	5/4/2017		5/4/2017	5.00	65,500
65500	INFRASTR Infrastructure Alternatives Inc	850-820-94020-52280	Contract Change	April	5/4/2017		5/4/2017	5.00	65,500
65500	INFRASTR Infrastructure Alternatives Inc	910-950-99230-52180	Water Treatment Plant Maintenance	19163	5/4/2017		5/4/2017	43,965.00	65,500
65500	INFRASTR Infrastructure Alternatives Inc	910-950-99230-52180	Contract Change	January	5/4/2017		5/4/2017	713.00	65,500
65500	INFRASTR Infrastructure Alternatives Inc	910-950-99230-52180	Contract Change	February	5/4/2017		5/4/2017	713.00	65,500
65500	INFRASTR Infrastructure Alternatives Inc	910-950-99230-52180	Contract Change	March	5/4/2017		5/4/2017	713.00	65,500
65500	INFRASTR Infrastructure Alternatives Inc	910-950-99230-52180	Contract Change	April	5/4/2017		5/4/2017	713.00	65,500

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65501	INSIGHTF Growmark, Inc	100-520-52110-53180	Police Dept Postage	41375	5/4/2017		5/4/2017	13.08	65,501
65501	INSIGHTF Growmark, Inc	100-540-54910-53260	Greenyard Deluxe	40586	5/4/2017		5/4/2017	225.00	65,501
65501	INSIGHTF Growmark, Inc	850-830-88310-53290	City of Antigo Postage	46240	5/4/2017		5/4/2017	8.67	65,501
65502	IROW Genesis Ventures Inc	100-510-51610-52280	Lock Cart Rental	249537	5/4/2017		5/4/2017	40.25	65,502
65503	JFTCOFAB JFTCO Inc	100-530-53240-53300	CAT-140G Parts & Supplies	11540	5/4/2017		5/4/2017	11,711.26	65,503
65504	KAFGRANL Kafka Granite LLC	235-610-61001-52280	Granite	15727	5/4/2017		5/4/2017	1,500.00	65,504
65505	KATUZASE Kautza Septic Service Inc	235-605-60006-52280	Landfill Pumping	5720	5/4/2017		5/4/2017	119.89	65,505
65506	KERSTEN Kersten Lumber Co Inc	100-550-55210-53260	Colored Chips	35949	5/4/2017		5/4/2017	360.00	65,506
65507	KIESPOLI Kiesler's Police Supply Inc	100-520-52110-53440	Ammo	818252	5/4/2017		5/4/2017	3,208.20	65,507
65507	KIESPOLI Kiesler's Police Supply Inc	100-520-52110-53440	Ammo	818252B	5/4/2017		5/4/2017	636.45	65,507
65508	KIMMIDWE Kimball Midwest	100-530-53240-53300	Paint	5558279	5/4/2017		5/4/2017	382.19	65,508
65509	KRETZLUM Kretz Lumber Co., Inc.	100-550-55210-53260	Basswood Chips	L41324	5/4/2017		5/4/2017	1,100.00	65,509
65510	KSFUEL K & S Fuel Injection Inc	100-550-55340-53300	VE Pump Rebuild	968	5/4/2017		5/4/2017	767.54	65,510
65511	LAKESIDE Vosmek Drug Store Inc	423-620-62001-53260	Spring Clean Up Food	74030	5/4/2017		5/4/2017	33.75	65,511
65512	LANCESSE Lance Van Price	100-520-52210-53090	AC Leak	27670	5/4/2017		5/4/2017	121.69	65,512
65513	LANGCTYS Langlade County Sheriff's Dept	100-520-52110-53070	Walmart Grant	11654	5/4/2017		5/4/2017	513.92	65,513
65514	LANGCTYT Langlade County Treasurer	100-000-00000-24300	Dog Tags #22134-22238 & Kennel 001	Dog Tags	5/4/2017		5/4/2017	407.50	65,514
65514	LANGCTYT Langlade County Treasurer	100-520-52110-52130	Local/Long Distance Charges	10045	5/4/2017		5/4/2017	74.61	65,514
65515	LANGHOSP Langlade Hospital, an Aspirus Partner	100-520-52210-51590	Audio - Stefancin	56728	5/4/2017		5/4/2017	16.00	65,515

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65515	LANGHOSP Langlade Hospital, an Aspirus Partner	100-530-53230-51590	New Employee Exam - Huebner	56728	5/4/2017		5/4/2017	279.00	65,515
65516	LANGLA14 Langlade Ford Inc	100-520-52110-53300	License Plate Bulbs	71492	5/4/2017		5/4/2017	29.34	65,516
65516	LANGLA14 Langlade Ford Inc	100-520-52110-53300	Service Maintenance	71489	5/4/2017		5/4/2017	31.25	65,516
65516	LANGLA14 Langlade Ford Inc	100-520-52110-53300	Service Maintenance	71494	5/4/2017		5/4/2017	31.25	65,516
65517	LANGMEMO Langlade Hospital-Hotel Dieu of St Joseph	100-520-52110-51610	Labs - Holcomb	317-141L04	5/4/2017		5/4/2017	40.00	65,517
65517	LANGMEMO Langlade Hospital-Hotel Dieu of St Joseph	100-520-52110-51610	Labs - Kennicker	317-141L05	5/4/2017		5/4/2017	40.00	65,517
65517	LANGMEMO Langlade Hospital-Hotel Dieu of St Joseph	100-520-52110-51610	Labs - Bowen	317-141L06	5/4/2017		5/4/2017	40.00	65,517
65517	LANGMEMO Langlade Hospital-Hotel Dieu of St Joseph	100-520-52110-51610	Labs - Kisel	317-141L07	5/4/2017		5/4/2017	40.00	65,517
65517	LANGMEMO Langlade Hospital-Hotel Dieu of St Joseph	100-520-52110-51610	Labs - Powell	317-141L08	5/4/2017		5/4/2017	40.00	65,517
65517	LANGMEMO Langlade Hospital-Hotel Dieu of St Joseph	100-520-52110-51610	Labs - Boots	317-141L12	5/4/2017		5/4/2017	40.00	65,517
65517	LANGMEMO Langlade Hospital-Hotel Dieu of St Joseph	100-520-52110-51610	Labs - Schaal	317-141L13	5/4/2017		5/4/2017	40.00	65,517
65517	LANGMEMO Langlade Hospital-Hotel Dieu of St Joseph	270-620-62001-53360	St Joes Pharmacy	287514-0-MAT	5/4/2017		5/4/2017	337.80	65,517
65517	LANGMEMO Langlade Hospital-Hotel Dieu of St Joseph	270-620-62001-53360	St Joes Pharmacy	3477026	5/4/2017		5/4/2017	206.45	65,517
65518	LOCKSMIT Norman Zurawski	100-550-55210-53540	Alarm Lock Men's Little League Restrc	12878	5/4/2017		5/4/2017	763.00	65,518
65519	MARTYSSH Martin Verhagen	100-520-52110-53300	Oil Filter & Lube	8234	5/4/2017		5/4/2017	23.70	65,519
65519	MARTYSSH Martin Verhagen	100-520-52110-53300	Brake Pads & Rotors	8232	5/4/2017		5/4/2017	202.35	65,519
65520	MENARDIN Menards- Antigo	100-520-52210-53260	Hefty Bags	34207	5/4/2017		5/4/2017	6.99	65,520
65520	MENARDIN Menards- Antigo	100-520-52210-53320	Plugs, Cap & Coupling	34240	5/4/2017		5/4/2017	4.93	65,520
65520	MENARDIN Menards- Antigo	100-530-53230-53540	Fresh Air Intake	34208	5/4/2017		5/4/2017	9.99	65,520

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65520	MENARDIN Menards- Antigo	100-530-53230-53540	Paint	33676	5/4/2017		5/4/2017	72.89	65,520
65520	MENARDIN Menards- Antigo	100-530-53230-53540	Roof Supplies	31679	5/4/2017		5/4/2017	4,187.76	65,520
65520	MENARDIN Menards- Antigo	100-530-53230-53540	Building Maintenance	34694	5/4/2017		5/4/2017	69.43	65,520
65520	MENARDIN Menards- Antigo	100-530-53230-53540	Building Maintenance Fan	34540	5/4/2017		5/4/2017	92.96	65,520
65520	MENARDIN Menards- Antigo	100-530-53240-53300	Metal Gas Can	32981	5/4/2017		5/4/2017	55.98	65,520
65520	MENARDIN Menards- Antigo	100-530-53240-53300	Tapcon	34696	5/4/2017		5/4/2017	10.48	65,520
65520	MENARDIN Menards- Antigo	100-530-53310-53260	Shovel	33676	5/4/2017		5/4/2017	64.95	65,520
65520	MENARDIN Menards- Antigo	100-530-53410-53260	Primer & Wood	34603	5/4/2017		5/4/2017	148.38	65,520
65520	MENARDIN Menards- Antigo	100-530-53410-53260	Lumber, Primer & Paint	34540	5/4/2017		5/4/2017	618.71	65,520
65520	MENARDIN Menards- Antigo	100-530-53410-53260	Supplies 617 5th Ave	34555	5/4/2017		5/4/2017	28.99	65,520
65520	MENARDIN Menards- Antigo	100-550-55210-53260	Cleaning Supplies	33407	5/4/2017		5/4/2017	154.32	65,520
65520	MENARDIN Menards- Antigo	100-550-55210-53260	Tables	34076	5/4/2017		5/4/2017	2,704.46	65,520
65520	MENARDIN Menards- Antigo	100-550-55220-53260	Lumber	34645	5/4/2017		5/4/2017	309.73	65,520
65520	MENARDIN Menards- Antigo	100-550-55220-53260	Roof Supplies	33296	5/4/2017		5/4/2017	171.59	65,520
65520	MENARDIN Menards- Antigo	100-550-55220-53260	Saratoga Ball Park Supplies	33445	5/4/2017		5/4/2017	81.46	65,520
65520	MENARDIN Menards- Antigo	100-550-55220-53260	Saratoga Ball Park Supplies	33311	5/4/2017		5/4/2017	50.22	65,520
65520	MENARDIN Menards- Antigo	100-550-55310-53100	Supplies	34419	5/4/2017		5/4/2017	28.41	65,520
65520	MENARDIN Menards- Antigo	100-550-55330-53260	Rust Stop	32925	5/4/2017		5/4/2017	10.47	65,520
65520	MENARDIN Menards- Antigo	100-550-55340-53300	Supplies	33338	5/4/2017		5/4/2017	35.14	65,520

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65520	MENARDIN Menards- Antigo	270-620-62001-53260	Propane Cylinder, Lighter & Surge Pro	33266	5/4/2017		5/4/2017	20.99	65,520
65520	MENARDIN Menards- Antigo	270-620-62001-53260	Laundry Supplies	34563	5/4/2017		5/4/2017	89.54	65,520
65520	MENARDIN Menards- Antigo	850-830-88310-53260	Railroad Pick	33676	5/4/2017		5/4/2017	35.92	65,520
65520	MENARDIN Menards- Antigo	850-830-88310-53260	Studs	33427	5/4/2017		5/4/2017	23.94	65,520
65520	MENARDIN Menards- Antigo	920-930-96510-53260	Studs	33427	5/4/2017		5/4/2017	23.94	65,520
65521	MIDSTATE Mid-States Equipment Inc	100-530-53240-53300	Cutters & Pins	217195	5/4/2017		5/4/2017	939.25	65,521
65522	MNJTECHN MNJ Technologies Direct	100-510-51450-53220	Brand Mgmt Group	3524816	5/4/2017		5/4/2017	325.71	65,522
65523	MSAPROFE MSA Professional Services Inc	100-530-53120-52280	2017 CDBG-PF Application	1 R00058048.0	5/4/2017		5/4/2017	4,750.00	65,523
65523	MSAPROFE MSA Professional Services Inc	100-530-53120-52280	SDWLP Application	3 R00058059.0	5/4/2017		5/4/2017	1,277.50	65,523
65523	MSAPROFE MSA Professional Services Inc	442-640-64002-58110	8th Ave Bridge - EDI-12	1 R00058057.0	5/4/2017		5/4/2017	5,250.00	65,523
65524	MULTMEDI Multi Media Channels, LLC	100-510-51420-53140	Employment Ad	5283229	5/4/2017		5/4/2017	20.40	65,524
65524	MULTMEDI Multi Media Channels, LLC	100-530-53230-53140	Employment Ad	5283229	5/4/2017		5/4/2017	20.40	65,524
65524	MULTMEDI Multi Media Channels, LLC	100-550-55310-53140	Employment Ad	5283229	5/4/2017		5/4/2017	20.40	65,524
65524	MULTMEDI Multi Media Channels, LLC	100-550-55310-53140	Employment Ad PRC	5283559	5/4/2017		5/4/2017	88.40	65,524
65524	MULTMEDI Multi Media Channels, LLC	270-620-62001-53140	Employment Ad	5283229	5/4/2017		5/4/2017	20.40	65,524
65524	MULTMEDI Multi Media Channels, LLC	285-620-62001-53140	Employment Ad	5283229	5/4/2017		5/4/2017	20.40	65,524
65525	PECHASEP Kris Pecha	100-550-55220-52280	Lake Park	355997	5/4/2017		5/4/2017	60.00	65,525
65525	PECHASEP Kris Pecha	100-550-55220-52280	Remington Park	355998	5/4/2017		5/4/2017	90.00	65,525
65525	PECHASEP Kris Pecha	100-550-55220-52280	Saratoga Park	356000	5/4/2017		5/4/2017	60.00	65,525

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65526	POMASLFI Pomasl Fire Equipment Inc	100-520-52110-53300	Dry Chemical Fire Ext	67705	4/25/2017		5/4/2017	36.00	65,526
65526	POMASLFI Pomasl Fire Equipment Inc	100-520-52210-53300	Cleaner	67985	4/25/2017		5/4/2017	45.21	65,526
65526	POMASLFI Pomasl Fire Equipment Inc	100-520-52210-53320	Fire Research Bulb	67727	4/25/2017		5/4/2017	64.46	65,526
65526	POMASLFI Pomasl Fire Equipment Inc	100-520-52210-53320	Repair Kit	68014	4/25/2017		5/4/2017	250.60	65,526
65526	POMASLFI Pomasl Fire Equipment Inc	100-520-52210-53320	Repair Supplies	68028	4/25/2017		5/4/2017	246.81	65,526
65526	POMASLFI Pomasl Fire Equipment Inc	100-520-52210-53620	Gloves	67734	4/25/2017		5/4/2017	158.00	65,526
65527	POMPSTIR Pomp's Tire Service Inc.	100-530-53240-53300	Tube	500058620	5/4/2017		5/4/2017	18.34	65,527
65527	POMPSTIR Pomp's Tire Service Inc.	100-550-55340-53300	Tube	500059151	5/4/2017		5/4/2017	17.03	65,527
65528	PRECICEB Precision Iceblast Corporation	910-000-00000-16330	Iceblasting & Recoating Mix Tank Surf	56775	5/4/2017		5/4/2017	24,996.00	65,528
65529	QUINLANS Quinlan's Equipment Inc	100-530-53240-53300	Hydro Hose & Fittings	T264143	5/4/2017		5/4/2017	81.74	65,529
65529	QUINLANS Quinlan's Equipment Inc	100-530-53240-53300	Fitting & Plug	T264477	5/4/2017		5/4/2017	16.98	65,529
65529	QUINLANS Quinlan's Equipment Inc	100-530-53240-53300	Hose	T393756	5/4/2017		5/4/2017	21.00	65,529
65529	QUINLANS Quinlan's Equipment Inc	100-530-53240-53300	Hydraulic Hose & Muffler	T264289	5/4/2017		5/4/2017	226.26	65,529
65529	QUINLANS Quinlan's Equipment Inc	100-550-55340-53300	Fittings	T264254	5/4/2017		5/4/2017	48.62	65,529
65529	QUINLANS Quinlan's Equipment Inc	100-550-55340-53300	Bolts	T234483	5/4/2017		5/4/2017	2.52	65,529
65529	QUINLANS Quinlan's Equipment Inc	270-620-62001-53340	Sensor Repair	C43036	5/4/2017		5/4/2017	284.76	65,529
65529	QUINLANS Quinlan's Equipment Inc	920-930-96550-53300	Hub Cover	T393369	5/4/2017		5/4/2017	24.10	65,529
65530	REALPROP Karl's Real Properties LLC	100-550-55320-53260	Pickleball - May	May	5/4/2017		5/4/2017	175.00	65,530
65531	REINDERS Reinders Inc	100-550-55340-53300	Oil, Air & Fuel Filters	1678933-00	5/4/2017		5/4/2017	154.88	65,531

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65532	RENTAFLA Rent-A-Flash Of Wisconsin Inc	100-530-53370-53260	Signs	56804	5/4/2017		5/4/2017	434.10	65,532
65534	SANDCREE Sand Creek Consultants Inc	235-605-60005-52140	Antigo Gas Mitigation	6109	5/4/2017		5/4/2017	2,061.90	65,534
65535	SHERWINI Sherwin Industries Inc	100-530-53240-53300	Duck Bill Tips	55069554	5/4/2017		5/4/2017	230.71	65,535
65535	SHERWINI Sherwin Industries Inc	100-530-53240-53300	Graco Pump	55069454	5/4/2017		5/4/2017	571.11	65,535
65536	SKARLUPA Skarlupka Service Inc	100-530-53240-53300	Motor & Check	1704-12	5/4/2017		5/4/2017	525.00	65,536
65537	SOUTHSID Southside Tire Company Inc	100-520-52110-53300	Brakes & Rotors	1036016	5/4/2017		5/4/2017	532.00	65,537
65537	SOUTHSID Southside Tire Company Inc	100-520-52210-53320	2012 Chevy Impala Switch & Balance	1036101	5/4/2017		5/4/2017	35.00	65,537
65537	SOUTHSID Southside Tire Company Inc	270-620-62001-53340	2010 Chev Tire Rotate	1036367	5/4/2017		5/4/2017	46.00	65,537
65537	SOUTHSID Southside Tire Company Inc	850-000-00000-12225	1999 Ford Sterling Tires	1035840	5/4/2017		5/4/2017	1,729.46	65,537
65538	STATECHE State Chemical Mfg Co	100-530-53230-53130	Cleaner/Degreaser	98199015	5/4/2017		5/4/2017	175.40	65,538
65539	STRYKER Stryker Sales Corporation	270-620-62001-53300	Battery Pack	2154059	5/4/2017		5/4/2017	1,366.48	65,539
65540	SUPERIO2 Superior Chemical Corporation	100-550-55210-53480	Cleaning Supplies	157178	5/4/2017		5/4/2017	633.48	65,540
65541	TDSSERVI TDS Service & Repair LLC	100-530-53240-53300	Cylinder Repair	4913	5/4/2017		5/4/2017	482.61	65,541
65542	THIRDMIL Third Millennium Associates Inc	850-850-99200-52280	UB Postage	20524	5/4/2017		5/4/2017	264.77	65,542
65542	THIRDMIL Third Millennium Associates Inc	910-950-99210-52280	UB Postage	20524	5/4/2017		5/4/2017	264.77	65,542
65542	THIRDMIL Third Millennium Associates Inc	920-950-99200-52280	UB Postage	20524	5/4/2017		5/4/2017	58.84	65,542
65543	TILOTOIL Edward H Wolf & Sons Inc	100-530-53240-53300	Diesel Exhaust Fluid	125173	5/4/2017		5/4/2017	111.65	65,543
65544	TROUTLAN Troutland Rescue Squad	270-000-00000-21157	Total Receivables	April	5/4/2017		5/4/2017	2,732.22	65,544
65545	TRUCOUNT Truck Country	920-930-96550-53300	Door Handle	205202978:01	5/4/2017		5/4/2017	15.43	65,545

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65546	UEMSIHTV UEMSI/HTV	850-830-88310-53290	Lamp	2086054	5/4/2017		5/4/2017	87.06	65,546
65546	UEMSIHTV UEMSI/HTV	920-930-96510-53300	Lamp	2086054	5/4/2017		5/4/2017	87.06	65,546
65547	UNIFIEDS Unified School Dist Of Antigo	100-410-00000-41140	Fees Collected for March during April	May	5/4/2017		5/4/2017	157.35	65,547
65548	VANOOMYR Myron Dennis Van Ooyen	100-550-55460-52280	Certify Backflow Preventor	563	5/4/2017		5/4/2017	180.00	65,548
65548	VANOOMYR Myron Dennis Van Ooyen	910-930-96550-53300	Test Backflow Preventor	562	5/4/2017		5/4/2017	315.00	65,548
65549	VANOOYEN Van Ooyen's J & D Electric LLC	100-510-51610-53540	Lighting Repairs	69863	5/4/2017		5/4/2017	95.76	65,549
65549	VANOOYEN Van Ooyen's J & D Electric LLC	100-550-55210-52280	Parks Changes	69862	5/4/2017		5/4/2017	3,300.00	65,549
65549	VANOOYEN Van Ooyen's J & D Electric LLC	100-550-55340-53300	Motor Repairs	69851	5/4/2017		5/4/2017	255.40	65,549
65550	VICTORYJ Victory Janitorial Inc	100-520-52210-53260	Cleaners	94217	5/4/2017		5/4/2017	86.13	65,550
65550	VICTORYJ Victory Janitorial Inc	100-520-52210-53260	Restroom Supplies	94180	5/4/2017		5/4/2017	40.83	65,550
65550	VICTORYJ Victory Janitorial Inc	270-620-62001-53260	Cleaner	92548	5/4/2017		5/4/2017	45.74	65,550
65550	VICTORYJ Victory Janitorial Inc	270-620-62001-53260	Previous Credit	CREDIT	5/4/2017		5/4/2017	-0.06	65,550
65551	VONBRIES Von Briesen & Roper S.C.	100-510-51330-52280	Labor & Employment	10952	5/4/2017		5/4/2017	759.50	65,551
65552	WAGNERSH Wagner Shell Antigo LLC	100-520-52110-53300	Car Washes	April	5/4/2017		5/4/2017	31.50	65,552
65553	WIDEPT15 WI Dept Of Transportation	442-640-64002-58110	Reimbursable Billing	395-0000023041	5/4/2017		5/4/2017	1,262.76	65,553
65554	WILLENTE Will Enterprises	270-620-62001-53600	Hats	236639	5/4/2017		5/4/2017	69.47	65,554
65555	WINTERBE Winter Winter & Behrens	100-510-51110-52400	City v. Antigo Auto	1/25/17	5/4/2017		5/4/2017	94.50	65,555
65555	WINTERBE Winter Winter & Behrens	100-510-51110-52400	City v. Antigo Auto	1/25/17	5/4/2017		5/4/2017	2.00	65,555
65555	WINTERBE Winter Winter & Behrens	100-510-51110-52400	City v. Badger	2/13/17	5/4/2017		5/4/2017	30.00	65,555

Attachment: May Council Checks (17-26 : Huntington Bank Acct)

Voucher	Vendor	Account Number	Description	Invoice No.	Inv. Date	PO Number	Pmt. Date	Amount	Check
65555	WINTERBE Winter Winter & Behrens	100-510-51310-52280	Secretarial Services	May	5/4/2017		5/4/2017	1,000.00	65,555
65555	WINTERBE Winter Winter & Behrens	100-510-51310-53120	Westlaw Subscription	1/2/17	5/4/2017		5/4/2017	2,000.00	65,555
65555	WINTERBE Winter Winter & Behrens	100-510-51310-53120	State Bar of WI	1/3/17	5/4/2017		5/4/2017	121.68	65,555
65555	WINTERBE Winter Winter & Behrens	100-510-51310-53120	State Bar of WI	1/24/17	5/4/2017		5/4/2017	73.74	65,555
65556	WISTATLA WI State Laboratory of Hygiene	100-520-52110-52280	Ethanol	C429764	5/4/2017		5/4/2017	50.00	65,556
							Grand Total:	474,660.12	

Attachment: May Council Checks (17-26 : Huntington Bank Acct)