

**CITY OF ANTIGO
COMMON COUNCIL**

APRIL 12, 2023

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Excused	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Jon Petroskey, Fire Chief; Daniel Duley, Police Chief; Kirk Packard, Street Commissioner; Anthony Jansen, Information and Technology Director; Charley Brinkmeier, Land Surveyor/Project Manager; Sarah Repp, Parks, Recreation, and Cemetery Director; and Elizabeth McCarthy, Building Inspector/Zoning Administrator.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Corey Smith, Assistant Fire Chief; Angie Close, Langlade County Economic Development Corporation; Craig Schuh, Ayres Associates; Kevin Passon, Antigo Daily Journal; Maggie Cronin, Representative Tiffany's Office; and Julie Brandt.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Minutes from the March 8, 2023 Meeting

Aldersperson Bugni moved, Aldersperson Fischer seconded, to approve the March 8, 2023 Council minutes.

RESULT:	CARRIED - VOICE VOTE
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PUBLIC HEARING

1. Public Hearing will be held to discuss a Proposed Application for Community Development Block Grant (CDBG) Public Funds (PF) Program Funds at which time all interested parties will be given the opportunity to address Council

Pursuant to notice, a public hearing was held to discuss a Proposed Application for Community Development Block Grant Public Funds Program Funds.

Craig Schuh from Ayres Associates gave an overview of what the Community Development Block Grant Public Facilities (CDBG PF) grant is and that the City of Antigo will be applying for the Edison Street, Sixth to Ninth Avenues, project.

Mr. Schuh specifically noted the public hearing was published in the local newspaper with 14 days notice. Mr. Schuh read the description of what the CDBG program is off of the Wisconsin Department of Revenue website.

- 1) Identification of total potential funding available. Funding will be the grant and additional City and Enterprise funds.
- 2) Eligible CDBG activities. As noted above, Mr. Schuh read the information from the website.
- 3) Presentation of identified community development and housing needs. Mr. Schuh stated a housing study/income study was done a year ago and the Department of Administration has approved the outcome.
- 4) Presentation of activities proposed for CDBG application. Mr. Schuh noted the project is for improvements on Edison Street with street, sanitary sewer and water. The infrastructure on these streets is failing and in very bad shape.
- 5) Review of any potential residential and non-residential displacement. Mr. Schuh noted there is no residential and non-residential displacement with this project.

6) Resident input regarding community development and housing needs, the proposed CDBG project, and other CDBG activities. Mr. Schuh asked if anyone was in attendance to address this program.

Mayor Brandt proceeded to ask three times if anyone wanted to address Council on this program. There was no one.

There being no other individuals wishing to address this matter and after complying with statutory procedures, Alderperson Bugni moved, Alderperson Bauknecht seconded, to close the public hearing at 6:06 p.m.

RESULT:	CARRIED - VOICE VOTE
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CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

CONSENT AGENDA RESOLUTIONS

Resolution No. 31-23: Approval of Event Permit Fee Waiver for Antigo Visual Arts May 6, 2023 Event

WHEREAS, various organizations request approval to waive insurance and event fees for community events using at least one of the following criteria with the understanding that not all insurance waiver requests will be granted due to the best interests of the City of Antigo:

- ☐ The event has occurred in the past with similar usage requests as in prior years.
- ☐ The event is open to the public and community at no charge and offers either an education experience for attendees or a remembrance or memorialization for those within our community.
- ☐ The picnic or event recognizes volunteers that have participated in a community service project.
- ☐ The organization or group is not creating a profit from the event. If funds are raised during the event they are invested back into our community and used for various community projects, events, programs or local organizations; and,

WHEREAS, Antigo Visual Arts (AVA), a local non-profit organization which envisions an arts-based community partnership in which every citizen has opportunities to explore, experience, and develop an appreciation for the visual arts in order to maximize their potential; and,

WHEREAS, AVA is hosting the "Historic Langlade County Racetrack & Mural Celebration" on Saturday, May 6, 2023 to honor the mural artists and share the history of horse racing in our community; and,

WHEREAS, the Public Works Committee approved waiving the Event Permit Fee at the March 2023 meeting.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve waiving the event permit fee for Antigo Visual Arts' "Historic Langlade County Racetrack & Mural Celebration on Saturday, May 6, 2023.

Resolution No. 32-23: Approving Bid of \$77.75 per ton from GFL Environmental for 2023 Spring Curbside Cleanup Efforts

WHEREAS, the City of Antigo held successful curbside clean-up efforts in 2020, 2021, 2022 and has budgeted in 2023 to conduct a curbside clean-up; and,

WHEREAS, staff have updated the guideline document and map detailing the requirements, pick-up dates, and location maps to assist the public as attached to this resolution; and,

WHEREAS, the scheduled curbside pick-up dates are for the week of May 1st for residents located on the north side of Fifth Avenue to the northern City limits and for the week of May 8th for residents located on the south side of Fifth Avenue to the southern City limits; and,

WHEREAS, bids for the temporary storage, hauling, and landfill tipping fees were again solicited and considered at the March 22, 2023 Public Works Committee meeting; and,

WHEREAS, the Committee recommends awarding the bid to GFL Environmental in the amount of \$77.75 per ton.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to award the bid to GFL Environmental in the amount of \$77.75 per ton for the temporary storage site, hauling, and landfill tipping fees as detailed in the Request for Proposals.

BE IT FURTHER RESOLVED, the funds will be derived from the 2023 Budget for the City's Spring Curbside Pick-up effort.

Resolution No. 33-23: Updates to Resolution #74-21 for the Authorization of the Submission of a Community Development Block Grant - Public Facilities (CDBG-PF) Application for Edison Street Reconstruction (6th to 10th Avenues) Including Municipal Utility Improvements

WHEREAS, the City of Antigo previously submitted an unsuccessful Wisconsin Department of Administration (WDOA) Community Development Block Grant application for Public Facilities (CDBG-PF) under Resolution #74-21 seeking \$1.0 million dollars in CDBG-PF grant funds for the reconstruction of Edison Street from Sixth to Tenth Avenues; and,

WHEREAS, the 2023 requirements for this year's WDOA's CDBG-PF grant application call for the re-submittal of an Authorizing Resolution to Submit a Community Development Block Grant (CDBG) document; and,

WHEREAS, Ayres Associates previously completed an acceptable house-to-house survey as part of their grant application services and have agreed to complete the remainder of the services necessary for this year's application cycle at a total combined cost not-to-exceed the originally quoted \$8,500 for the multiple-submittal process.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to complete the Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application document as attached for the submittal of a Public Facilities grant amounting to \$1.0 million dollars.

BE IT FURTHER RESOLVED, that matching funds be derived, as appropriate, from the enterprise accounts for water, sanitary and storm sewer and the street CIP budget as needed with the Clerk-Treasurer/Finance Director authorized to complete any necessary budget adjustments/transfers; and,

BE IT FURTHER RESOLVED, that additional grant and/or loan funds be sought through other traditional sources such as the Clean Water & Safe Drinking Water Loan Programs (including any principal forgiveness), the BIL STP Local Grant application process or any other available grant funds to minimize reliance on project bonding accordingly.

Resolution No. 34-23: Commitment of Matching Funds for a \$1,000,000 Community Development Block Grant - Public Facilities (CDBG-PF) Application Related to the Reconstruction of Edison Street (Sixth to Tenth Avenues)

WHEREAS, federal monies are available under the CDBG Annual Public Facilities competition, administered by the State of Wisconsin Department of Administration, for the purpose of "the provision or improvement of public facilities"; and,

WHEREAS, the City Council of the City of Antigo has authorized the submission of a CDBG Public Facilities Application to the State of Wisconsin for the Edison Street (Sixth Avenue to Tenth Avenue) Reconstruction project; and,

WHEREAS, adequate local financial matching funds must be provided for the proposed CDBG Public Facilities project by the City of Antigo; and,

WHEREAS, the City of Antigo certifies that all matching funds required to complete the proposed project have been secured for and committed to the project prior to the submission of the CDBG application; and,

WHEREAS, the City of Antigo acknowledges that a delay in starting construction by July 1, 2024 and/or completing construction by October 31, 2025 due to the City not having the matching funds that are reported as committed and secured in the CDBG application documents, then the State of Wisconsin Department of Administration Division of Energy, Housing and Community Resources may deny a timeline extension and may rescind the CDBG award.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Antigo does hereby authorize the commitment of matching funds to be used as outlined in the CDBG application, for the matching amount of \$1,500,000 from the following secured source(s):

- \$1,500,000 in City bonding
- or from the following pending or potential source(s):
- BIL STP Local Applied for in the amount of \$500,000
- Safe Drinking Water Loan Program in the amount of \$500,000
- Clean Water Fund application in the amount of \$500,000
- Balance of any necessary funds to come from City's Street CIP and Enterprise Funds

Resolution No. 35-23: Updates to Resolution 39-17 Adopted to Create a Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights Demonstrations According to Community Development Act of 1974

**POLICY TO PROHIBIT THE USE OF EXCESSIVE FORCE
AND TO ENFORCE APPLICABLE STATE AND LOCAL LAWS
PROHIBITING PHYSICALLY BARRING ENTRANCES/EXITS
FOR NON-VIOLENT CIVIL RIGHTS DEMONSTRATIONS**

WHEREAS, Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State from expending or obligating any Community Development Block Grant funds to any unit of general local government that does not have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and a policy of enforcing State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction; and,

WHEREAS, it is in the interest of the City of Antigo to pursue Community Development Block Grant Funds and to adopt policy that complies with Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 USC 69 §5304).

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo that:

- I. It is POLICY of the City to prohibit the use of excessive force by law enforcement agencies within the City's jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.
- II. It is POLICY of the City to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within the City's jurisdiction.

- III. The officials and employees of the City shall assist in the orderly prevention of all excessive force within the City of Antigo by implementing the authority and enforcement procedures set forth in Title I of the Housing and Community Development Act of 1974.
- IV. The City of Antigo directs the City of Antigo Chief of Police to implement this Resolution by amending applicable City of Antigo Police Department procedures.

Resolution No. 36-23: Updates to the City of Antigo's Existing Citizen Participation Plan for Community Development Block Grant (CDBG) Projects as needed for the Edison Street (Sixth to Tenth Avenues) CDBG- Public Facilities Project Application

WHEREAS, the City of Antigo has applied for a Community Development Block Grant; and,

WHEREAS, the Wisconsin Department of Administration and the U.S. Department of Housing and Urban Development require recipients of Community Development Block Grant funds to have in place a Citizen Participation Plan; and,

WHEREAS, the current Citizenship Participation Plan was adopted in 2017 and updated in 2021 and needs to be updated as the requirements have changed; and,

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low- to moderate-income), provide citizens reasonable and timely access to local meetings and information, provide for technical assistance, provide for public hearings, provide for a complaint procedure, and establish a Citizen Participation Plan Committee.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to adopt a Citizen Participation Plan which replaces any previously adopted plans as follows:

Citizen Participation Plan for the Community Development Block Grant (CDBG) Program

PURPOSE

In order for the CDBG Program to operate effectively, and to address the needs of the citizens of the City of Antigo, the entire population must be kept informed. The decision-making process must be open and consistent with State and Federal regulations. To accomplish this, the following plan will be followed:

PROGRAM OVERSIGHT

1. The City of Antigo shall create a Citizen Participation Committee, members of which shall be appointed by the Chief Elected Official and confirmed by the City Council. This Committee shall be responsible for implementation of the Citizen Participation Plan (CPP), as well as offering guidance in preparation of the grant application.

The City of Antigo shall oversee the preparation of the Community Development Block Grant (CDBG) grant application.
2. To insure responsiveness to the needs of its citizens, the City of Antigo shall provide for and encourage citizen participation. Particular emphasis shall be given to participation by persons of low- to moderate income (LMI).

CITIZEN PARTICIPATION

1. The City of Antigo shall establish a committee composed of persons representative of the City of Antigo demographics. This committee must include at least one LMI person.

The committee members should also include representatives from the local government, real estate, banking and labor communities whenever possible. This committee shall assume responsibility for coordinating all required elements of the Citizen Participation Plan. All committee members must be residents of the City of Antigo.

NOTICE OF HEARINGS

1. Official notice of hearings will be by public notice in the *Antigo Daily Journal* as a 2-week (14 days) or class 2 notice prior to the hearing date. In addition, the public notice shall be posted at the City of Antigo City Hall. These notices will include the time, place and date of meetings, as well as a brief agenda.

2. All notifications of meetings and available assistance must be worded in such a way as to encourage LMI participation. In addition, all meeting announcements shall include where, and during what time, information and records relating to the proposed and actual use of funds may be found.

REQUIRED PUBLIC HEARINGS

Public hearings shall be held to obtain citizen views and to enable them to respond to proposals at all stages of the CDBG Program, including the development of needs, the review of proposed activities and the review of program performance. Hearings shall be held after adequate notice, at times and locations convenient to potential or actual beneficiaries and with accommodations for the handicapped, and, if needed, for non-English speaking persons.

1. The first hearing will receive citizens' views and provide an explanation of:
 - a. Community development needs, objectives, and strategies.
 - b. The CDBG program including goals, objectives, application process, amount of funds available, timetable, eligible activities, etc.
2. The second hearing will receive citizens' views and provide a review of the performance of the funded activities.
3. The first public hearing shall be held during the development of the application for funds.
4. The second public hearing shall be held during the implementation of the program. If the project includes construction, demolition, and/or structural rehabilitation activities, then the second hearing must be held after construction, demolition, and/or rehabilitation has begun and is in progress.
5. The City will attempt to have at least one of the public hearings in the service area.

PROGRAM INFORMATION, FILES, and ASSISTANCE

1. Technical assistance will be provided to any citizen who requests information about program requirements. Assistance with the application process will be provided by City of Antigo staff in the Community Development Department. A City of Antigo staff member will meet with citizens on request.
2. The City of Antigo will maintain, in City Hall, a record of all citizen participation efforts including minutes of meetings, newspaper clippings, and copies of notices and brochures.
3. Citizens will be invited to make proposals regarding the application. If suitable proposals are submitted in writing, a written response will be provided within 15 days. Every effort will be made to respond to all proposals prior to the final action on the subject.
4. Citizens may petition or request in writing assistance or changes. The City of Antigo staff will respond to all such requests within 15 days after the City Council has met to discuss the request.

COMPLAINTS

The City of Antigo will handle citizen complaints about the program in a timely manner. By federal regulation the City will respond in writing to all written letters of complaint within 15 days after receipt of the complaint. The nature and disposition of verbal complaints will be reported in a complaint log. The first contact for complaints should be made to Kaye Matucheski, City Clerk-Treasurer/Finance Director.

In addition to the above procedure, any citizen wishing to object may complain directly to the following address:

Attention: Executive Staff Assistant
 Wisconsin Department of Administration
 Division of Energy, Housing and Community Resources, 9th Floor
 P.O. Box 7970
 Madison, WI 53707-7970

Written complaints should contain the following information and should be as specific as possible when describing:

- 1) The Program area being referenced: HOME, Community Development Block Grants for Housing (CDBG – Housing), Community Development Block Grants for Community Development (CDBG – Community Development), Emergency Solutions Grants (ESG), etc.;
- 2) The event resulting in the complaint;
- 3) The dates, details, and reason for the complaint; along with
- 4) The complainant's name, address, and telephone number.

ACCOMMODATIONS

The City of Antigo will respond to residents' requests for reasonable accommodations to participate in CDBG public hearings in accordance with state and federal laws; and include instructions for making accommodation requests in hearing notices.

NON-ENGLISH SPEAKING PERSONS

The City of Antigo will regularly review the demographic data of the municipality and survey a CDBG project area and/or service area if deemed necessary to identify non-English speaking persons; and will take steps to assure them equal opportunity in the citizen participation process.

Resolution No. 37-23: Approval to Utilize Remaining Tree Inventory Funds for Plantings Due to a Grant Award

WHEREAS, the City of Antigo received one bid for tree planting from Tree Solutions, LLC for a total cost of \$12,138; and,

WHEREAS, 50% of the cost of the planting will be covered by a Department of Natural Resources (DNR) Urban Forestry Grant; and,

WHEREAS, because of the DNR Urban Forestry Grant award there will be remaining funds from the tree inventory to also fund the plantings; and,

WHEREAS, there is \$17,000 budgeted for the tree inventory and the project cost will not exceed \$15,780; and,

WHEREAS, the DNR Urban forestry grant award will reimburse, up to 50% for both the plantings and inventory for a total project cost not to exceed \$27,918, or \$13,959 after reimbursement from the grant,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to utilize the remaining funds not needed for the Tree Inventory to fund the Tree Plantings.

Resolution No. 38-23: Approval To Use Approximately \$5,500 from Existing Timber Sale Funds for Buckthorn Removal

WHEREAS, the City of Antigo has approximately \$73,000 in Timber Sale Funds from the timber that was harvested south of Elmwood Cemetery; and,

WHEREAS, a large stand of invasive buckthorn has overtaken the area that was harvested; and,

WHEREAS, buckthorn has negative impacts to wooded areas and crowds-out native species; and,

WHEREAS, staff would like to utilize approximately \$5,500 of the Timber Sale Funds to remove the buckthorn, so the area can be replanted, maintained, and have a future healthy timber stand for harvesting and revenue for the City of Antigo.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON Council, City of Antigo to utilize approximately \$5,500 from the Timber Sale Funds to remove buckthorn south of Elmwood Cemetery in preparation of a replant.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete the necessary budget transfer.

Resolution No. 39-23: Replace Blowers (as a High Priority) at the Wastewater Treatment Plant Utilizing Funds Budgeted for Roof Replacements and Move the Roofs to a Future Budget Year

WHEREAS, there is \$125,000 in the Capital Improvement/Equipment Plan (CIP) funds budgeted in 2023 for replacing roofs at the Wastewater Treatment Plant (WWTP); and,

WHEREAS, the three blowers at the WWTP are showing signs of failure making replacement of the blowers a higher priority than the roof replacements so transferring the \$125,000 budgeted for roof to the blowers would be the best option at this time and was approved at the March 23, 2023 Public Works Committee meeting; and,

WHEREAS, Infrastructure Alternatives (IAI) is requesting to replace the three blowers with new blowers as the most cost effective as repairing the blowers is estimated to cost \$15,000 each for materials plus labor and new blowers are estimated to cost \$30,000 each; and,

WHEREAS, due to the priority of the blowers to the plant operations and the cost difference between repairing and replacing the blowers, the recommendation is to replace the blowers utilizing the CIP roof funds and moving the roof replacement to a future budget year.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize replacement of the three blowers at the Wastewater Treatment Plant as the highest priority and utilizing the budgeted funds for roof replacement.

BE IT FURTHER RESOLVED, the roof replacement will be moved to a future budget year.

Resolution No. 40-23: Approval to Apply for a 50% Grant and Allow Park, Recreation, and Cemetery Year-Round Part-Time Employees to Pursue a Commercial Driver's License (CDL)

WHEREAS, the City of Antigo does not currently require Park, Recreation and Cemetery Year-Round Part-Time Employees to have or maintain a Commercial Driver's License (CDL); and,

WHEREAS, a grant covering 50% of the cost of CDL school is currently being offered through the Department of Workforce Development; and,

WHEREAS, permission is being requested to seek the 50% grant opportunity allowing year-round part-time employees to attend the CDL class through the City with the stipulation that attendance would not be advanced without receiving a grant; and,

WHEREAS, these employees would be attending on their own time and would not be paid an hourly wage while attending classes; and,

WHEREAS, a flexible work schedule would be offered allowing the employee to still retain the opportunity to work up to 28 hours per week (outside of classroom time) within his/her assigned Department; and,

WHEREAS, the following policy in the current employee manual will be followed regarding pay-back: *If an employee's employment with the City terminates, for any reason, within one year after completing a course(s), then the employee must repay the City for the full cost of the educational assistance for that course. If the last date of employment is after one year and within two years of completing a course(s), then the employee owes the City two-thirds of the educational assistance for that course(s). If the last date of employment is after two years and within three years of completing a course(s), then the employee owes the employer one-third of the educational assistance for that course(s).*

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to allow the Park, Recreation and Cemetery Year-Round Part-Time Employee to apply for a grant which pays for 50% of the tuition to obtain a CDL with the City paying the other 50% from the operating budget.

BE IT FURTHER RESOLVED if approved the employee can attend class on his/her own time and still have the opportunity to work up to 28 hours per week (outside of classroom time).

BE IT FURTHER RESOLVED, the pay-back agreement for tuition, in the current employee policy manual and stated above, would apply.

Resolution No. 41-23: Recommendation for the Sale of a 5.22 Acre City-Owned Parcel to Antigo Holdings, LLC with the Transfer of 0.64 Acres held by Antigo Holdings, LLC to the City for a Net Exchange of 4.58 acres at a Sale Price of \$4,000 per acre including a Development Incentive for a Net-Zero Purchase

WHEREAS, Antigo Holdings, LLC is the owner of a parcel with building improvements located on the northwest corner of the intersection of Saratoga Street with State Highway 64 (STH 64) with plans of a future need for expansion at the site; and,

WHEREAS, the City of Antigo currently owns an undeveloped (+/- 5.22 acre) piece of property immediately west of the Antigo Holdings facility; and,

WHEREAS, the existing City-owned parcel would be difficult to develop by other potentially interested parties as the section of STH 64 west of Saratoga Street is defined as a Limited Access Highway preventing driveway access to STH 64; and,

WHEREAS, the City of Antigo is seeking a Transportation Alternatives Program Grant for the expansion of the City's Springbrook Bicycle/Pedestrian Trail and needs to retain enough access along the western and northern limits of this parcel in order to connect the pathway from the City's Dog Park to Saratoga Street; and,

WHEREAS, Antigo Holdings, LLC is willing to trade a portion (+/- 0.64 acres) of their existing parcel along their north property line to accommodate the connection of the Springbrook Trail to Saratoga Street; and,

WHEREAS, Antigo Holdings, LLC has entered a conditional purchase offer in the amount of \$4,000 per acre for the net exchange of property (5.22 acres - 0.64 acres = +/- 4.58 acres) for an amount totaling \$18,320 to secure space for future corporate needs with the understanding that if Antigo Holdings, LLC expands the facility, with a component of job creation within 10-years of this Resolution that 100% of their purchase price be returned to Antigo Holdings, LLC by the City of Antigo.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the sale of the aforementioned +/- 4.58 acre parcel at a purchase price of \$4,000 per acre to Antigo Holdings, LLC in the amount of eighteen thousand three hundred and twenty dollars (\$18,320.00) with the costs associated with title insurance and any recording fees to be the responsibility of the City of Antigo.

BE IT FURTHER RESOLVED, that the City refund the total amount of the purchase price (\$18,320) to Antigo Holdings, LLC upon the completed expansion of their existing facility anytime within 10-years of this Resolution contingent upon a component of job creation in conjunction with the facility expansion.

CONSENT AGENDA COMMUNICATIONS

Department Manager Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 42-23: Establish Compensation Pay Grade and Step for the New Fire Chief as Made Effective through Promotion by the Police and Fire Commission on April 10, 2023

WHEREAS, the current Fire Chief's retirement is effective April 13, 2023; and,

WHEREAS, the Police and Fire Commission promoted Corey Smith to the Fire Chief position on April 10, 2023 to be effective April 16, 2023; and,

WHEREAS, the Mayor and Director of Administrative Services have recommended placement into the Compensation Plan at a Pay Grade 13/Step 4 with advancement to Pay Grade 13/Step 5 along with any cost of living (COLA) increase effective the first payroll of 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to place Corey Smith into the Compensation Plan at Pay Grade 13/Step 4 effective April 16, 2023 to coincide with the promotion to Fire Chief by the Police and Fire Commission.

BE IT FURTHER RESOLVED, that advancement to Pay Grade 13/Step 5 along with any COLA increase be effective the first payroll of 2024.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 43-23: Update to Resolution #28-22 from the Unsuccessful 2022-2026 WisDOT Transportation Alternatives Program (TAP) Grant Application for the Expansion of the City's Bicycle/Pedestrian Trail System Allowing for the Re-submittal of a FFY 2023-2026 Bipartisan Infrastructure Law TAP Grant Application (contingent on approval by the Public Works Committee on April 12, 2023)

WHEREAS, the Wisconsin Department of Transportation (WisDOT) is accepting applications for the FFY 2023-2026 Bi-Partisan Infrastructure Law (BIL) Transportation Alternatives Program (TAP) Grant; and,

WHEREAS, the proposed project was previously sought under a 2022-2026 TAP Grant submittal via Resolution #28-22 which is to be superseded by this action; and,

WHEREAS, the TAP grant is an effective funding source for the expansion of the existing bicycle/pedestrian trail starting from the intersection of North Avenue/Charlotte Street west along the south right-of-way of North Avenue then south on the Langlade County Fairground property between their fence and the Highway 45 right-of-way to Mendlik Avenue and from the City's Dog Park parking lot located along Highway 64 then to the north east on City-owned property to Saratoga Street thence north along the west right-of-way of Saratoga Street to the recreational trailhead at Amron Avenue; and,

WHEREAS, the City of has already received a previous TAP Grant to extend the existing trail system from the intersection of North Avenue/Charlotte Street to the north along Charlotte Street and Prosser Place and from the Remington Detention Pond north along Hogan and Center Streets to the City's Dog Park; and,

WHEREAS, the BIL TAP grant would provide an 80% Grant/20% Local Share under a reimbursement program; and,

WHEREAS, the City's current TAP Grant project is in the design phase with an anticipated 2024 construction date with this FFY 2023-2026 application, if so awarded, projected for a FFY 2024 Design and a FFY 2026 construction timeline; and,

WHEREAS, the FFY 2023-2026 BIL TAP application has been submitted to WisDOT in the amount of \$1,115,000 (\$892,000 Grant & \$223,000 Local Match) by the required March 24, 2023 deadline; and,

WHEREAS, the City anticipates matching funds to come from a number of potential sources including but not limited to urban forestry sales, Street Capital Improvement Plan (CIP) funds and additional sources as identified during the annual City of Antigo budget process.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Director of Administrative Services to submit an application to WisDOT for the expansion of the City's existing bicycle/pedestrian trail system for the FFY 2023-2026 Bi-Partisan Infrastructure Law Transportation Alternatives Program.

BE IT FURTHER RESOLVED that the City of Antigo hereby financially supports the full 20% local match requirement and 100% of costs above what is authorized through the grant process including 100% of any non-participating costs; and,

BE IT FURTHER RESOLVED to authorize the Mayor and/or the Director of Administrative Services to advance and endorse any additional application materials as necessary leading to the award of the project.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Sandra Fischer, Ward 2
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 44-23: Consideration of a Direct Contract with Krueger & Stienfest for the Construction of the Draeger Family Splash Pad Located in City Park (contingent upon approval by the Public Works Committee at their meeting on April 12, 2023)

WHEREAS, sealed bids were sought on Thursday, April 6, 2023 by the City's design consultant, Ayres Associates, for the construction of the Draeger Family Splash Pad project located in City Park in place of the former wading pool; and,

WHEREAS, several prime contractors became plan-holders as part of the electronic bidding process but decided not to submit a bid due to lack of bidding space remaining in their 2023 construction year; and,

WHEREAS, staff met with Krueger and Stienfest subsequent to the bidding process and learned that the project did not contain enough excavation work for their initial interest in bidding the project due to the scheduled amount of work being completed by City crews; and,

WHEREAS, it remains in the City's best interest in completing the project in 2023 as the operating equipment purchases were made earlier in the year in order to facilitate construction.

NOW THEREFORE BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo that a direct construction contract with Krueger and Stienfest, Inc. be authorized in the amount of (\$ 229,269.25) with the final contract documents to be reviewed by the City Attorney prior to signatures of the Mayor & Clerk-Treasurer/Finance Director.

BE IT FURTHER RESOLVED, that additional funds necessary to complete the project come from restructuring of the 2023 Parks, Recreation and Cemetery CIP category and \$100,000 from the City's CIP undesignated fund balance less any additional project donations received towards the effort.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 45-23: Retirement Notice from the Director of Administrative Services with his Last Work Day of January 5, 2024 and then Utilization of Vacation

WHEREAS, Mark Desotell, the Director of Administrative Services (DOAS), has submitted a letter notifying the City of his intention to retire with his last work day January 5, 2024 and then utilization of vacation with the final date to be determined based on remaining vacation time; and,

WHEREAS, the City appreciates the advanced notice to allow for a smooth transition for this position with the ability to hire a replacement to work with Mr. Desotell; and,

WHEREAS, upon retirement, the DOAS will receive benefits based on the employee manual and/or his employment agreement, which includes pay out of 75% of remaining sick leave deposited in the City's Post Employment Health Plan (PEHP) and payout of earned and accrued vacation.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the retirement notice from Mark Desotell, Director of Administrative Services, to be effective upon utilization of his vacation time after his last work day of January 5, 2024.

BE IT FURTHER RESOLVED, at retirement the DOAS will receive benefits based on the employee manual and his employment agreement as stated above.

BE IT FURTHER RESOLVED, the City expresses appreciation for Mr. Desotell's service to the City and advance notice of retirement for planning purposes.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

1. Direct Deposits for March 17 and 31, 2023 Payrolls
2. BMO Bank Accounts Payable Check Nos. 79230 - 79416
3. Self-Funding Health Insurance Check Nos. 2110 - 2111
4. Block Grant Revolving Loan Check Nos. 3730 - 3731

COMMITTEE REFERRALS

Mayor Brandt presented a plaque to Carol Feller-Gottard for her dedicated service to the City as Alderperson of Ward 5.

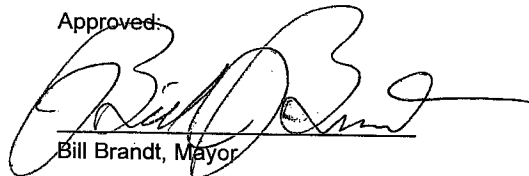
Mayor Brandt also thanked Jon Petroskey for his 30 years of service and congratulated him on his retirement.

Kaye Matucheski, Clerk-Treasurer/Finance Director, recognized Bill Brandt for his 14 years of service as the City of Antigo Mayor.

ADJOURNMENT

Alderperson Wagner moved, Alderperson Rebstock seconded, to adjourn at 6:14 p.m. Carried.

Approved:



Bill Brandt, Mayor

Attest:

Kaye Matucheski

Clerk - Treasurer