



City of Antigo

Public Works Committee Meeting

Council Chambers
City Hall, 700 Edison Street

Tuesday, December 2, 2025
5:00 PM

Call to Order

Approval of Minutes

1. Approve Minutes from the October 22, 2025 Meeting

Discussion and Action May Occur on Any of the Following Agenda Items

2. Engineering Services for Tenth Avenue Utilities
3. Approving Purchase of Used Paver for Street Department from Langlade County
4. Approving Purchase of Used Brine Tank for Street Department from Langlade County
5. Purchase of Paper Bags for Residents for Brush/Mulch pickup Weeks
6. Update Ordinance Sec. 38-231 Change Fulton Street from One Way to Two Way
7. Engineering Services for the next Community Development Block Grant (CDBG) 4-500 Block of Hudson Street & Pearl Avenue
8. Update on Wastewater Treatment Plant Status (Referred by Alderperson Edwards)
9. Wastewater Treatment Plant (WWTP) Full Facility Review Request for Proposal (RFP)

Any Other Matters Authorized by Law to be Considered

Adjournment

Upon reasonable notice, efforts will be made to accommodate disabled individuals through appropriate aids and services. For additional information, contact the Clerk-Treasurer's office, 700 Edison Street, Antigo, Wisconsin 54409. (715) 623-3633 extension 100. Members of and possibly a quorum of members of other governmental bodies may be in attendance to gather information. Any governmental body other than that specifically referred to above will take no action.

Date Mailed: November 26, 2025

Scott Henricks



Department of Public Works
City of Antigo
700 Edison St.
Antigo, WI 54409

Date: December 2, 2025
To: Public Works Committee
From: Charley Brinkmeier, Surveyor/Project Manager
Subject: Engineering Services for Tenth Avenue Utilities

During the design of the 2026 Tenth Avenue project, we would like to extend the larger storm sewer from Gowan Road to Deleglise Street. During that installation, it will impact both our water utility and our sanitary sewer. Attached is the engineering contract from Ayres & Associates not to exceed \$30,000. Funds would come from each of the utilities with Wisconsin Department of Transportation (Wis DOT) helping to pay for engineering on the roadway. We are requesting approval to move forward with this contract.

Fiscal Impact:

Recommendation:

Attachments:

1. 10th Avenue Sewer and Water Design_Ayres Proposal
2. 10th Ave Utility area

November 6, 2025

Charley Brinkmeier
City of Antigo
700 Edison Street
Antigo, WI 54409

Re: 10th Avenue Sanitary Sewer and Water Main Design (Deleglise Street to Gowan/Wausau/Weix Intersection)

Dear Mr. Brinkmeier:

Thank you for the opportunity to submit this proposal for professional services for the sanitary sewer and water main design on 10th Avenue between Deleglise Street and Gowan/Wausau/Weix Intersection. This letter presents our proposed scope of services, time schedule, fee, and contract terms and conditions.

Project Description

The City would like to improve and replace the underground utilities (sanitary sewer and water main) on the portion of 10th Avenue between Deleglise Street and the intersection of Gowan/Wausau/Weix Street. The work is directly related to the replacement and upsizing of the storm sewer as part of WisDOT project 9835-06-70. The existing watermain and sanitary sewers will be replaced, relocated, and consolidated. This is necessary due to the depth of the storm sewer being upsized between Deleglise Street and Gowan Road, as all existing sanitary sewer and water main lines are shallower than the new storm sewer install depth. The sanitary sewer and water main design will be incorporated into the 10th Avenue WisDOT project plans and be installed as part of the WisDOT project.

Scope of Services

We will utilize existing survey data and utility information collected as part of the 10th Avenue project. The work to complete the design of the sanitary sewer and water main replacement between Deleglise Street and Wausau/Gowan/Weix Street will include the following tasks:

- Layout and design of a single sanitary sewer, consolidating the existing two sanitary sewers into one single line, including all connections to existing intersection and services.
- Layout and design of replacement of the existing water main, including connections to all existing intersections and services.
- Complete analysis and sizing of new manholes and sanitary sewer connections.
- Development of sanitary sewer bypass plan and temporary water service plan for inclusion in the WisDOT plans and special provisions.
- Review and layout of sanitary sewer, water main, and storm sewer for conflicts with each other.
- Drafting of separate sanitary sewer and water main plan sheets on the WisDOT 10th Avenue plans utilizing WisDOT style plans.
- Development of special provisions for both sanitary sewer and water main items for incorporation into WisDOT project 9835-06-70.
- Coordination and project management of sanitary sewer and water main design into the 10th Avenue project, WisDOT ID 9835-06-70.
- Complete and submit Wisconsin Department of Natural Resources (WDNR) water main and sanitary sewer permit forms.

- Provide minor modifications to special provisions and design following WisDOT review (Post PSE).
- Provide technical assistance and respond to RFIs from WisDOT construction engineer during construction in 2026.

Responsibilities of Owner and Others

The Owner shall designate in writing a representative authorized to act on the Owner's behalf, and shall furnish required information, approvals, and decisions as expeditiously as necessary for the orderly progress of Ayres' services.

Ayres shall be entitled to rely on the accuracy and completeness of necessary project information supplied by the Owner.

Time Schedule

Ayres will perform the work described in the Scope of Services within 60 days from notice to proceed or as needed following the WisDOT let of project 9835-06-70. This is dependent on timely reviews and feedback from the City, WDNR, and WisDOT project timeline.

Fee

We will perform the above services for an amount based on a standard hourly rate for each class of employee, plus reimbursable expenses and subconsultant charges. The estimated cost of services is \$30,000. We will not exceed an amount of \$30,000 without your prior approval. The Reimbursable Expenses Schedule and Standard Hourly Rates Schedule are attached as Appendices 1 and 2, respectively.

Contract Terms and Conditions

Attached are "Contract Terms and Conditions" which will apply to the services, and which are incorporated into this proposal by reference.

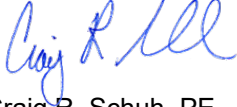
Acceptance

If this proposal and terms and conditions are acceptable to you, a signature on the enclosed copy of this letter will serve as our authorization to proceed.

This proposal is valid until November 30th, 2025, unless extended by us in writing.

Proposed by Consultant:

Ayres Associates Inc.



Craig R. Schuh, PE
Manager – Engineering Services

Accepted by Owner:

City of Antigo

Owner's Name

Signature

Name

Title

Date

Attachments: Contract Terms and Conditions
Appendix 1 - Reimbursable Expenses Schedule
Appendix 2 - Standard Hourly Rates Schedule



AYRES ASSOCIATES INC.
CONTRACT TERMS AND CONDITIONS

1. Performance of Services: Consultant shall perform the services outlined in its proposal to Owner in consideration of the stated fee and payment terms.

2. Billing and Payment: Invoices for Consultant's services shall be submitted to Owner on a monthly basis. Invoices shall be due and payable within 30 days of the date of invoice. If any invoice is not paid within 30 days, Consultant may, after giving 7 days' notice, without waiving any claim or right against Owner, and without liability whatsoever to Owner, suspend or terminate the performance of services. Accounts unpaid 30 days after the invoice date will be subject to a monthly service charge of 1.5% on the unpaid balance, or the maximum rate of interest permitted by law, if less. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to the Consultant's compensation. Owner shall pay all costs of collection, including reasonable attorney's fees and costs incurred by consultant, in collecting any amounts due from Owner. No deductions or offsets shall be made from Consultant's compensation or expenses on account of any setoffs or back charges. If Owner disputes an invoice, either as to amount or entitlement, then Owner shall promptly advise Consultant in writing of the specific basis for doing so, may withhold only the portion so disputed, and must pay the undisputed portion.

3. Access to Site: Owner shall furnish right-of-entry on the project site for Consultant and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. Consultant will take reasonable precautions to minimize damage to the site from use of equipment but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

4. Location of Utilities: Consultant shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend Consultant in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information or instructions which have been furnished to Consultant by others.

5. Hazardous Materials: In the event that unanticipated potentially hazardous materials are encountered during the course of the project, Owner agrees to negotiate a revision to the scope of services, time schedule, fee, and contract terms and conditions. If a mutually satisfactory agreement cannot be reached between both parties, the contract shall be terminated and Owner agrees to pay Consultant for all services rendered, including reasonable termination expenses. Owner acknowledges that Consultant is performing professional services for Owner and that Consultant is not and will not be required to become an "owner", "arranger", "operator", "generator" or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA), as amended, which are or may be encountered at or near the site in connection with Consultant's activities under this agreement.

6. Insurance: Consultant shall maintain Workers' Compensation, General Liability, Professional Liability, and Automobile Liability Insurance during its services for Owner. Consultant shall furnish a Certificate of Insurance to Owner upon written request. Owner agrees that Consultant shall not be liable or responsible to Owner for any loss, damage, or liability beyond the amounts, limits, exclusions, and conditions of such insurance.

7. Limitation of Professional Liability: Owner agrees to limit Consultant's professional liability for any and all claims for loss, damage or injury, including but not limited to, claims for negligence, professional errors or omissions, strict liability, and breach of contract or warranty, to an amount of \$50,000.00 or Consultant's fee, whichever is greater. In the event that Owner does not wish to limit Consultant's professional liability to this sum, Consultant agrees to raise the limitation of liability to a sum not to exceed \$1,000,000.00 for increased consideration of ten percent (10%) of the total fee or \$500.00, whichever is greater, upon receiving Owner's written request prior to the start of Consultant's services.

8. Opinions of Probable Costs: Consultant's opinions of probable project costs are made on the basis of Consultant's experience, qualifications, and judgment; but Consultant cannot and does not guarantee that actual project costs will not vary from opinions of probable cost.

9. Construction Review: Consultant does not accept responsibility for the design of a construction project unless the Consultant's contract includes review of the contractor's shop drawings, product data, and other documents, and includes site visits during construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents.

10. Construction Observation: On request, Consultant shall provide personnel to observe construction in order to ascertain that, in general, the work is being performed in accordance with the construction contract documents. This construction observation shall not make Consultant a guarantor of the contractor's work. The contractor shall continue to be responsible for the accuracy and adequacy of all construction performed. In accordance with generally accepted practice, the contractor will be solely responsible for the methods of construction, direction of personnel, control of machinery, and falsework, scaffolding, and other temporary construction aids. In addition, all matters related to safety in, on, or about the construction site shall be under the direction and control of the contractor and Consultant shall have no responsibility in that regard. Consultant shall not be required to verify any part of the work performed unless measurements, readings, and observations of that part of the construction are made by Consultant's personnel.

11. Standard of Performance: The standard of care for all professional services performed or furnished by Consultant under this contract will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant does not make any warranty or guarantee, expressed or implied, nor is this contract subject to the provisions of any uniform commercial code. Similarly, Consultant will not accept those terms and conditions offered by Owner in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

12. Ownership and Use of Documents: All documents produced by Consultant under this contract are instruments of Consultant's professional service and Consultant owns the documents including all associated copyrights and the right of reuse at the discretion of the Consultant. Engineer grants Owner a limited license to use the documents on the project, project extension and for related uses of the Owner subject to receipt of full payment due, and such license to Owner shall not create any rights in third parties. Owner shall indemnify and hold harmless Consultant and its officers, directors, employees and Subconsultants from all claims, damages, losses, and expenses, including reasonable attorney fees, arising out of, or resulting from any use, reuse, or modification of documents without written verification, completion, or adaptation by Consultant.

13. Electronic Files: Owner and Consultant agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this contract is executed. Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files. Owner is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by Consultant and electronic files, the hard-copy documents shall govern.

14. Financial and Legal Services: Consultant's services and expertise do not include the following services, which shall be provided by Owner if required: (1) Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services; (2) Legal services with regard to issues pertaining to the Project as Owner requires, Contractor(s) raises, or Consultant reasonably requests; and (3) Such auditing services as Owner requires to ascertain how or for what purpose any Contractor has used the money paid.

15. Termination of Services: This contract may be terminated at any time by either party should the other party fail to perform its obligations hereunder. In the event of termination for any reason whatsoever, Owner shall pay Consultant for all services rendered to the date of termination, all reimbursable expenses incurred prior to termination, and reasonable termination expenses incurred as the result of termination. Consultant shall have no liability to Owner on account of termination for cause by Consultant.

16. Controlling Law: This contract is to be governed by the law of the place of business of Consultant at the address in its proposal to Owner.

17. Assignment of Rights: Neither Owner nor Consultant shall assign, sublet or transfer any rights under or interest in this contract (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this contract. Nothing contained in this paragraph shall prevent Consultant from employing such independent subconsultants as Consultant may deem appropriate to assist in the performance of services hereunder.

18. Third Party Benefits: This contract does not create any benefits for any third party.

19. Dispute Resolution: Owner and Consultant agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the following dispute resolution provision. If direct negotiations fail, Owner and Consultant agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this contract or the breach thereof to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association effective on the date of this contract prior to exercising other rights under law.

20. Exclusion of Special, Indirect, Consequential, and Liquidated Damages: Consultant shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the project or this contract.

21. Betterment: If, due to Consultant's negligence, a required item or component of the project is omitted from the construction documents, Consultant's liability shall be limited to the reasonable cost of correction of the construction, less what Owner's cost of including the omitted item or component in the original construction would

have been had the item or component not been omitted. It is intended by this provision that Consultant will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

22. Severability: To the extent that any provision of this contract is finally adjudged invalid by a court of competent jurisdiction, that provisions shall be deleted or modified, as necessary, to make it enforceable, and the remaining provisions of this contract shall remain in full force and effect and be binding upon the parties hereto.

23. California Privacy Rights Act Employer

25. Entire Agreement: This agreement contains the parties' entire understanding and supersedes all prior negotiations or agreements over the services described herein. This contract may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

26. Notice of Lien Rights: Ayres Associates Inc. hereby notifies owner that persons or companies furnishing labor or materials, including engineering, architectural, and surveying services, for the improvement of or construction on owner's land may have lien rights on owner's land and buildings if not paid. Owner should give a copy of this notice to their mortgage lender, if any. Ayres Associates Inc. agrees to cooperate with the owner and owner's lender, if any, for resolution of POTENTIAL LIEN claims made as part of this contract.



Reimbursable Expense Schedule (Effective October 01, 2025)

Policy: It's the policy of Ayres Associates Inc. that costs associated with equipment and supplies identified as having been used on a specific project be charged to that project and not to general overhead. All equipment rates are based on actual costs and formally audited annually.

Company-Owned Equipment

ENVIRONMENTAL MONITORING, SAMPLING, TESTING:

Nuclear Density \$100.00 Day

CONSTRUCTION TESTING AND SAMPLING:

Concrete/Testing Equipment \$115.00 Day

PHOTOGRAMMETRIC AND SURVEYING:

360 Camera \$24.55 Day
 Drone - Common \$130.00 Day
 Drone - Heavy Lift \$1,770.00 Day
 Geospatial Workstation \$8.95 Hour
 GPS \$82.40 Day
 High Precision Digital Level \$82.20 Day
 Laser/Automatic Level \$45.15 Day
 Phase One Camera \$750.00 Day
 Terrestrial LiDAR System \$320.00 Day
 Total Station (Robotic) \$110.00 Day
 True View UAS LiDAR System \$2,135.00 Day

SUBSURFACE UTILITY EQUIPMENT:

Electronic Locating Device \$33.50 Day
 VAC Truck \$590.00 Day

TRAFFIC DATA COLLECTION:

Traffic Counter \$23.90 Day

TRANSPORTATION:

All-Terrain Utility Vehicle (ATV/UTV) \$110.00 Day
 Boat/Motor/Trailer \$350.00 Day
 Company Trucks \$1.05 Mile
 Personal Auto Current IRS Rate

Rented Equipment

Employee-owned Dive Gear \$15.00 Day
 Employee-owned Wet Suit \$10.00 Day
 Rental Bucket Lift Truck \$1,150.00 Day

Meals and Lodging (as of October 01, 2025)

GSA reviews and updates CONUS rates one time per year effective October 01.

Traveler reimbursement is dependent upon where the project is located, not the accommodations nor where the office is located. Meal and lodging rates are consistent with rates posted on the US Government's Federal Travel Regulations website at: www.gsa.gov/perdiem

Project Location Look-up:

1. Meal and lodging rates differ by location.
2. To search the projects location by City, State, or Zip Code use use an interactive map of the United States, click here: www.gsa.gov/perdiem
4. Cities not appearing on the website may be located within a county for which rates are listed.
5. To determine what county a city is located in, go here: www.naco.org and choose About Counties>County Explorer Data.

The following table shows the breakdown of the Basic (CONUS) rate for lodging, continental breakfast/breakfast, lunch, and dinner. The current CONUS per diem rate is \$178 for lodging and meals.

Rate Description	Explanation	Basic Rate Continental U.S (CONUS)
Lodging	Standard Rate (excludes taxes)	\$110
M & IE *	Meals and Incidental Expenses per www.gsa.gov website	\$68
<u>Rates for meals segregated by type</u>		
	Continental Breakfast/Breakfast	\$16
	Lunch	\$19
	Dinner	\$28
	Incidental expenses **	\$5
First & Last Day of Travel (Meals @ 75%)		\$51.00

* The meals and incidental expenses (M&IE) rate includes taxes and tips in the rate, so travelers will not be reimbursed separately for those items.

** [Federal Travel Regulation Chapter 300, part 300-3](#), under *Per Diem Allowance*, describes incidental expenses as: Fees and tips given to porters, baggage carriers, hotel staff, and staff on ships.



Reimbursable Expense Schedule (Effective October 01, 2025)

Vendor Supplies - Actual Cost

Aerial mapping	GIS data	Presentation materials
Aerial Photography	Gloves (rubber or cloth)	Printing/Reproduction/Plots
55 gallon drums	GPS equipment	Public notice fees
Airfare	Hammer drill & accessories	Publications
Aluminum cap domes	Haz Matls Site Database Research	Rebar
Aluminum caps	Hub flags	Recording fees
Asphalt lab test	Hubs	Reference materials
All terrain vehicles	Hydrolift pump	Research fees
Audience response devices	Ice	Review Fees
Augering devices	Interface probing devices	Robotic survey equipment
Baggage fees	Internet services, faxes	Rope
Batteries	Lab services, testing, supplies	Safety equipment
Bentonite	Laser level	Safety supplies
Bid notice fees	Lath	Sampling Jars
Binders	Legal document costs	Scans
Binding	Legal notice fees	Sediment sampling
Bluelines/blueprints	LiDAR/HD Scanning Equipment	Shelby tubes
Bleach	Light rail fees	Shipping fees
Boat rental	Locking caps, caps	Shipping/postage (mass mailings)
Boat ramp fees	Locking well caps, well caps	Shuttles and taxis
Boundary posts/markers	Lodging/extended stay	Smoke bombs
Camera	Locks	Software – project specific
Car rentals/ fuel	Lumber crayons	Soil sample liners
Carbon dioxide tubes	Magic markers	Spatulas
Casing	Maps	Spikes
Climbing gear	Marking paint	Stake chasers
Computer flash drives	Materials testing (cylinders/aggregate)	Stake tack
Concrete	Meals	Survey markers
Concrete coring	Medical monitoring	Syringes
Concrete testing/equipment	Medical testing	T posts
Concrete cylinder molds	Meeting room rental	Teflon bailers
Corner marker pipe	Methanol	Telephone (employee reimb)
Data research/services/materials	Micron filters	Temporary help agencies
Decontamination materials	Models	Temporary housing/lodging
Depth-sounder meters	Monuments	Testing kits
Disposable bailers	Multi-spectral scanner	Tide gauges
Disposable cameras	Mylar	Toll fees
Disposable gloves	Nail marker tabs	Total station
Distilled water	Nails	Traffic control/protection
Dividers and tab stock	Nuclear Density Meter	Traffic counting equipment
Drill bits	On-line access fees	Traffic data fee
Drone	On-line survey research	Tubing
Dry-lock fast plugs	Oxygen meter	Tyvek Suit
Duct tape	Paper towels	Ultrasonic/weld testing
Equipment rental	Parking fees	Utility exploration trenching
Fees/permits/licenses titles	Permit fees	Vapor sampling
Fence posts	Photography - Time-lapse photos	Vellum
Field books	Pipe	Vials
Filler paper	Pipettes	Video recording equipment
Film/development/photos	Plan fees	Washers
Flags and Flagging tape	Plastic bags	Water filters
Flow & FLOW 3D testing equipment	Plastic-coated line	Water/Sewer testing equip, sup
flow meters	Plats/recording fees	Water level recording devices
Gaskets	Plots	Well materials
Generator rental	Polyethylene bailers	Well seals
Geotechnical testing/lab services	Public info meetings/costs	Whiskers

Hourly Rate Schedule

January 1, 2025

Classification	2025 Hourly Rate
Manager	\$201.75 - \$259.18
Engineer 4	\$166.78 - \$210.91
Engineer 3	\$131.18 - \$185.80
Engineer 2	\$121.30 - \$169.07
Engineer 1	\$98.66 - \$139.50
Architect 3	\$165.80 - \$201.01
Architect 2	\$138.56 - \$185.42
Architect 1	\$88.74 - \$146.16
Interior Designer	\$83.58 - \$152.43
Landscape Architect 3	\$115.75 - \$165.80
Landscape Architect 2	\$96.07 - \$138.70
Landscape Architect 1	\$82.17 - \$100.08
Scientist 3	\$132.75 - \$186.76
Scientist 2	\$102.23 - \$134.60
Surveyor (PLS)	\$109.63 - \$164.10
Survey Technician	\$77.50 - \$125.56
Geospatial Services Specialist	\$92.63 - \$192.64
Geospatial Services Technician	\$72.25 - \$134.88
Technician 5	\$121.20 - \$151.97
Technician 4	\$118.90 - \$143.23
Technician 3	\$105.69 - \$138.18
Technician 2	\$84.11 - \$122.80
Technician 1	\$71.25 - \$94.80
Senior Urban Planner	\$139.75 - \$207.59
Urban Planner	\$90.06 - \$153.97
Administrative Specialist	\$92.78 - \$150.20
Administrative Assistant	\$71.25 - \$96.70

For each classification, specific rates will depend on the level of experience required to meet project needs and goals.

This rate schedule covers normal and customary services only.



DELEGLIS

WIXST

10TH AVE

10TH AVE

WAUSAURD

GOWAN RD

1222

1212

1128

5070

5070-C

5067-A

5063-DD 5063-AA

339

338

5067

5067-C

5063-D

5063-A

5063-C

6955

5067-A

1242

6955-A

6955-B

6955

1207

1205

102

1121

1113

120

112

111



Street Department
City of Antigo
700 Edison St.
Antigo, WI 54409

Date: December 2, 2025
To: Public Works Committee
From: Kirk Packard, Street Commissioner
Subject: Approving Purchase of Used Paver for Street Department from Langlade County

The Street Department has the opportunity to purchase a used Paver from Langlade County. The past few summers City crews were able to try paving our City streets and have excelled at it. We have been renting the County's paver as a trial. I believe it to be in the City's best interest to continue paving streets as we have been. Purchasing the used paver from the County for \$24,100 would be the most economical at this point. I have money available in bituminous equipment in the CIP for this purchase.

Fiscal Impact: This item is budgeted for in the CIP (Bituminous Equipment)

Recommendation: Purchase a used paver from Langlade County for \$24,100 using budgeted CIP funds.

Attachments:
None



Street Department
City of Antigo
700 Edison St.
Antigo, WI 54409

Date: December 2, 2025
To: Public Works Committee
From: Kirk Packard, Street Commissioner
Subject: Approving Purchase of Used Brine Tank for Street Department from Langlade County

The Street Department has been using brine on some priority roadways ahead of storms for snow removal purposes. The County is selling a used brine tank for \$3,900, which would work perfectly for our application. I have money budgeted in the CIP fund (snow removal equipment). I believe this purchase would be in the City's best interest as purchasing new would not be cost effective at this time.

Fiscal Impact: This item is budgeted for in the CIP (snow removal equipment).

Recommendation: Purchase a used brine tank from Langlade County for \$3,900 using budgeted CIP funds.

Attachments:
None



Street Department
City of Antigo
700 Edison St.
Antigo, WI 54409

Date: December 2, 2025
To: Public Works Committee
From: Kirk Packard, Street Commissioner
Subject: Purchase of Paper Bags for Residents for Brush/Mulch pickup Weeks

Currently the City offers curbside brush and mulch pickup in the spring and fall each year.

Residents are required to bag their mulch for easier pickup for crews. Most residents bag their leaves and mulch in plastic garbage bags. Crews pick up the bags and have to tear them open to dispose of the leaves and mulch. If paper bags were used, the leaves and mulch can be left in the bags as the paper bags will decompose with the leaves and mulch. This would save a ton of labor time.

I suggest purchasing paper bags and having them available for residents for pickup at the Street Department. Staff has been researching the cost associated with this. Volm Company would be able to make these bags for us with a minimum bag purchase of 3,000 bags. The approximate cost for 3,000 bags would be \$1,695.

Fiscal Impact: Approximately \$1,695 for 3,000 bags. These are not budgeted items.

Recommendation: Purchase paper bags for residents for curbside brush/mulch pickup weeks.

Attachments:

None



Parks, Cemeteries, and Recreation
City of Antigo
700 Edison St.
Antigo, WI 54409

Date: December 2, 2025
To: Public Works Committee
From: Sarah Repp, Parks, Recreation & Cemetery Director
Subject: Update Ordinance Sec. 38-231 Change Fulton Street from One Way to Two Way

Fulton Street, per the existing ordinance, is a one-way street. However, with construction of Lakeside Park it is recommended that we update the ordinance, and remove Fulton Street from the ordinance; making it a two-way street. I have talked with Dan Duley, Police Chief, and he recommended the update.

Sec. 38-231. - One-way highways.

The following highways or portions thereof maintained by the city are designated one-way highways, and no person shall drive or operate a vehicle on any such highways or portions thereof except in the one direction designated:

(1)One-way traffic in the alley running east and west through block 44 of the original plat of the Village (now city) of Antigo, according to the recorded plat thereof. The alley shall be one-way going east from Clermont Street and one-way west from Superior Street with the exit in both instances to be on Sixth Avenue.(2)The property being utilized as an alley immediately to the south of and adjacent to the property at 522 Clermont Street (currently McCormick Klessig & Associates, Ltd.) is hereby designated as a one-way alley for westbound traffic only from Clermont Street.(3)Those portions of Fulton Street and Graham Avenue lying between First Avenue and Arctic Street are hereby designated as one-way streets. The direction of travel shall be north and west at all times.
(Code 1999, § 10-1-15(a); Ord. No. 1068B, § 1, 9-11-2002; Ord. No. 1351B, § 1, 8-9-2023)

Fiscal Impact: None

Recommendation: Recommend removing Fulton Street from Sec. 38-231.-One-way highways ordinance, and allow two-way traffic

Attachments:

1. Antigo, WI Code of Ordinances

Sec. 38-231. - One-way highways.

The following highways or portions thereof maintained by the city are designated one-way highways, and no person shall drive or operate a vehicle on any such highways or portions thereof except in the one direction designated:

- (1) One-way traffic in the alley running east and west through block 44 of the original plat of the Village (now city) of Antigo, according to the recorded plat thereof. The alley shall be one-way going east from Clermont Street and one-way west from Superior Street with the exit in both instances to be on Sixth Avenue.
- (2) The property being utilized as an alley immediately to the south of and adjacent to the property at 522 Clermont Street (currently McCormick Klessig & Associates, Ltd.) is hereby designated as a one-way alley for westbound traffic only from Clermont Street.
- (3) Those portions of Fulton Street and Graham Avenue lying between First Avenue and Arctic Street are hereby designated as one-way streets. The direction of travel shall be north and west at all times.

(Code 1999, § 10-1-15(a); Ord. No. 1068B, § 1, 9-11-2002; Ord. No. 1351B, § 1, 8-9-2023)



Department of Public Works
City of Antigo
700 Edison St.
Antigo, WI 54409

Date: December 2, 2025
To: Public Works Committee
From: Charley Brinkmeier, Surveyor/Project Manager
Subject: Engineering Services for the next Community Development Block Grant (CDBG) 4-500 Block of Hudson Street & Pearl Avenue

We are planning for our next Community Development Block Grant (CDGB) project. This project includes complete infrastructure for the 400 & 500 Blocks of Hudson Street as well as Pearl Avenue. We have reached out to Ayres and Associates for a proposal of engineering services and assistance with CDBG income surveys. Ayres and Associates lump sum cost would be \$195,706.00 up to the final design phase. By having these plans in place, on the shelf, we would score extra points when we do apply for the CDBG in 2026 - 2027. We are recommending approval of the Aryes & Associates professional service agreement with the funds to come from Sanitary Sewer Utility, Water Utility, Stormwater Utility and the CIP budget.

Fiscal Impact: \$195,706.00

Recommendation:

Attachments:

1. 71110 - Ayres Standard Agreement for Professional Services

AGREEMENT FOR PROFESSIONAL SERVICES

THIS IS AN AGREEMENT made as of November 24, 2025, between the City of Antigo (OWNER) and Ayres Associates Inc, 700 Pilgrim Way, Suite 180, Green Bay, WI 54304 (CONSULTANT).

OWNER intends to retain CONSULTANT for professional services for reconstruction of Hudson Street from 5th Avenue to 7th Avenue and Pearl Avenue (Fulton Street to Hudson Street) and as described in Attachment A (hereinafter called the Project) to include replacement of the asphalt surface and subbase. The proposed cross section will be finalized with the city. Also included will be removal and replacement of curb and gutter, sidewalk, and driveway aprons. Reconstruction of the one intersection and modifications to three other intersections within the project limits will be included. All handicap ramps within the project limits will be replaced and will meet ADA accessibility requirements. The width of Hudson Street is not anticipated to change but Pearl Avenue may be widened a few feet. Underground utilities will also be replaced to include the storm sewer, sanitary sewer and water system including replacement of the main and service lines to the right-of-way.

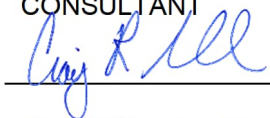

OWNER and CONSULTANT agree to performance of professional services by CONSULTANT and payment for those services by OWNER as set forth below.

The following Attachments are attached to and made a part of this Agreement.

- Attachment A - Scope of Services, consisting of 5 pages.
- Attachment B - Period of Services, consisting of 2 pages.
- Attachment C - Compensation and Payments, consisting of 3 pages.
- Attachment D - Terms and Conditions, consisting of 4 pages.
- Attachment E - Insurance, consisting of 2 pages.
- Exhibit 1 – Scope, consisting of 3 pages.

This Agreement (consisting of 1 page), together with the Attachments identified above, constitute the entire agreement between OWNER and CONSULTANT and supersede all prior written or oral understandings. This Agreement and said Attachments may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement as of the day and year first written above.

OWNER		Ayres Associates Inc
		CONSULTANT
	(Signature)	
	(Typed Name)	Craig R Schuh, PE
	(Title)	Manager – Engineering Services
	(Date)	November 24, 2025
	(Attest)	
	(Typed Name)	Trace Hubbard, PE
	(Title)	Municipal Engineer

ATTACHMENT A - SCOPE OF SERVICES

This is an attachment to the Agreement dated November 24, 2025, between the City of Antigo (OWNER) and Ayres Associates Inc (CONSULTANT).

ARTICLE 1 - BASIC SERVICES

1.1 General

1.1.1 CONSULTANT shall provide professional services for OWNER in all phases of the Project to which this Agreement applies. These services will include serving as OWNER's professional representative for the Project, providing professional consultation and advice, and performing the duties and responsibilities of CONSULTANT as provided below and in Exhibit 1.

1.2 Study and Reports Phase

1.2.1 Provide CDBG-PF Income Survey submission and CDBG-PF Application.

1.2.1.1 Ayres Associates Inc proposes performing the services as noted in Exhibit 1 for the CDBG-PF Income Survey submission in February 2026 and CDBG-PF Application in May 2026.

1.3 Preliminary Design Phase

After written authorization to proceed with the Preliminary Design Phase, CONSULTANT shall:

1.3.1 Not Used.

1.3.2 Prepare Preliminary Design documents consisting of final design criteria, preliminary drawings, outline specifications and written descriptions of the Project.

1.3.3 Advise OWNER if additional data or services of the types described in paragraph 3.4 are necessary and assist OWNER in obtaining such data and services.

1.3.4 Based on the information contained in the preliminary design documents, submit a revised opinion of probable Total Project Costs.

1.3.5 Furnish three copies of the above Preliminary Design documents and present and review them in person with OWNER.

1.4 Final Design Phase

After written authorization to proceed with the Final Design Phase, CONSULTANT shall:

1.4.1 On the basis of the accepted Preliminary Design documents and the revised opinion of probable Total Project Costs prepare for incorporation in the Contract Documents final drawings to show the general scope, extent and character of the work to be furnished and performed by Contractor(s) (hereinafter called "Drawings") and Specifications (which will be prepared in conformance with the format of the Construction Specifications Institute).

1.4.2 Provide technical criteria, written descriptions and design data for OWNER's use in filing applications for permits with or obtaining approvals of such governmental authorities as have jurisdiction to approve the design of the Project, and assist OWNER in consultations with appropriate authorities.

1.4.3 Advise OWNER of any adjustments to the latest opinion of probable Total Project Costs caused by changes in general scope, extent or character or design requirements of the Project or Construction Costs. Furnish to OWNER a revised opinion of probable Total Project Costs based on the Drawings and Specifications.

1.4.4 Prepare for review and approval by OWNER, its legal counsel and other advisors contract agreement forms, general conditions and supplementary conditions, and (where appropriate) bid forms, invitations to bid and instructions to bidders (all of which shall be consistent with the forms and pertinent guide sheets prepared by the Engineers Joint Contract Documents Committee), and assist in the preparation of other related documents.

1.4.5 Furnish three copies of the above documents and of the Drawings and Specifications and present and review them in person with OWNER.

1.5 Bidding or Negotiating Phase

Not Used

1.6 Construction Phase

Not Used

1.7 Post-Construction Phase

Not Used

ARTICLE 2 - ADDITIONAL SERVICES

2.1 Services Requiring Authorization in Advance

If authorized in writing by OWNER, CONSULTANT shall furnish or obtain from others Additional Services as provided below. These services are not included as part of Basic Services and will be paid for by OWNER as indicated in Attachment C.

2.1.1 Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effect on the design requirements of the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

2.1.2 Not Used.

2.1.3 Services resulting from significant changes in the general scope, extent or character of the Project or its design including, but not limited to, changes in size, complexity, OWNER's schedule, character of construction or method of financing; and revising previously accepted studies, reports, design documents or Contract Documents when such revisions are required by changes in laws, rules, regulations, ordinances, codes or orders enacted subsequent to the preparation of such studies, reports or documents, or are due to any other causes beyond CONSULTANT's control.

2.1.4 Providing renderings or models for OWNER's use.

2.1.5 Preparing documents for alternate bids requested by OWNER for Contractor(s)' work which is not executed or documents for out-of-sequence work.

2.1.6 Investigations and studies involving, but not limited to, detailed consideration of operations, maintenance and overhead expenses; providing value engineering during the course of design; the preparation of feasibility studies, cash flow and economic evaluations, rate schedules and appraisals; assistance in obtaining financing for the Project; evaluating processes available for licensing and assisting OWNER in obtaining process licensing; detailed quantity surveys of material, equipment and labor; and audits or inventories required in connection with construction performed by OWNER.

2.1.7 Furnishing services of independent professional associates and subconsultants for other than Basic Services (which include, but are not limited to, customary civil, structural, mechanical and electrical engineering and customary architectural design incidental thereto); and providing data or services of the types described in paragraph 3.4 when OWNER employs CONSULTANT to provide such data or services in lieu of furnishing the same in accordance with paragraph 3.4.

2.1.8 Services resulting from the award of more separate prime contracts for construction, materials or equipment for the Project than are contemplated or if CONSULTANT has been required to prepare Contract Documents on the assumption that more than one prime contract will be awarded for construction, materials and equipment, but only one prime contract is awarded for construction, materials and equipment for the Project, services attributable to the preparation of contract documentation that was rendered unusable and any revisions or additions to contract documentation used that was necessitated by the award of only one prime contract.

2.1.9 Services during out-of-town travel required of CONSULTANT other than visits to the site or OWNER's office as required by Basic Services.

2.1.10 Assistance in connection with bid protests, rebidding or renegotiating contracts for construction, materials, equipment or services, except when such assistance is required to complete services called for in Attachment D, paragraph 6.2.2.5.

2.1.11 Providing any type of property surveys or related engineering services needed for the transfer of interests in real property and field surveys for design purposes and engineering surveys and staking to enable Contractor(s) to proceed with their work; and providing other special field surveys.

2.1.12 Not Used.

2.1.13 Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other legal or administrative proceeding involving the Project (except for assistance in consultations which is included as part of Basic Services under paragraphs 1.2.3 and 1.4.2).

2.1.14 Additional services in connection with the Project, including services which are to be furnished by OWNER as listed below, and services not otherwise provided for in this Agreement.

2.2 Required Additional Services

When required by the Contract Documents in circumstances beyond CONSULTANT's control, CONSULTANT shall furnish or obtain from others, as circumstances require during construction and without waiting for specific authorization from OWNER, Additional Services of the types listed in paragraphs 2.2.1 through 2.2.6, inclusive. These services are not included as part of Basic Services. CONSULTANT shall advise OWNER promptly after starting any such Additional Services which will be paid for by OWNER as indicated in Attachment C.

2.2.1 Services in connection with work change directives and change orders to reflect changes requested by OWNER if the resulting change in compensation for Basic Services is not commensurate with the additional services rendered.

2.2.2 Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitutions proposed by Contractor(s); and services after the award of each contract in evaluating and

determining the acceptability of an unreasonable or excessive number of substitutions proposed by Contractor.

2.2.3 Services resulting from significant delays, changes or price increases occurring as a direct or indirect result of material, equipment or energy shortages.

2.2.4 Additional or extended services during construction made necessary by (1) work damaged by fire or other cause during construction, (2) a significant amount of defective or neglected work of any Contractor, (3) acceleration of the progress schedule involving services beyond normal working hours, and (4) default by any Contractor.

2.2.5 Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of any part of the Project by OWNER prior to Substantial Completion.

2.2.6 Evaluating an unreasonable or extensive number of claims submitted by Contractor(s) or others in connection with the work.

ARTICLE 3 - OWNER'S RESPONSIBILITIES

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

3.1 Designate in writing a person to act as OWNER's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define OWNER's policies and decisions with respect to CONSULTANT's services for the Project.

3.2 Provide all criteria and full information as to OWNER's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which OWNER will require to be included in the Project.

3.3 Place at CONSULTANT's disposal all available pertinent information including previous reports and any other data relative to design or construction of the Project.

3.4 Furnish to CONSULTANT, as required for performance of CONSULTANT's Basic Services, the following, all of which CONSULTANT may use and rely upon in performing services under this Agreement:

3.4.1 Data prepared by or services of others, including without limitation borings, probings and subsurface explorations, hydrographic surveys, laboratory tests and inspections of samples, materials and equipment; including appropriate professional interpretations.

3.4.2 Environmental assessments beyond proposed Phase 1, audits, investigations, and impact statements, and other relevant environmental or cultural studies as to the Project, the site, and adjacent areas.

3.4.3 Not Used.

3.4.4 Property descriptions.

3.4.5 Zoning, deed and other land use restriction.

3.4.6 Other special data or consultations not covered under Basic Services and Additional Services.

3.5 Not Used.

3.6 Arrange for access to and make all provisions for CONSULTANT to enter upon public and private property as required for CONSULTANT to perform services under this Agreement.

3.7 Examine all studies, reports, sketches, Drawings, Specifications, proposals and other documents presented by CONSULTANT, obtain advice of an attorney, insurance counselor, financial/municipal advisor, and other consultants as OWNER deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of CONSULTANT.

3.8 Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary for completion of the Project.

3.9 Recognizing and acknowledging that CONSULTANT's services and expertise do not include the following services, provide, as required for the Project:

3.9.1 Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.

3.9.2 Legal services with regard to issues pertaining to the Project as OWNER requires, Contractor(s) raises, or CONSULTANT reasonably requests.

3.9.3 Such auditing services as OWNER requires to ascertain how or for what purpose any Contractor has used the money paid.

3.10 If OWNER designates a person to represent OWNER at the site who is not CONSULTANT or CONSULTANT's agent or employee, the duties, responsibilities and limitations of authority of such other person and the affect thereof on the duties and responsibilities of CONSULTANT and the Resident Project Representative (and any assistants) will be set forth in an exhibit that is to be identified, attached to and made a part of this Agreement before such services begin.

3.11 If more than one prime contract is to be awarded for construction, materials, equipment and services for the entire Project, designate a person or organization to have authority and responsibility for coordinating the activities among the various prime contractors.

3.12 Furnish to CONSULTANT data or estimated figures as to OWNER's anticipated costs for services to be provided by others for OWNER (such as services pursuant to paragraphs 3.7 through 3.11, inclusive and other costs of the types referred to in paragraph 1.2.6) so that CONSULTANT may make the necessary findings to support opinions of probable Total Project Costs.

3.13 Attend the pre-bid conference, bid opening, pre-construction conferences, construction progress and other job related meetings and substantial completion inspections and final payment inspections.

3.14 Give prompt written notice to CONSULTANT whenever OWNER observes or otherwise becomes aware of a hazardous environmental condition or any other development that affects the scope or timing of CONSULTANT's services, any defect or nonconformance in CONSULTANT's services, or any defect or nonconformance in the work of any Contractor.

3.15 Furnish, or direct CONSULTANT to provide, Additional Services as stipulated in paragraph 2.1 or other services as required.

3.16 Bear all costs incident to compliance with the requirements of Article 3.

ATTACHMENT B - PERIOD OF SERVICES

This is an attachment to the Agreement dated November 24, 2025, between the City of Antigo (OWNER) and Ayres Associates Inc (CONSULTANT).

ARTICLE 4 - PERIOD OF SERVICES

4.1 The provisions of this Article 4 and the compensation for CONSULTANT's services have been agreed to in anticipation of the orderly and continuous progress of the Project through completion of the Construction Phase. CONSULTANT's obligation to render services hereunder will extend for a period which may reasonably be required for the design, award of contracts, construction, and initial operation of the Project including extra work and required extensions thereto. If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided below and if such dates are exceeded through no fault of CONSULTANT, compensation provided herein shall be subject to equitable adjustment.

4.2 The services called for in the Study and Report Phase will be completed and the submitted prior to dates noted after written authorization to proceed which will be given by OWNER within thirty days after CONSULTANT has signed this Agreement.

4.3 Upon written authorization from OWNER, CONSULTANT shall proceed with the performance of the services called for in the Preliminary Design Phase, and shall submit preliminary design documents and a revised opinion of probable Total Project Costs within 60 days.

4.4 After acceptance by OWNER of the Preliminary Design Phase documents and revised opinion of probable Total Project Costs, indicating any specific modifications or changes in the general scope, extent or character of the Project desired by OWNER, and upon written authorization from OWNER, CONSULTANT shall proceed with the performance of the services called for in the Final Design Phase; and shall deliver Contract Documents and a revised opinion of probable Total Project Costs for all work of Contractor(s) on the Project within 60 days.

4.5 CONSULTANT's services under the Preliminary Design Phase and Final Design Phase shall each be considered complete at the earlier of (1) the date when the submissions for that phase have been accepted by OWNER or (2) thirty days after the date when such submissions are delivered to OWNER for final acceptance, plus in each case such additional time as may be considered reasonable for obtaining approval of governmental authorities having jurisdiction to approve the design of the Project.

4.6 Not Used.

4.7 Not Used.

4.8 Not Used.

4.9 If OWNER has requested significant modifications or changes in the general scope, extent or character of the Project, the time of performance of CONSULTANT's services shall be adjusted equitably.

4.10 If OWNER fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase within 100 calendar days (plus such additional time as may be required to complete services under Attachment D, paragraph 6.2.2.5) after completion of Final Design Phase, CONSULTANT may, after giving seven days' written notice to OWNER, suspend services under this Agreement.

4.11 OWNER shall be liable for all costs and damages incurred by CONSULTANT for delays caused in whole or in part by OWNER's interference with CONSULTANT's ability to provide services, including, but

not limited to, OWNER's failure to provide specified facilities or information, or if CONSULTANT's services are extended by OWNER's actions or inactions for more than ninety days. OWNER agrees to indemnify and hold CONSULTANT harmless for any delays caused by OWNER. If delays are caused by unpredictable occurrences including, without limitation, terrorism, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of material or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency, the costs for services and schedule commitments shall be subject to change.

4.12 In the event that the work designed or specified by CONSULTANT is to be furnished or performed under more than one prime contract, or if CONSULTANT's services are to be separately sequenced with the work of one or more prime contractors (such as in the case of fast-tracking), OWNER and CONSULTANT shall, prior to commencement of the Final Design Phase, develop a schedule for performance of CONSULTANT's services during the Final Design, Bidding or Negotiating and Construction Phases in order to sequence and coordinate properly such services as are applicable to the work under such separate contracts. This schedule is to be prepared whether or not the work under such contracts is to proceed concurrently and is to be included in this Attachment B and the provisions of paragraphs 4.4 through 4.10 inclusive, will be modified accordingly.

ATTACHMENT C - COMPENSATION AND PAYMENTS

This is an attachment to the Agreement dated November 24, 2025, between the City of Antigo (OWNER) and Ayres Associates Inc (CONSULTANT).

ARTICLE 5 - COMPENSATION AND PAYMENTS

5.1 Compensation for Services and Expenses

5.1.1 Basic Services. OWNER shall pay CONSULTANT for Basic Services set forth in Attachment A, except for services of CONSULTANT's Resident Project Representative and Post-Construction Phase services, if any, as follows:

5.1.1.1 A Lump Sum amount of \$195,706.00 based on the following assumed distribution of compensation:

a. Study and Reports Phase	\$ 20,618.00
b. Preliminary Design Phase	\$ 73,822.00
c. Final Design Phase	\$101,266.00

5.1.1.2 CONSULTANT may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total Lump Sum amount unless approved in writing by OWNER.

5.1.1.3 The Lump Sum includes compensation for CONSULTANT's services and services of CONSULTANT's independent professional associates and subconsultants, if any. Appropriate amounts have been incorporated in the Lump Sum to account for labor, overhead, profit, and Reimbursable Expenses.

5.1.2 Not Used.

5.1.3 Additional Services. OWNER shall pay CONSULTANT for Additional Services, if any, as follows:

5.1.3.1 For services of CONSULTANT's employees engaged directly on the Project pursuant to Attachment A, paragraph 2.1 or 2.2 (except for services as a consultant or witness under Attachment A, paragraph 2.1.13), an amount equal to CONSULTANT's Direct Labor Costs times a factor of 3.10, plus related Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants, if any.

5.1.4 Reimbursable Expenses. OWNER shall pay CONSULTANT for all Reimbursable Expenses incurred in connection with services as follows:

5.1.4.1 For Internal Reimbursable Expenses. An amount equal to the Project-related internal Reimbursable Expenses actually incurred or allocated by CONSULTANT based on the rates set forth in Appendix 1 to this Attachment C.

5.1.4.2 For External Reimbursable Expenses. An amount equal to invoiced external Reimbursable Expenses allocable to the Project multiplied by a factor of 1.0.

5.1.5 Amounts Billed.

5.1.5.1 Lump Sum Services. The portion of the amounts billed for CONSULTANT's services which are related to services rendered on a Lump Sum basis will be billed based upon CONSULTANT's

estimate of the proportion of the total services actually completed during the billing period to the Lump Sum.

5.1.5.2 Direct Labor Costs Times a Factor Services. The portion of the amounts billed for CONSULTANT's services which are related to services rendered on a Direct Labor Costs times a factor basis will be billed based on the applicable Direct Labor Costs for the cumulative hours charged to the Project during the billing period by CONSULTANT's employees multiplied by the above designated factor, plus Reimbursable Expenses and charges of CONSULTANT's independent professional associates and subconsultants.

5.1.6 Annual Adjustments. The Direct Labor Costs will be adjusted annually (as of January) and the factor applied to Direct Labor Costs and the Reimbursable Expenses Schedule will be adjusted annually (as of May) to reflect equitable changes in the compensation payable to CONSULTANT.

5.1.7 Other Provisions Concerning Compensation

5.1.7.1 Charges of CONSULTANT's Independent Professional Associates and Subconsultants. Whenever CONSULTANT is entitled to compensation for the charges of CONSULTANT's independent professional associates and subconsultants, those charges shall be the amounts billed to CONSULTANT times a factor of 1.0.

5.1.7.2 Factors. The factors for external Reimbursable Expenses and CONSULTANT's independent professional associates and subconsultants include CONSULTANT's overhead and profit associated with CONSULTANT's responsibility for the administration of such services and costs.

5.1.7.3 Not Used.

5.1.7.4 Records. Records pertinent to CONSULTANT's compensation will be kept in accordance with generally accepted accounting practices. To the extent necessary to verify CONSULTANT's charges and upon OWNER's timely request, CONSULTANT shall make copies of such records available to OWNER at cost.

5.2 Payments

5.2.1 Times of Payments. CONSULTANT shall submit monthly invoices for Basic and Additional Services rendered and for Reimbursable Expenses incurred. OWNER shall make prompt monthly payments in response to CONSULTANT's invoices.

5.2.2 Failure to Pay. If OWNER fails to make any payment due CONSULTANT for services and expenses within thirty days after receipt of CONSULTANT's invoices, the amounts due CONSULTANT will be increased at the rate of 1-1/2% per month (18% A.P.R.), or the maximum rate of interest permitted by law, if less, from said thirtieth day, and in addition, CONSULTANT may, after giving seven days' written notice to OWNER, suspend services under this Agreement until CONSULTANT has been paid in full all amounts due for services and expenses.

5.2.3 Payments Upon Termination. In the event of termination by OWNER under Attachment D, paragraph 7.5, CONSULTANT will be entitled to invoice OWNER and to receive full payment for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination. In the event of termination by OWNER for convenience or by CONSULTANT for cause, CONSULTANT also shall be entitled to invoice OWNER and to payment of a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with CONSULTANT's independent professional associates and subconsultants, and other related close-out costs, using methods and rates for Additional Services as set forth in this Attachment C.

5.2.4 Payments for Taxes Assessed on Services. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payments shall be added to the compensation as determined above.

5.2.5 Deductions or Offsets. No deductions or offsets shall be made from CONSULTANT's compensation or expenses on account of any setoffs or back charges.

5.3 Definitions

5.3.1 Direct Labor Costs. Direct Labor Costs means salaries and wages paid to employees but does not include payroll related costs or benefits.

5.3.2 Reimbursable Expenses. Reimbursable Expenses mean the actual expenses incurred by CONSULTANT, directly or indirectly in connection with the Project, such as expenses for: transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representatives and their assistants; toll telephone calls and mobile phone charges; facsimile transmissions; expenses incurred for computer time, survey and testing instruments, and other highly specialized equipment; and reproduction of reports, Drawings, Specifications, Bidding Documents, and similar Project-related items.

ATTACHMENT D - TERMS AND CONDITIONS

This is an attachment to the Agreement dated November 24, 2025, between the City of Antigo (OWNER) and Ayres Associates Inc (CONSULTANT).

ARTICLE 6 - CONSTRUCTION COST AND OPINIONS OF COST

6.1 Construction Cost

The construction cost of the entire Project (herein referred to as "Construction Cost") means the total cost to OWNER of those portions of the entire project designed and specified by CONSULTANT, but it will not include CONSULTANT's compensation and expenses, the cost of land, rights-of-way, or compensation for or damages to, properties unless this Agreement so specifies, nor will it include OWNER's legal, accounting, insurance counseling or auditing services, or interest and financing charges incurred in connection with the Project or the cost of other services to be provided by others to OWNER pursuant to Attachment A, paragraphs 3.7 through 3.11, inclusive. (Construction Cost is one of the items comprising Total Project Costs which is defined in Attachment A, paragraph 1.2.6.)

6.2 Opinions of Probable Cost

6.2.1 Because CONSULTANT has no control over the cost of labor, materials, equipment or services furnished by others, or over Contractor(s)' methods of determining prices, or over competitive bidding or market conditions, CONSULTANT's opinions of probable Total Project Costs and Construction Cost provided for herein are to be made on the basis of CONSULTANT's experience, qualifications and judgment as an experienced and qualified professional, familiar with the construction industry; but CONSULTANT cannot and does not guarantee that proposals, bids or actual Project or Construction Costs will not vary from opinions of probable cost. If prior to the Bidding or Negotiating Phase OWNER wishes greater assurance as to Total Project or Construction Costs, OWNER shall employ an independent cost estimator as provided in Attachment A.

6.2.2 If a Construction Cost limit is established by written agreement between OWNER and CONSULTANT and specifically set forth in this Agreement as a condition thereto, the following will apply.

6.2.2.1 The acceptance by OWNER at any time during the Basic Services of a revised opinion of probable Total Project or Construction Costs in excess of the then established cost limit will constitute a corresponding revision in the Construction Cost limit to the extent indicated in such revised opinion.

6.2.2.2 Any Construction Cost limit so established will include a contingency of ten percent unless another amount is agreed upon in writing.

6.2.2.3 CONSULTANT will be permitted to determine what types of materials, equipment and component systems are to be included in the Drawings and Specifications and to make reasonable adjustments in the general scope, extent and character of the Project to bring it within the cost limit.

6.2.2.4 If the Bidding or Negotiating Phase has not commenced within six months after completion of the Final Design Phase, the established Construction Cost limit will not be binding on CONSULTANT and OWNER shall consent to an adjustment in such cost limit commensurate with any applicable change in the general level of prices in the construction industry between the date of completion of the Final Design Phase and the date on which proposals or bids are sought.

6.2.2.5 If the lowest bona fide proposal or bid exceeds the established Construction Cost limit, OWNER shall (1) give written approval to increase such cost limit, (2) authorize negotiating or rebidding the Project within a reasonable time, or (3) cooperate in revising the Project's general scope, extent or character to the extent consistent with the Project's requirements and with sound practices. In the case of

(3), CONSULTANT shall modify the Contract Documents as necessary to bring the Construction Cost within the cost limit. In lieu of other compensation for services in making such modifications, OWNER shall pay CONSULTANT, CONSULTANT's cost of such services, all overhead expenses reasonably related thereto and Reimbursable Expenses, but without profit to CONSULTANT on account of such services. The providing of such service will be the limit of CONSULTANT's responsibility in this regard and, having done so, CONSULTANT shall be entitled to payment for services in accordance with this Agreement and will not otherwise be liable for damages attributable to the lowest bona fide proposal or bid exceeding the established Construction Cost.

ARTICLE 7 - GENERAL CONSIDERATIONS

7.1 Standard of Performance

The standard of care for all professional services performed or furnished by CONSULTANT under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. CONSULTANT does not make any warranty or guarantee, expressed or implied, nor is this Agreement or contract subject to the provisions of any uniform commercial code. Similarly, CONSULTANT will not accept those terms and conditions offered by OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

7.2 Reuse of Documents

All documents including Drawings and Specifications prepared or furnished by CONSULTANT (and independent professional associates and subconsultants) pursuant to this Agreement are instruments of service and CONSULTANT shall retain an ownership and property interest therein whether or not the Project is completed. OWNER may make and retain copies for information and reference in connection with use and occupancy of the Project by OWNER and others; however, such documents are not intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any reuse without written verification or adaptation by CONSULTANT for the specific purpose intended will be at OWNER's sole risk and without liability or legal exposure to CONSULTANT, or to independent professional associates or subconsultants, and OWNER shall indemnify and hold harmless CONSULTANT and independent professional associates and subconsultants from all claims, damages, losses and expenses including attorneys' fees arising out of or resulting therefrom. Any such verification or adaptation will entitle CONSULTANT to further compensation at rates to be agreed upon by OWNER and CONSULTANT.

7.3 Electronic Files

7.3.1 OWNER and CONSULTANT agree that any electronic files furnished by either party shall conform to the specifications agreed to at the time this Agreement is executed and listed elsewhere. Any changes to the electronic specifications by either OWNER or CONSULTANT are subject to review and acceptance by the other party. Additional services by CONSULTANT made necessary by changes to the electronic file specifications shall be compensated for as Additional Services.

7.3.2 Electronic files furnished by either party shall be subject to an acceptance period of 60 days during which the receiving party agrees to perform appropriate acceptance tests. The party furnishing the electronic file shall correct any discrepancies or errors detected and reported within the acceptance period. After the acceptance period, the electronic files shall be deemed to be accepted and neither party shall have any obligation to correct errors or maintain electronic files.

7.3.3 OWNER is aware that differences may exist between the electronic files delivered and the printed hard-copy documents. In the event of a conflict between the hard-copy documents prepared by CONSULTANT and electronic files, the hard-copy documents shall govern.

7.4 Insurance

CONSULTANT shall procure and maintain insurance for protection from claims under workers' compensation acts, claims for damages because of bodily injury including personal injury, sickness or disease or death of any and all employees or of any person other than such employees, and from claims or damages because of injury to or destruction of property including loss of use resulting therefrom. Requirements for insurance are amended and supplemented as indicated in Attachment E.

7.5 Termination

The obligation to provide further services under this Agreement may be terminated by either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

7.6 Controlling Law

This Agreement is to be governed by the law of the place of business of CONSULTANT at the address hereinbefore stated.

7.7 Successors and Assigns

7.7.1 OWNER and CONSULTANT each is hereby bound and the partners, successors, executors, administrators and legal representatives of OWNER and CONSULTANT (and to the extent permitted by paragraph 7.7.2 the assigns of OWNER and CONSULTANT) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

7.7.2 Neither OWNER nor CONSULTANT shall assign, sublet or transfer any rights under or interest in this Agreement (including, but without limitation, moneys that may become due or moneys that are due) without the written consent of the other, except to the extent mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent CONSULTANT from employing such independent professional associates and subconsultants as CONSULTANT may deem appropriate to assist in the performance of services hereunder.

7.7.3 Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and CONSULTANT and not for the benefit of any other party.

7.8 Dispute Resolution

7.8.1 Negotiation. OWNER and CONSULTANT agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under the dispute resolution provision below or other provisions of this Agreement, or under law.

7.8.2 Mediation. If direct negotiations fail, OWNER and CONSULTANT agree that they shall submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof to mediation in accordance with the Construction

Industry Mediation Rules of the American Arbitration Association effective on the date of this Agreement prior to exercising other rights under law.

7.9 Exclusion of Special, Indirect, Consequential, and Liquidated Damages

CONSULTANT shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this Agreement.

7.10 Betterment

If, due to CONSULTANT's negligence, a required item or component of the project is omitted from the construction documents, CONSULTANT's liability shall be limited to the reasonable cost of correction of the construction, less what OWNER's cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that CONSULTANT will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the project.

7.11 Limitation of Professional Liability

OWNER agrees to limit CONSULTANT's professional liability for any and all claims for loss, damage or injury, including but not limited to, claims for negligence, professional errors or omissions, strict liability, and breach of contract or warranty, to an amount of \$50,000.00 or CONSULTANT's fee, whichever is greater. In the event that OWNER does not wish to limit CONSULTANT's professional liability to this sum, CONSULTANT agrees to raise the limitation of liability to a sum not to exceed \$1,000,000.00 for increased consideration of ten percent (10%) of the total fee or \$500.00, whichever is greater, upon receiving OWNER's written request prior to the start of CONSULTANT's services.

ATTACHMENT E - INSURANCE

This is an attachment to the Agreement dated November 24, 2025, between the City of Antigo (OWNER) and Ayres Associates Inc (CONSULTANT).

ARTICLE 8 - INSURANCE

8.1 Workers' Compensation

Workers' Compensation insurance covering the CONSULTANT for any and all claims which may arise against the CONSULTANT because of Workers' Compensation and Occupational Disease Acts shall be carried. The Employer's Liability Section shall have limits of not less than the following:

Each Accident:	\$	100,000
Disease, Policy Limit:	\$	500,000
Disease, Each Employee:	\$	100,000

8.2 Commercial General Liability

Commercial General Liability insurance protecting the CONSULTANT against any and all general liability claims which may arise in the course of performance of this Agreement shall be carried. The limits of liability shall not be less than the following:

General Aggregate:	\$	1,000,000
Products-Completed Operations Aggregate:	\$	1,000,000
Personal and Advertising Injury:	\$	1,000,000
Each Occurrence:	\$	1,000,000

Property damage liability coverage shall not exclude explosion, collapse, and underground perils if CONSULTANT is engaged in these activities.

Commercial General Liability coverage shall also protect the CONSULTANT for the same limits of liability for claims which may arise because of the indemnity or contractual liability agreement contained within this Agreement.

8.3 Business Automobile Liability

Business Automobile Liability insurance including Owned, Non-Owned, and Hired vehicles shall be carried with a limit of not less than the following:

Bodily Injury and Property Damage, Combined Single Limit:	\$	1,000,000
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8.4 Umbrella Excess Liability

Excess liability insurance (umbrella form) over underlying Employer's Liability, Commercial General Liability, and Business Automobile Liability shall be carried. The limits of liability shall be not less than the following:

Each Occurrence:	\$	1,000,000
Aggregate:	\$	1,000,000

8.5 Professional Liability (Errors and Omissions)

Professional Liability insurance protecting the CONSULTANT against Professional Liability claims which may arise in the course of this Agreement shall be carried. The limits of liability shall be not less than the following:

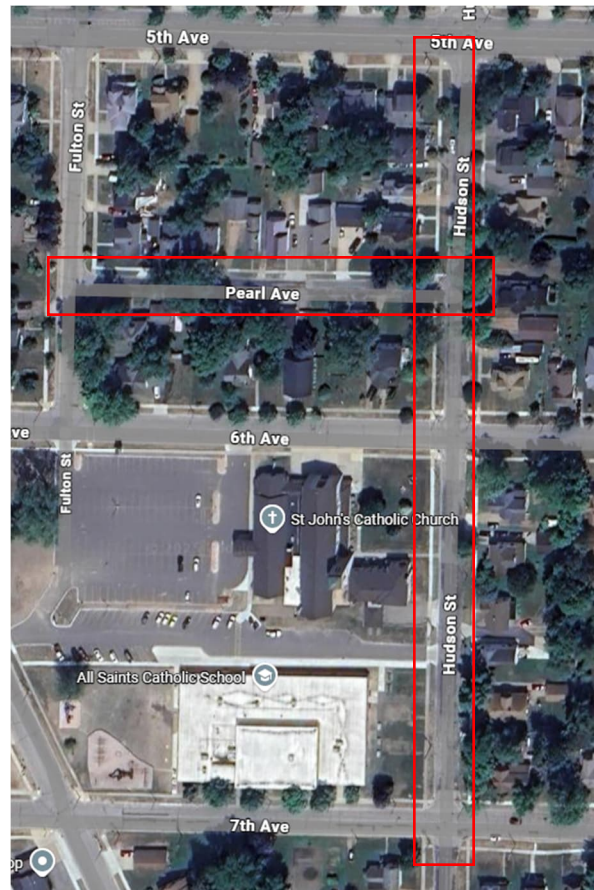
Each Claim:	\$	1,000,000
Aggregate:	\$	1,000,000

8.6 Valuable Papers

During the life of this Agreement, the CONSULTANT shall maintain in force Valuable Papers and Records insurance in an amount equal to the maximum exposure to loss of written, printed, or otherwise inscribed documents and records, including books, maps, films, drawings, abstracts, deeds, mortgages, and manuscripts as shall be required and/or produced in the completion of this Agreement by the CONSULTANT.

Project Understanding

The goal of the City of Antigo for this project is to reconstruct Hudson Street from 5th Avenue to 7th Avenue and Pearl Avenue (Fulton Street to Hudson Street). The project length is approximately 0.3 miles. See the “Project Overview Map” below.



This section of Hudson Street is primarily residential with the Antigo St John's Catholic Church and All Saints Catholic School on the west side of Hudson Street from 6th Avenue to 7th Avenue. There is sidewalk along both the east and west sides of Hudson Street and on the north side of Pearl Avenue. Both streets are narrow, but have large green space terrace areas that may be adjusted to widen each street, especially Pearl Avenue.

The proposal to reconstruct Hudson Street (5th Avenue to 7th Avenue) and Pearl Avenue (Fulton Street to Hudson Street) will include replacement of the asphalt surface and subbase. The proposed cross section for each street will be finalized with the City before design will begin. Also included will be removal and replacement of curb and gutter, sidewalk, and driveway aprons. Reconstruction of the one intersection and modifications to three other intersections within the project limits will be included. All ramps within the project limits will be replaced and will meet ADA accessibility requirements. Utilities to be replaced include the storm sewer, sanitary sewer and water system including replacement of the main and service lines to the right-of-way. The dual watermain on Hudson Street will be replaced with one larger main based on preliminary discussions with City staff.

The project will be partially funded with a Community Development Block Grant (CBDG), which will be applied for by Ayres Associates and administration work will be performed by the Langlade County Economic Development Corporation.

Project Scope

Ayres will provide CDBG-PF Income Survey submission, CDBG-PF Application and Design services as follows:

CDBG-PF Income Survey Submission and CDBG-PF Application Services

The project approach will play an important role in the success of this project since securing CDBG-PF funding is important to the finances of the City to continue to complete reconstruction projects.

Ayres Associates Inc proposes performing the following services:

1. Participate in one planning meeting with City staff.
2. Review Project Eligibility with staff from Department of Administration.
3. Tabulate Income Survey Data and submit to the DOA, on or before February 15th.
4. Provide the City with a draft Citizen Participation Plan for adoption by the City, if necessary.
5. Pre-Engineering Planning, including Scope of Work, Cost Estimates, Define Project Limits.
6. Assist the City in securing Interim Financing (Match Funds).
7. Attend and participate in required citizen participation public hearing.
8. Complete and submit the CDBG-PF application to the City for review. Revise if necessary.
9. Prepare for signature all resolutions, letters, documents and notices as required by the application and submit to the City for review.
10. Submit CDBG-PF application to the Department of Administration, on or before the application deadline.
11. Respond to questions from the Department of Administration, if needed.

Design Services

The project approach will play an important role in the success of this project. Ayres has extensive experience in formulating an efficient, cost-effective approach that will meet the needs of the City. The approach outlined below was developed based on Ayres' considerable experience in street reconstruction projects.

1. **Project Background review:** Review project area maps, get more familiar with project area in general, review past project plans and desired City design standards, including typical roadway sections; water main, sanitary sewer, and storm sewer needs; intersection configuration; and pavement cross section design.
2. **Site Visit:** One site visit to become more familiar with project area. Combine this on same day as kick off design meeting.
3. **Meetings:** The following meetings are anticipated:
 - a) **Preliminary Design Phase**
 - Kickoff design meeting (at City of Antigo)
 - 2 progress meetings (virtual)
 - Preliminary design review meeting (virtual)
 - b) **Final Design Phase**
 - 2 progress meetings (virtual)
 - Final Design Review meeting (virtual)
 - Public Information Meeting (at City of Antigo)
4. **Utility Coordination:** Provide coordination with existing utilities in the area. It is assumed that there will be no gas or power relocation needed.

5. **Phase I Environmental Review:** Complete a Phase 1 Environmental Review over entire project length. A memo summarizing the Phase I Review will be prepared and sent to the City.
6. **Roadway and grading design:** Complete roadway and surface grading design, vertical and horizontal alignment, typical roadway cross sections, slope intercepts, top of curb elevations, sidewalk, and driveway aprons. Street alignment using existing property irons is required. Design and reconstruction of three intersections is included.
7. **Storm sewer design:** Design will include stormwater flow/runoff calculations, pipe sizing, inlet and manhole locations, flowline elevations, and horizontal alignment. It is assumed that stormwater detention will not be required on site.
8. **Sanitary Sewer Design:** Design will include vertical and horizontal alignment of wain, lateral locations and sizes, and manhole locations. Sanitary sewer main is anticipated to remain the current size.
9. **Watermain design:** Complete water main design, including watermain layout and sizing, lateral locations and sizes, and hydrant locations.
10. **Drafting of Plan Set:** Complete CADD drafting of design plan set. This will include Cover Sheet, General Symbols and Abbreviations, General Notes and Project Control and Project Contacts, Existing Utility Locations, Roadway Existing and Proposed Typical Cross Sections, Roadway and Storm Sewer Plan and Profiles, Sanitary Sewer and Water Main Plan and Profiles, Roadway Cross Sections (every 25 ft), Intersection Details, Traffic Control, Pavement Marking, and Construction Details. The City will be given time to review and comment on the design plan set at the preliminary design phase and final design phase.
11. **Opinion of Probable Construction Cost:** Ayres will complete an Opinion of Probable Construction Cost at the preliminary design phase.
12. **Permits:** Apply for project permits and forward to review agencies for review and approval. It is assumed that the City will pay permit fees directly to agencies. It is anticipated that the following permits will be required:
 - Wisconsin Department of Natural Resources (WDNR) - Notice of Intent (NOI) for stormwater
 - WDNR - Sanitary Sewer Permit
 - WDNR - Watermain Permit

Responsibility of Owner

1. Sign all documents related to the CDBG-PF application in a timely matter.
2. Review of design plans (at preliminary design phase and final design phase).
3. Pay permit application fees.
4. Administration of the CDBG

Additional Services

Additional engineering services, which can be provided for agreed-upon fees, may be desired. Such services may include the following:

- 1) Soil borings and soils conditions report
- 2) If a government corner needed to determine the existing right-of-way is not found, was destroyed, or was never set, establishing this corner will be considered an additional service. Similarly, any right-of-way platting or establishment work can be performed as an additional service.
- 3) Bidding and Construction Administration/Observation Services for the project.
- 4) Civil 3D Surface Model.
- 5) WDNR Submittal for Clean Water Fund Program(CWFP) and Safe Drinking Water Loan Program (SDWLP).



Department of Public Works
City of Antigo
700 Edison St.
Antigo, WI 54409

Date: December 2, 2025
To: Public Works Committee
From: Charley Brinkmeier, Surveyor/Project Manager
Subject: Wastewater Treatment Plant (WWTP) Full Facility Review Request for Proposal (RFP)

Back in October, we reached out to three firms for an Request for Proposals (RFP) for the Full Facility Review of the Wastewater Treatment Plant (WWTP). Each firm was familiar with our facility at different levels. MSA Professional Services has helped us in passed to become compliant with some Department of Natural Resources (DNR) regulations. They declined submitting an RFP. We received one from Strand and Associates, who recently did our design flow report for total solid storage, and our potable water improvements in 2023. Becher - Hoppe, partnering with Donohue, who has worked at our WWTP in the past in differing areas, latest being the filter building, I believe. We are in the process of reviewing both proposals and contacting references. We are planning on making a recommendation to the committee at the next Public Work Committee meeting.

Fiscal Impact:

Recommendation:

Attachments:

None