

**City of Antigo
Common Council
Wednesday, October 8, 2025**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 p.m. in the Council Chambers, City Hall, Mayor Thomas C. Bauknecht presiding.

Roll Call

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Roy Dieck	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Mary Hayes	Ward 4	Present	
Mark Edwards	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Kevin Smith	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Thomas C. Bauknecht	Mayor	Present	

Department Managers in attendance were: Daniel Duley, Police Chief; Kirk Packard, Street Commissioner; Corey Smith, Fire Chief; Elizabeth McCarthy, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk Treasurer; Chelsea Deloria, Antigo Daily Journal; Todd Deloria; and for a portion of the meeting, Nick Doll, Sheriff's Office; Sullivan Schwebler, Sophie Schwebler, Keith Schwebler, Finn Bauknecht, Patti Gaudette, Jane Bauknecht, John Bauknecht, Annie Bauknecht Schwebler, Rosemary Bauknecht, Edward Bauknecht, Barb Bauknecht and Antigo Fire Department employees Linda Vollmar, Chad Ashbeck, Bryce Ludwig, Samuel Vaden Langenberg, Jess Kwick, Ron Pizl, and Julianna Bauknecht.

Pledge of Allegiance**Moment of Silent Meditation****Approval of Minutes**

1. Approve Minutes from the September 10, 2025 Committee of the Whole and Common Council Meetings

Aldersperson Bugni moved, Aldersperson Wagner seconded, to approve the September 10, 2025 Committee of the Whole and Common Council Minutes.

Result:	Carried – Voice Vote
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Presentation

2. Swearing In and Badge Pinning of Firefighter/Paramedic Julianna Bauknecht. Corey Smith, Fire Chief, reviewed the accomplishments of Firefighter/Paramedic Julianna Bauknecht during her 18-month probationary period.

Jeanne Jensen, Deputy Clerk-Treasurer, administered the oath of office to Firefighter/Paramedic Julianna Bauknecht with her father Edward pinning on her badge.

Citizen Comment

3. **Subjects on the Current Agenda**
4. **Subjects Not on the Current Agenda**

Update on Citizen's Referrals from Previous Council Agenda

None.

Committee Reports

Aldersperson Bugni stated the Ad Hoc Weather Warning System Committee met October 2, 2025, and they reviewed the survey, noting 95% were in favor of the siren. He stated that,

statistically, the survey was not valid, they would need about 4,000 people to take the survey and they only had approximately 400 responses.

Alderson Bugni stated the committee will be sending out siren fundraising letters on October 14, 2025. He stated the committee had a presentation by ATI Systems, noting it seemed like a good siren system. He stated they suggested five multi-directional sirens operating on radio waves.

Alderson Bugni noted the siren had both tone and voice, and can be activated by NOAA and Everbridge, as well as a computer located in the emergency management office. He found the system to be simple to operate and noted some issues with the quote that ATI will reissue. Alderson Bugni noted the quote included the cost of the fifty-foot wooden poles.

Alderson Bugni stated the next meeting is set for November 3, 2025, at 4:30 p.m. He noted most of the fundraising will be completed by January 31, 2026. If the goal is not met, the money will be returned to the donors.

Consent Agenda

Result:	(9 to 0) Approve Consent Agenda Resolutions
Mover:	Tim Kassis
Secunder:	Joel Wagner
Ayes:	Barb Rebstock, Roy Dieck, Tim Kassis, Mary Hayes, Mark Edwards, Joel Wagner, Glenn Bugni, Kevin Smith, Scott Henricks
Nays:	None

Consent Agenda Resolutions

Resolution No. 65-25: Springbrook Cirrus Cloud Software to Replace the Current Software

Whereas, the City currently uses an on-premises version of Springbrook Software for many of our day-to-day functions including utility billing, financial processing, accounts receivable, building permits, special assessments, code and contact management, and payroll; and,

Whereas, this version of Springbrook is very slow so time is wasted just waiting for the screens to change or a report to print and to correct this situation upgrades would be needed to the server; and,

Whereas, instead of costs to upgrade the server, it would be more advantageous to the City to switch to Springbrook Cirrus which is the cloud version of the software which has many upgrades compared to the current software; and,

Whereas, there is an initial cost of \$21,300 for the upgrade and then the annual subscription cost would be \$39,976 which is an increase in the annual cost but alleviates the City having to pay for upgrades to the server and software; and,

Whereas, these funds are not budgeted but there are remaining funds from the agenda management software and the balance from the Capital Equipment/Improvement (CIP) fund and the enterprise funds.

Now, Therefore, Be It Resolved, By The Common Council, City of Antigo, to authorize the upgrade to Springbrook Cirrus Cloud software with the funds to be derived from the CIP undesignated fund balance (\$14,200) and the Water, Sanitary Sewer, and Storm Sewer accounts (\$2,367 each).

Be It Further Resolved, the annual cost for the software will be budgeted in each funds operating budgets.

Resolution No. 66-25: 2025 Budget Adjustment for Labor Attorney Fees

Whereas, the expenditures for Labor Attorney Fees in 2025 have exceeded the budget due to several personnel issues this year; and,

Whereas, these increases were unknown when the 2025 budget was approved so a budget adjustment is needed for these costs; and,

Whereas, there are undesignated funds that can be used for these fees.

Now, Therefore, Be it Resolved, By the Common Council, City of Antigo, to authorize the Clerk-Treasurer/Finance Director to transfer funds needed for Labor Attorney Fees until the end of 2025 up to \$75,000 from the undesignated fund balance.

Resolution No. 67-25: Creation of a Street Maintenance Leadman Position and Job Description without Creating an Additional Position in the Department

Whereas, the Street Department has been doing more street maintenance such as repaving Second Avenue and Aurora Street in house; and,

Whereas, due to the variety of work that is done by the department, there are leadman positions to direct crews in the different divisions, such as water and sewer; and,

Whereas, a position of Street Maintenance Leadman was created many years ago and due to the additional work being done in this area, the position will be filled with an existing employee and will not create a new position; and,

Whereas, the job description for this position is attached for reference.

Now, Therefore, Be It Resolved, By The Common Council, City of Antigo, to approve filling the Street Maintenance Leadman position with an existing employee.

Be It Further Resolved, this will not create an additional position within the department.

Resolution No. 68-25: Installation of Four Venting Wells for Sanitary Landfill 1357

Whereas, the City owns and monitors Sanitary Landfill 1357; and,

Whereas, it was discovered that methane levels were recorded above allowable limits; and

Whereas, Wis DNR required a plan of action; and,

Whereas, Sandcreek Environmental proposed installing venting system; and,

Whereas, estimate for the venting system was \$31,800; and,

Whereas, Wis DNR has approved the plan of actions; and,

Whereas, installation of the system is to begin this fall with the funds to be coming out of the Landfill Long Term Monitoring Account.

Now, Therefore, Be It Resolved, By The Common Council, City of Antigo, the City will execute the venting system proposed by Sandcreek Environmental and approved by the Wis DNR for the amount of \$31,800 with the funds coming from the Landfill Long Term Monitoring Account.

Consent Agenda Communications

5. Department Manager Reports

New Business

Resolutions

Resolution No. 69-25: Setting Wage for Deputy Clerk-Treasurer Position and Authorizing to Fill the Position Early for Training Purposes

Whereas, the Deputy Clerk-Treasurer, Jeanne Jensen, has announced her retirement effective December 13, 2025; and,

Whereas, the Clerk-Treasurer/Finance Director has requested the position be filled before

December to allow for training which was approved by the Finance, Personnel & Legislative Committee; and,

Whereas, the position was posted internally and Shannon Smith was appointed the new Deputy Clerk-Treasurer and will start those duties as of October 19, 2025; and,

Whereas, the starting salary for this position will be Grade 9, Step 1 (\$63,917.14) and the vacation schedule will follow the exempt employees schedule; and,

Whereas, Ms. Smith has comp time remaining as a non-exempt employee which will be paid to her at a cost of approximately \$700; and,

Whereas, an internal and external posting will be done to fill Ms. Smith's Administrative Assistant position.

Now, Therefore, Be It Resolved, By The Common Council, City of Antigo, to approve a salary of \$63,917.14 (Grade 9, Step 1) for the Deputy Clerk-Treasurer and allow a pay out of comp time of approximately \$700.

Be It Further Resolved, the Deputy Clerk-Treasurer will begin the exempt position on October 19, 2025 and will follow the exempt employee vacation schedule.

Result:	(8 to 0) Approve Alderperson Smith to Abstain from Voting on Resolution Number 69-25
Mover:	Tim Kassis
Secunder:	Mark Edwards
Ayes:	Barb Rebstock, Roy Dieck, Tim Kassis, Mary Hayes, Mark Edwards, Joel Wagner, Glenn Bugni, Scott Henricks
Nays:	None

Result:	(8 to 0) Approve Resolution 69-25 Setting Wage for Deputy Clerk-Treasurer Position and Authorizing to Fill Position Early for Training Purposes
Mover:	Tim Kassis
Secunder:	Glenn Bugni
Ayes:	Barb Rebstock, Roy Dieck, Tim Kassis, Mary Hayes, Mark Edwards, Joel Wagner, Glenn Bugni, Scott Henricks
Nays:	None

Licenses

6. "Class B" Beer/Fermented Malt Beverage and Intoxicating Liquor, Amusement Device, and Dance Hall Licenses for Floyds BBQ, LLC, Stephen McCabe, Agent, located at 2018 Neva Road (current licenses being relinquished by James H. Reif) (Contingent Upon Issuance of Sellers Permit Number, Proof of Responsible Beverage Server Course Completion, and Completion of Inspections)

Mayor Bauknecht pulled as application withdrawn by the applicant.

Ordinances

Ordinance No. 1382B: Amend Ordinance 2-35(a)(3)(b) to Appoint the Clerk-Treasurer as an Alternate Member to the Insurance Review Committee

Result:	Carried (9 to 0) Approve 1382B Amend Ordinance 2-35(a)(3)(b) to Appoint the Clerk-Treasurer as an Alternate Member to the Insurance Review Committee
Mover:	Tim Kassis
Secunder:	Glenn Bugni
Ayes:	Barb Rebstock, Roy Dieck, Tim Kassis, Mary Hayes, Mark Edwards, Joel Wagner, Glenn Bugni, Kevin Smith, Scott Henricks

Nays:	None
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Miscellaneous Business

Payment of Bills

Result:	(9 to 0) Approve Payment of Bills
Mover:	Joel Wagner
Seconded:	Barb Rebstock
Ayes:	Barb Rebstock, Roy Dieck, Tim Kassis, Mary Hayes, Mark Edwards, Joel Wagner, Glenn Bugni, Kevin Smith, Scott Henricks
Nays:	None

7. Direct Deposits for September 12 and September 26 Payrolls
8. BMO Bank Accounts Payable Check Nos. 84792-84955
9. Self-Funding Health Insurance Check Nos. 2178-2179
10. Block Grant Revolving Loan Check Nos. 3797-3801

Committee Referrals

Mayor Bauknecht noted a scam text message that was received by several Council members and reminded Council members he would not reach out to them about City business by text message.

Mayor Bauknecht referred to the Finance, Personnel, and Legislative Committee to discuss the possibility of a part-time grant writer.

Mayor Bauknecht also gave an update on the budget process, noting the general transportation fund covered the shortfall of the budget and the City can honor all commitments. He noted the City is still waiting on health insurance numbers which will be provided on Monday.

Aldersperson Bugni would like Council members to talk to their ward residents about weather warning sirens and would like the result by the next Council meeting.

Adjournment

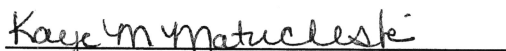
Aldersperson Hayes moved, Aldersperson Wagner seconded, to adjourn at 6:20 p.m. Carried.

Approved:



 Thomas C. Bauknecht, Mayor

Attest:



 Clerk-Treasurer