

**CITY OF ANTIGO
COMMON COUNCIL**

APRIL 08, 2020

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Absent	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Aldersperson Kassis was in attendance via phone.

Aldersperson Fischer contacted Mayor Brandt after the meeting regarding her absence and Mayor Brandt excused her.

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; and Charley Brinkmeier, Land Surveyor/Project Manager.

Others in attendance were: Michael Winter, City Attorney; Joel Wagner; and via phone, Scott Martin, MSA Professional Services; Angie Close, Langlade County Economic Development Corporation; and Terry Brand.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the March 11, 2020 Meeting

Aldersperson Bugni moved, Aldersperson Bauknecht seconded, to approve the March 11, 2020, Council minutes.

RESULT:	CARRIED - VOICE VOTE
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PUBLIC HEARING

1. A Public Hearing will be held regarding the preliminary resolution authorizing sidewalk special assessments and the report of the Engineering Department pertaining to the reconstruction and/or installation of City sidewalks

Pursuant to notice, a public hearing was held regarding the preliminary resolution authorizing sidewalk special assessments and the report of the Engineering Department pertaining to the reconstruction and/or installation of City sidewalks.

There being no individuals wishing to address this matter and after complying with statutory procedures, Aldersperson Henricks moved, Aldersperson Balcerzak seconded, to close the public hearing at 6:02 p.m. Carried 8-0.

2. A Public Hearing will be held for the Proposed Application for Community Development Block Grant - Public Facilities Program Funds

Pursuant to notice, a public hearing was held for the Proposed Application for Community Development Block Grant - Public Facilities Program Funds.

Scott Martin, MSA Professional Services, reviewed the following:

- 1) Mr. Martin identified the Community Development Block Grant-Public Facilities (CDBG-PF) program is for the next phase of Fifth Avenue which would be Lincoln Street to Western Avenue.
- 2) He reviewed the eligible activities for the grant:
 - a) Economic Development - which can be for low interest loans for job creation.

- b) Public Facilities - this is the category for the proposed project which is to assist with infrastructure needs.
 - c) Public Facilities for Economic Development - which is used for infrastructure needs to assist with economic development for businesses.
 - d) Planning Grant - which is for assisting communities to identify specific development needs.
 - e) Housing - which is for low to moderate income home buyers and rehabilitation (the City has a Revolving Loan Program from this category).
 - f) CDBG-CLOSE - which is the funding for this year's Fifth Avenue program. The funds are derived from the remaining fund balance of the revolving loan program and can be used for public projects.
- 3) Mr. Martin identified the City has an infrastructure replacement need on Fifth Avenue from Lincoln Street to Western Avenue.
- 4) Mr. Martin identified the current need for utility replacement, road, curb and gutter, and sidewalk repairs from Lincoln Street to Elm Street and mill and overlay with spot curb and gutter replacement for Elm Street to Western Avenue. The project budget is close to \$2,000,000 with the grant paying \$2 for every \$1 local match. The maximum grant is \$1,000,000.
- 5) Mr. Martin inquired if anyone on the Council or audience had any questions on the Block Grant program. Joel Wagner asked a question on the timeline for the project to which Mayor Brandt responded if the grant is received, summer of 2021.

There being no further discussion and after complying with statutory procedures, Alderperson Bauknecht moved, Alderperson Bugni seconded, to close the public hearing. Carried 8-0.

CITIZEN COMMENT

- 1. Subjects on the Current Agenda
- 2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

Alderperson LeBrun pulled Resolution No. 29-20 from the Consent Agenda.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4 to approve the Consent Agenda as amended.
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

CONSENT AGENDA RESOLUTIONS

Resolution No. 28-20: Approve Operator Licenses for John B. Richmond and Joy E. Sieminski
BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, that an Operator's License be issued to John B. Richmond and Joy E. Sieminski pursuant to payment of fees.

Resolution No. 29-20: has been moved to PULLED FROM CONSENT AGENDA

Resolution No. 30-20: 2020 Wisconsin Department of Transportation Regulated Employee Alcohol Misuse Prevention and Anti-Drug Policy

WHEREAS, the City of Antigo is required to update the alcohol and drug policy regarding current and future employees that hold commercial driver's licenses (CDL) per the Wisconsin Department of Transportation (DOT); and,

WHEREAS, limited license queries have to be done annually for current employees that are required to hold a CDL and full queries on individuals being considered for positions that require a CDL; and,

WHEREAS, the policy outlines the requirements such as the length of time to complete each query, requesting consent from employees and applicants, and how violations are handled.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached Department of Transportation Regulated Employee Alcohol Misuse Prevention and Anti-Drug Policy effective immediately.

Resolution No. 31-20: Combine Wards into Three Reporting Units with Wards 1,2 & 3 as One, Wards 4, 5, & 6 as Two, and Wards 7, 8, & 9 as Three for the May 12, 2020 Special Election

WHEREAS, the Governor has called for a Special Election to be held on May 12, 2020, for the Office of the 7th Congressional District; and,

WHEREAS, there is only one office on the ballot, all ballots will be the same and separate results are not needed for separate offices; and,

WHEREAS, with the health situation in the Country, the Wisconsin Elections Commission is encouraging voters to vote absentee which will diminish the number of voters that vote in person; and,

WHEREAS, the time that a voter spends in the polling place will be short with only one race on the ballot and this will be a cost saving measure for the City.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize combining wards into three reporting units with Wards 1, 2, & 3 as One, Wards 4, 5, & 6 as Two, and Wards 7, 8, & 9 as Three with the Clerk-Treasurer/Finance Director directed to conduct the May 12, 2020 Election accordingly.

Resolution No. 32-20: Write Off Block Grant Loans for 1113 Eighth Avenue, 1308 Third Avenue, 1608 Fifth Avenue, 722 Badger Avenue, 429 Edison Street Due to Foreclosures on These Properties

WHEREAS, the City of Antigo offers a Block Grant Loan Program to owners meeting income requirements for emergency or safety repairs to their homes; and,

WHEREAS, these loans are at 0% interest and do not have to be paid back until the house is sold, transfers ownership, or are turned into rental properties; and,

WHEREAS, if a property is foreclosed on by the mortgage holder, the City has no recourse to recoup the amount of the loan and the loan must be written off.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Clerk-Treasurer/Finance Director to write off the following loans due to foreclosures on the property:

1113 Eighth Avenue	Tom/May Gervais	BG 13	\$ 7,813.00
1308 Third Avenue	Ty/Kim Grabowsky	RLF	\$ 9,652.41
1608 Fifth Avenue	Jessica Kalwitz-Esparza	RLF	\$ 1,537.40
722 Badger Avenue	Rodney/Ann MCallister	BG 13	\$30,425.00
429 Edison Street	Chad/Corinne Smogoleski	RLF	\$ 8,586.00
	Total		\$58,013.81

Resolution No. 33-20: Eliminate Interest on Current Block Grant Rental Loans for Loans That Are Current in Payment Status or Become Current in 60 Days

WHEREAS, the State of Wisconsin has changed the rental housing program and interest can no longer be charged on new rental loans with the Block Grant Housing Program; and,

WHEREAS, the City is charging 4% on current rental loans and the State allows the City to determine if interest will continue to be charged but, in all fairness, the current loans should not be charged; and,

WHEREAS, there are currently 15 loans that have interest accruing but not all of these loans are current on payments and the ones that are up-to-date have been paying the interest; and,

WHEREAS, any loan that is current would have the loan changed to 0% interest as of April 1, 2020, and past due loans would have the ability to bring the loans current by June 1, 2020 and then would no longer be charged interest; however, if the loan payments are not brought current, the 4% interest would still be charged.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to change the Block Grant Housing Program Rental Loans for new loans from 4% to 0% interest as required by program guidelines.

BE IT FURTHER RESOLVED, any current rental loans that are up-to-date on payments will be changed from 4% interest to 0% interest as of April 1, 2020.

BE IT FURTHER RESOLVED, any current rental loans that are delinquent on payments will continue to be charged interest and will have until June 1, 2020, to bring the loan payments up-to-date at which time the loan interest will change from 4% to 0% and any loans delinquent as of June 1, 2020 will continue to have 4% interest accrue.

Resolution No. 34-20: Write Off Uncashed Checks Under \$50 Issued Prior to December 31, 2019

WHEREAS, the City has a list of uncashed checks that are carried on the financial records and have to be accounted for until the checks issued for \$50 and over are turned over to the Wisconsin Unclaimed Property program and the checks under \$50 are written off; and,

WHEREAS, the City has a list of checks from April, 2013 to August, 2019 that have not been cashed or reprocessed, despite numerous attempts to contact the individuals, that need to be written off as they are from the City's previous bank account and could no longer be cashed; and,

WHEREAS, although the checks are being written off, if a check holder contacts the City a check could still be reissued to them.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the following checks be written off effective upon passage:

55061	04/18/2013	Chad Jaje	\$ 6.00
58869	10/16/2014	Area Mechanical Inc	\$44.00
59365	12/31/2014	Timothy S Kiper	\$21.02
62783	04/08/2016	Jessica Brandt	\$26.00
63691	09/02/2016	Chloe Cumming	\$10.00
64949	02/08/2017	RNL Rentals LLC	\$ 1.01
67748	04/05/2018	Freedome Leasing Inc	\$ 1.90
67812	04/12/2018	Alexis Prindl	\$10.00
68270	07/05/2018	Carl Croteau	\$ 1.11
69303	12/06/2018	Sherrie Archer	\$ 3.78
69305	12/06/2018	JNG Rochelle	\$26.75
69962	03/07/2019	Jayne Dorn	\$ 6.95
70562	06/06/2019	Daniel Peschke	\$ 2.92
70600	06/13/2019	Mosaic Massage	\$ 4.23
70973	08/02/2019	Rebecca Mattmiller	\$ 2.30

CONSENT AGENDA COMMUNICATIONS

Department Manager Reports

PULLED FROM CONSENT AGENDA

Resolution No. 29-20: Declaring Intent to Exercise Police Powers in Accordance with State Statutes for Sidewalk Improvements and Installation

WHEREAS, the Common Council held a public hearing in the Council Chambers, City Hall, on April 8, 2020, 6:00 p.m. for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Engineering Department on the proposed improvements and installation of sidewalk at:

909 5th Avenue, 525 Morse Street, 914 3rd Avenue, 800 Clermont Street, 817 Clermont Street, 811 Clermont Street, 803 Clermont Street, 1012 Edison Street (Rear), 1012 Edison Street, 734 Graham Avenue, 1019 Clermont Street, and Other City Owned Right of Ways.

NOW, THEREFORE, BE IT RESOLVED, By the Common Council, City of Antigo, as follows:

1. That the report of the Engineering Department pertaining to the construction of the above described public improvements, including plans and specifications thereof, is adopted and approved.
2. That the Council shall cause improvements to be made by city employees or it may advertise and let any part or all of the same out on bids in accordance with the report of the Engineering Department.
3. That payment for the improvements be made by assessing the cost to the property benefited as indicated in the report, such assessments being an exercise of police power.
4. That assessments shown on the report, representing an exercise of police power, have been determined on a reasonable basis and are hereby confirmed.
5. That the assessments may be paid in cash or in five annual installments to the City Clerk-Treasurer, deferred payments to bear interest at the rate of 4.75% per annum of the unpaid balance. Billing will be sent in January and interest to start thirty (30) days after billing.
6. That the City Clerk-Treasurer shall publish this resolution as a Class 1 notice in the Antigo Daily Journal, the official newspaper of the City of Antigo, and mail a copy of the resolution to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Upon inquiry by Alderperson LeBrun, Charley Brinkmeier, Land Surveyor/Project Manager, explained the project should start the end of May. Alderperson LeBrun inquired if the project should be postponed with the Stay at Home Order and move it back to a later date as residents are out of work and this will be a fee. He is for the project. Also, with the Stay at Home Order in place, he is unsure if the public would have attended the meeting.

Alderperson LeBrun moved, Alderperson Henricks seconded, to hold Resolution No. 29-20 in committee until the Stay at Home Order is over due to lack of people being able to attend and money.

Alderperson Kassis asked why we would want to hold up the project? Mayor Brandt noted they have five years to pay the assessment if they want. Ms. Matucheski explained the five year payment process noting that the bill does not go out until the work is completed, which is usually in the fall of the year. Ms. Matucheski noted that payments could be deferred so the first payment is not due until 2021. Mr. Desotell explained wanting to avoid any liability issues with a delay since they are on the repair list.

Roll call: Ayes were: None. Noes were: Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, and Henricks. Absent: Fischer. Motion to hold in committee lost.

Alderperson Bugni moved, Alderperson LeBrun seconded, to amend Resolution No. 29-20 to include no interest or payments until January 1, 2021.

Roll call on amendment: Ayes were: Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, and Henricks. Noes were: None. Absent: Fischer. Carried.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3 to approve Resolution No. 29-20 as amended.
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

NEW BUSINESS

RESOLUTIONS

Resolution No. 35-20: Authorizing Resolution for the Submission of a Community Development Block Grant (CDBG) Application for Fifth Avenue (Lincoln Street to Western Avenue)

AUTHORIZING RESOLUTION
FOR THE SUBMISSION OF A
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION
Relating to the City of Antigo’s participation in the Community Development Block Grant-Public Facilities (CDBG-PF) program;

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of a Public Facility Improvement for the CDBG-PF Program for the City of Antigo; and,

WHEREAS, after public meeting and due consideration, the City Council has recommended that an application be submitted to DOA for the following project:
Fifth Avenue (Lincoln Street to Western Avenue) Street and Utility Project and,

WHEREAS, it is necessary for the City Council to approve the preparation and filing of an application for the City to receive funds from this program; and,

WHEREAS, the City Council has reviewed the need for the proposed project(s) and the benefit(s) to be gained there from.

NOW, THEREFORE, BE IT RESOLVED, B Y THE COMMON COUNCIL, City of Antigo, does hereby approve and authorize the preparation and filing of an application for the above named project; and that the Mayor is hereby authorized to sign all necessary documents on behalf of the City of Antigo; and that authority is hereby granted to the City Council to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

BE IT FURTHER RESOLVED, that if awarded, the City Council hereby accepts the CDBG-PF funding.

Adopted on this 8th day of April, 2020.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 36-20: Providing a Guarantee of Matching Funds for the Community Development Block Grant - Public Facilities (CDBG-PF) Application
Relating to the City of Antigo’s participation in the Community Development Block Grant (CDBG) Program.

WHEREAS, federal monies are available under the CDBG Annual Public Facilities Competition, administered by the State of Wisconsin, Department of Administration, for the purpose of the provision or improvement of public facilities; and

WHEREAS, after public meeting and due consideration, the City Council of the City of Antigo has recommended that an application be submitted to the State of Wisconsin for the following project(s):
Fifth Avenue (Lincoln Street to Western Avenue) Street and Utility Project

WHEREAS, the City Council of the City of Antigo has reviewed the need for the proposed public facilities projects, and the benefits to be gained therefrom; and

WHEREAS, an adequate local financial match must be provided for the proposed public facility projects by the City of Antigo.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, does hereby authorize the commitment of up to \$920,526 through the existing loan proceeds to be used as outlined in the CDBG Application.

Adopted on this 8th day of April, 2020.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 37-20: Professional Services Agreement with MSA Professional Services for Preparation of an Environmental Review Report for the Downtown Fifth Avenue Project as required by the Wisconsin Department of Administration in conjunction with the CDBG CLOSE Grant (contingent on approval by the Committee of the Whole on April 8, 2020)

WHEREAS, the City of Antigo is the recipient of a Wisconsin Department of Administration (WDOA) Community Development Block Grant under the Revolving Loan Fund CLOSE (RLF CLOSE) in the approximate amount of \$1.5 million dollars for the reconstruction of the Downtown Fifth Avenue Corridor (Superior to Lincoln Streets); and,

WHEREAS, the requirements of the WDOA's CDBG RLF CLOSE grant call for the preparation of an Environmental Review Record according to 24 CFR Part 58; and,

WHEREAS, staff solicited the assistance of MSA Professional Services (MSA) for the submittal of the environmental documents at a cost not-to-exceed \$10,000 for meeting the submittal deadline; and,

WHEREAS, MSA has successfully completed similar efforts on the City's behalf in the past (most recently for a CDBG-PF project in 2018 for Field Street & Gowan Road) and has demonstrated past technical abilities, familiarity with state agency requirements, performed similar work for other municipal clients, and have presented a competitive price for their services.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to waive the bidding requirements under the Exception to Bidding Requirements of the City's Purchasing Policy (Section #4 Professional Service – Qualification Based) and to approve a Professional Services Agreement in an amount not-to-exceed \$10,000 with MSA Professional Services for the completion of an Environmental Review Report in conjunction with the WDOA's CDBG RLF CLOSE requirements with funding being derived as appropriate from the distribution of grant/bond/loan funds, enterprise accounts and the street budget as available and authorized.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete any necessary budget adjustments/transfers for these services.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 38-20: Change Meeting Notification Requirements to Posting in One Public Place and Posting on the City's Website as Allowed by Act 140 Instead of Posting in Three Public Places (contingent on approval by the Committee of the Whole on April 8, 2020)

WHEREAS, the City currently posts meeting agendas in three places (City Hall, Library, and Police Department) to meet the State Statute posting requirements and City Ordinances indicate the City will follow State Statutes; and,

WHEREAS, Act 140 was recently passed allowing for three different options for municipalities to comply with the open meeting laws which are: 1) posting a notice in at least three public places likely to give notice to persons affected; 2) posting a notice in at least one public place likely to give notice to persons affected and placing a notice

electronically on the governmental body’s Internet site; or 3) by paid publication in a news medium likely to give notice to persons affected; and,

WHEREAS, staff is suggesting using the second option as the City is able to post on the website through the agenda software and the other official posting place would be City Hall; and,

WHEREAS, the City would continue to provide notices to the Library and Police Department to be posted for public awareness although these would not be official sites.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve “posting a notice in at least one public place likely to give notice to persons affected and placing a notice electronically on the governmental body’s Internet site” in order to comply with open meeting laws.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Rick LeBrun, Ward 6
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 39-20: Approve REI Engineering, Inc. as the Consultant for Site Investigation at 1020 Edison Street for Potential Contamination as Required by the Wisconsin Department of Natural Resources

WHEREAS, a Phase One Environmental Study was conducted by REI Engineering, Inc. at 1020 Edison Street and contamination was found that required reporting to the Wisconsin Department of Natural Resources (DNR); and,

WHEREAS, the DNR has responded with the requirement the City hire a consultant by December 14, 2019, to ensure any actions taken by the City comply with Wisconsin law; and,

WHEREAS, due to the time constraints for hiring a consultant based on the DNR’s deadline and the work that has been done previously by the company, staff requested a proposal from REI Engineering, Inc.; and,

WHEREAS, REI Engineering, Inc. has provided a proposal to complete the necessary work including borings, laboratory analysis, and reports at a cost of \$17,925; and,

WHEREAS, the funding would be derived from the Conservation & Development for Economic Development, Contractual Services account.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to approve the contract with REI Engineering, Inc. as the Environmental Consultant for work being done at 1020 Edison Street at a cost of \$17,925.

BE IT FURTHER RESOLVED, the funding will be derived from the Conservation & Development for Economic Development, Contractual Services account.

Resolution No. 39-20 was pulled from the agenda with no action taken as the address listed is incorrect.

RESULT:	WITHDRAWN
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Resolution No. 40-20: Consideration for the Re-Build of a Moyno 2000 Open Throat Transfer Pump at the Wastewater Treatment Plant as Necessary for Winter Sludge Storage in the Belt Thickener Room (contingent on approval of the Committee of the Whole on April 8, 2020)

WHEREAS, the current Moyno 2000 open throat transfer pump utilized as part of the winter sludge storage process at the City’s Wastewater Treatment Plant is in need of repair; and,

WHEREAS, a quote for a replacement pump was sought from Van Bergen & Markson of Maple Grove, Minnesota (the original supplier of the system) at a cost of \$23,875 plus freight; and,

WHEREAS, the 2020 CIP budget of \$16,000 (Item WWE-27) is insufficient to consider replacement; and,

WHEREAS, the costs for a re-build kit were explored with Van Bergen & Markson at a quoted price of \$9,546.63 plus freight with the work to be completed by Infrastructure Alternatives (IAI) staff which is the recommendation by Tommy Horswill of IAI; and,

WHEREAS, it is being requested to waive the normal bidding process within the City's Purchasing Policy under the Used or Special Purpose category due to the need for replacement based upon condition of the existing pump, it's relation to the operation of the Wastewater Treatment plant, and due to the limited availability for replacement parts.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to waive the bidding requirement within the City's Purchasing Policy under the Used or Special Purpose category and award the bid for the replacement parts to Van Bergen & Markson in the amount of \$9,546.63 plus freight with the re-build of the Moyno 2000 pump to be completed through the staff of Infrastructure Alternatives with the funds being derived from the 2020 CIP budget as listed (Item WWE-27).

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 41-20: Consideration of COVID-19 Policies Implemented by the Mayor Under Emergency Powers Declaration 1. Temporary Non Work Related Travel Policy for the Employees 2. Emergency Family and Medical Leave Policy Addendum under the FFCRA 3. Emergency Paid Sick Leave Policy under the FFCRA (contingent on approval by the Committee of the Whole on April 8, 2020)

WHEREAS, in December, 2019, a novel strain of the coronavirus was detected, now named COVID-19, and it has spread throughout the world, including every state in the United States; and,

WHEREAS, on January 3, 2020, the World Health Organization declared COVID-19 to be a Public Health Emergency of International Concern; and,

WHEREAS, on March 12, 2020, Governor Evers declared a Public Health Emergency to direct all resources needed to respond to and contain COVID-19 in Wisconsin; and,

WHEREAS, on March 13, 2020, President Donald Trump proclaimed a National Emergency concerning COVID-19; and,

WHEREAS, on March 19, 2020, Mayor Brandt declared a local State of Emergency for the City of Antigo; and,

WHEREAS, on March 18, 2020, President Donald Trump signed the Families First Coronavirus Response Act ("FFCRA"), expanding the Family and Medical Leave Act (Emergency Family and Medical Leave Expansion Act), creating paid sick leave entitlement for certain eligible employees (Emergency Paid Sick Leave Act); and,

WHEREAS, on March 24, 2020, the State of Wisconsin issued a Safer at Home Emergency Order, Emergency Order #12, in response to COVID-19; and,

WHEREAS, under the authorities granted the Mayor as a result of the local emergency declaration and as required by National and State directives the following policies were enacted in advance of the April 8, 2020 Committee of the Whole and Council meetings:

1. Temporary Non Work Related Travel Policy for the Employees
2. Emergency Family and Medical Leave Policy Addendum under the FFCRA
3. Emergency Paid Sick Leave Policy under the FFCRA

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to hereby adopt the above described (attached) policies (effective retroactively to their date of emergency implementation) for the City of Antigo for purposes of the

application and implementation of the National Families First Coronavirus Response Act and to address the Wisconsin Safer at Home Emergency Order #12 of the Governor’s office.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 42-20: Designation of "Emergency Responder" List for the Purposes of the Application and Implementation of the Families First Coronavirus Response Act (contingent on approval by the Committee of the Whole on April 8, 2020)

WHEREAS, in December, 2019, a novel strain of the coronavirus was detected, now named COVID-19, and it has spread throughout the world, including every state in the United States; and,

WHEREAS, on January 3, 2020, the World Health Organization declared COVID-19 to be a Public Health Emergency of International Concern; and,

WHEREAS, on March 12, 2020, Governor Tony Evers declared a Public Health Emergency to direct all resources needed to respond to and contain COVID-19 in Wisconsin; and,

WHEREAS, on March 13, 2020, President Donald Trump proclaimed a National Emergency concerning COVID-19; and,

WHEREAS, on March 19, 2020, Mayor Brandt declared a local State of Emergency for the City of Antigo; and,

WHEREAS, on March 18, 2020, President Donald Trump signed the Families First Coronavirus Response Act ("FFCRA"), which expands the Family and Medical Leave Act (Emergency Family and Medical Leave Expansion Act), and creates a paid sick leave entitlement for certain eligible employees (Emergency Paid Sick Leave Act); and,

WHEREAS, the provisions of the FFCRA allows employers to exempt "emergency responders" and "health care provider" from provisions of the FFCRA; and,

WHEREAS, on March 24, 2020, the State of Wisconsin issued a Safer at Home Emergency Order, Emergency Order #12, in response to the emergency; and,

WHEREAS, Paragraphs 1 and 12 recognize that all services provided by local governments to ensure the continuing operation of the government body and provide and support the health, safety, and welfare of the public are considered "Essential Governmental Functions" that must continue during the duration of Emergency Order #12; and,

WHEREAS, Emergency Order #12 categorically exempts broad categories of local government employees from the restrictions contained therein and otherwise provides local governments with broad discretion to identify employees and contractors necessary for the performance of a local government's "Essential Governmental Functions"; and,

WHEREAS, the purpose of this Resolution is to provide the process for identifying employees, categories of employment, positions and/or departments that are "emergency responders" under the FFCRA and, as a result, exempt from the provisions of the FFCRA.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to rescind the temporary policy and employee list as adopted by the Mayor on March 17, 2020 and to confirm the Mayor's updated list of employees (established March 31, 2020) of the following positions in the City of Antigo as "emergency responder" for purposes of the application and implementation of the Families First Coronavirus Response Act (FFCRA):

- Director of Administrative Services
- Clerk-Treasurer/Finance Director
- Deputy Clerk Treasurer
- Human Resources Specialist
- Lead Office Assistant in the C/T office
- Public Safety Director/Police Chief
- All sworn law enforcement officers
- Fire Chief
- All firefighters and subordinates of the Fire Chief
- Building Inspector/Zoning Administrator
- Land Surveyor/Project Manager
- Civil Technician/Assistant Building Inspector
- Street Commissioner
- DPW Working Supervisor
- Parks, Recreation & Cemetery Director
- Communication & Technology Supervisor

BE IT FURTHER RESOLVED, that it is the intent of this Resolution to define the terms “emergency responder” in the broadest sense possible consistent with the law in an effort to ensure and continue our essential functions during this pandemic and time of emergency.

BE IT FURTHER RESOLVED, final determinations regarding the definition of emergency responder and/or health care provider as applied to any employment position with the City, including any position inclusions or removals to this list, shall be determined through the collaboration of the Mayor and the Director of Administrative Services, with such decisions being final.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 43-20: Consideration of a Local Special Emergency Leave Benefit for Employees Classified as Emergency Responders and Not Covered under the Families First Coronavirus Response Act (FFCRA) (contingent on approval by the Committee of the Whole on April 8, 2020)

WHEREAS, in December, 2019, a novel strain of the coronavirus was detected, now named COVID-19, and it has spread throughout the world, including every state in the United States; and,

WHEREAS, on January 3, 2020, the World Health Organization declared COVID-19 to be a Public Health Emergency of International Concern; and,

WHEREAS, on March 12, 2020, Governor Evers declared a Public Health Emergency to direct all resources needed to respond to and contain COVID-19 in Wisconsin; and,

WHEREAS, on March 13, 2020, President Donald Trump proclaimed a National Emergency concerning COVID-19; and,

WHEREAS, on March 19, 2020, the Mayor Brandt declared a local State of Emergency for the City of Antigo; and,

WHEREAS, on March 18, 2020, President Donald Trump signed the Families First Coronavirus Response Act (“FFCRA”), which expands the Family and Medical Leave Act (Emergency Family and Medical Leave Expansion Act), and creates a paid sick leave entitlement for certain eligible employees (Emergency Paid Sick Leave Act); and,

WHEREAS, the provisions of the FFCRA allows employers to exempt “emergency responders” and “health care providers” from provisions of the FFCRA; and,

WHEREAS, on March 24, 2020, the State of Wisconsin issued a Safer at Home Emergency Order, Emergency Order #12, in response to the emergency; and,

WHEREAS, the following City employees are currently listed as “emergency responders

- Director of Administrative Services
- Clerk-Treasurer/Finance Director
- Deputy Clerk Treasurer
- Human Resources Specialist
- Lead Office Assistant in the C/T office
- Public Safety Director/Police Chief
- All sworn law enforcement officers
- Fire Chief
- All firefighters and subordinates of the Fire Chief
- Building Inspector/Zoning Administrator
- Land Surveyor/Project Manager
- Civil Technician/Assistant Building Inspector
- Street Commissioner
- DPW Working Supervisor
- Parks, Recreation & Cemetery Director
- Communication & Technology Supervisor; and,

WHEREAS, this Special Emergency Leave Benefit for those classified as Emergency Responders was considered immediately preceding the April 8th Council meeting by the Committee of the Whole with this Resolution being subject to their approval.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to hereby adopt the Special Emergency Leave Benefit for those employees classified as Emergency Responders effective immediately upon adoption for purposes of the application and implementation of a local policy in absence of the afforded benefits provided to the remaining employees by the National Families First Coronavirus Response Act and to address the Wisconsin Safer at Home Emergency Order #12.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 44-20: Design Amendment #4 (Final Request) with MSA Professional Services for the Downtown Fifth Avenue Project (Superior to Lincoln Streets) (contingent on approval by the Committee of the Whole on April 8, 2020)

WHEREAS, the design, including Amendment’s #1 thru #3, for the Fifth Avenue Downtown corridor roadway project (Highway 45/Superior Street to Lincoln Street), was previously approved with MSA Professional Services (MSA) by Council for anticipated completion during the 2020 construction season; and,

WHEREAS, the final design has been completed and the project scheduled for a bid opening on April 1, 2020; and,

WHEREAS, the final request from MSA for the design process is being submitted as Amendment #4 consisting of various items including work associated with street signage, additional streetscape items, a sound system associated with street lighting and additional traffic signal work at Superior Street; and,

WHEREAS, MSA submitted Amendment #4 in the amount of \$20,000 for consideration to be added to the original Fifth Avenue Professional Service Agreement based upon a considerable amount of negotiated reductions in the overall cost for this final design amendment by staff.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve Amendment #4 to the original Professional Services Agreement as submitted by MSA Professional Services for final design engineering services associated with the project in the amount of \$20,000.

BE IT FURTHER RESOLVED, the design and construction funding will be derived as appropriate from the distribution of funding through bonding, grants, street budget and/or the 2020 City Budget line items for Street Light maintenance as available and subsequently distributed.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete the necessary budget adjustments/transfers for this project.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 45-20: Professional Services Agreement with MSA Professional Services for an Urban Non-Point Source (UNPS) Construction Grant Application for a Detention Pond in Association with the Saratoga Industrial Park Roadway Development Project (contingent on approval by the Committee of the Whole on April 8, 2020)

WHEREAS, the City of Antigo is seeking a Wisconsin Department of Natural Resources (WDNR) Urban Non-Point Source (UNPS) Construction Grant for a required detention basin project in conjunction with the Saratoga Industrial Park storm sewer and roadway construction effort; and,

WHEREAS, the requirements of the WDNR's grant program dictate that a May 15, 2020 deadline for application submittal be met; and,

WHEREAS, staff solicited the assistance of MSA Professional Services (MSA) for the submittal of the grant application documents at a cost of \$5,000 for meeting the submittal deadline and requested to waive the bidding requirements under the Exception to Bidding Requirements of the City's Purchasing Policy (Section #4 Professional Service – Qualification Based); and,

WHEREAS, if it is determined by staff that the UNPS grant application is not in the best financial interest of the City when compared to the benefits a separate EDA grant concurrently being developed through North Central Wisconsin Regional Planning Commission (NCWRPC) then it's progress would be suspended with any amounts due MSA being paid based on actual expenses incurred up to the time of suspension; and,

WHEREAS, MSA has successfully completed similar efforts on the City's behalf in the past (most recently for work submitted as part of the Saratoga Industrial Park storm sewer expansion project in 2019) and has demonstrated past technical abilities, familiarity with state agency requirements, performed similar work for other municipal clients, and have presented a competitive price for their services.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to waive the bidding requirements under the Exception to Bidding Requirements of the City's Purchasing Policy (Section #4 Professional Service – Qualification Based) and to approve a Professional Services Agreement in an amount of \$5,000 with MSA Professional Services for the submittal of an Urban Non-Point Source (UNPS) Construction Grant with funding being derived as appropriate from the storm sewer enterprise account and/or from the Public Works engineering services budget as available.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 46-20: Review of Bids and Recommendation for Contractor Award for the Downtown Fifth Avenue Reconstruction Project (Superior to Lincoln Streets) Including Portions of Clermont Street (Fifth to Sixth Avenues) and Lincoln Street (Fifth Avenue Northward to Alley) with Street Lighting Improvements on Clermont/Edison Streets (Fourth to Sixth Avenues) (contingent on approval by the Committee of the Whole on April 8, 2020)

WHEREAS, the City of Antigo has prioritized the Downtown Fifth Avenue Project (Superior to Lincoln Streets) over a number of years and has taken the necessary steps to secure project funding to address this vital need along the corridor; and,

WHEREAS, the City has received a Community Development Block Grant (CDBG) Revolving Loan Fund under the CLOSE program (RLF CLOSE) in the approximate amount of \$1.5 million dollars and secured the projects remaining budgetary needs through bonding and pending applications under the States Safe Drinking Water and Clean Water Funds; and,

WHEREAS, bids were opened by the City's design consultant (MSA Professional Services) on April 1, 2020 and have been evaluated with a recommended Letter of Award submitted through the Committee/Council process; and,

WHEREAS, the Committee of the Whole considered the bids at a meeting held on April 8, 2020 immediately preceding the Council meeting recommending the award of the bid to A-1 Excavating in the amount of \$3,675,506.46.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to award the bid to A-1Excavating for the reconstruction of Fifth Avenue (Superior to Lincoln Streets) including portions of Clermont Street (Fifth to Sixth Avenues) and Lincoln Street (Fifth Avenue Northward to Alley) with additional street lighting improvements on Clermont & Edison Streets (Fourth to Sixth Avenues) for the as-bid cost of \$3,675,506.46.

BE IT FURTHER RESOLVED, that the funds will be derived from the previously approved municipal bonding process, utility enterprise budgets, CDBG RLF CLOSE grant, Street Construction CIP Budget amounts, and loans from the Clean Water and Safe Drinking Water programs as appropriate.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director be allowed to complete the necessary budget adjustments/transfers for this project.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 47-20: Defer Antigo Neon LLC's Public Improvement Loan Payment for Three Months Due to the Safer at Home Order (contingent upon approval by the Committee of the Whole on April 8, 2020)

WHEREAS, Governor Evers issued a Safer at Home Order which requires all non-essential businesses to close due to the COVID-19 pandemic; and,

WHEREAS, because of this order to close, Antigo Neon LLC has requested a three-month deferral of the payments for the Public Improvement Loan which will extend the loan for three months with no additional interest charged; and,

WHEREAS, Antigo Neon, LLC will continue to make the Payment in Lieu of Tax payment each month.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the deferral of Antigo Neon, LLC's Public Improvement Loan payment for three months (April, May, and June) with the payments added to the end of the loan period with no additional interest charged.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

Resolution No. 48-20: Select a Vendor to Supply a Landing Site, Hauling and Tipping Fees Associated with the Spring Curbside Clean-up Effort Conducted by the Street Department (contingent on approval by the Committee of the Whole on April 8, 2020)

WHEREAS, the City of Antigo previously prioritized the establishment of a 2020 curbside spring clean-up effort available to private residences and apartment buildings with 4 or fewer dwellings; and,

WHEREAS, staff completed a guideline document and map detailing the requirements, pick-up dates and location map to assist the public as attached to this Resolution; and,

WHEREAS, the scheduled curbside pick-up dates are for the week of May 11th for residents located on the south side of 5th Avenue to the southern City limits and for the week of May 18th for residents located on the north side of 5th Avenue to the northern City limits; and,

WHEREAS, bids for the temporary storage, hauling and landfill tipping fees were opened and reviewed by staff on April 7, 2020 for presentation to the Committee of the Whole; and,

WHEREAS, the Committee of the Whole considered the bids at a meeting held on April 8, 2020 immediately preceding the Council meeting recommending the award of the bid to B&B Containers in the amount of \$75.00 per ton.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to award the bid to B&B Containers in the amount of \$75.00 per ton for the temporary storage site, hauling and landfill tipping fees as detailed in the Request for Proposals.

BE IT FURTHER RESOLVED, that the funds will be derived from the previously approved 2020 Budget for the City's Spring Curbside Pick-up effort.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Rick LeBrun, Ward 6
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

ORDINANCES

Ordinance No. 1318B: Amending Ordinance #18-132 (a) Delegating Clerk-Treasurer/Finance Director or Designee to Issue Operator's Licenses Instead of the Common Council (contingent on approval by the Committee of the Whole on April 8, 2020)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

LICENSES

Amusement Device and Dance Hall Licenses for Thomas P. Johnson at The Diner 800 Fifth Avenue (contingent upon completion of inspections)

Aldersperson Bauknecht moved, Aldersperson Henricks seconded, to approve the Amusement Device and Dance Hall licenses for Thomas P. Johnson at The Diner at 800 Fifth Avenue (contingent upon completion of inspections).

RESULT:	CARRIED - VOICE VOTE
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PERMITS

- 1. Approval of Street Closure of the 400 Block of Field Street for May 16, 2020 for Stand for Children Event

Aldersperson Bugni moved, Aldersperson Rebstock seconded, to approve the street closure of the 400 block of Field Street for May 16, 2020 for Stand for Children Event. Mayor Brandt noted this event will only be held if safe.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Rick LeBrun, Ward 6
SECONDER:	Carol Feller Gottard, Ward 5
AYES:	Rebstock, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks
ABSENT:	Sandra Fischer

- 1. Direct Deposits for March 6 and 20, 2020 Payrolls
- 2. BMO Bank Accounts Payable Check Nos. 72214-72507
- 3. Self-Funding Health Insurance Check No. 2029
- 4. Block Grant Revolving Loan Check Nos. 3629-3633

COMMITTEE REFERRALS

Mayor Brandt noted this is Aldersperson Rick LeBrun's last meeting. He thanked Aldersperson LeBrun for his service and presented him a plaque in appreciation.

Mayor Brandt reported there will not be a Council Re-organizational meeting on the third Tuesday of April due to the COVID situation. The next meeting will be when it is safe to do so. Mayor Brandt explained the process for the alderspersons who were either re-elected or newly elected.

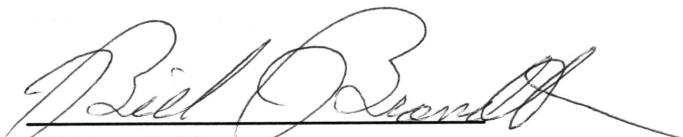
Aldersperson Balcerzak commented on the fantastic job that staff has been doing with all the changes and everything going on.

INFORMATION ONLY

ADJOURNMENT

Aldersperson Bugni moved, Aldersperson Henricks seconded, to adjourn at 6:56 p.m. Carried.

Approved:


Bill Brandt, Mayor

Attest:

Kayla Matuchek

Clerk - Treasurer