

**CITY OF ANTIGO
COMMON COUNCIL
MARCH 14, 2018**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Excused	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

2. Additional Attendance

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Eric Roller, Police Chief/Public Safety Director; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Tommy Horswill, Infrastructure Alternatives; Jamie Anderson, MSA Professional Services; Pallin Allen, Cities and Villages Mutual Insurance Company; Isaiah Klebba and Blake Kantza, Media Productions; Dumaine Turney; Judith Turney; Kirk Packard; Robert Baumann; and for a portion of the meeting, Mark McKinney, Dean Jensen, John Krueger, Chad Ashbeck, and Adam Finn, Antigo Fire Department; Mike Jensen; Jaye Jensen; and Susan Knaus.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of Minutes from the February 14, 2018 Meeting

Aldersperson Bugni moved, Aldersperson LeBrun seconded, to approve the February 14, 2018 Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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PRESENTATION

1. Chief Jon Petroskey-Dean Jensen swearing in as Fire Fighter

Jon Petroskey, Fire Chief, explained Dean Jensen completed his one year probationary period on March 1, 2018. He has received quality reports regarding Mr. Jensen.

Kaye Matucheski, Clerk-Treasurer/Finance Director, administered the oath of office to Dean Jensen and Susan Knaus, his fiancée, pinned his badge on.

PRESENTATION

1. Pallin Allen, Cities and Villages Mutual Insurance Company (CIVMIC) Presentation on the Company

Mayor Brandt introduced Pallin Allen from Cities and Villages Mutual Insurance Company (CVMIC).

Mr. Allen noted the City of Antigo was a founding member in the creation of CVMIC. Not only is the City a member but also a part owner so he is here to provide some information on CVMIC.

CVMIC is a service organization that provides insurance. He noted they try hard to meet the needs of all their members.

Mr. Allen reviewed the insurance coverages offered by CVMIC. There are currently 48 members in CVMIC throughout Wisconsin. There are great insured loss ratios in the various coverages.

Mr. Allen did a training summary review with over 38,000 total training hours for CVMIC members. He further reviewed membership advantages and distributed a recap of Antigo statistics.

Alderman Kassis noted CVMIC has been great for the community.

CITIZEN COMMENT

- 1. Subjects on the Current Agenda
- 2. Subjects Not on the Current Agenda

Robert Baumann, 823 Lincoln Street, addressed Council noting a concern he has with public transportation issues. His specific concern is with the parking issue in the Food Pantry parking lot. He was asking if the City would have any funding available to either make the parking lot bigger or to put a bus stop bench in. Mayor Brandt noted the City does not have any funds available right now but that if someone from the Food Pantry Board feels there is a problem they can address the Public Works Committee.

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Henricks
EXCUSED:	Reinhardt Balcerzak

CONSENT AGENDA RESOLUTIONS

Resolution No. 20-18: Approval of Operator Licenses for Teri Ferris, David Corcoran, Sarah Weber, Abigail King, Carrie Williams, Tamara Schroeder, Tamara Friedt, and Casey Deford

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that an Operator's License be issued to Teri Ferris, David Corcoran, Sarah Weber, Abigail King, Carrie Williams, Tamara Schroeder, Tamara Friedt, and Casey Deford pursuant to payment of fees.

Resolution No. 21-18: Write Off Two Block Grant Loans Due to Foreclosure in the Amount of \$13,098 for 1124 Ninth Avenue and \$25,846 for 126 Deleglise Street

WHEREAS, the City has a Block Grant Revolving Loan Fund Program to assist low to moderate income homeowners make needed repairs to their homes and part of the terms of the agreement are that payments do not have to be made until the home is sold or is no longer owner occupied; and,

WHEREAS, on many of these loans, the City has a second position behind the first mortgage on these properties and if these houses are foreclosed on, the City does not have an opportunity to collect the outstanding block grant loans; and,

WHEREAS, the properties at 1124 Ninth Avenue (\$13,098) and 126 Deleglise Street (\$25,846) have been foreclosed on meaning the City will not have an opportunity to collect these loans so they need to be written off of the outstanding receivables balance.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize writing off Block Grant Loans in the amount of \$13,098 for 1124 Ninth Avenue and \$25,846 for 126 Deleglise Street due to foreclosure.

Resolution No. 22-18: Sewer Credit for 1131 Fourth Avenue in the Amount of \$32.56 Due to a Broken Water Pipe

WHEREAS, typically a credit is approved for the sewer portion of the utility bill for a leak or broken water pipe if it can be confirmed the water did not enter the sewer system; and,

WHEREAS, there was a broken water pipe at 1131 Fourth Avenue and it was confirmed that this was an outside pipe and the water sprayed on to the lawn and did not enter the sewer system; and,

WHEREAS, the resident has asked for a credit for the sewer portion of the bill in the amount of \$32.56.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a credit of \$32.56 for the sewer portion of the utility bill for 1131 Fourth Avenue due to a broken pipe.

Resolution No. 23-18: Update Accounting Assistant Job Description within the Clerk-Treasurer's Office

WHEREAS, when a position becomes vacant within the City, the job description for that position is reviewed and updated before filling the vacancy; and,

WHEREAS, the Accounting Assistant position will be vacant and refilled in the Clerk-Treasurer's Office so the job description was updated based on the current needs of the department.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached updated job description for the Accounting Assistant position within the Clerk-Treasurer's Office.

Resolution No. 24-18: Quotes solicited by Infrastructure Alternatives for the Replacement of a Variable Frequency Drive for a Back-up Blower for the Aeration System @ the Springbrook Waste Water Treatment Plant

WHEREAS, Infrastructure Alternatives solicited quotes from suppliers for the purchase of a replacement variable frequency drive (VFD) pump to replace an existing unit that had unexpectedly failed and serves as an emergency back-up for the plants aeration system, and;

WHEREAS, the proposed purchase will replace the existing drive unit that is of such age that the costs for a re-build of the existing unit would be cost prohibitive when compared to the new purchase, and;

WHEREAS, it is in the best interest of the City of Antigo to assure that the back-up system is replaced and placed into service prior to any unforeseen interruptions to the plants main operating VFD system, and;

WHEREAS, Infrastructure Alternatives solicited 3 quotes (with 2 responses received) and provided a recommendation for the purchase of the ABB VFD at an installed price of \$13,984.00 from Crane Engineering, and;

WHEREAS the Public Works Committee approved the recommendation provided by the Director of Administrative Services to waive the bidding requirements according to the City's Purchasing Policy as time is of the essence in providing this necessary system redundancy.

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to approve the purchase of an ABB VFD from Crane Engineering in the amount of \$13,984.00 (including installation) with expenses being derived from Plant Replacement Funds.

Resolution No. 25-18: Approval of Infrastructure Alternatives 2018 Budget for Water and Wastewater

WHEREAS, the City of Antigo has a continuous agreement with Infrastructure Alternatives, contractual managers for the water and wastewater treatment facilities, and

WHEREAS, the water and wastewater budgets are reviewed annually and the contract amended accordingly, and

WHEREAS, Infrastructure Alternatives has submitted the 2018 budget and has requested the new figures be implemented as Attachment D in the contract,

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, the proposed 2018 water and wastewater budgets are hereby approved at an annual cost of \$533,686 for water and \$630,234 for wastewater and implemented

into the agreement with Infrastructure Alternatives as Attachment D with funding to be derived from the Water and Wastewater Operating Budgets.

Resolution No. 26-18: Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers Under §66.0703 Wisconsin Statutes (Special Assessments for Sidewalk and Driveway Approach Program for 2018)

RESOLVED, by the Common Council, City of Antigo, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under Section §66.0703, Wisconsin Statutes, to levy special assessments upon property as identified within the attached map for special benefits conferred upon such property for the 2018 Sidewalk and Driveway Approach Program.
2. The Common Council determines that the improvements constitute an exercise of the police power and the amount assessed against such parcel shall be based on the total cost of said improvements as specified above.
3. The Land Surveyor/Project Manager shall prepare a report that shall consist of:
 - a. Preliminary plans and specifications for the improvements
 - b. An estimate of the entire cost of the proposed improvements
 - c. Schedule of proposed assessments
4. When the report is completed, the Land Surveyor/Project Manager shall file a copy thereof with the City Clerk for public inspection.
5. When receiving the report, the Clerk is directed to give a Class I notice of a public hearing on such report before the Common Council as specified in §66.0703, Wisconsin Statutes. The hearing shall be held in the Council Chambers of City Hall, unless otherwise specified, at a time set by the Clerk in accordance with §66.0703, Wisconsin Statutes.
6. The assessment against any parcel may be paid in cash or in five annual installments with interest as established by Council.

Resolution No. 27-18: Ambulance Coverage Agreement with the Town of Langlade

WHEREAS, the City of Antigo Fire Department was contacted by the Town of Langlade to consider providing ambulance coverage this summer when the Wolf River Bridge is being replaced and,

WHEREAS, the State of Wisconsin Department of Transportation is replacing the Wolf River Bridge on State Highway 52 this summer and when the bridge is removed, there is no good way for Pickerel Rescue to effectively cover the area west of the bridge, so the Town of Langlade has requested an agreement for coverage during this time frame and,

WHEREAS, the projected will start June 1, 2018 when school is out and be completed by August 31, 2018 when school starts again. The City Attorney has drafted this agreement which includes charging the Town of Langlade for any unpaid invoices after 12 months of billing the patient or patient's insurance and,

WHEREAS, the agreement has been reviewed and approved by Finance, Personnel & Legislative Committee and,

NOW, THEREFORE, BE IT RESOLVED, BY The COMMON COUNCIL, City of Antigo, to approve the attached agreement with the Town of Langlade.

CONSENT AGENDA COMMUNICATIONS

Department Manager's Reports

NEW BUSINESS

ORDINANCES

Ordinance No. 1302B: Ordinance Amending Section 34-46 of the Municipal Code of the City of Antigo so as to Amend Subsection (f) Listing Locations that are Exempt from Requirements of Section 34-46 Regarding Clearing of Snow

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Henricks
EXCUSED:	Reinhardt Balcerzak

LICENSES

"Class B" Fermented Malt Beverage & Intoxicating Liquor, Amusement Device, and Dance Hall Licenses for bbjacks's Antigo LLC at 523 Superior Street (licenses being relinquished by Robert Stimac/BBJ, LLC)

Alderson Bugni moved, Alderson Bauknecht seconded, to approve a "Class B" Fermented Malt Beverage and Intoxicating Liquor, Amusement Device, and Dance Hall License for bbjacks's Antigo, LLC at 523 Superior Street.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Rick LeBrun, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Henricks
EXCUSED:	Reinhardt Balcerzak

- 1. Direct Deposits for February 9 and 23, 2018 Payrolls
- 2. Huntington Bank Account Payable Check Nos. 67446-67617
- 3. Self-Funding Health Insurance Check Nos. 1960-1964
- 4. Block Grant Revolving Loan Fund Check No. 3531

COMMITTEE REFERRALS

There were no committee referrals.

James Pike, Communication and Technology Supervisor, reminded Council members their new laptops are ready to be picked up.

Upon inquiry by Alderson Bauknecht, Mayor Brandt noted the billboard south of Antigo near VanOoyen's is up.

ADJOURNMENT

Alderson Kassis moved, Alderson Rebstock seconded, to adjourn at 6:36 p.m. Carried.

Approved:

Bill Brandt, Mayor

Attest:

Clerk - Treasurer