

CITY OF ANTIGO
COMMON COUNCIL
MARCH 11, 2020

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Rick LeBrun	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

2. Additional Attendance

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Kirk Packard, Street Commissioner; James Pike, Communication and Technology Supervisor; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; and Charley Brinkmeier, Land Surveyor/Project Manager.

Others in attendance were: Jeanne Jensen, Deputy Clerk-Treasurer, and Joel Wagner.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the February 12, 2020 Meeting

Aldersperson Bugni moved, Aldersperson Fischer seconded, to approve the February 12, 2020, Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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CITIZEN COMMENT

- 1. Subjects on the Current Agenda
- 2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tim Kassis, Ward 3
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

CONSENT AGENDA RESOLUTIONS

Resolution No. 23-20: Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers Under Section 66.0703 Wisconsin Statutes (Special Assessments for Sidewalk and Driveway Approach Program for 2020)

RESOLVED, by the Common Council, City of Antigo, Wisconsin:

- 1. The Common Council hereby declares its intention to exercise its police power under Section §66.0703, Wisconsin Statutes, to levy special assessments upon property as identified within the attached map for special benefits conferred upon such property for the

2020 Sidewalk and Driveway Approach Program.

2. The Common Council determines that the improvements constitute an exercise of the police power and the amount assessed against such parcel shall be based on the total cost of said improvements as specified above.
3. The Land Surveyor/Project Manager shall prepare a report that shall consist of:
 - a. Preliminary plans and specifications for the improvements
 - b. An estimate of the entire cost of the proposed improvements
 - c. Schedule of proposed assessments
4. When the report is completed, the Land Surveyor/Project Manager shall file a copy thereof with the City Clerk for public inspection.
5. When receiving the report, the Clerk is directed to give a Class I notice of a public hearing on such report before the Common Council as specified in §66.0703, Wisconsin Statutes. The hearing shall be held in the Council Chambers of City Hall, unless otherwise specified, at a time set by the Clerk in accordance with §66.0703, Wisconsin Statutes.
6. The assessment against any parcel may be paid in cash or in five annual installments with interest as established by Council.

Resolution No. 24-20: Exception to Bidding Process, Under the City's Purchasing Policy, for the Downtown Hanging Basket and Ground Planter Program including Consideration of a 2020 Quote for Services from Frisch Greenhouses

WHEREAS, the City of Antigo's Hanging Flower Basket program is entering into its sixth year of service in the downtown and adjacent corridor; and,

WHEREAS, due to a 40% reduction in the number of hanging baskets (as a result of the 2020 5th Avenue reconstruction project) the anticipated contribution from the Downtown Antigo First Group is being lowered to \$2,100 rather than the customary \$3,500 for this planting season; and,

WHEREAS, Frisch Greenhouses has been the long-term vendor utilized by the City of Antigo for the spring placement, summer maintenance and fall removal of plantings while providing the necessary expertise assuring a quality display program; and,

WHEREAS, a revised quote for services (reflecting the reductions due to the 5th Avenue Construction project) to implement the 2020 planting program was received from Frisch Greenhouses which consists of \$2,236 for a 21 hanging basket program (as opposed to the previous year's amount of \$4,470 for 50 baskets), \$6,550 to \$8,630 for the ground planter program located along the Sixth Avenue/Peaceful Valley corridor, \$2,350.00 for planting sites along the Springbrook trail system and \$946 for miscellaneous plantings; and,

WHEREAS, the Director of Administrative Services requested and received authorization from the Finance, Personnel & Legislative Committee to approve the quote from Frisch Greenhouses under the Exception to Bidding Requirements under Category #3 (Used or Special Purpose) of the City's Purchasing Policy.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to waive the bid process under the Exception to Bidding Requirements under Category #3 (Used or Special Purpose) of the City's Purchasing Policy; and,

BE IT FURTHER RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the revised quote received from Frisch Greenhouses for the 2020 ground planter and hanging basket programs with funds being derived from the Contractual Services budget item from Alleys and Boulevards (100-530-53410-52280 less those directly invoiced to the appropriate Departments operating budgets) to be partially offset by the anticipated \$2,100 donation from the Downtown Antigo First group.

Resolution No. 25-20: Consideration of Infrastructure Alternatives 2020 Operation and Maintenance Budget for the City's Water and Wastewater Plants

WHEREAS, the City of Antigo has a maintenance and operational agreement with Infrastructure Alternatives serving as the City's contractual managers for the Water and Wastewater Treatment facilities; and,

WHEREAS, the Maintenance and Operational budgets for the Water and Wastewater Treatment Plants are reviewed annually and the contract amended accordingly; and,

WHEREAS, Infrastructure Alternatives has submitted the 2020 budget document and subsequently requested that the new figures be implemented as Attachment D in

the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, that the proposed 2020 Water and Wastewater Treatment Plant budgets are hereby approved at an annual cost of \$533,686 for water and \$630,234 for wastewater and implemented into the agreement with Infrastructure Alternatives as Attachment D with funding to be derived from the Water and Wastewater Operating Budgets.

Resolution No. 26-20: Allow Two Weeks Vacation for the Human Resources Specialist Upon Hire and Three Weeks After Three Years of Employment

WHEREAS, the Employee Manual does not allow vacation time within the first year of employment for exempt employees although exceptions have been made in the past; and,

WHEREAS, the City recently hired an experienced candidate as Human Resources Specialist to fill a vacancy who left a position with a considerable amount of vacation time; and,

WHEREAS, in order to hire this person there would be two weeks of vacation on her start date and three weeks of vacation after three years of employment; and,

WHEREAS, after three years the employee would move into the vacation schedule which would allow for four weeks of vacation after ten years.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize two weeks of vacation for the Human Resources Specialist on her start date and three weeks of vacation after three years of employment.

BE IT FURTHER RESOLVED, after that time the exempt vacation schedule will be followed.

CONSENT AGENDA COMMUNICATIONS

Quarterly Investment and Indebtedness Schedules

Department Manager Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 27-20: Naming New Section of Springbrook Trail in Honor of Fred Berner

WHEREAS, the City of Antigo is constructing a new section of the Springbrook Trail located north of the West Rotary Bridge ending just south of Charlotte Street, and

WHEREAS, the City of Antigo would like to name the new section of trail in honor and memory of Fred Berner; recognizing his unwavering support of the community, and various park and recreation projects and programs, and

WHEREAS, he used his platform to positively showcase our community accomplishments through free press, which allowed us to leverage support and funding for various projects and programs, and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to name the new section of the Springbrook Trail in memory and honor of Fred Berner someone that truly believed in our community and our community’s potential.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

LICENSES

Amusement Device and Amusement Parlor Licenses for Funtime Antigo, LLC (Cecil DeHart, Owner) at 1019 Fifth Avenue (contingent upon completion of inspections)

Aldersperson Bauknecht moved, Aldersperson Bugni seconded, to approve the Amusement Device and Amusement Parlor Licenses for Funtime Antigo, LLC at 1019 Fifth Avenue (contingent upon completion of inspections).

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, LeBrun, Bugni, Balcerzak, Henricks

- 1. Direct Deposits for February 7 and 21, 2020 Payrolls
- 2. BMO Bank Accounts Payable Check Nos. 72007-72324
- 3. Self-Funding Health Insurance Check Nos. 2027-2028
- 4. Block Grant Revolving Loan Check Nos. 3623-3628

COMMITTEE REFERRALS

Aldersperson Balcerzak commented on Dale Soumis passing away and the great things he had done for the City and the great vision he had. Mayor Brandt noted the City is sending flowers and some employees have been authorized to attend the funeral using a City vehicle.

Aldersperson Kassis commented on Dale Soumis taking the City to next level.

Mayor Brandt commented Dale did a great job through a difficult time.

There were no committee referrals.

ADJOURNMENT

Aldersperson Bugni moved, Aldersperson Kassis seconded, to adjourn at 6:07 p.m. Carried.

Approved:

Bill Brandt, Mayor

Attest:

Clerk - Treasurer