

CITY OF ANTIGO
COMMON COUNCIL
MARCH 10, 2021

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Present	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Excused	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Kirk Packard, Street Commissioner; and Charley Brinkmeier, Land Surveyor/Project Manager.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Angie Close, Langlade County Economic Development Corporation; Scott Martin, MSA Professional Services; Terry Brand; Charitty Smith; and via telephone, Kevin Passon, Antigo Daily Journal.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the February 10, 2021 Meeting
- Aldersperson Kassis moved, Aldersperson Rebstock seconded, to approve the February 10, 2021 Council minutes.

RESULT:	CARRIED - VOICE VOTE
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PUBLIC HEARINGS

1. A Public Hearing will be held regarding the preliminary resolution authorizing sidewalk and driveway approach special assessments and the report of the Engineering Department pertaining to the reconstruction and/or installation of City sidewalks and driveway approaches
- Pursuant to notice, a public hearing was held regarding the preliminary resolution authorizing sidewalk and driveway approach special assessments and the report of the Engineering Department pertaining to the reconstruction and/or installation of City sidewalks and driveway approaches.
- There being no individuals wishing to address this matter and after complying with statutory procedures, Aldersperson Bugni moved, Aldersperson Rebstock seconded, to close the public hearing at 6:03 p.m.

RESULT:	CARRIED-VOICE VOTE
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2. Public Hearing to Inform the Public of the Progress on the Downtown Revitalization-Fifth Avenue Project and to Request Citizen Input on the Community Development Block Grant (CDBG) Program, Which has Partially Funded the Project. Discussion Items will Include a Review of the Current CDBG Program Activities, the Project Progress and Construction Activities, as well as the CDBG Program Goals.
- Pursuant to notice, a public hearing was held to inform the public of the progress on the Downtown Revitalization-Fifth Avenue Project and to request citizen input on the Community Development Block Grant (CDBG) Program, which has partially funded the project. Discussion items will include a review of the current CDBG Program activities, the project progress and construction activities, as well as the CDBG Program goals.

Scott Martin, MSA Professional Services, reviewed funds used for the project noting there were \$1.4 million in grants that came to this project. The cost was \$4.2 million for the project. The project included replacement of sewer, water, stormwater, curb and gutter, sidewalk, etc. There was a lot accomplished. He noted today is the first day the street lights are on. The last cross walk on Fifth Avenue is still to be completed. The project should be completely finished in June.

Mayor Brandt thanked Mr. Martin for his assistance in getting some of the funding.

Upon inquiry by Alderperson Balcerzak, Mr. Martin discussed applicable projects for the use of CDBG funds. Mark Desotell, Director of Administrative Services, noted these programs are two year phases so the City will not be eligible again for a while.

There being no other individuals wishing to address this matter and after complying with statutory procedures, Alderperson Bugni moved, Alderperson Feller Gottard seconded, to close the public hearing at 6:10 p.m.

RESULT:	CARRIED-VOICE VOTE
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CITIZEN COMMENT

- 1. Subjects on the Current Agenda
- 2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Rebstock, Fischer, Kassiss, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak
EXCUSED:	Scott Henricks

CONSENT AGENDA RESOLUTIONS

Resolution No. 20-21: Declaring Intent to Exercise Police Powers in Accordance with State Statutes for Sidewalk and Driveway Approach Improvements and Installation

WHEREAS, the Common Council held a public hearing in the Council Chambers, City Hall, on March 10, 2021, 6:00 p.m. for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Engineering Department on the proposed improvements and installation of sidewalk and driveway approaches at:

702 Mendlik Ave, 706 Mendlik Ave, 712 Mendlik Ave, 1426 N Superior St, 1420 N Superior St, 628 Clermont St, 1154 6th Ave, 515 Deeglise St, 504 Edison St, 502 Dorr St, 434 Dorr St, 829 6th Ave, 429 Edison St, 421 Edison St, 415 Edison St, 409 Edison St, 840 7th Ave, 108 6th Ave, and Various City Owned Right of Ways.

NOW, THEREFORE, BE IT RESOLVED, By the Common Council, City of Antigo, as follows:

- 1. That the report of the Engineering Department pertaining to the construction of the above described public improvements, including plans and specifications thereof, is adopted and approved.
- 2. That the Council shall cause improvements to be made by city employees or it may advertise and let any part or all of the same out on bids in accordance with the report of the Engineering Department.
- 3. That payment for the improvements be made by assessing the cost to the property benefited as indicated in the report, such assessments being an exercise of police power.
- 4. That assessments shown on the report, representing an exercise of police power, have been determined on a reasonable basis and are hereby confirmed.

5. That the assessments may be paid in cash or in five annual installments to the City Clerk-Treasurer, deferred payments to bear interest at the rate of 3.75% per annum of the unpaid balance.
6. That the City Clerk-Treasurer shall publish this resolution as a Class 1 notice in the Antigo Daily Journal, the official newspaper of the City of Antigo, and mail a copy of the resolution to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Resolution No. 21-21: Waive Permit Fee of \$92.00 for the Installation of a Welcome Center Sign at the Langlade County Historical Museum

WHEREAS, the Langlade County Economic Development Corporation (LCEDC) is in the process of working with the Langlade County Historical Society to open a new Welcome Center in the remodeled museum; and,

WHEREAS, a Welcome Center sign is going to be erected outside the museum and the permit fee for this sign is \$92.00; and,

WHEREAS, the LCEDC has requested the permit fee of \$92.00 be waived as the center is being opened to increase tourism awareness and opportunities in the area which benefits everyone.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, CITY OF ANTIGO, to authorize waiving the \$92.00 permit fee for the Welcome Center sign.

Resolution No. 22-21: Approving Public Works Incidental Concrete Program

WHEREAS, due to concerns related to the existing options, the Department of Public Works is developing a program to conduct certain portions of concrete work (i.e. curb, sidewalk and driveway replacements) impacted by street and utility repairs in house and could include incidental items not typically part of other larger efforts contracted by the City; and,

WHEREAS, it is recommended that employees making less than the current lead worker hourly rate of pay will be compensated an additional \$1.00 per hour while performing duties related to the concrete work (i.e., a General Laborer making \$21.74 per hour would now make \$22.74 while performing concrete related assignments).

WHEREAS, a Lead Worker (i.e. the current Water or Sewer Lead Workers or the (proposed) newly created Lead Worker for Sewer Jet/Concrete) would not be eligible for the additional \$1.00 per hour; and,

WHEREAS, it is anticipated that no more than 1,000 total hours (+/- 3 employees) of the additional \$1.00 per hour compensation will be needed in a typical season for a \$1,000 budget impact in 2021 with the funds derived from the existing utility and street budgets as appropriate; and,

WHEREAS, the purchase of some specialized small tools and forms will be needed for this specific work and will be purchased within the existing budget parameters.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to approve the newly developed incidental concrete program with a pay increase of \$1.00 per hour to the pay of eligible employees while performing these job assignments (existing Lead Workers would not be eligible) effective March 14, 2021 with funds derived from existing budgets.

BE IT FURTHER RESOLVED, specialized small tools and forms will be purchased for this program while staying within the applicable budgeted funds.

Resolution No. 23-21: Add a Public Works Lead Worker-Sewer Jet/Concrete Job Description and Rate of Pay and Eliminate the #1 Sewer Jet Operator Job Description

WHEREAS, due to concerns related to existing options, the Department of Public Works is developing a program to complete certain portions of concrete work (i.e. curb, sidewalk and driveway replacements) impacted by street and utility repairs and other potential work including incidental items not typically part of other larger efforts contracted by the City; and,

WHEREAS, in order to accomplish this, the recommendation is to include the additional Lead Worker responsibilities to the existing #1 Sewer Jet Operator making the position not only working with the sewer cleaning/televising efforts but also the incidental concrete replacement program; and,

WHEREAS, the existing #1 Sewer Jet Operator job description would be replaced with a new Lead Worker-Sewer Jet/Concrete job description that was developed incorporating both programs; and,

WHEREAS, the recommendation for the 2021 hourly wage is \$23.89 for the newly created Lead position which would be an annual increase of \$2,246.40 as the #1 Sewer Jet Operator position being eliminated is currently compensated at \$22.81 per hour and the funds will be from within the existing 2021 budget for utilities and streets accordingly.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to approve the attached job description and pay rate of \$23.89 per hour for the new position of Lead Worker-Sewer Jet/Concrete effective March 14, 2021.

BE IT FURTHER RESOLVED, the position of #1 Sewer Jet Operator is eliminated effective March 14, 2021.

Resolution No. 24-21: Contract Renewal for the 2021 Operation and Maintenance of the Water and Wastewater Treatment Plants with Infrastructure Alternatives

WHEREAS, the City of Antigo has a maintenance and operational agreement with Infrastructure Alternatives serving as the City's contractual managers for the Water and Wastewater Treatment facilities; and,

WHEREAS, the maintenance and operation budgets for the Water and Wastewater Treatment Plants are reviewed annually after the previous year's operational expenditures are known and the contract is amended accordingly; and,

WHEREAS, Infrastructure Alternatives has submitted the 2021 budget document and subsequently requested that the new costs be implemented as Attachment D in the contract with monthly payments adjusted as of January 1, 2021.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, that the proposed 2021 Water and Wastewater Treatment Plant budgets are hereby approved at an annual cost of \$535,838 for water and \$574,827 for wastewater and implemented into the existing agreement with Infrastructure Alternatives as Attachment D and funding to be derived from the Water and Wastewater Operating Budgets.

CONSENT AGENDA COMMUNICATIONS

Department Manager Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 25-21: Award of the 2021 5th Avenue Construction Bid (Lincoln To Western) as based upon the Recommendation of the Public Works Committee Immediately Preceding this Council Meeting

WHEREAS, the City of Antigo has prioritized the Fifth Avenue corridor for reconstruction over a number of years and has taken the necessary steps to secure project funding to address a vital need (Lincoln to Western) along the corridor; and,

WHEREAS, the City has received a Community Development Block Grant (CDBG) Public Facility grant in the amount of \$1.0 million dollars and secured the projects remaining budgetary needs through bonding, enterprise and street CIP funds; and,

WHEREAS, bids were opened by the project design consultant (Ayres Associates) on Thursday, February 25, 2021 and have been evaluated with a recommended Letter of Award submitted through the Committee/Council process; and,

WHEREAS, the Public Works Committee considered the bids at a meeting held on March 10, 2021 immediately preceding the Council meeting recommending the award of the bid to James Peterson Sons, Inc. in the amount of \$1,928,832.49

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to award the bid to James Peterson Sons, Inc. for the reconstruction of Fifth Avenue (Lincoln to Western) at the as-bid cost of \$1,928,832.49

BE IT FURTHER RESOLVED, that the funds will be derived from the previously approved municipal bonding process, utility enterprise budgets, CDBG Public Facility grant, and Street Construction CIP Budget amounts as appropriate.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director be allowed to complete any necessary budget adjustments/transfers for this project as indicated.

Mayor Brandt noted the Public Works Committee approved James Peterson Sons, Inc.'s bid for \$1,928,832.49.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak
EXCUSED:	Scott Henricks

ORDINANCES

Ordinance No. 1322B: Ordinance to Adopt Section 12.04 of the Wisconsin State Statutes Regarding Communication of Political Messages

Mayor Brandt pulled this ordinance from the agenda as the State needs to write a constitutional state statute before the City can adopt.

No action was taken.

RESULT:	WITHDRAWN
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LICENSES

Approve Change of Agent for Kwik Trip, Inc. Licenses ~ New Agent Rebecca J. Briskie
Aldersperson Kassis moved, Aldersperson Rebstock seconded, to approve Rebecca J. Briskie as the new agent for Kwik Trip, Inc.

RESULT:	CARRIED - VOICE VOTE
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PERMITS

Street Use Permit for the Closure of 700 to 1000 Blocks of Fifth Avenue on June 12, 2021 for a Celebrate 5th Avenue Event
Aldersperson Bugni moved, Aldersperson Balcerzak seconded, to approve the Street Use Permit for the closure of 700 to 1000 blocks of Fifth Avenue on June 12, 2021 for a "Celebrate Fifth Avenue Event".

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tim Kassis, Ward 3
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak
EXCUSED:	Scott Henricks

- 1. Direct Deposits for February 5 and 19, 2021 Payrolls
- 2. BMO Bank Accounts Payable Check Nos. 74563-74742

3. Self-Funding Health Insurance Check Nos. 2053-2054

4. Block Grant Revolving Loan Check No. 3669

COMMITTEE REFERRALS

Aldersperson Balcerzak commented on issues at the corner of Cedar Street and Clermont Street where water collects on the south side and fills up the road. Kirk Packard, Street Commissioner, commented there is no drainage there and stated they will look at it.

CLOSED SESSION

Closed Session: Pursuant to Section 19.85(1)(g), Wisconsin Statutes, and upon Proper Motion, the Council will Convene into Closed Session to Confer with City Attorney Regarding a Notice of Claim for Recovery of Unlawful Taxes under Section 74.35 by Regal Northern Investments. Upon Completion of Discussion in Closed Session, the Council will Reconvene into Open Session to Act on Matters Discussed, If Necessary, and Proceed with the Regular Order of Business.

Aldersperson Bugni moved, Aldersperson Wagner seconded, that the Common Council convene into closed session pursuant to Section 19.85 (1)(g), Wisconsin Statutes, to confer with the City Attorney regarding a notice of claim for recovery of unlawful taxes under Section 74.35 by Regal Northern Investments at 6:16 p.m.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Kassis, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak
EXCUSED:	Scott Henricks

MOTION

Claim Notice for Unlawful Tax by Regal Northern Investments

Upon completion of discussion in closed session, a motion was made and carried to reconvene into open session to act on matters discussed and to proceed with the regular order of business at 6:28 p.m.

Aldersperson Kassis moved, Aldersperson Wagner seconded, to deny the Claim for Recovery of Unlawful Taxes under Section 74.35 by Regal Northern Investments.

RESULT:	CARRIED - VOICE VOTE
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ADJOURNMENT

Aldersperson Bugni moved, Aldersperson Kassis seconded, to adjourn at 6:29 p.m. Carried.

Approved:



Bill Brandt, Mayor

Attest:



Clerk - Treasurer