

CITY OF ANTIGO
COMMON COUNCIL
MARCH 09, 2022

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Excused	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kirk Packard, Street Commissioner; James Pike, Communication and Technology Supervisor; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Stacy Bouche, Habitat for Humanity; Chad Anstutz; and Steven Boshan.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the February 9, 2022 Meeting

Aldersperson Bugni moved, Aldersperson Fischer seconded, to approve the February 9, 2022, Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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PUBLIC HEARINGS

1. A Public Hearing will be held Regarding the Preliminary Resolution Authorizing Sidewalk and Driveway Approach Special Assessments and the Report of the Engineering Department Pertaining to the Reconstruction and/or Installation of City Sidewalks and Driveway Approaches

Pursuant to notice, a public hearing was held regarding the preliminary resolution authorizing sidewalk and driveway approach special assessments and the report of the Engineering Department pertaining to the reconstruction and/or installation of City sidewalks and drive way approaches.

There being no individuals wishing to address this matter and after complying with statutory procedures, Aldersperson Wagner moved, Aldersperson Rebstock seconded, to close the public hearing at 6:03 p.m.

RESULT:	CARRIED-VOICE VOTE
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2. A Public Hearing will be held regarding the preliminary resolution authorizing the cancellation of the deferred special assessments for 1813 Charlotte Street, 1827 Charlotte Street, 1936 Charlotte Street, and 2025 Charlotte Street in Exchange for Three Parcels to be Transferred to the City.

Pursuant to notice, a public hearing was held regarding the preliminary resolution authorizing the cancellation of the deferred special assessments for 1813 Charlotte Street, 1827 Charlotte Street, 1936 Charlotte Street, and 2025 Charlotte Street in exchange for three parcels to be transferred to the City.

There being no individuals wishing to address this matter and after complying with statutory procedures, Aldersperson Wagner moved, Aldersperson Bugni seconded, to close the public hearing at 6:05 p.m.

RESULT:	CARRIED-VOICE VOTE
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CITIZEN COMMENT

- 1. Subjects on the Current Agenda
- 2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

CONSENT AGENDA RESOLUTIONS

Resolution No. 21-22: Approve Ayres Associates, Inc. for the Splash Pad Consultant / Engineer at a Cost of \$32,500

WHEREAS, the City of Antigo solicited and received two proposals for consulting and engineering for the development of a Splash Pad in City Park East; and,

WHEREAS, Ayres Associates, Inc. has completed multiple similar projects in the local area, and currently works with the City on projects in the community; and,

WHEREAS, Ayres Associates provided a lump sum price of \$32,500.00 for these services; and,

WHEREAS, the Parks, Cemeteries and Recreation Commission reviewed the bid results and recommended Ayres Associates for splash pad consulting and engineering.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to award the consulting and engineering contract for the City Park East Splash Pad to Ayres Associates, Inc.

BE IT FURTHER RESOLVED, the funds are budgeted in the Capital Equipment/Improvement Plan for this contract.

Resolution No. 22-22: Approval to Submit an Urban Forestry Grant Application
Authorizing Resolution

WHEREAS, the applicant, the City of Antigo, is interested in obtaining a cost-share grant from Wisconsin Department of Natural Resources (DNR) for the purpose of funding urban and community forestry projects or urban forestry catastrophic storm projects specified in s. 23.097(1g) and (1r), Wis. Stats.; and,

WHEREAS, the applicant attests to the validity and veracity of the statements and representations contained in the grant application; and,

WHEREAS, the applicant requests a grant agreement to carry out the project.

NOW, THEREFORE, BE IT RESOLVED, the applicant, the City of Antigo, will comply with all local, state, and federal rules, regulations and ordinances relating to this project and the cost-share agreement;

BE IT FURTHER RESOLVED, the applicant will budget a sum sufficient to fully and satisfactorily complete the project and hereby authorizes and empowers the City of Antigo Park, Recreation and Cemetery Director, its official or employee, to act on its behalf to:

- 1. Sign and submit the grant application
- 2. Sign a grant agreement between applicant and the DNR
- 3. Submit interim and/or final reports to the DNR to satisfy the grant agreement
- 4. Submit grant reimbursement request to the DNR
- 5. Sign and submit other required documentation

Adopted this 9th day of March, 2022.

Resolution No. 23-22: Transfer of City-owned Home & Property Located at 1203 Plattsburg Street to Habitat for Humanity as a No Cost Transaction for Remodeling/Rehabilitation and Placement of a Qualified Applicant as a new Homeowner

WHEREAS, the residential home located at 1203 Plattsburg Street was transferred to the City of Antigo by Langlade County under the tax reverted property process and has been deemed fit for habitation by the City's Building Inspector/Zoning Administrator; and,

WHEREAS, the Director of Administrative Services and the County Administrator concurred in a request from Habitat for Humanity for a proposed plan to remodel/rehabilitate the home; and,

WHEREAS, the city attorney will be engaged to assure that all necessary legal transactions for the property have been followed to transfer the residence to Habitat for Humanity; and,

WHEREAS, based upon the request of the neighboring property owner to the north located at 1211 Plattsburg Street, a 6' wooden fence (finished side of which is to face the neighboring property) be installed by Habitat for Humanity along the common property line; and,

WHEREAS, that the fence placement by Habitat for Humanity will be contingent upon the removal of a row of existing tree trunks/stumps with associated ground restoration by the owner of 1211 Plattsburg Street prior to the completion and transfer of the 1203 Plattsburg home to the new owner by Habitat for Humanity; and,

WHEREAS, Habitat for Humanity has presented a home remodeling/rehabilitation plan to the City of Antigo's Building Inspector/Zoning Administrator for the residence located at 1203 Plattsburg Street.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to transfer their ownership of the home and property located at 1203 Plattsburg Street to Habitat for Humanity with the understanding that the remodeling/rehabilitation advance according to Habitat's submitted plan including a 6' wooden fence along the common property line with the residence located at 1211 Plattsburg Street.

Resolution No. 24-22: Contract Renewal for the 2022 Operation and Maintenance of the Water and Wastewater Treatment Plants with Infrastructure Alternatives, Inc.

WHEREAS, the City of Antigo has a maintenance and operational agreement with Infrastructure Alternatives, Inc. serving as the City's contractual managers for the Water and Wastewater Treatment facilities; and,

WHEREAS, the maintenance and operation budgets for the Water and Wastewater Treatment Plants are reviewed annually after the previous year's operational expenditures are known and the contract is amended accordingly; and,

WHEREAS, Infrastructure Alternatives has submitted the 2022 budget document and subsequently requested that the new costs be implemented as Attachment D in the contract with monthly payments adjusted as of January 1, 2022.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, that the proposed 2022 Water and Wastewater Treatment Plant budgets are hereby approved at an annual cost of \$554,248 for water and \$616,069 for wastewater and implemented into the existing agreement with Infrastructure Alternatives as Attachment D and funding to be derived from the Water and Wastewater Operating Budgets.

Resolution No. 25-22: Sale of the 320 Edison Street Vacant Lot for \$4,060 to First Advantage Enterprises, Inc.-James Schulz

WHEREAS, the property at 320 Edison Street, Parcel #201-0877, was taken by tax deed by Langlade County and then deeded to the City so that the home could be razed, which has been completed; and,

WHEREAS, the sale of the property was advertised for bids twice as the first time no bids were received; and,

WHEREAS, the second time, two bids were received with the high bidder being James Schulz of First Advantage Enterprises, Inc. in the amount of \$4,060; and,

WHEREAS, Mr. Schulz owns the property at 316 Edison Street (next door) and his tentative plan is to split the property with the owner of 324 Edison Street so that garages may be built in the future; and,

WHEREAS, the City of Antigo would draft the deed documents and the buyer would be responsible for the recording and title search fees; and,

WHEREAS, the property is being sold as-is/where-is with the City making no assurances to the buyer, which was stated in the bid documents; and,

WHEREAS, the Finance, Personnel & Legislative Committee recommends the sale to Mr. James Schulz.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to approve the as-is/where-is sale of the property at 320 Edison Street to Mr. James Schulz of First Advantage Enterprises, Inc. for the amount of the bid, \$4,060, making no assurances to the buyer.

Resolution No. 26-22: Budget Amendment for Langlade County Senior Center Contribution of \$1,400 per Month

WHEREAS, previously the Common Council approved contributing \$1,400 per month for three years to the rent of a building for the Langlade County Senior Center with the funds to be derived from the Joint City/County funds from the RLF CLOSE program; and,

WHEREAS, this contribution was inadvertently left out of the 2022 budget so a budget amendment is needed to reflect this payment.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize a budget amendment of \$16,800 (\$1,400 per month) for the contribution to the Langlade County Senior Center.

BE IT FURTHER RESOLVED, these funds will be derived from the Joint City/County Funds from the RLF Close program.

Resolution No. 27-22: Accept Frisch Greenhouses Quote for the 2022 Planter and Basket Program Including Increasing the Number of Baskets with Sponsors, Adding Dedication Plaques to the Poles, and Ordering the Additional Baskets

WHEREAS, the City established a hanging basket program a few years ago to eliminate the need for the ground planters along Fifth Avenue and this has expanded to other areas (Sixth Avenue, Hwy 45 South of the City, Field Street, City Hall, Park/Rec Areas, etc.); and,

WHEREAS, there has been an agreement with Frisch Greenhouses to provide the flowers and the watering and maintenance for these programs each year with this year's costs to be \$19,172 (estimated based on watering and maintenance required); and,

WHEREAS, for 2022 there have been fundraising efforts to increase the number of baskets and to install naming rights dedication plaques on the poles for those donating to this effort; and,

WHEREAS, the quote includes increasing the number of hanging baskets to 100 as Antigo First has pre-sold the naming rights to these for which they will be contributing \$5,000 per year for three years to this program; and,

WHEREAS, the City would purchase the additional 42 baskets for \$3,150 with funding derived from the City's banner/decoration budget; and,

WHEREAS, Antigo First sold dedication plaques for the poles to signify the naming rights of the baskets with these funds going toward material costs of the signs and as a fundraiser for future downtown programs for Antigo First.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to approve the quote for Frisch Greenhouses of approximately \$19,172 with funding

to be derived from the City’s operating budget funds and to accept the contributions from Antigo First’s fundraising efforts.

BE IT FURTHER RESOLVED, the number of baskets is approved to increase to 100 at a cost of \$3,150 for the additional baskets and approval for installing, by City employees, the plaques that are being purchased by Antigo First is granted.

Resolution No. 28-22: 2022-2026 Wisconsin Department of Transportation - Transportation Alternatives Program (TAP) Grant Application for the Expansion of the City's Bicycle/Pedestrian Trail System from the North Avenue/Charlotte Street Intersection to Mendlik Avenue and from the City's Dog Park to the Existing Trailhead at the Amron Avenue/Saratoga Street Intersection

WHEREAS, the Wisconsin Department of Transportation (WisDOT) is accepting applications for the 2022-2026 Transportation Alternatives Program (TAP); and,

WHEREAS, the TAP grant is an effective funding source for the expansion of the existing bicycle/pedestrian trail starting from the intersection of North Avenue/Charlotte Street west along the south right-of-way of North Avenue then south on the Langlade County Fairground property between their fence and the Highway 45 right-of-way to Mendlik Avenue and from the City’s Dog Park parking lot located along Highway 64 then to the north east on City-owned property to Saratoga Street thence north along the west right-of-way of Saratoga Street to the recreational trailhead at Amron Avenue; and,

WHEREAS, the City of has already received a 2020-2024 TAP Grant to extend the existing trail system from the intersection of North Avenue/Charlotte Street to the north along Charlotte Street and Prosser Place and from the Remington Detention Pond north along Hogan and Center Streets to the City’s Dog Park; and,

WHEREAS, the TAP grant would provide an 80% Grant/20% Local share under a reimbursement program and is limited to projects with anticipated costs of \$300,000 or more; and,

WHEREAS, the 2020-2024 project is currently in the design phase with an anticipated 2024 construction date with this application, if awarded, projected for a State Fiscal Year (FY) 2026 construction timeline; and,

WHEREAS, the 2022-2026 TAP application has been submitted to WisDOT in the amount of \$746,900 (\$597,520 Grant & \$149,380 Local Match) by the required January 28, 2022 deadline with design starting no sooner than State FY 2024 if so awarded; and,

WHEREAS, the City matching funds are anticipated to be derived from a number of potential sources including but not limited to urban forestry sales, Street Capital Equipment/Improvement Plan and potential additional sources as identified during the annual City of Antigo budget process.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Director of Administrative Services to submit a TAP Grant application to WisDOT for the expansion of the City’s existing bicycle/pedestrian trail system for the 2022-2026 Transportation Alternatives Program.

BE IT FURTHER RESOLVED to authorize the Mayor and/or the Director of Administrative Services to advance and endorse any additional application materials as necessary leading to the award of the project.

Resolution No. 29-22: Declaring Intent to Exercise Police Powers in Accordance with State Statutes for Sidewalk and Driveway Approach Improvements and Installation

WHEREAS, the Common Council held a public hearing in the Council Chambers, City Hall, on March 9, 2022, 6:00 p.m. for the purpose of hearing all interested persons concerning the preliminary resolution and report of the Engineering Department on the proposed improvements and installation of sidewalks and/or driveway approaches at:

- 419 6th Ave, 437 Hudson St, 429 Hudson St, 423 Hudson St, 413 Hudson St, 403 Hudson St, 324 7th Ave, 314 7th Ave, 312 7th Ave, 319 7th Ave, 315 7th Ave, 311 7th Ave, 305 7th Ave, 303 6th Ave, 426 Virginia St, 414 Virginia St, 410 Virginia St, 402 Virginia St, 220 7th Ave, 204 7th Ave, and Various City Owned Right of Ways.

NOW, THEREFORE, BE IT RESOLVED, By the Common Council, City of Antigo, as follows:

1. That the report of the Engineering Department pertaining to the construction of the above described public improvements, including plans and specifications thereof, is adopted and approved.
2. That the Council shall cause improvements to be made by city employees or it may advertise and let any part or all of the same out on bids in accordance with the report of the Engineering Department.
3. That payment for the improvements be made by assessing the cost to the property benefited as indicated in the report, such assessments being an exercise of police power.
4. That assessments shown on the report, representing an exercise of police power, have been determined on a reasonable basis and are hereby confirmed.
5. That the assessments may be paid in cash or in five annual installments to the City Clerk-Treasurer, deferred payments to bear interest at the rate of 3.75% per annum of the unpaid balance.
6. That the City Clerk-Treasurer shall publish this resolution as a Class 1 notice in the Antigo Daily Journal, the official newspaper of the City of Antigo, and mail a copy of the resolution to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

CONSENT AGENDA COMMUNICATIONS

Department Manager Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 30-22: Declaring Intent to Exercise Police Powers in Accordance with State Statutes for Cancellation of Deferred Assessments for 1813 Charlotte Street, 1827 Charlotte Street, 1936 Charlotte Street, and 2025 Charlotte Street

WHEREAS, the Common Council held a public hearing in the Council Chambers, City Hall, on March 9, 2022 at 6:00 p.m. for the purpose of hearing all interested persons concerning the preliminary resolution on the proposed cancellation of the deferred assessments in exchange for a land swap for the following:

1813 Charlotte Street (#201-2863.076), 1827 Charlotte Street (#201-2863.077), 1936 Charlotte Street (#201-2863.073), and 2025 Charlotte Street (#201-2863.069)

NOW, THEREFORE, BE IT RESOLVED, By the Common Council, City of Antigo, as follows:

1. That the report of the Clerk-Treasurer/Finance Director (Clerk) pertaining to the cancellation of the deferred assessments of the above described properties is adopted and approved.
2. That the Council shall cause the acceptance of the three parcels in exchange for the cancellation of the deferred assessments (being parcel #201-2863.076, #201-2863.077, and #201-3863.073) in a separate resolution.
3. That assessments shown on the report, representing an exercise of police power, had been determined as deferred assessments on a reasonable basis in September, 1996, and are hereby confirmed on a reasonable basis of being canceled.
4. That the Clerk shall publish this resolution as a Class 1 notice in the Antigo Daily Journal, the official newspaper of the City of Antigo, and mail a copy of the resolution to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 31-22: Accept Parcels #201-2863.073, #201-2863.077, and #201-2863.076 from Deborah Moermond in Exchange for any Deferred Special Assessment Costs on these Three Parcels Plus Parcel #201-2863.069

WHEREAS, the City has been approached by Deborah Moermond to cancel the deferred special assessments on four of her parcels on Charlotte Street in exchange for her giving the City three of those parcels; and,

WHEREAS, the City has completed the steps of canceling these special assessments through the Police Power process; and,

WHEREAS, the parcel Ms. Moermond is keeping (#201-2863.069) will generate property tax as a house will be built and the three parcels the City is acquiring (#201-2863.073, #201-2863.076, and #201-2863.077) have the potential as a new well siting and/or development of house lots; and,

WHEREAS, the City and Utilities will need to reimburse each other for the original cost of these assessments where applicable as the assessments cannot just be canceled for the utilities with a cost of \$69,092.64; and,

WHEREAS, the reimbursement funds will be derived from each applicable fund.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the cancellation of assessments on four parcels in exchange for the transfer of ownership of three of the parcels from Deborah Moermond to the City (Parcels #201-2863.073, #201-2863.076, and #201-2863.077 will be transferred and Ms. Moermond will retain Parcel #201-2863.069).

BE IT FURTHER RESOLVED, the assessments will be reimbursed as follows:

City General Fund to Water Utility	\$19,172.00
Water Utility to City General Fund	\$ 3,298.68
City General Fund to Sewer Utility	\$22,136.00
Water Utility to Sewer Utility	\$ 8,331.84
Water Utility Cost	\$ 7,278.12
City General Fund Cost	\$ 8,876.00

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Sandra Fischer, Ward 2
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 32-22: Recommendation of Ruekert & Mielke for the Planning, Design and Construction Engineering Services for Water Tower Replacement, Supervisory Control and Data Acquisition (SCADA) Upgrades and Clear-Well Rehabilitation at the City's Water Treatment Plant and approve a Grant Administration Contract with the Langlade County Economic Development Corporation (contingent upon approval of the Public Works Committee at its meeting on 3-9-22)

WHEREAS, Requests for Proposals (RFP) were sought for the submission of a Safe Water Drinking Loan Program (SDWLP) application due by June 30, 2022, the design to replace an existing 150,000 gallon multi-legged water tower, the upgrades to the Supervisory Control and Data Acquisition (SCADA) system and the rehabilitation of the 500,000 gallon clear-well reservoir at the City's Water Treatment Plant; and,

WHEREAS, a priced-proposal process was solicited with four firms being considered with Ruekert & Mielke being recommended as the engineering consultant for the project; and,

WHEREAS, staff conducted a post RFP interview with Ruekert & Mielke as the lowest-priced firm to assure that the project scope, timeline and deliverables were understood;

and,

WHEREAS, Ruekert & Mielke is to submit a Professional Services Agreement in the amount of \$199,630 for the grant application/administration (not including the grant portion that is completed by the Langlade County Economic Development Corporation (LCEDC)), design engineering/bidding, construction administration/inspection and warranty review services; and,

WHEREAS, there are additional services identified within the RFP that need to be authorized as additional charges for services to the project including geotechnical investigation/design, third-party "climbing" inspections for the tower and integrator services for the SCADA system; and,

WHEREAS, the LCEDC is anticipated to submit a separate Professional Services Agreement for grant administrative services not being completed by Ruekert & Mielke in an amount not to exceed \$7,000.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, in order to meet the June 30, 2022 SDWLP application, authorizes the Mayor to endorse a Professional Services Agreement, subject to the City Attorney's review, with Ruekert & Mielke for the SDWLP application, the design for the replacement of the existing 150,000 gallon multi-legged water tower, the upgrades to the SCADA system and the rehabilitation of the 500,000 gallon clear-well reservoir at the City's Water Treatment Plant in the amount of \$199,630 with the application and design related funding coming from existing 2022 CIP funds and remaining funds to be established as part of the 2023 budget process.

BE IT FURTHER RESOLVED, the additional services identified within the RFP are authorized as additional charges for services to the project including geotechnical investigation/design, third-party "climbing" inspections for the tower and integrator services for the SCADA system.

BE IT FURTHER RESOLVED, to authorize the Mayor to endorse a Professional Services Agreement, subject to the City Attorney's review, of a not-to-exceed amount of \$7,000 for grant administration services to be completed by the Langlade County Economic Development Corporation, in conjunction with Ruekert & Mielke, be approved as part of the project scope of services as well with funds being established as part of the 2023 budget process.

Upon inquiry by Alderperson Feller Gottard, Mark Desotell, Director of Administrative Services, noted the application is due by June 30, 2022. He further commented the availability of materials may affect the actual construction date.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 33-22: Restructuring of the Leadership Positions/Organizational Flowchart within the Public Safety Department Creating Independent Police & Fire Chiefs at a Pay Grade 13 along with Secondary Command Positions at a Pay Grade 11

WHEREAS, with the recently announced retirement of the Public Safety Director it was determined to be in the City's best interest to create new organizational flowcharts for the Police and Fire Departments consisting of independent Police and Fire Chiefs while maintaining the Police Captain's position and adding an Assistant Fire Chief position; and,

WHEREAS, it was determined that the Police & Fire Chiefs would be created as Pay Grade 13 positions within the City's existing exempt employee Pay Matrix and that the Police Captain and Assistant Fire Chief positions would be established as Pay Grade 11 within the same matrix; and,

WHEREAS, the reorganization is designed to establish independent responsibilities allowing the Chief positions to dedicate their efforts to the operational needs within the specific Department, to better provide future succession planning and to offer greater continuity of services during absences.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to
acknowledge the reorganization of both the Police and Fire Departments including
any steps necessary through the Mayor and Director of Administrative Services to
assure the proper transition of duties including any necessary statutory
requirements of the Police and Fire Commission.

BE IT FURTHER RESOLVED, the Police and Fire Chief positions will be at a Pay Grade 13 and
the Police Captain and Assistant Fire Chief will be at a Pay Grade 11.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Tom Bauknecht, Ward 4
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

Resolution No. 34-22: Updates to the Existing Job Description of the Public Safety Director to
that of a Police Chief as part of the Police & Fire Department Restructuring Recommendation
and Establish the Position as a Pay Grade 13/Step 6

WHEREAS, the Director of Administrative Services, based upon Council's anticipated approval
of the reorganizational flowchart for the Police & Fire Departments, recommends
the existing Public Safety Director job description be changed to that of Police
Chief as based upon input provided from the current Public Safety Director and the
Human Resources Specialist; and,

WHEREAS, the job description was updated to reflect independent responsibilities for the
management of the Police Department allowing the new Police Chief position to
dedicate efforts specific to the operational needs within the Department, to better
provide future succession planning and to offer greater continuity of services during
absences; and,

WHEREAS, it was determined within Council's reorganizational resolution that the Police Chief
would be created as a Pay Grade 13 position within the City's existing exempt
employee Pay Matrix; and,

WHEREAS, it is the recommendation that the new Police Chief, yet to be appointed by the
Police & Fire Commission, be compensated at Step 6 of Pay Grade 13 and be
eligible for the Step 7 increase effective the first pay period of January 2023.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to
approve the amended job description to that of Police Chief and the new position
be compensated at Pay Grade 13/Step 6 with eligibility for the Step 7 increase
effective the first pay period of January 2023.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

- 1. Direct Deposits for February 4 and 18, 2022 Payrolls
- 2. BMO Bank Accounts Payable Check Nos. 76808 - 76976
- 3. Self-Funding Health Insurance Check Nos. 2081 - 2083

4. Block Grant Revolving Loan Check No. 3699

COMMITTEE REFERRALS

Aldersperson Wagner asked if the lines would be painted for the diagonal parking on Fifth Avenue as they are so light to which Kirk Packard, Street Commissioner, stated the Street Department is planning to paint the lines this year.

Aldersperson Bugni suggested the possibility of removing a parking space or two close to the intersections on Fifth Avenue since it is so hard to see.

Aldersperson Wagner inquired about slippery sidewalks that have not been cleared and Sarah Repp, Parks, Recreation, and Cemetery Director, noted he should call in the addresses to her office as clearing the sidewalks is operated off of complaints.

Aldersperson Feller Gottard asked about the process of deciding on where to have residences run water to avoid freezing, how long to keep it running, etc. and have it reviewed/discussed at the Public Works Committee. This item was referred to the Public Works Committee for discussion.

ADJOURNMENT

Aldersperson Rebstock moved, Aldersperson Bugni seconded, to adjourn at 6:20 p.m.
Carried.

Approved:


Bill Brandt, Mayor

Attest:

Kay M Matuchek

Clerk - Treasurer