

**CITY OF ANTIGO
COMMON COUNCIL
MARCH 08, 2023**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Excused	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Daniel Duley, Police Chief; Jon Petroskey, Fire Chief; Kirk Packard, Street Commissioner; Anthony Jansen, Information and Technology Director; Elizabeth McCarthy, Building Inspector/ Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Elaine Reed; Mary Ann Kamps; Casey Kamps; Kevin Kamps; Mark Edwards; Rick Clay; and Steve McFarlane.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

- Minutes from the February 8, 2023 Meeting

Aldersperson Bugni moved, Aldersperson Wagner seconded, to approve the February 8, 2023 Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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CITIZEN COMMENT

- Subjects on the Current Agenda

Elaine Reed, 113 Weed Street, addressed Council regarding questions she had on the license plate reading cameras. Mayor Brandt noted the following answers: the cameras will not be placed at stop lights. The cameras will merely read license plates for things such as alerts for child abductions, silver alerts, and criminal activity. The State of Wisconsin does not allow for enforcement of traffic laws with these cameras. There are currently 84 different agencies in Wisconsin using these cameras with an additional 20 agencies being added this month. These cameras can help with prevention of crime in our community if a vehicle associated with a crime spree is identified. They will be a great investigative tool. Information is deleted after 30 days unless it is being used in a specific investigation. Information is stored with the Flock Safety Company and there must be a case file to access information. Daniel Duley, Police Chief, added the data is encrypted and not available for anyone to read. Mayor Brandt explained this is a two year pilot program with a grant being received for the first year in the amount of \$17,100. The City will apply for another grant if available for the second year or the \$15,000 for that year will be budgeted. Chief Duley noted this is a Safer Communities Grant.

Mark Edwards, 1207 Fifth Avenue, addressed Council regarding concerns he has of the license plate reading cameras being misread. To which Mayor Brandt noted any misreads should be discovered in the investigation that follows. Chief Duley noted things are not just based on a camera hit. An investigation will follow and the reads can also be used to rule people out.

Rick Clay, 1015 Superior Street, addressed Council regarding the license plate reading cameras. He referenced stories he had read on the Internet. Mayor Brandt stressed that these cameras cannot be used in the State of Wisconsin for traffic enforcement. Chief

Duley explained the locations of the cameras have not been finalized yet but there will be no mobile cameras, all will be fixed/stationary. Chief Duley explained the information is only kept beyond 30 days if something specifically ties to an investigation. There are specific rules regarding use of the information and the department can control information that can be released to other agencies. Mr. Clay stated he would like this to be delayed to get more information out. Mayor Brandt reviewed the numerous places this has been listed with meetings open to the public. Chief Duley reiterated that these cameras are only going to be used for criminal issues with Mayor Brandt commenting they must have a reason to access the information such as an investigation case number. Upon Mr. Clay's inquiry, Chief Duley stated the cameras are running 24/7 but are not monitored 24/7 but the system will respond to alerts.

Upon inquiry by Alderperson Wagner, Chief Duley noted if plates cannot be read, vehicle descriptions would also be available. Alderperson Wagner asked where the cameras will be located? To which Chief Duley noted about seven feet up on the pole.

Upon inquiry by Alderperson Bugni, Chief Duley noted the grant runs until the end of the year but the price increases on April 1st which would add an additional \$3,000 to the expense.

Upon comment by Michael Winter, City Attorney, Chief Duley concurred that officers must have probable cause to make a stop. Attorney Winter further commented that cameras really are not different than when officers are driving around and monitoring activity. Chief Duley noted they get notices all the time to be on the lookout for a vehicle. Attorney Winter commented the cameras would then help with coverage since the officers cannot cover all areas.

Upon inquiry by Alderperson Feller Gottard, Chief Duley noted there would be some lag time for an alert notification to be entered and distributed out from Flock Safety Company.

2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

Alderperson Feller Gottard asked that Resolution No. 22-23 be pulled from the Consent Agenda and considered separately.

RESULT:	CARRIED [7 TO 2] as amended pulling Resolution No. 22-23
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Barb Rebstock, Ward 1
AYES:	Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Brandt
NAYS:	Barb Rebstock, Scott Henricks
EXCUSED:	Tim Kassis

CONSENT AGENDA RESOLUTIONS

Resolution No. 21-23: Approval to Purchase Compact Tractor and Attachments from Riesterer & Schnell for \$74,389.21

WHEREAS, the Park, Recreation, and Cemetery Department bid a compact tractor with a hydraulic pump & cooler and blower attachment; and,

WHEREAS, four bids were received with the bid from Riesterer & Schnell meeting the specifications; and,

WHEREAS, the Park, Cemetery, and Recreation Commission recommended the purchase of the John Deere 4066R from Riesterer & Schnell for \$74,389.21; and,

WHEREAS, \$69,295.00 was budgeted for the compact tractor and attachments; and,

WHEREAS, an additional \$5,094 will be derived from the undesignated Capital Equipment/Improvement Fund Balance for the purchase; and,

WHEREAS, remaining trade/auction funds will be allocated back to the CIP fund.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to purchase the John Deere 4066R from Riesterer & Schnell for \$74,389.21 with \$69,295 derived from budgeted funds and \$5,094 from undesignated equipment fund balance with the remaining trade/auction funds allocated to the CIP fund.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete the necessary budget adjustments.

Resolution No. 22-23: Purchase Six Flock Safety License Plate Reading Cameras for two year pilot program for a cost of \$17,100 (2023) and \$15,000 (2024) has been moved to PULLED FROM CONSENT AGENDA

Resolution No. 23-23: Ratify Mayor's Approval to Purchase Playground Equipment from Vortex USA Inc. in the Amount of \$181,399.50 with Donated Funds

WHEREAS, the City received a donation of \$200,000 from the Draeger Family to purchase equipment for the new splash pad that is taking the place of the wading pool at City Park West, and;

WHEREAS, the deposit for the splash pad equipment needed to be included with the order of the equipment; and,

WHEREAS, the equipment needed to be ordered so that there may be a possibility to complete the project so it can be used in late summer 2023; and,

WHEREAS, due to the timing of ordering the equipment and getting it installed as well as the purchase is with donated funds, Mayor Brandt approved the purchase and is asking Council to ratify his decision.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve Mayor Brandt's decision to proceed with ordering the splash pad equipment.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete a budget adjustment for this purchase.

Resolution No. 24-23: Increase Meal Reimbursements to \$10 for Breakfast, \$15 for Lunch, and \$25 for Dinner with No Changes to the Rules for Reimbursement

WHEREAS, the meal reimbursement amounts were last increased in February, 2013 to \$8 for breakfast, \$12 for lunch, and \$20 for dinner; and,

WHEREAS, meal prices have risen considerably since 2013 so raising the meal reimbursements to \$10 for breakfast, \$15 for lunch, and \$25 for dinner is being suggested; and,

WHEREAS, the rules for reimbursement would remain the same, including but not limited to: itemized receipt turned in with the expense report (which must be completely filled out and legible), tips larger than 20% will not be reimbursed, report/receipt must be turned in within 30 days, reimbursement will only be for the employee, no alcohol will be reimbursed, breakfast is not reimbursed if the employee is leaving from home that morning, daily total is not reimbursed if meals are included in the training and just one meal is being paid by the employee, and reimbursements are reviewed on a case-by-case basis.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to increase the meal reimbursement to \$10 for breakfast, \$15 for lunch, and \$25 for dinner with funds to be derived from each department's travel and training budget to be effective upon passage of the resolution.

BE IT FURTHER RESOLVED, the rules for reimbursement as noted above will remain the same.

Resolution No. 25-23: Set Special Assessment and Special Charge Interest Rate at 4% Instead of Tying to Prime Rate

WHEREAS, the interest rate for special assessments was set at twelve percent (12%) in 1996 and then in 2003 the rate was set at one-half of one percent above the prime rate as the rate had dropped considerably; and,

WHEREAS, recently the prime interest rate has been increasing so the charge for special assessments not paid within the grace period of 30 days are being charged approximately eight percent (8%) interest and depending on when the assessments are approved, property owners are being charged different rates depending on the interest rate; and,

WHEREAS, to avoid different interest rates being charged and to lower the interest rate for property owners to assist with paying off the assessments over five years, a set interest rate of four percent (4%) is being suggested.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to reduce the amount of interest being charged for special assessments and special charges to four percent (4%) effective for future charges after the passing of this resolution.

Resolution No. 26-23: Authorization for the Antigo Police Department to participate in the Law Enforcement Support Office Program

WHEREAS, The Antigo Police Department participates in the Law Enforcement Support Office program (formerly the 10-33 program) from the federal government, which provides surplus military equipment to local law enforcement agencies.

WHEREAS, The Law Enforcement Support Office agreements require the Antigo Police Department notify the local Civilian Governing Body annually of the controlled property obtained through the program and any potential requests to obtain any controlled property.

WHEREAS, The Antigo Police Department currently has controlled property received under the Law Enforcement Support Office program that consists three M16 and three M14 rifles.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to participate in the Law Enforcement Support Office program (formerly the 10-33 program) of the federal government.

Resolution No. 27-23: Sewer Credit in the Amount of \$3,609.10 at 812-814 Fourth Avenue

WHEREAS, in January after the meter was read, a large volume of water consumption was noticed by the Utility Clerk for the property at 812-814 Fifth Avenue so the owner was contacted and when the building was entered, a broken pipe was located at that location; and,

WHEREAS, the Director of Administrative Services and Street Commissioner entered the building with the building maintenance person and discovered a broken pipe and also verified there was no floor drain and the water dissipated through the sand floor located in the northwest corner of the basement; and,

WHEREAS, a sewer credit is warranted as no water entered the sewer system from this leak so calculating the amount of the credit over the average usage would result in a \$3,609.10 sewer credit.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize a sewer credit in the amount of \$3,609.10 for 812-814 Fifth Avenue (Account #010777-001).

Resolution No. 28-23: Sewer Credit in the Amount of \$89.54 for 311 Elm Street

WHEREAS, the consumption at 311 Elm Street was higher than average usage and the property owner requested a sewer credit as the meter had frozen and cracked on the bottom; and,

WHEREAS, a Water Utility employee went to the house and verified the water from the leak was not going down the sewer as the wood floor was saturated and very spongy and the meter was leaking from the bottom plate and, in his opinion, was clearly froze and had broken.

WHEREAS, a sewer credit is warranted as no water entered the sewer system from this leak so calculating the amount of the credit over the average usage would result in a \$89.54 sewer credit; and,

WHEREAS, the employee turned off the water at the street for the season and noted the meter would need to be replaced at the property owner's cost.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize a sewer credit in the amount of \$89.54 for 311 Elm Street (Account #004874.016).

Resolution No. 29-23: 2023 Parking Lot Improvements to City Hall Parking Lot, Superior Street Parking Lot, and the Alley on the North Side of the 800 Block of Fifth Avenue in the amount of \$382,366.90 from American Asphalt

WHEREAS, City Hall parking lot, Superior St parking lot and the alley on the north side of the 800 block of Fifth Ave need to be reconstructed; and,

WHEREAS, bids were taken and received February 14 2023; and,

WHEREAS, the bid from American Asphalt was lowest at the total amount of \$382,366.90; and,

WHEREAS, the cost of the 800 block of Fifth Avenue is over the budgeted amount by \$25,000; and,

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to approve the bids for the parking lots as budgeted plus the additional funds needed for the Fifth Avenue parking lot will be derived from the Capital Equipment/Improvement Plan Undesignated Fund Balance not to exceed \$25,000

Resolution No. 30-23: Contract Renewal for the 2023 Operation and Maintenance of the Water and Wastewater Treatment Plants by Infrastructure Alternatives, Inc.

WHEREAS, the City of Antigo has an operational and maintenance agreement with Infrastructure Alternatives, Inc. (IAI) serving as the City's contractual managers for the Water and Wastewater Treatment facilities; and,

WHEREAS, the operation and maintenance budgets for the Water and Wastewater Treatment Plants are reviewed annually after the previous year's operational expenditures are known and the contract is amended accordingly; and,

WHEREAS, IAI has submitted the 2023 budget document and subsequently requested that the City implement the new costs as Attachment D in the contract with monthly payments adjusted as of January 1, 2023.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, that the proposed 2023 Water and Wastewater Treatment Plant budgets are hereby approved at an annual cost of \$627,818 for water and \$677,078 for wastewater and implemented into the existing agreement with Infrastructure Alternatives, Inc. as Attachment D with funding to be derived from the Water and Wastewater Operating Budgets.

BE IT FURTHER RESOLVED, the Clerk-Treasurer/Finance Director is authorized to complete the necessary budget adjustments.

CONSENT AGENDA COMMUNICATIONS

Department Manager Reports

PULLED FROM CONSENT AGENDA

Resolution No. 22-23: Purchase Six Flock Safety License Plate Reading Cameras for two year pilot program for a cost of \$17,100 (2023) and \$15,000 (2024)

WHEREAS, The Antigo Police Department is looking to purchase six license plate reading cameras from Flock Safety on a two-year pilot program to evaluate and determine the effectiveness of the license plate reading cameras to protect the community against violent and property crimes.

WHERE AS, The Antigo Police Department would place the license plate reading cameras on main public thoroughfares coming into the city of Antigo.

WHERE AS, License plate reading cameras would help to deliver unbiased investigative leads for the Antigo Police Department. The License plate reading cameras are becoming a very popular investigative law enforcement tool and are the single most effective tool developed in recent years that would help increase crime solvability, help develop leads in a timely manner, and focus on or rule out persons of interest in criminal matters.

WHEREAS, The cost of the Flock Safety license plate reading cameras is as follows:
First year (2023): \$2,500.00 each camera plus a \$350.00 per camera installation fee for a total of \$17,100.00. Second year (2024): \$2,500 per camera for a total of \$15,000.00.

WHEREAS, The above per camera costs will be locked in for the two-year pilot project if the purchase is authorized prior to April 1, 2023.

WHEREAS, The first year of the pilot program and installation fees cost of \$17,100.00 would be covered through reimbursement from the Safer Communities Grant that the Antigo Department has been awarded. The second year of the pilot program cost of \$15,000.00 would be covered by CIP funding.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, to purchase the Flock Safety license plate reading cameras at a cost of \$17,100 in 2023 and \$15,000 in 2024.

Alderperson Bugni noted he has a lot of confidence in the Police Department and feels they will handle this well.

RESULT:	CARRIED [7 TO 2]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Sandra Fischer, Ward 2
AYES:	Rebstock, Fischer, Bauknecht, Wagner, Bugni, Henricks, Brandt
NAYS:	Carol Feller Gottard, Reinhardt Balcerzak
EXCUSED:	Tim Kassis

NEW BUSINESS

ORDINANCES

Ordinance No. 1340B: Ordinance Amending Section 26-8(b) of the Municipal Code of the City of Antigo Increasing Campsite Rates

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks, Brandt
EXCUSED:	Tim Kassis

Ordinance No. 1341B: Ordinance Amending Section 1-22 of the Municipal Code of the City of Antigo Section 6-6(g) Cutting Lawns and 22-190(15) Snow/Ice Removal Increasing Administrative Fees

Mayor Brandt pulled Ordinance No. 1341B and referred back to the Finance, Personnel, and Legislative Committee to be discussed at the April 19, 2023 meeting.

RESULT:	WITHDRAWN
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Ordinance No. 1342B: Ordinance Amending Section 22-80 of the Municipal Code of the City of Antigo to Delete Section 22-80 for Rules and Policies for Cemeteries in its Entirety as it is Already Addressed under Section 6-111 through Section 6-118

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks, Brandt
EXCUSED:	Tim Kassis

LICENSES

"Class A" Fermented Malt Beverage and Intoxicating Liquor License for Family Dollar Stores of Wisconsin, LLC, Debra M. Raymond, Agent, at 717 Superior Street (Contingent Upon Completion of Inspections)

Aldersperson Bauknecht moved, Aldersperson Fischer seconded, to approve the "Class A" Fermented Malt Beverage and Intoxicating Liquor License for Family Dollar Stores of Wisconsin, LLC.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Barb Rebstock, Ward 1
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks, Brandt
EXCUSED:	Tim Kassis

1. Direct Deposits for February 3 and 17, 2023 Payrolls
2. BMO Bank Accounts Payable Check Nos. 79042 - 79229
3. Self-Funding Health Insurance Check Nos. 2107 - 2109
4. Block Grant Revolving Loan Check No. 3729

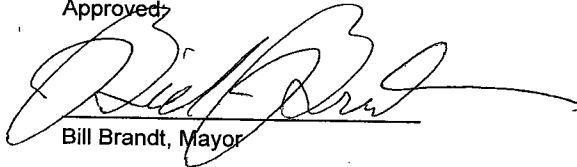
COMMITTEE REFERRALS

Mayor Brandt noted the referral of Ordinance No. 1341B back to the Finance, Personnel, and Legislative Committee.

ADJOURNMENT

Aldersperson Bugni moved, Aldersperson Rebstock seconded, to adjourn at 6:47 p.m. Carried.

Approved:



Bill Brandt, Mayor

Attest:

Kaye M. Matuchek

Clerk - Treasurer