CITY OF ANTIGO
COMMON COUNCIL
FEBRUARY 12, 2025

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Thomas C. Bauknecht presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Bill Brandt	Ward 2	Excused	
Tim Kassis	Ward 3	Remote	
Mary Hayes	Ward 4	Present	
Mark Edwards	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Thomas C. Bauknecht	Mayor	Present	

Department Managers in attendance were: Karin Derauf, City Administrator; Daniel Duley, Police Chief; Kirk Packard, Street Commissioner; Corey Smith, Fire Chief; Elizabeth McCarthy, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; Shannon Smith, Administrative/Clerical Assistant; Mark Stibbe; Linda Stibbe; Rhonda K. Christian; and for a portion of the meeting, Laura Palmer, Matt Sitte, and Austin Perkins, Antigo Fire Department.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approve Minutes for January 8, 2025 Meeting

Alderperson Bugni moved, Alderperson Wagner seconded, to approve the January 8, 2025 Council meeting minutes.

RESULT:	CARRIED - VOICE VOTE

PRESENTATION

1. Recognition of Ambulance Crew Prehospital Delivery

Corey Smith, Fire Chief, introduced Laura Palmer, Austin Perkins, and Matt Sitte.

Chief Smith stated they were on duty when paged to intercept a personal vehicle on Highway 45. He stated the female patient in the vehicle was 27 weeks pregnant and going into labor. Chief Smith stated the baby was delivered within a minute of the patient being secured in the ambulance. He noted the mother of the baby reached out to thank them and reported the baby is in the NICU and doing well.

Chief Smith presented the Stork Certificate to Laura Palmer, Austin Perkins, and Matt Sitte and congratulated them on a job well done with bringing a new life into the world in the back of an ambulance.

PUBLIC HEARING

1. Public Hearing for Zoning Amendment Application Request to Amend Ordinance No. 1095B, the Municipal Code of the City of Antigo, so as to Classify the Properties at 604 Wausau Road, 634 Wausau Road, and 642 Wausau Road as I-2, General Industrial District Instead of B-3, General Commercial District (Parcel #201-1881 - 604 Wausau Road) and Instead of R-2, Single-Family Residence District (Parcel #'s 201-1881.002 - 634 Wausau Road and #201-1881.003 - 642 Wausau Road) to Allow for Storage Units (Note: parcel #'s 201-1881.002 and 201-1881.003 are being combined into one parcel and the necessary paperwork has been filed at the Langlade County Land Record's office.)

Pursuant to notice, a public hearing was held at 6:07 p.m. with regards to the Zoning Amendment Application Request to Amend Ordinance No. 1095B, the Municipal Code of the City of Antigo, so as to Classify the Properties at 604 Wausau Road, 634 Wausau Road, and 642 Wausau Road as I-2, General Industrial District Instead of B-3, General Commercial District (Parcel #201-1881 - 604 Wausau Road) and Instead of R-2, Single-Family Residence District (Parcel #'s 201-1881.002 - 634 Wausau Road and #201-1881.003 - 642 Wausau Road) to

Allow for Storage Units (Note: parcel #'s 201-1881.002 and 201-1881.003 are being combined into one parcel and the necessary paperwork has been filed at the Langlade County Land Record's office.)

There being no individuals wishing to address this matter and after complying with statutory procedures, Alderperson Bugni moved, Alderperson Henricks seconded, to close the public hearing at 6:08 p.m.

RESULT:	**CARRIED-VOICE VOTE**

CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

COMMITTEE REPORTS

There were no committee reports.

CONSENT AGENDA

Alderperson Edwards pulled Resolution No. 17-25 from Consent Agenda.

RESULT:	**CARRIED [UNANIMOUS] as amended with Resolution No. 17-25 pulled**
MOVER:	Joel Wagner, Ward 6
SECONDER:	Barb Rebstock, Ward 1
AYES:	Hayes, Rebstock, Kassis, Edwards, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Bill Brandt

CONSENT AGENDA RESOLUTIONS

Resolution No. 11-25: Final 2024 Budget Transfers

WHEREAS, the end of the fiscal year requires budget transfers or amendments based on where the funds were actually spent in comparison to where they were budgeted; and,

WHEREAS, department managers and the Clerk-Treasurer/Finance Director review the expenditures at the end of the year to determine what transfers and amendments are needed based on actual experience with the first resolution for these transfers being Resolution No. 005-25; and,

WHEREAS, there are additional transfers that need to be completed for 2024 and the Finance, Personnel & Legislative Committee previously approved the Clerk-Treasurer/Finance Director to make additional changes if need in February.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached list of 2024 budget transfers and amendments.

BE IT FURTHER RESOLVED, the first resolution #005-25 for 2024 budget transfers and amendments is rescinded and replaced with the attached list.

Resolution No. 12-25: 2024 Carry Forwards to 2025

WHEREAS, every year funds are budgeted that need carry forwards to the next budget year for various reasons such as: budgeting over several years for a purchase or planned purchases/projects that were not completed in 2024 or will not be paid for until 2025; and,

WHEREAS, Resolution #6-25 approved the initial list of carry forwards but there were some corrections that needed to be made so the new list of carry forwards is attached for approval.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the Carry Forwards from 2024 to 2025 per the attached list with the total General Fund transactions of $507,753 and Capital Equipment/Improvement Fund transactions of $2,298,979 (contingent on the funds remaining in the 2024 budget).

BE IT FURTHER RESOLVED, Resolution #6-25 is rescinded and this resolution replaces the previous list.

Resolution No. 13-25: Sewer Credit in the Amount of $1,105.82 for 612 Fifth Avenue

WHEREAS, the City allows a sewer credit for the water used by property owners that does not enter the sewer system with events such as leaks; and,

WHEREAS, the owners of the property at 612 Fifth Avenue had a pipe burst on December 18, 2024 and the water that ran through the meter did not go into the sewer system as verified by a City employee; and,

WHEREAS, the Public Works Committee has approved the sewer credit for 612 Fifth Avenue in the amount of $1,015.82.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize a sewer credit for the property at 612 Fifth Avenue in the amount of $1,015.82.

Resolution No. 14-25: Industrial Park Construction Project

WHEREAS, the City of Antigo has been awarded a Federal Economic Development Grant for new roadway construction in the City Industrial Park; and,

WHEREAS, bids were received and opened on December 12, 2024; and,

WHEREAS, Haas Sons Inc. was low bid at $1,733,140.00; and,

WHEREAS, the funding for this project will be from TIF Payback Funds, Storm Water Utility and the Federal Economic Development Grant.

NOW THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the bid from Haas Sons, Inc for the amount of $1,733,140.00.

Resolution No. 15-25: Increase the Ambulance Base Rates by 5% effective March 1, 2025 to Stay Current with Industry Trends.

WHEREAS, the City of Antigo Fire Department tries to stay current with ambulance rates for the communities it serves by increasing the base rates, interfacility base rates, and mileage; and,

WHEREAS, the proposed Resident and Non-Resident Base Rate, Interfacility Base Rate, and Mileage Rate increase of 5% follows the industry standard,

Ambulance Base Rate5% Increase		
	2024 Rate	**2025 Rate**
911 BLS - Resident	$ 962.92	$ 1,011.07
911 BLS - Non Resident	$ 1,125.30	$ 1,181.56
911 ALS 1- Resident	$ 1,191.94	$ 1,251.54
911 ALS 1- Non Resident	$ 1,369.38	$ 1,437.85
911 ALS 2 - Resident	$ 1,375.87	$ 1,444.67
911 ALS 2 - Non Resident	$ 1,554.23	$ 1,631.94
Mileage	$ 25.31	$ 26.57
Interfacility BLS	$ 1,500.39	$ 1,575.41
Interfacility ALS 1	$ 1,594.16	$ 1,673.87
Interfacility ALS 2	$ 1,781.71	$ 1,870.79
Interfacility Specialty Care	$ 2,751.63	$ 2,889.21
IV Starts	$ 100.00	$ 105.00
Event Stand-By - Local Organizations	$ 60.00	$ 63.00
Event Stand-By - Out of Town Organizations	$ 100.00	$ 105.00
Return Home	$ 300.00	$ 315.00

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to increase 5% to the Resident and Non-Resident base rate, Interfacility Base Rate and Mileage Rate (as per the schedule above) for the ambulance service effective March 1, 2025.

Resolution No. 16-25: Approve the Certified Survey Map and Request for Proposals to Sell a City-Owned Property Located at 1936 Charlotte Street

WHEREAS, on March 3, 2022, the City accepted parcels 201-2863.073, 201-2863.077, and 201-2863.076 from the previous property owner in exchange for any deferred special assessment costs on these three parcels plus parcel #201-2863.069; and,

WHEREAS, the attached Request for Proposals is for a portion of parcel 201-2863.073, 1936 Charlotte Street which has an area of 2.75 acres and a R-3 zoning; and,

WHEREAS, also attached is a preliminary Certified Survey Map that splits the parcel into three lots; and,

WHEREAS, the Request for Proposals will be for Lots 2 and 3, which total 2.03 acres; and,

WHEREAS, Lot 1 of the attached map will be retained by the city for a potential future well site; and,

WHEREAS, R-3 zoning allows one- and two-family dwellings only, multi-family, such as apartment complexes are not permitted; and,

WHEREAS, in 2021, as a farm field and privately owned, the property was valued at $500.00 and generated $11.29 in net taxes; and,

WHEREAS, parcels 201-2863.077 and 201-2863.076 were sold last year using the same request for proposals format and senior duplexes are currently being constructed on the properties.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve the attached Certified Survey Map and the Request for Proposals for lots 2 and 3 located on parcel 201-2863.073.

Resolution No. 17-25: Development / Usage Proposal for Highway 45 Parcel - 213 Superior Street was moved to PULLED FROM CONSENT AGENDA

CONSENT AGENDA COMMUNICATIONS

Committee/Commission Appointments

Department Manager Reports

PULLED FROM CONSENT AGENDA

Resolution No. 17-25: Development / Usage Proposal for Highway 45 Parcel - 213 Superior Street

WHEREAS, the City of Antigo owns the gravel parcel at 213 Superior Street (parcel #: 201-1099.001) that is currently leased to Antigo Block Company; and,

WHEREAS, in a continued effort to create aesthetically pleasing spaces along the Highway 45 corridor, and throughout the community, there is a proposal for a concept that creates green space, trees, driving access, parking, and vendor space; and,

WHEREAS, this concept has been successful in other communities and locations including Broadway's Christkindlmarket in Green Bay, or McHenry Riverwalk Shoppes in Illinois; and,

WHEREAS, these spaces allow for incubator opportunities for businesses that do not have a brick and mortar store which then many of the businesses become established, and potentially move into available open building space within the community and this space will accommodate existing vendors that currently use the space; and,

WHEREAS, this is an opportunity for a vacant city owned space that is primarily floodplain, to be developed and enrich the community while providing opportunity for businesses looking to become established; and, WHEREAS, the concept was approved at Park, Cemetery and Recreation Commission, City Plan Commission, and reviewed at Economic Development Committee.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to develop green space at 213 Superior Street (parcel #201-1099.001) to accommodate existing and future vendors.

Alderperson Edwards noted lack of plan and budget details and would like to see those before moving forward in the project.

Sarah Repp, Parks, Recreation and Cemetery Director, stated this would be approving a concept and the primary focus is improving the aesthetics along the Highway 45 corridor, which could allow for business opportunities. Ms. Repp noted once the concept is approved then details would be worked out and brought back to committees for approval. She stated if aesthetics are improved in that space, that could bring opportunity for a business to potentially develop the non-flood plain area of the parcel.

Elizabeth McCarthy, Building Inspector/Zoning Administrator, noted potentially working with volunteers which would keep costs low. Ms. Repp noted several potential volunteer groups that are being considered to work with.

Alderperson Balcerzak questioned if it will be taking business from downtown. Ms. Repp explained the goal would be to partner with downtown businesses and help drive business back downtown. She noted it would provide an incubator space for businesses who do not have a brick-and-mortar space with the hope of the business moving into a vacant space downtown. Ms. Repp noted that other areas that provided incubator spaces have retained 85% of businesses using those spaces. She also stated the chalets would be temporary and moveable.

Ms. McCarthy noted Angie Close, Langlade County Economic Development Corporation, has been collaborating with department managers on this project. She noted the goal would be to get people to stop and visit the area.

Alderperson Edwards disagreed that downtown businesses would benefit because some businesses downtown already provide spaces for vendors. He stated he would like to see a better proposal as well as hear from the groups that will possibly be working with the City to see if they are interested.

Alderperson Balcerzak questioned how many chalets are being proposed. Ms. Repp stated after looking at parking and green space, there could be four to ten chalets. Ms. Repp noted Antigo Block could still have a space available to them. She reiterated this is approving a concept and the main priority is to improve the aesthetics along the Highway 45 corridor which is part of the City Plan and Springbrook Revitalization Plan.

Alderperson Kassis noted Parks, Cemetery and Recreation Commission approved and feels it would benefit the City. He noted he has seen how spaces like these benefit other communities.

Mayor Bauknecht stated adding a green space would be a good idea to improve the aesthetics.

Alderperson Henricks stated approving the concept will show the City is open to improving the space and this will lead to dialogue about details that will come back to committees for approval.

Alderperson Balcerzak questioned committees this resolution has been approved by. Ms. Repp noted it was approved by the Economic Development Committee, Parks, Cemetery and Recreation Commission, and City Plan Commission. She noted that according to the City Plan, it was passed by the appropriate committees/commissions.

Alderperson Balcerzak questioned maintenance upkeep and Ms. Repp noted that the City would take care of parcel maintenance.

Alderperson Bugni noted if it will improve the community without a significant cost, he feels it is a good idea.

Alderperson Kassis stated community improvement is good and feels the concept is a great idea.

Alderperson Hayes commented if it only becomes a park, it would be an improvement.

RESULT:	**CARRIED [7 TO 2]**
MOVER:	Scott Henricks, Ward 9
SECONDER:	Mark Edwards, Ward 5
AYES:	Hayes, Rebstock, Kassis, Wagner, Bugni, Henricks
NAYS:	Mark Edwards, Reinhardt Balcerzak
EXCUSED:	Bill Brandt

NEW BUSINESS

RESOLUTIONS

Resolution No. 18-25: Approve Purchase of Skate Park Features for 2025 Installation Using Budgeted Skate Park CIP Funds and Re-Designated Compact Tractor CIP Funds Allowing for Full Replacement of All Skate Park Features That Have Reached End of Life (Contingent Upon Approval from Parks, Cemetery and Recreation Commission)

WHEREAS, the 2024-2029 City of Antigo Comprehensive Outdoor Recreation Plan (CORP) proposed replacement of existing skate park features that have reached their end of life (features are over 20 years old) with a phased replacement schedule approach; and,

WHEREAS, the following is the phase in schedule for replacement (please reference included attachment):
2024: #1's (completed in 2024)
2025: #2's
2026: #3's, and

WHEREAS, the Park, Recreation and Cemetery Director (PRCD) is proposing using $34,001.16 of budgeted CIP Skate Park funds to purchase the planned 2025, #2 features; and,

WHEREAS, the PRCD is also proposing using $15,998.84 from existing Capital Equipment/Improvement Fund (CIP) Skate Park funds and also re-designate $9,970.68 from remaining budgeted Compact Tractor CIP Funds to also purchase and install 2026 #3 features; and,

WHEREAS, using combined funds will complete all planned feature replacements at the skate park with a total project cost to complete 2025 & 2026 feature replacements using Sourcewell is $59,970.68.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo to approve using budgeted and existing CIP Skate Park funds of $50,000 and re-designate $9,970.68 from Compact Tractor CIP to purchase Skate Park Features #2 and #3 per the 2024-2029 City of Antigo CORP for a total of $59,970.68 using Sourcewell to purchase the equipment.

Ms. Repp stated the Parks, Cemetery and Recreation Commission approved.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Scott Henricks, Ward 9
AYES:	Hayes, Rebstock, Kassis, Edwards, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Bill Brandt

Resolution No. 2-25: New TriCore Three Phase Transformer Replacement to Accommodate the Solar Project at the Wastewater Treatment Plant

WHEREAS, during the construction of the Solar Panel Project at the Wastewater Treatment Plant it was discovered that the wrong three-phase transformer was installed by Wisconsin Public Service (WPS) many years ago; and,

WHEREAS, WPS had to install a new transformer and upgrade their service line to the Wastewater Treatment Plant at their cost to accommodate solar; and,

WHEREAS, this transformer replacement required the City to upgrade the Current Transformer Metering Cabinet and wiring for a cost of $23,781.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, approve and accept change order number one in the amount of $23,781 to be paid to Northwind Solar for the additional cabinet and wiring with the funds being derived from the Sanitary Utility.

RESULT:	**CARRIED [8 TO 1]**
MOVER:	Scott Henricks, Ward 9
SECONDER:	Joel Wagner, Ward 6
AYES:	Hayes, Rebstock, Kassis, Wagner, Bugni, Balcerzak, Henricks
NAYS:	Mark Edwards
EXCUSED:	Bill Brandt

LICENSES

"Class B" Beer/Fermented Malt Beverage and Intoxicating Liquor License, Amusement Device License, and Dance Hall License for Smiley Dog LLC dba Becca's On The Rocks, Rebecca S. Dieck, Agent, located at 924 Fourth Avenue (Contingent Upon Completion of Inspections)

Alderperson Bugni moved, Alderperson Wagner seconded, to approve the "Class B" Beer/Fermented Malt Beverage and Intoxicating Liquor License, Amusement Device License, and Dance Hall License for Smiley Dog LLC dba Becca's On The Rocks, Rebecca S. Dieck, Agent, located at 924 Fourth Avenue.

RESULT:	**CARRIED - VOICE VOTE**

ORDINANCES

Ordinance No. 1372B: Approve Zoning Amendment Application Request to Amend Ordinance No. 1095B, the Municipal Code of the City of Antigo, so as to Classify the Properties at 604 Wausau Road, 634 Wausau Road, and 642 Wausau Road as I-2, General Industrial District Instead of B-3, General Commercial District (Parcel #201-1881 - 604 Wausau Road) and Instead of R-2, Single-Family Residence District (Parcel #'s 201-1881.002 - 634 Wausau Road and #201-1881.003 - 642 Wausau Road) to Allow for Storage Units (Note: parcel #'s 201-1881.002 and 201-1881.003 are being combined into one parcel and the necessary paperwork has been filed at the Langlade County Land Record's office.)

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Scott Henricks, Ward 9
SECONDER:	Barb Rebstock, Ward 1
AYES:	Hayes, Rebstock, Kassis, Edwards, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Bill Brandt

Ordinance No. 1373B: Campground Policy/Ordinance Update

Ms. Repp stated this update more clearly defines the current ordinance.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Joel Wagner, Ward 6
SECONDER:	Glenn Bugni, Ward 7
AYES:	Hayes, Rebstock, Kassis, Edwards, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Bill Brandt

MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Hayes, Rebstock, Kassis, Edwards, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Bill Brandt

1. Direct Deposits for January 3, January 17, and January 31, 2025
2. BMO Bank Accounts Payable Check Nos. 83227-83466
3. Self-Funding Health Insurance Check No. 2159

COMMITTEE REFERRALS

There were no committee referrals.

CLOSED SESSION

1. Closed Session: Pursuant to Section 19.85(1)(g), Wisconsin Statutes, and Upon Proper Motion, Council will Convene into Closed Session to Confer with Legal Counsel for the City of Antigo to Render Oral or Written Advice Concerning Strategy to be Adopted with Respect to Litigation in which it is or is likely to Become Involved. Upon Completion of Discussion in Closed Session, Council will Reconvene into Open Session to Act on Matters Discussed, If Necessary, and Proceed with the Regular Order of Business
2. Closed Session: Pursuant to Section 19.85(1)(c), Wisconsin Statutes, and Upon Proper Motion, Council will Convene into Closed Session to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over which the Governmental Body has Jurisdiction or Exercises Responsibility to Discuss an Employee Resignation. Upon Completion of Discussion in Closed Session, Council will Reconvene into Open Session to Act on Matters Discussed, if Necessary, and Proceed with the Regular Order of Business

Alderperson Bugni moved, Alderperson Balcerzak seconded, that the Common Council convene into closed session at 6:32 p.m. in accordance with Section 19.85(1)(g), Wisconsin Statutes, to Confer with Legal Counsel for the City of Antigo to Render Oral or Written Advice Concerning Strategy to be Adopted with Respect to Litigation in which it is or is likely to become involved and with Section 19.85(1)(c), Wisconsin Statutes, to Consider Employment, Promotion, Compensation or Performance Evaluation Data of any Public Employee Over which the Governmental Body has Jurisdiction or Exercises Responsibility to Discuss an Employee Resignation.

RESULT:	**CARRIED [UNANIMOUS]**
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Reinhardt Balcerzak, Ward 8
AYES:	Hayes, Rebstock, Kassis, Edwards, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Bill Brandt

3. Any Action on Items Discussed in Closed Session

Upon completion of discussion in closed session, a motion was made and carried to reconvene into open session at 6:57 p.m. to act on matters discussed, if necessary, and to proceed with the regular order of business.

No action was taken on the closed session discussion regarding Section 19.85 (1)(g) regarding possible litigation.

Alderperson Henricks moved, Alderperson Rebstock seconded, to accept the resignation of Anthony (AJ) Jansen effective August 14, 2024.

RESULT:	**CARRIED - VOICE VOTE**

ADJOURNMENT

Alderperson Bugni moved, Alderperson Rebstock seconded, to adjourn at 6:59 p.m. Carried.

Approved:

Thomas C Bauknecht

Thomas C. Bauknecht, Mayor

Attest:

Kaye M Matucheski

Clerk - Treasurer