

CITY OF ANTIGO
COMMON COUNCIL
FEBRUARY 12, 2020

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Excused	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Rick LeBrun	Ward 6	Excused	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Kirk Packard, Street Commissioner; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; Dominic Frandrup, Library Director; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Jeanne Jensen, Deputy Clerk-Treasurer; Lisa Haefs, Antigo Daily Journal; Scott Martin, MSA Professional Services; and for a portion of the meeting, Tanner Bemke, John Krueger, Chad Ashbeck, and Adam Finn, Antigo Fire Department; Sam Boivin; Nataley Myszka; Sandy Washtock; Michele Bemke; Nancy Bemke; Donald Bemke; Troy Bemke; and Jay Bemke.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

- 1. Approval of the Minutes from the January 8, 2020 Meeting
- Aldersperson Bugni moved, Aldersperson Rebstock seconded, to approve the January 8, 2020 Council minutes.

RESULT:	CARRIED - VOICE VOTE
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PRESENTATION

- 1. Chief Jon Petroskey--Tanner Bemke Swearing in as Fire Fighter
- Jon Petroskey, Fire Chief, introduced Tanner Bemke and explained he has completed his probationary period successfully.
- Kaye Matucheski, Clerk-Treasurer/Finance Director, swore in Mr. Bemke as a Fire Fighter.
- Tanner's father, who is a Deputy Sheriff for Marathon County, pinned his badge on.
- Mayor Brandt congratulated Mr. Bemke.

CITIZEN COMMENT

- 1. Subjects on the Current Agenda
- 2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Glenn Bugni, Ward 7
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis, Rick LeBrun

CONSENT AGENDA RESOLUTIONS

Resolution No. 11-20: Approval of Operator Licenses for Chloe Cumming and Mark Noskowiak

BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo that Operator's Licenses be issued to Chloe Cumming and Mark Noskowiak pursuant to payment of fees.

Resolution No. 12-20: Approval of a Sewer Credit in the Amount of \$470.38 for 136 South Park Street due to a Broken Pipe

WHEREAS, after a Water Department employee completed the monthly reading it was discovered that the reading at 136 South Park Street was high; and,

WHEREAS, a Water Department employee went to the residence to verify the reading and spoke to someone at the residence who advised they had a water leak and had shut the valve off downstairs; and,

WHEREAS, the resident at 136 South Park Street has requested a credit for the sewer portion of the utility bill in the amount of \$570.38 as the water did not enter the sewer system and was not treated; and,

WHEREAS, another Water Department employee went to the residence to verify that the water did not go down the drain and noted the carpet was torn out and there were no obvious ways the water could get into the sewer as there were no drains on the floor.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a credit of \$570.38 for the sewer portion of the utility bill for 136 South Park Street due to a broken pipe.

Resolution No. 13-20: Approval of a Sewer Credit in the Amount of \$151.10 for 735 Deeglise Street due to a Broken Pipe

WHEREAS, a mailman noticed a broken pipe under a porch at 735 Deeglise Street and notified the homeowner; and,

WHEREAS, during billing a Utility Clerk noticed the high usage and contacted the homeowner; and,

WHEREAS, the resident at 735 Deeglise Street has requested a credit for the sewer portion of the utility bill in the amount of \$151.10 as the water went into the surrounding ground area and did not enter the sewer system and was not treated.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a credit of \$151.10 for the sewer portion of the utility bill for 735 Deeglise Street due to a broken pipe.

Resolution No. 14-20: Approval of a Sewer Credit in the Amount of \$125.39 for 833 Eighth Avenue due to a Broken Pipe

WHEREAS, a resident walking a dog saw the foundation leaking water and noted the windows were fogged up and reported the situation; and,

WHEREAS, a Water Department employee went to the residence and turned the water off at the street to prevent further damage; and,

WHEREAS, the resident at 833 Eighth Avenue has requested a credit for the sewer portion of the utility bill in the amount of \$125.39 as the water did not enter the sewer system and was not treated.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a credit of \$125.39 for the sewer portion of the utility bill for 833 Eighth Avenue due to a broken pipe.

Resolution No. 15-20: Waive the Bidding Requirement and Purchase Four Alaris IV Pumps from Med One for \$9,860

WHEREAS, the City of Antigo Fire Department is requesting to purchase four Alaris IV Pumps with two channels on each pump to replace the current IV Pumps; and,

WHEREAS, the Fire Department will use \$5,000 in grant funds received from the Greater Green Bay Community Foundation on behalf of the Ola S. Adams family and the remaining funds will come from the Ambulance EMS Capital Equipment/Improvement Plan (CIP) account; and,

WHEREAS, quotes were requested as there are limited vendors for Alaris IV Pumps and two were received; one for new pumps for \$28,987.20 and the second for refurbished pumps for \$9,860; and,

WHEREAS, due to the limited manufacturers and suppliers of this special device the Fire Department is requesting to waive the bidding requirements and approve the quote for refurbished Alaris IV Pumps.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to waive bidding requirements and approve the low quote from Med One for the four Alaris IV Pumps at \$9,860.

BE IT FURTHER RESOLVED, funds will be derived from the Great Green Bay Community Foundation grant for \$5,000 and the CIP for \$4,860.

Resolution No. 16-20: Clarify Additional Personal Day for Police Clerical/Resource Assistants is Ten Hours

WHEREAS, Resolution #119-19 approved an additional personal day (8 hours) for exempt, non-exempt, and non-represented employees and it noted the three days was 24 hours for full-time personnel; and

WHEREAS, the number of hours per day does not cover the Police Clerical/Resource Assistants as they are scheduled ten-hour shifts year round and their time is based on ten hour days so the intent of the resolution needs to be clarified.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to add that Police Clerical/Resource Assistants will receive an additional one day (10 hours) of Personal Time for a total of three days (30 hours).

BE IT FURTHER RESOLVED, all other provisions of Resolution #119-19 remain unchanged.

Resolution No. 17-20: Increase Compensation for City Attorney by \$500 Per Month Effective February 21, 2020

WHEREAS, the City Attorney was appointed in February of 1997 and has not received any type of salary adjustment except for the standard cost of living increases even though the work has evolved in order to meet the demands and challenges of a more complex government; and,

WHEREAS, the industry charges for legal work have increased and the City's wages have not kept pace with standards; and,

WHEREAS, the City Attorney provides excellent legal services to the City and continues to work more hours to provide these services so a wage increase is warranted.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to increase the City Attorney's wage \$500 per month for a total annual salary of \$35,163.16 effective with the paycheck of February 21, 2020.

BE IT FURTHER RESOLVED, the funds will be derived from the Undesignated Fund Balance and the Clerk-Treasurer/Finance Director is authorized to complete the budget adjustment.

Resolution No. 18-20: Confirm Appointment of Kourtney Imig as Assistant City Attorney Effective March 1, 2020

WHEREAS, the City Attorney, Michael Winter, has advised that Assistant City Attorney, Shawn Behrens, will be retiring as of the end of May, 2020 and they have been transitioning his work for the City to another attorney within the office; and,

WHEREAS, Attorney Winter has appointed Kourtney Imig as Assistant City Attorney effective March 1, 2020, to complete this transition and still be able train for a few months; and,

WHEREAS, Attorney Imig would be considered a part-time City employee with the wage and benefits as previously approved for the assistant attorney so the Council needs to confirm this appointment.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to confirm the City Attorney's appointment of Kourtney Imig as Assistant City Attorney with a 2020 wage of \$28,224.04 plus health insurance benefits as of March 1, 2020.

BE IT FURTHER RESOLVED, the Common Council wishes to extend appreciation to Shawn Behrens for his service to the City and wish him well in his future endeavors.

Resolution No. 19-20: Approve Funding and Fireworks Contract for 2020 with Fireworks Country

WHEREAS, the City of Antigo is committed to having a Fourth of July celebration; and,

WHEREAS, in addition to operating funds in the Celebrations account, 20% of the Hotel/Motel Tax funds earmarked for Economic Development have been used for a fireworks display in the past and the Committee believes it is an acceptable use of these funds; and,

WHEREAS, Pyrotechnic Display Inc. has been contracted since 2012 for the fireworks display, but they are unable to commit to the City at this time; and,

WHEREAS, four other companies were contacted and Fireworks Country from Wittenberg is able to provide a show on the Fourth of July and meet the necessary insurance requirements.

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL, City of Antigo, that the City approve the Fourth of July fireworks display with Fireworks Country at a cost of \$10,000.

BE IT FURTHER RESOLVED, \$6,500.00 will be derived from the Economic Development portion of Hotel/Motel Tax funds and \$3,500.00 from the General Operating Celebrations account.

Resolution No. 20-20: Design Amendment #3 to the Professional Services Agreement with MSA Professional Services for the Design of Fifth Ave (Hwy 45 to Lincoln Street) for Work Related to the Replacement of Existing Street Lights with Decorative Poles along Clermont Street (Fourth to Fifth Avenues) and Edison Street (Fourth to Sixth Avenues)

WHEREAS, the design, including Amendment's #1 & #2, for the Fifth Avenue Downtown corridor roadway project (Highway 45/Superior Street to Lincoln Street), has been previously awarded by Council to MSA Professional Services (MSA) for anticipated reconstruction during the 2020 construction season; and,

WHEREAS, the existing street light poles located along Clermont Street (Fourth to Fifth Avenues) and along Edison Street (Fourth to Sixth Avenues) have deteriorated into a condition requiring their replacement; and,

WHEREAS, safety concerns for those traveling along the corridor along with that of our Street Department staff factor into the recommendation to address these locations at this time in conjunction with the Fifth Avenue reconstruction project; and,

WHEREAS, by addressing the need at this time presents the potential for overall cost savings related to this additional effort; and,

WHEREAS, MSA submitted Amendment #3 in the amount of \$9,450 for consideration to be added to the original Fifth Avenue Professional Service Agreement covering the design related to the placement of additional decorative lighting along the above described locations.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve Amendment #3 to the original Professional Services Agreement as submitted by MSA Professional Services for engineering services associated with the design in the amount of \$9,450.

BE IT FURTHER RESOLVED, the design and construction funding will be derived as appropriate from the distribution of funding through bonding, grants, street budget and/or the 2020 City Budget line items for Street Light maintenance as available and subsequently distributed.

Resolution No. 21-20: Contract with Refrigeration Controls and Design, Inc. of Rhinelander for the Design, Bidding Services and Limited Construction Inspection in the Amount Not to Exceed \$8,925 Related to HVAC Upgrades at the Antigo Public Library

WHEREAS, the Antigo Public Library expressed a desire to upgrade their HVAC system from existing pneumatic controls to direct digital controls (DDC); and,

WHEREAS, the City of Antigo, Langlade County and the Library typically agree to equally share in 1/3 of the costs associated with Library CIP projects with the Library's 1/3 share typically coming from carry-over funds remaining within the Library's annual operating budget; and,

WHEREAS, the Library indicated that they did not wish to contribute their anticipated 1/3 share towards the 2020 HVAC upgrade project in the typical manner; and,

WHEREAS, the preparation of design plans, bidding documents and limited construction inspection for this 2020 HVAC upgrade project (estimated at a total project budget of \$105,000) are being funded by \$35,000 each from the City and County for a total of \$70,000 with the remaining \$35,000 being provided to the project from a \$17,500 deduction each by the City/County from the Library's 2020 operating budget; and,

WHEREAS, Langlade County has typically taken the lead role to assure the completion of Library CIP projects by assuring that the design, bidding and construction phases are adequately addressed; and,

WHEREAS, Langlade County has requested and the City has agreed to take the lead on the 2020 HVAC upgrade project; and,

WHEREAS, the City solicited a design engineering proposal from Refrigeration Controls and Design (RCAD) of Rhinelander to compare to a previously requested design proposal presented to the Library during the summer of 2019 and recommended the selection of RCAD as the project designer in the amount of \$8,925 for the design/specifications, bidding process, and limited construction inspection upon concurrence from the Library Director and Langlade County Facility Director.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve a General Minor Contract in an amount not-to-exceed \$8,925 with Refrigeration Controls and Design (RCAD) of Rhinelander for the completion of the design/specifications, bid documents and limited construction inspection for the Antigo Public Library HVAC control upgrades.

BE IT FURTHER RESOLVED, the funding will be derived equally from the City of Antigo and Langlade County's Capital Equipment/Improvement (CIP) budgets along with funds created by reducing the City & County's contribution to the Library's 2020 Operating Budget.

CONSENT AGENDA COMMUNICATIONS

Department Head Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 22-20: Budget Transfers and Amendments for 2019 in Addition to Those Authorized in Resolution #112-19

WHEREAS, Resolution #112-19 authorized 2019 budget transfers and amendments that were known as of the end of December, 2019; and,

WHEREAS, departments are allowed to submit 2019 invoices until the February Council meeting which requires a final review for any additional adjustments that are needed based on actual experience; and,

WHEREAS, the Mayor has reviewed these adjustments as they were not yet known for the Finance, Personnel & Legislative Committee meeting and the adjustments need to be completed before the auditors request the final 2019 numbers which is in mid-February

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo. to authorize the attached 2019 budget transfers and amendments.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Scott Henricks, Ward 9
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis, Rick LeBrun

LICENSES

Class "A" Fermented Malt Beverage, "Class A" Intoxicating Liquor (CIDER ONLY), and Cigarette Licenses for Lotter VI, LLC, Frank R. Lotter, Agent at 2120 Neva Road (current licenses being relinquished by Kramer-Schmidt Oil Corp effective March 1, 2020) contingent upon completion of inspections

Alderperson Bauknecht moved, Alderperson Rebstock seconded, to approve the licenses for Lotter VI, LLC, Frank R. Lotter, Agent at 2120 Neva Road effective March 1, 2020.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Glenn Bugni, Ward 7
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis, Rick LeBrun

1. Direct Deposits for January 10 and 24, 2020 Payrolls
2. BMO Bank Accounts Payable Check Nos. 71905-72150
3. Self-Funding Health Insurance Check Nos. 2024-2026
4. Block Grant Revolving Loan Check Nos. 3619-3622

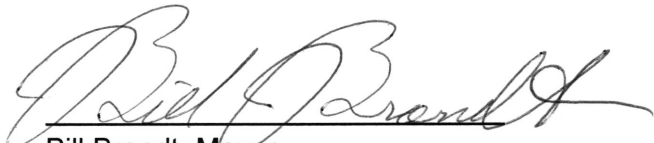
COMMITTEE REFERRALS

There were no committee referrals.

ADJOURNMENT

Aldersperson Bugni moved, Aldersperson Henricks seconded, to adjourn at 6:07 p.m. Carried.

Approved:


Bill Brandt, Mayor

Attest:

Kaye M. Matuckek
Clerk - Treasurer