

**CITY OF ANTIGO
COMMON COUNCIL
FEBRUARY 09, 2022**

Common Council of the City of Antigo met in Regular Session on the above date at 6:00 PM in the Council Chambers, City Hall, Mayor Bill Brandt presiding.

ROLL CALL

Attendee Name	Title	Status	Arrived
Barb Rebstock	Ward 1	Present	
Sandra Fischer	Ward 2	Present	
Tim Kassis	Ward 3	Excused	
Tom Bauknecht	Ward 4	Present	
Carol Feller Gottard	Ward 5	Present	
Joel Wagner	Ward 6	Present	
Glenn Bugni	Ward 7	Present	
Reinhardt Balcerzak	Ward 8	Present	
Scott Henricks	Ward 9	Present	
Bill Brandt	Mayor	Present	

Department Managers in attendance were: Mark Desotell, Director of Administrative Services; Kaye Matucheski, Clerk-Treasurer/Finance Director; Kirk Packard, Street Commissioner; Jon Petroskey, Fire Chief; Roger Musolff, Building Inspector/Zoning Administrator; Charley Brinkmeier, Land Surveyor/Project Manager; and Sarah Repp, Parks, Recreation, and Cemetery Director.

Others in attendance were: Michael Winter, City Attorney; Jeanne Jensen, Deputy Clerk-Treasurer; and Ronald E. Krueger, Sr.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENT MEDITATION

APPROVAL OF MINUTES

1. Approval of the Minutes from the January 12, 2022 Meeting

Aldersperson Bugni moved, Aldersperson Rebstock seconded, to approve the January 12, 2022 Council Minutes.

RESULT:	CARRIED - VOICE VOTE
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CITIZEN COMMENT

1. Subjects on the Current Agenda
2. Subjects Not on the Current Agenda

UPDATE ON CITIZEN'S REFERRALS FROM PREVIOUS COUNCIL AGENDA

None.

CONSENT AGENDA

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Reinhardt Balcerzak, Ward 8
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

CONSENT AGENDA RESOLUTIONS

Resolution No. 13-22: Consideration of a Vacation Balance Carry Over Request of up to 40 hours from Fire Chief Petroskey to be Utilized within 90 Days of His Hiring Anniversary Date

WHEREAS, the City's policy states that vacation days must be utilized by an employee's anniversary date; and,

WHEREAS the City has typically allowed for the carrying over of vacation time beyond the hiring date anniversary if there are special circumstances not allowing an employee's utilization of their allotted time; and,

WHEREAS, Fire Chief Jon Petroskey was asked to postpone some of his vacation dates in order to assist the City during the COVID-19 pandemic to assure that public needs were met.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, approve of up to one week of unused vacation time (40 Hours) to be carried forward by Chief Petroskey with the criteria that the 40 hours be utilized within a 90-day period beyond his hiring anniversary date of January 31, 2022.

Resolution No. 14-22: Amendment to Practice of Filling Vacant Positions to Allow the Mayor and Director of Administrative Services to Approve Budgeted Positions

WHEREAS, several years ago a policy was implemented that required any position that became vacant could not be filled until the Finance, Personnel & Legislative Committee approved the filling; and,

WHEREAS, this policy fit the purpose at the time as budgets were much tighter and each vacant position was reviewed to determine if it needed to be filled and in what capacity; and,

WHEREAS, the City is currently at what could be considered minimum staffing levels and the existing positions are included within the current year budget and requiring this extra step before hiring is not allowing positions to be filled in a timely manner; and,

WHEREAS, it is getting more difficult to fill positions so the earlier staff can get started on the hiring process is a benefit to the departments.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to approve allowing the Director of Administrative Services and Mayor the authority to approve the filling of existing positions that are included in the current year budget.

BE IT FURTHER RESOLVED, any new positions or position upgrades/downgrades would need approval of the Finance, Personnel and Legislative Committee and Council.

Resolution No. 15-22: Purchase of Voice Recognition Dictation Software and Hardware for the Police Department from Baycom for a Cost of \$11,800 with the Bidding Process to be Waived as it is a State Contract Price

WHEREAS, the Police Department has been researching the purchase of voice recognition software and hardware for the department; and,

WHEREAS, Captain Duley has been working with Baycom of Green Bay on Nuance Voice Recognition software and hardware as a trial program as the software and hardware allows the officers to dictate their reports either in the office or the squad car; and,

WHEREAS, Baycom of Green Bay holds the state contract bid price on the equipment and software so the bidding process is being requested to be waived; and,

WHEREAS, the total cost of the equipment and software is \$11,800 of which \$11,633.13 will be derived from the Federal Asset Forfeiture Fund (Fund 282) which is the balance after seizure through criminal proceedings and the balance of \$166.87 being derived from the Police Department equipment operating funds.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the Antigo Police Department to purchase the Nuance Voice Recognition software and hardware for \$11,800.00 from Baycom of Green Bay and the bidding process is waived as it is the State Contract Bid Price.

BE IT FURTHER RESOLVED, the funds would come from the Asset Forfeiture Fund (Fund 282) in the amount of \$11,633.13 and the remaining balance of \$166.87 from the equipment operating fund of the police department.

Resolution No. 16-22: Allow Antigo Dugout Club to Make Improvements to Kretz Park

WHEREAS, the Antigo Dugout Club has worked with the Parks, Cemeteries and Recreation Commission to complete approved improvements at the various ball fields in the City of Antigo; and,

WHEREAS, improvements have enhanced the community facilities and allowed for successful annual tournaments that generate revenue dollars for our local economy; and,

WHEREAS, the Antigo Dugout Club would like to make improvements to Kretz Park that include upgraded lighting and expansion of the existing concession/press box building; and,

WHEREAS, the Antigo Dugout Club will work with the City of Antigo to obtain the appropriate and necessary permits; and,

WHEREAS, the new facility will benefit the community and visitors by providing enhanced amenities at Kretz Park.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to allow for Antigo Dugout Club to make improvements to Kretz Park and work with the City of Antigo to obtain the appropriate permits required for construction, upgrades, and enhancements.

Resolution No. 17-22: Acceptance of Donation for Wading Pool Improvements and Enhancements

WHEREAS, the City of Antigo has been approached by a local family to donate funds to improve a community park space; and,

WHEREAS, it was agreed that a popular and heavily utilized park feature in need of updates is the City of Antigo Wading Pool; and,

WHEREAS, this park feature has been popular for generations of community members and visitors; and,

WHEREAS, the wading pool is in need of updates and enhancements; and,

WHEREAS, the City of Antigo would be able to utilize the donated funds to construct a water feature/splash pad in City Park East by accepting the donation.

NOW, THEREFORE BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to accept the donation and utilize the funds for the construction of a water feature/splash pad in City Park East.

Resolution No. 18-22: Sewer Credit in the Amount of \$294.88 at 224 South Park Street Due to a Hose Left Running Outside

WHEREAS, the property at 224 South Park Street had two months (October and November) of high utility bills due to high usage from a hose that was left running outside; and,

WHEREAS, the Water Department employee verified that there was a hose outside which would mean the water did not go into the City's sewer system; and,

WHEREAS, the employee stated after the hose was shut off and a read was done, the usage returned to normal for that house.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize a credit in the amount of \$294.88 for the sewer portion of the utility bill at 224 South Park Street.

Resolution No. 19-22: Preliminary Resolution Declaring Intent to Exercise Special Assessment Police Powers Under Section 66.0703 Wisconsin Statutes (Cancel Deferred Assessments for Four Properties on Charlotte Street in Exchange for Ownership of Three Parcels)

RESOLVED, by the Common Council, City of Antigo, Wisconsin:

1. The Common Council hereby declares its intention to exercise its police power under Section §66.0703, Wisconsin Statutes, to cancel the deferred special assessments placed upon property identified as 1813 Charlotte Street (#201-2863.076), 1837 Charlotte Street (#201-2863.077), 1936 Charlotte Street (#201-2863.073), and 2025 Charlotte Street (#201-2863.069).

- 2. The Common Council determines that the action to cancel the deferred assessments constitutes an exercise of the police power and the amount assessed against such parcels shall be canceled based on land acquisition for these costs.
- 3. The Clerk-Treasurer/Finance Director (Clerk) has a report of the deferred assessments for each parcel available for public inspection.
- 4. The Clerk is directed to give a Class I notice of a public hearing on such report before the Common Council as specified in §66.0703, Wisconsin Statutes. The hearing shall be held in the Council Chambers of City Hall, unless otherwise specified, at a time set by the Clerk in accordance with §66.0703, Wisconsin Statutes.
- 5. The deferred assessments against the parcels would be canceled in their entirety upon completion of the applicable public hearing and Common Council action.

CONSENT AGENDA COMMUNICATIONS

Mayor's Appointment of Ronald E. Krueger, Sr. to the Police and Fire Commission
Department Manager Reports

NEW BUSINESS

RESOLUTIONS

Resolution No. 20-22: 2021 Budget Transfers and Amendments with Updated Amounts that Replaces the Amounts in Resolution #114-21 Approved in December, 2021

WHEREAS, Resolution #114-21 authorized 2021 budget transfers and amendments that were known as of December, 2021 in the amount of \$53,290 for the budget transfers and \$3,325,835.40 for amendments; and,

WHEREAS, departments are allowed to submit 2021 invoices until the February Council meeting which requires a final review for any additional adjustments that are needed based on actual experience; and,

WHEREAS, the Finance, Personnel & Legislative Committee approved taking the needed adjustments directly to the February Council meeting as these need to be completed before the auditors request the final 2021 numbers in late February.

NOW, THEREFORE, BE IT RESOLVED, BY THE COMMON COUNCIL, City of Antigo, to authorize the attached updated 2021 budget transfers and amendments in the amount of \$112,440 for transfers and \$3,370,767.87 in amendments.

BE IT FURTHER RESOLVED, these updated amendments and transfers change some of the reallocations approved with Resolution #114-21 so this list replaces the list with that resolution.

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Tom Bauknecht, Ward 4
SECONDER:	Joel Wagner, Ward 6
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

LICENSES

Approve Class "A" Fermented Malt Beverage, "Class A" Intoxicating Liquor (CIDER ONLY), and Cigarette Licenses for RARA BP LLC located at 2120 Neva Road (current licenses being relinquished by Lotter VI, LLC) / Sharmistha Pun Gurung, Agent (Contingent Upon Completion of Inspections and Agent's Completion of Responsible Beverage Server Training Course)

Alderperson Bugni moved, Alderperson Rebstock seconded, to approve the Class "A" Fermented Malt Beverage, "Class A" Intoxicating Liquor (CIDER ONLY) and Cigarette Licenses for RARA BP LLC.

RESULT:	CARRIED - VOICE VOTE
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MISCELLANEOUS BUSINESS

PAYMENT OF BILLS

RESULT:	CARRIED [UNANIMOUS]
MOVER:	Scott Henricks, Ward 9
SECONDER:	Barb Rebstock, Ward 1
AYES:	Rebstock, Fischer, Bauknecht, Feller Gottard, Wagner, Bugni, Balcerzak, Henricks
EXCUSED:	Tim Kassis

1. Direct Deposits for January 7 and 21, 2022 Payrolls
2. BMO Bank Accounts Payable Check Nos. 76596 - 76807
3. Block Grant Revolving Loan Check No. 3698
4. Self-Funding Health Insurance Check Nos. 2078 - 2080

COMMITTEE REFERRALS

Mayor Brandt noted he spoke to the family regarding removing the wading pool and putting in a splash pad and announced Jim Draeger's family is donating money in Jim's memory for this project.

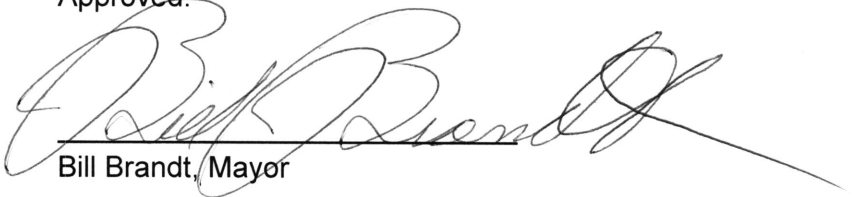
Mayor Brandt introduced Ronald Krueger, Sr. who was appointed to the Police and Fire Commission at tonight's meeting.

Aldersperson Wagner commented on kids that have been in recent trouble with the law and was wondering if there is a program the City could do similar to the old show "scared stiff or scared straight". Mayor Brandt noted the City would not be able to do something like this as the liability would be prohibitive.

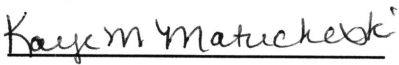
ADJOURNMENT

Aldersperson Bauknecht moved, Aldersperson Rebstock seconded, to adjourn at 6:07 p.m. Carried.

Approved:


Bill Brandt, Mayor

Attest:


Kaye M. Matuck

Clerk - Treasurer